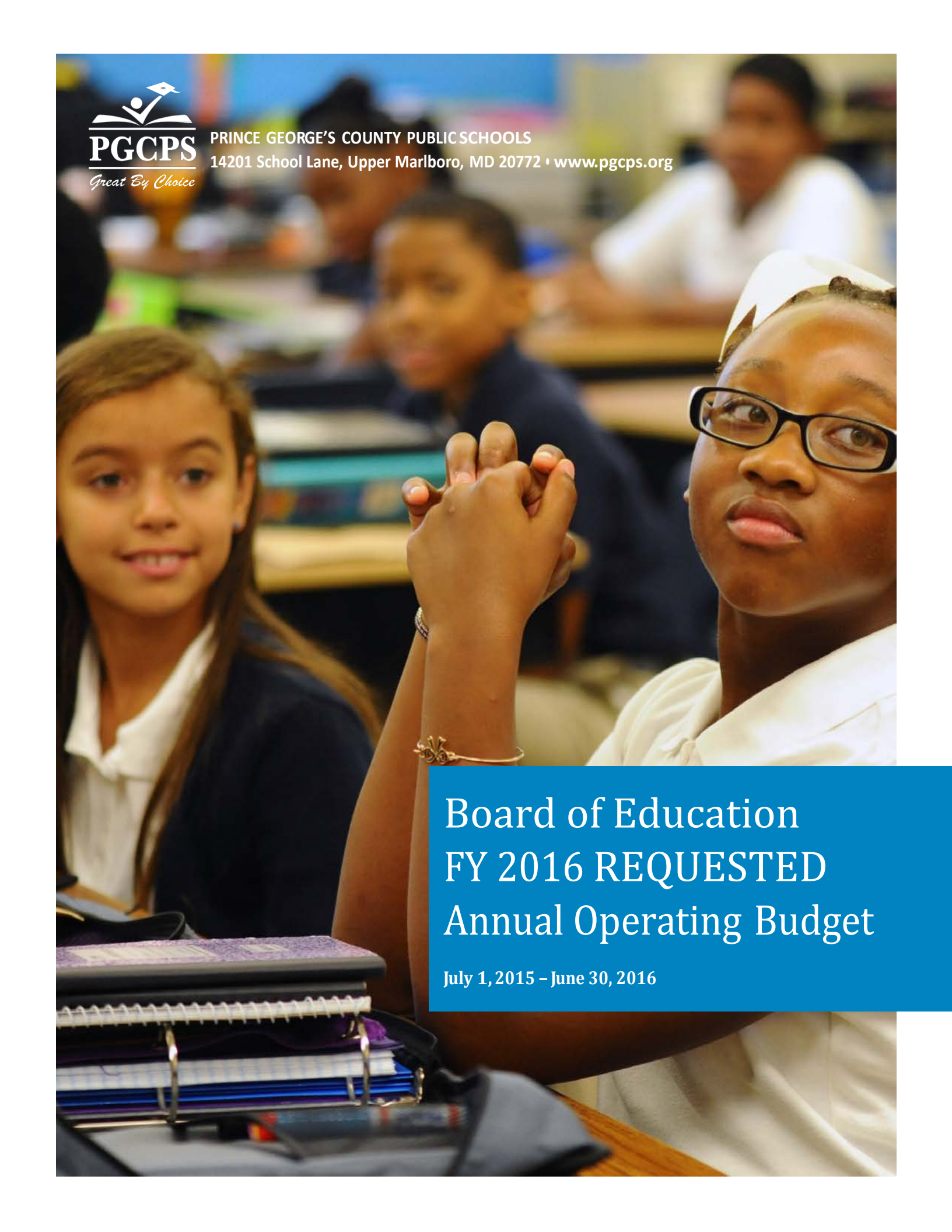




PRINCE GEORGE'S COUNTY PUBLICSCHOOLS
14201 School Lane, Upper Marlboro, MD 20772 • www.pgcps.org

The background of the entire page is a photograph of a classroom. In the foreground, a young girl with glasses and a white headband has her hands clasped together, looking towards the right. To her left, another young girl is looking towards the camera with a slight smile. In the background, other students are seated at desks, some looking towards the front of the room. The lighting is bright and natural, suggesting a daytime classroom setting.

Board of Education FY 2016 REQUESTED Annual Operating Budget

July 1, 2015 – June 30, 2016



PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS

Board of Education

Segun Eubanks, Ed.D. (Chair)

Zabrina Epps, M.P.M. – District 1

Lupi Quinteros-Grady – District 2

Dinora A. Hernandez, Esq. – District 3

Patricia Eubanks – District 4

Verjeana M. Jacobs, Esq. – District 5

Carolyn Boston (Vice Chair) – District 6

Lyn J. Munday, MBA, CIPP/G – District 7

Edward Burroughs III – District 8

Sonya Williams – District 9

Beverly Anderson, Ph.D. – Member

Daniel Kaufman, Ph.D. – Member

Curtis Valentine, M.P.P.

Jeffery Taylor II – Student Board Member

Kevin M. Maxwell, Ph.D., Chief Executive Officer and Secretary-Treasurer





Prince George's County Board of Education
 14201 School Lane • Upper Marlboro, Maryland 20772 • www.pgcps.org

BOARD OF EDUCATION
 Telephone: 301-952-6308
 Facsimile: 301-952-6114

February 27, 2015

Board Chair

Segun C. Eubanks, Ed.D.

Board Vice Chair

Carolyn M. Boston

Board Members

- Beverly Anderson, Ph.D.**
- Edward Burroughs, III**
- Zabrina Epps, M.P.M.**
- Patricia Eubanks**
- Dinora A. Hernandez, Esq.**
- Verjeana M. Jacobs, Esq.**
- Daniel Kaufman, Ph.D.**
- Lyn J. Munday**
- Lupi Quinteros-Grady**
- Curtis Valentine, M.P.P.**
- Sonya Williams**

The Honorable Rushern L. Baker, III
 County Executive
 Prince George's County Government
 County Administration Building
 14741 Governor Oden Bowie Drive
 Upper Marlboro, MD 20772

Dear Mr. Baker:

Pursuant to the Education Article of the Annotated Code of Maryland, the Board of Education FY 2016 Requested Annual Operating Budget for Prince George's County Public Schools is herewith submitted. The requested budget totals \$1,930,930,600 covering the fiscal year July 1, 2015, through June 30, 2016. This amount is an increase of \$135,680,300 or 7.6% over the FY 2015 operating budget originally approved. This requested budget maintains core services essential to the Board of Education's Theory of Action and the school system's identified priorities.

Student Member

Jeffery Taylor, II

Secretary-Treasurer

Kevin M. Maxwell, Ph.D.

Revenue projections are based on available information as of today. As you are aware, changes in state funding have been proposed by the Governor. However, there is resistance in Annapolis to proceed with all of the proposed funding formula changes, especially those mandated by state law. This uncertainty may have a significant impact on the Requested Budget brought before you.

ADMINISTRATION

Chief Executive Officer

Kevin M. Maxwell, Ph.D.
 Telephone: 301-952-6008

The chart provided below demonstrates the magnitude of revenue changes over the last several years compared with FY 2016:

Revenue Source	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Approved	FY 2016 Board Requested
State	\$ 791,464,195	\$ 870,121,963	\$ 907,502,301	\$ 945,634,299	\$ 1,000,726,600	\$ 1,046,633,771
Federal	206,312,231	102,678,102	98,347,179	87,252,369	102,884,500	102,894,572
Board Sources	12,937,611	40,736,449	15,921,844	14,579,837	18,408,200	18,192,617
County	598,156,770	618,465,067	631,498,784	624,390,042	630,218,800	763,209,640
Fund Balance	-	-	-	-	43,012,200	-
Revenue Total	\$1,608,870,807	\$1,632,001,581	\$1,653,270,108	\$1,671,856,547	\$1,795,250,300	\$1,930,930,600

MISSION STATEMENT

The Prince George's County Board of Education will advance the achievement of its diverse student body through community engagement, sound policy governance, accountability, and fiscal responsibility.

The revenue estimates are reflective of the continuing challenges to the State and County. The school system is seeing enrollment growth, nearly 4,000 students since September 2012. Increases in the number of students participating in the Free and Reduced Meals (FARMs) program and English language learners (ELL) directly affect revenue resources.

For FY 2016, federal revenue sources are projected to remain steady. This is due to anticipated reductions in federal grants, but is offset by an increase in Medicaid reimbursement funding. State funds are projected to increase by \$45.9 million, largely due to increases in Compensatory Education, and Limited English Proficiency, due to a projected increase in the FARM and ELL populations. Additional changes to our state revenue estimates may occur once the legislative session ends and state-wide wealth and other information is updated and provided to the school system.

We are asking the County to increase its contribution by \$133.0 million, which includes the final pass-through Retirement Contribution, as well as funding for enrollment growth. Lastly, Board sources are projected to decrease by \$0.3 million due to a small decline in unanticipated grants and miscellaneous fees and revenue.

Using the Strategic Focus Areas as a guide, and considering public testimony and the Chief Executive Officer's recommendation, the Board of Education approved his amended budget proposal. This requested budget adds \$91.7 million across four strategic focus areas – Academic Excellence, High Performing Workforce, Safe and Supportive Environments and Family and Community Engagement. This proposed budget represents a significant investment in our children. The \$91.7 million is the first year of a three year plan, with future funding commitments of \$49.9 million in FY 2017 and \$25.5 million in FY 2018.

The budget invests an additional \$39.7 million in student-based budgeting (SBB), with \$20.0 million directly serving over 118,000 K-12 students in 179 SBB-eligible schools. For FY 2016, we have made adjustments to the SBB funding model, directing more funds based on student achievement data, targeting all elementary students who read below grade level, as well as middle and high school students at-risk for retention and a failure to graduate. Certain student needs and characteristics, such as English language learners, are given a predetermined dollar value, or "weight." It is the school system's position that SBB is a more equitable and transparent way to fund schools, and we believe it allows PGCPSS to more efficiently direct resources to meet our students' needs. Our goal in the revised model is to increase equity in funding, empower school leaders, and support systemic priorities.

The other \$19.7 million is added to support rigorous literacy instruction, expand art opportunities, support school-based professional development, and support gifted and talented expansion. Included is \$1.6 million for the expansion of College and Career Academies to all high schools and \$1.4 million to increase Dual Enrollment opportunities with additional higher education institutions. In order to increase student's access to technology in targeted grades 3, 5 and 8, \$6.1 million will be directed to enhancing Digital Literacy in the classroom. The requested budget also includes \$2.0 million to expand prekindergarten classes in 16 elementary schools.

In an effort to attract and retain a high performing workforce, \$20.7 million is requested to enhance pay scales to regain competitiveness with surrounding jurisdictions, and \$608,000 in National Board Certified Teacher (NBCT) stipends for those NBCT teachers choosing to work in targeted comprehensive schools.

The requested budget includes funding for Safe and Supportive Environments of \$3.1 million to offer breakfast for 11,000 additional students, and \$3.2 million to add a second shift of maintenance workers to address an overabundance of critical maintenance issues at many schools that cannot be completed while school is in session.

Also included is \$1.1 million for 20.0 new Parent Advocate positions to continue their important roles in improving student achievement and student engagement.

Finally, the requested budget contains \$12.2 million to address other high priority items, crucial to the success of our students. This includes Arts Integration expansion, building maintenance supplies, IB

Mr. Rushern L. Baker, III
Page 3 of 3
February 27, 2015

expansion into the middle and elementary schools, mentor teachers and positions for PAR expansion. Other high priority requests include funds for Strategic Plan communication needs, Common Core supports and increased support for translation services.

The process for developing and adopting a budget includes public input. A Budget Public Forum was held in October to solicit community input on budget priorities to ensure all available resources are effectively and efficiently used. Public comment was also solicited via the PGCPSS website. This requested budget has considered the community's input in preserving programs and services supporting classroom instruction, within projected available revenues, consistent with the Strategic Plan.

The Board of Education held three budget public hearings as well as four public work sessions on the Requested Annual Operating Budget between January and February, as it considered, adopted and submitted its budget request.

The vision for Prince George's County Public Schools is that all students acquire knowledge and develop the skills and capabilities that will enable them to graduate and be college and career ready. Our vision is focused around four key priorities:

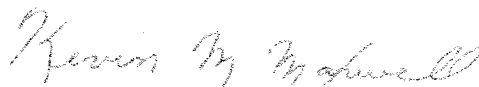
1. Funding Student Needs
2. Supporting Employees
3. Continued Investment in Innovative Programs
4. Continued Fiscal Stability

The FY 2016 Requested Annual Operating Budget maintains our best efforts to achieve school system goals and fulfill our mission to ensure our students, teachers and support staff have tools and resources needed to help children learn and achieve. Providing full funding of the FY 2016 Requested Annual Operating Budget is a key element to help the County grow its economic base, and level of support needed to maintain core instructional programs and services needed to support teaching and learning. We thank you for your support and assistance as we work together to help children of Prince George's County Public Schools reach their dreams.

Sincerely,



Segun C. Eubanks, Ed.D.
Chair, Board of Education



Kevin M. Maxwell, Ph.D.
Chief Executive Officer

SCE:KMM:rhb:ct

c: Members, Board of Education
Members, County Council



Table of Contents

Introduction

Systemic Organization Chart.....	10
School Calendar	11
Statement of Budget Process:	
Budget Development.....	12
Elements of the Budget Book	13
Operating Budget Development Calendar.....	14
Fiscal Highlights:	
Factors Affecting the Budget.....	15
Mandatory Costs of Doing Business	15
Redirected Resources.....	16
Organization Improvements.....	16
Pupil Population FY 2015 Actual to FY 2016 Projected	18
County Trends	19
Capital Project Funds – Budget Process.....	20
Capital Improvement Program.....	20
Routine and Non-Routine Expenditures	21
CIP FY 2016 – FY 2021 Funding.....	22
Prioritized List of Projects	23
Budget Development Calendar.....	26

Financial Plan

Budget Development and Administrative Policies:	
Board Policy 3130 – Annual Operating Budget	28
Board Policy 3120 – Debt Management.....	30
Debt History, Nine Year.....	31
Statement of Budgeting Basis for all Funds:	
Basis of Budgeting	32
Summary of Significant Accounting Policies.....	33
Fund Classification Structure	33
Budget Highlights	36
Five-Year Operating Budget Projections	
FY 2016 – FY 2020 Revenue	37
FY 2016 – FY 2020 Expenditures.....	38
Revenue:	
Description of Revenue Sources (Local, State, Federal, Other, Fund Balance)	39
Five-Year History of Maintenance of Effort (MOE).....	40
Special Revenue Funds:	
Food and Nutrition Services.....	42
Revenue Assumptions and Trends	42
Changes in Revenue.....	43
Restricted Program Summary.....	44

TABLE OF CONTENTS

Expenditures:

Changes in Expenditures by Object FY 2015 vs. FY 2016 Total Budget and Restricted Funds 45
Changes in Expenditures by Category 46
Changes in Expenditures by Object..... 47
Changes in Expenditures by Organization 48

Staffing Summaries FY 2015 Estimated to FY 2016 Requested:

Staffing by Function..... 51
Staffing by Organization..... 52
Staffing by Position Type 54

School-Based Resources

Student-Based Budgeting Overview 56
Student-Based Budgeting Timeline..... 57
Per Pupil Weights..... 58
Weighted Student Formula..... 59
School Level Flexibility..... 61
Position Status, Unlocked, Locked and Locked+ 62
Locked Program Resources 64
School Demographics..... 69
FY 2016 Requested Locked Staffing Formula 75
FY 2016 Requested Alternative Schools Staffing Allocations 81
Specialty Program Locations..... 83
School-Based Staffing and Expenditures..... 84
FY 2016 Requested Charter School Per Pupil Allocation 90

Organization Overviews and Analyses

Board of Education 92
Chief Executive Officer 97
Chief of School Health Policy, Services & Innovation 101
Chief of Staff 105
 Communications..... 109
 General Counsel 113
 Appeals..... 116
Chief Operating Officer 119
 Pupil Accounting & School Boundaries..... 123
Business Management Services, Division 127
 Chief Financial Officer 128
 Benefits Administration..... 131
 Budget & Management Services..... 135
 Business Operations 138
 Payroll Services..... 142
 Purchasing & Supply Services..... 145
 Risk Management & Worker’s Compensation 150
 Other Fixed Charges 154

TABLE OF CONTENTS

<i>Information Technology, Division</i>	159
<i>Chief Information Officer</i>	160
<i>Enterprise Systems</i>	163
<i>Printing Services</i>	167
<i>Technology Applications</i>	171
<i>Technology Operations</i>	174
<i>Technology Support Services</i>	178
<i>Technology Training</i>	182
<i>Supporting Service, Division</i>	187
<i>Chief Administrator for Supporting Services</i>	188
<i>Building Services</i>	191
<i>Capital Programs</i>	197
<i>Food & Nutrition Services</i>	201
<i>Security Services</i>	206
<i>Transportation & Central Garage Services</i>	210
<i>Deputy Superintendent</i>	215
<i>Continuous Systemic Improvement</i>	219
<i>State & Federal Programs</i>	222
<i>Talent Development</i>	226
<i>Area Associate Superintendents</i>	231
<i>Interscholastic Athletics</i>	238
<i>Human Resources, Division</i>	241
<i>Chief Administrator for Human Resources</i>	242
<i>Employee & Labor Relations</i>	245
<i>Employee Performance & Evaluation</i>	248
<i>HR Operations & Staffing</i>	252
<i>HR Strategy & Workforce Planning</i>	256
<i>Deputy Superintendent for Teaching & Learning</i>	261
<i>Arts Integration</i>	265
<i>Curriculum & Instruction:</i>	
<i>Curriculum & Instruction, Office</i>	269
<i>Academic Programs</i>	274
<i>Career Academy Programs</i>	279
<i>College & Career Ready</i>	283
<i>Early Childhood Programs</i>	287
<i>English Speakers of Other Languages (ESOL)</i>	292
<i>Family, Community & Business Engagement</i>	297
<i>Secondary School Reform</i>	301
<i>Special Education</i>	304
<i>Testing</i>	310
<i>Performance Management, Division</i>	315
<i>Performance Officer</i>	316
<i>Enterprise Program Management</i>	319
<i>Research & Evaluation</i>	323
<i>Strategic Planning & Performance</i>	327

TABLE OF CONTENTS

Student Services, Division 331
Chief Administrator for Student Services 332
Pupil Personnel Services 335
Student Engagement & School Support 339

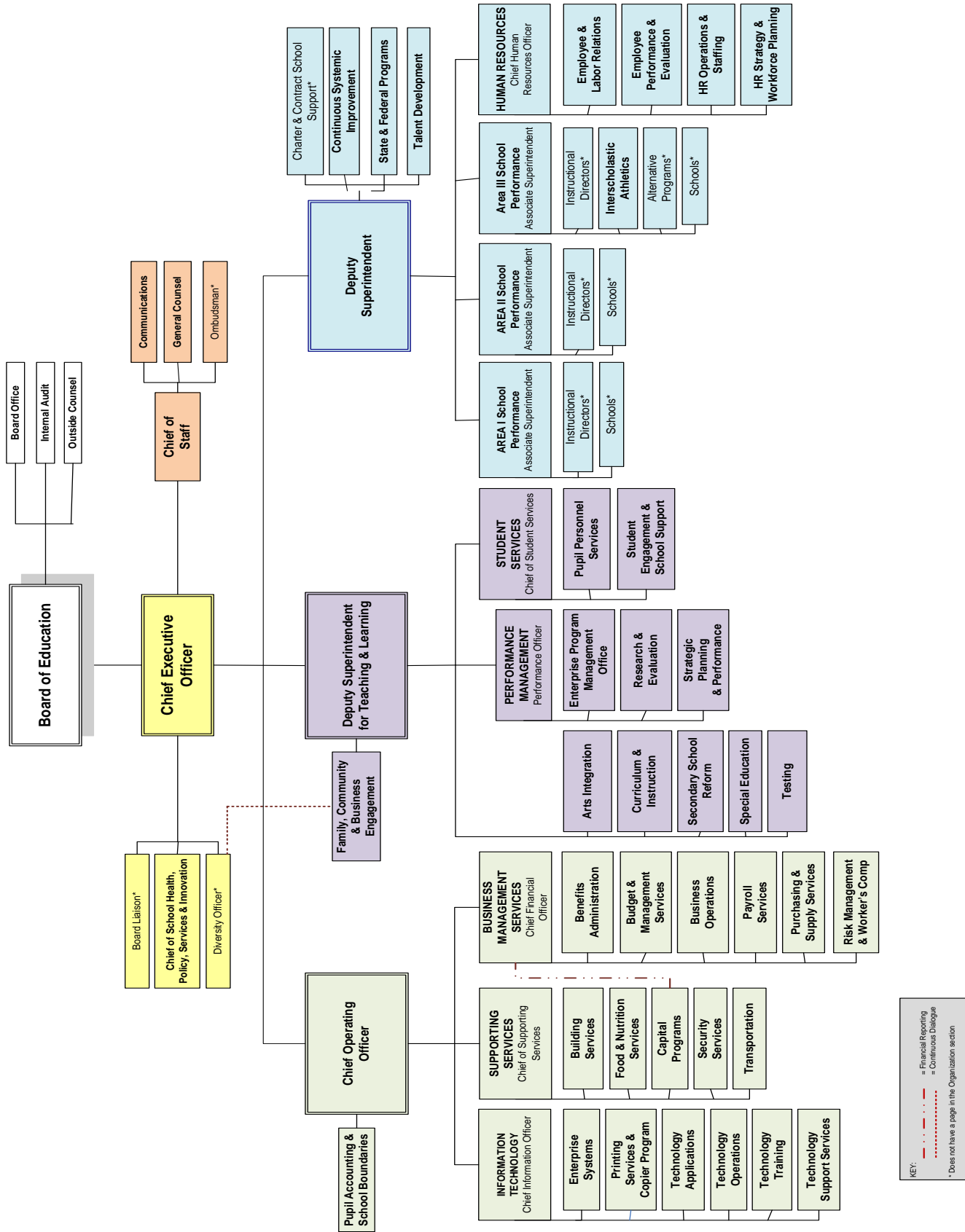
Appendix

Non-Departmental A-2
Program Matrix A-3
Expenditures by Category and Organization A-8
Restricted Grants by Category A-10
Ten Year Histories:
Revenue A-12
Budget A-13
Pupil Populations A-14
School Facilities A-15
Acknowledgements A-16
Acronyms A-17
Glossary A-18

INTRODUCTION

INTRODUCTION

SYSTEMIC ORGANIZATION CHART



2015-2016 School Year Calendar - DRAFT

Month / Date	Weekday	Event
JUL 3	FRI	Holiday* - Independence Day – Schools and Offices Closed
JUL 18	SAT	Eid al-Fitr**
AUG 10–12	MON–WED	Professional Duty Days for New Teachers
AUG 17–20	MON–THUR	Professional Duty Days for All Teachers
AUG 19	WED	Professional Development
AUG 24	MON	Systemic Orientation Day for New 6 th & 7 th Graders – Middle Schools and New 9 th Graders
AUG 25	TUE	First Day of School for All Students
SEP 7	MON	Holiday* - Labor Day – Schools and Offices Closed
SEP 14	MON	Holiday* - Rosh Hashanah – Schools and Offices Closed
SEP 23	WED	Eid al-Adha and Yom Kippur**
OCT 2	FRI	Professional Development – Schools Closed for Students
OCT 16	FRI	MESA Convention – Schools Closed for Students and Teachers
OCT 30	FRI	Professional Development – 2-Hour Early Dismissal for Students; End of First Quarter (45 days)
NOV 2	MON	Grading/Teacher Planning – School Closed for Students
NOV 11	WED	Parent-Teacher Conferences – Schools Closed for Students
NOV 11	WED	Diwali**
NOV 25–27	WED–FRI	Holiday* Thanksgiving – Schools and Offices Closed
DEC 9	WED	Professional Development – 2 hour Early Dismissal for Students
DEC 23–25	WED–FRI	Winter Break* – Christmas Holiday Schools and Offices Closed
DEC 28–31	MON–THUR	Winter Break* – Schools and Offices Closed
JAN 1	FRI	Winter Break* - New Year's Schools and Offices Closed
JAN 18	MON	Holiday* Martin L King, Jr. Day – Schools and Offices Closed
JAN 21	THUR	End of Second Quarter (45 days)
JAN 22	FRI	Grading/Teacher Planning – Schools Closed for Students
FEB 12	FRI	Professional Development – Schools Closed for Students
FEB 15	MON	Holiday* Presidents' Day – Schools and Offices Closed
MAR 23	WED	End of Third Quarter (41 days)
MAR 24	THUR	Grading/Teacher Planning – Schools Closed for Students
MAR 25 & 28	FRI & MON	Holiday* Easter – Schools and Offices Closed
MAR 29–31	TUE–FRI	Spring Break – Schools Closed for Students and Teachers
APR 1 & 4	FRI & MON	Spring Break – Schools Closed for Students and Teachers
APR 5	TUE	Holiday* Primary Election Day – Schools and Offices Closed
APR 23–30	SAT–SAT	Passover**
MAY 23	MON	Holiday* Memorial Day – Schools and Offices Closed
JUN 13	MON	2-Hour Early Dismissal for Students <i>(Subject to change due to inclement weather; may become a full-day for students if the last day changes; the 2-hour early dismissal will occur the day before the last day for students.)</i>
JUN 14	TUE	Last Day for Students – 2-Hour Early Dismissal <i>(Subject to change due to inclement weather; the 2-hour early dismissal will occur on the last day for students.)</i> End of Fourth Quarter (47 days)
JUN 15	WED	Last Day for Teachers (Subject to change due to inclement weather)
JUN 15–17 & 20	WED–FRI & MON	Inclement Weather Make-Up Days

180 student days • 192 teacher days • 195 days for new teachers

*All schools and offices closed

**Except for Diwali, holiday begins at sunset of the preceding day. PGCPS prohibits scheduling of any meetings or activities during or after the regular school day (exceptions for state or regional events, and Parent-Teacher Conferences, which are scheduled annually on the federal holiday to support parent attendance).

INTRODUCTION

STATEMENT OF BUDGET PROCESS

Why Publish a Budget?

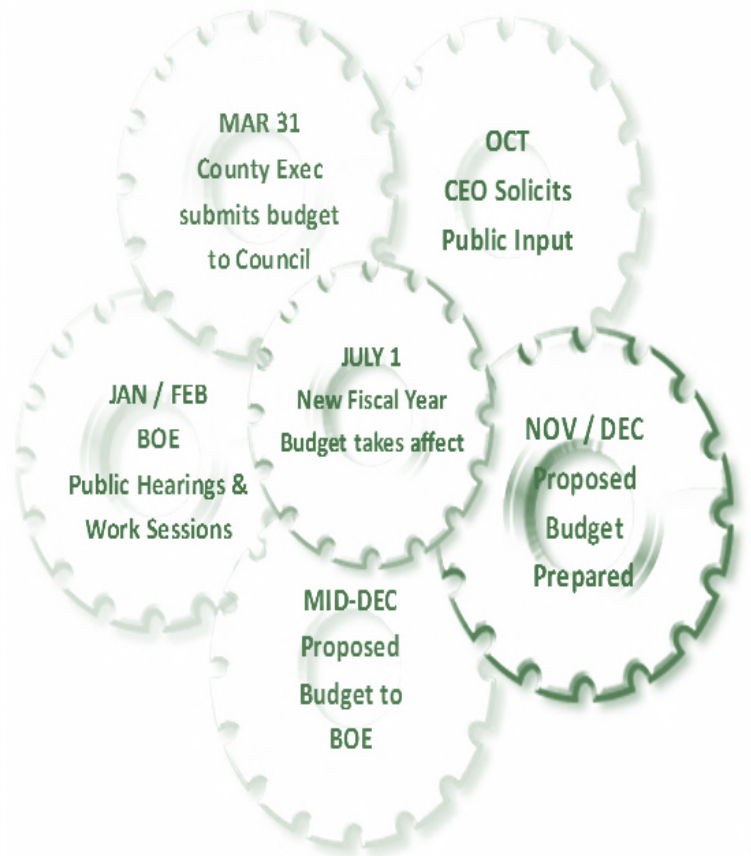
Maryland law requires the Chief Executive Officer to prepare and present an annual operating budget that seeks “in every way . . . adequate funds from local authorities for the support and development of the public schools in the County” (Md. EDUCATION Ann. Code § 4-205).

The County Council must adopt a budget for the County, including the Board of Education, by June 1. The Board then reconvenes in June to reconcile its budget request within approved funding levels making needed changes by June 30.

Budget Development...

Maryland law requires the Chief Executive Officer to submit an estimate of the funds deemed to be needed during the next fiscal year for support of the public schools.

In September, the Chief Executive Officer’s Cabinet is asked to identify high-level priorities, improvements, reductions, and any new or expiring grants for their respective divisions for the next budget year. In September/October, the Chief Executive Officer holds community forums to receive public comment on educational priorities and holds several Budget Retreats with cabinet members to discuss short- and long-term priorities for the system and to balance any revenue gap. The Chief Executive Officer then prepares a budget and presents it to the Board of Education by mid-December. The Board then holds public hearings during January and February. Once the hearings are concluded, the Board makes any changes to the Chief Executive Officer’s proposal that it deems appropriate for public education in the County and adopts its Requested Budget. Board action to accept or amend the Chief Executive Officer’s budget proposal is conducted in public session after the public hearings have concluded. That budget is then presented to the County Executive by March 1.



The County Executive prepares the County’s approved budget including recommendations for public school funding. The County Executive is required by the County Charter to hold a budget hearing before approving the County budget and another hearing after releasing it. The budget is submitted to the County Council by March 15.

Elements of the Budget Book...

The budget is subdivided into state mandated categories of expenditures including Administration, Mid-Level Administration, Instructional Salaries, Textbooks and Instructional Supplies, Other Instructional Costs, Special Education, Student Personnel Services, Health Services, Student Transportation Services, Operation of Plant, Maintenance of Plant, Fixed Charges, Food Services, Community Services, and Capital Outlay. The legal level of budgetary control is at the category level. Board of Education may amend the budget by transferring funds within major categories; the County Council must approve transfers among major categories.

The FY 2016 budget book consists of information covering four periods, which are presented as “FY 2014 Actual,” “FY 2015 Approved,” “FY 2015 Estimated,” and “FY 2016 Requested.” The “FY 2014 Actual” column represents the fiscal year 2014 actual expenditures as reported in the Comprehensive Annual Financial Report (CAFR) for fiscal year ending June 30, 2014. The “FY 2015 Approved” column represents the Board of Education’s Approved spending on programs for fiscal year 2015. The “FY 2015 Estimated” column reflects the projected spending levels for the fiscal year ending June 30, 2015. The “FY 2016 Requested” column represents the Board of Education’s requested spending levels on programs for the 2016 fiscal year.

The annual operating budget document includes the following sections:

INTRODUCTION: Provides the systemic organization chart, school calendar, a statement of budgeting processes, operating budget calendar, fiscal highlights, pupil population and county trends, and an overview of the Capital Improvement Program.

FINANCIAL PLAN: Provides an overview of the budget and Board policies. This section includes a statement of budgeting basis for all funds; a description of funds subject to appropriation; budget highlights; a five-year operating budget projection; a description of revenue sources and revenue; expenditures by category, object

and organization; and staffing by function, organization and position type.

SCHOOL-BASED RESOURCES: provides an overview of student-based budgeting, a list of locked school-based programs and associated funding, school demographics, and school-based staffing and expenditures.

ORGANIZATION OVERVIEW AND ANALYSIS: Includes the mission, core services, and staffing and expenditures by operating and non-operating funding for each organization within the school system.

APPENDIX: Contains non-departmental data; a program matrix; expenditures by organization/category; restricted grants by category; ten-year histories for revenue, budget, pupil population and school facilities; acknowledgements; and a list of acronyms and a glossary.

INTRODUCTION

FY 2016 BUDGET DEVELOPMENT CALENDAR

Event	Month
Chief Executive Officer solicits public input	October 2014
Chief Executive Officers' Budget Presentation to the Board	December 11, 2014
Board of Education Budget Public Hearings and Budget Work Session Schedule: Note: Dates and times are subject to change.	
Work Session	January 20, 2015 – 5:00 PM
Public Hearing	January 20, 2015 – 7:00 PM
Work Session	January 27, 2015 – 5:00 PM
Public Hearing	January 27, 2015 – 7:00 PM
Work Session	February 10, 2015 – 5:00 PM
Public Hearing	February 10, 2015 – 7:00 PM
Work Session	February 23, 2015 – 5:00 PM
Note: All public hearings and work sessions will be held in the Board Room at the Sasser Administration Building.	
Board of Education submits Requested Budget to the County Executive	March 1, 2015
County Executive submits Requested Budget to the County Council	March 2015
Maryland State Legislature adopts its final budget including school funded amounts	April 2015
County Council holds two budget hearings	April/May 2015
County Council approves budget for Prince George's County	June 1, 2015
Board of Education reconciles to the County approved budget	June 2015
Fiscal year 2016 budget takes effect	July 1, 2015

FISCAL HIGHLIGHTS

The FY 2016 requested operating budget for Prince George’s County Public Schools (PGCPS) totals \$1,930,930,600. This represents an overall increase of \$135,680,300 or 7.6% over the FY 2015 approved budget of \$1,795,250,300.

Factors Affecting the Budget – Expenditures...

MANDATORY COSTS – Mandatory cost of doing business reflects expenditures that are required by law, support contract commitments, and provide essential health/safety services. These expenditures support costs to cover employer obligations including social security, retirement and unemployment insurance; fund existing employee contracts covering compensation, employee and retiree benefits for health insurance and other employee benefits; manage risk for the school system through self-insured programs supporting workman’s compensation, general liability and excess property claims and expenses; and utilities. The total increase in Mandatory Cost of Doing Business for FY 2016 totals \$43,370,096 as shown below:

EXPENDITURES	FTE Change	Change	Total Budget
FY 2015 Estimated Operating Budget	18,500.98		\$ 1,795,250,300
<u>Mandatory/Cost of Doing Business Changes:</u>			
Changes Required to Maintain the Existing Workforce:			
Full-Time Salary Adjustment		\$ 11,277,546	
Part-Time		\$ 1,000,000	
	-	<u>\$ 12,277,546</u>	
Employer Obligations:			
Health Benefits		\$ 9,822,691	
Retirement		\$ 5,177,985	
	-	<u>\$ 15,000,676</u>	
Risk Management:			
Self Insurance - Auto Liability		\$ 1,080,000	
Workers' Compensation Insurance, Unemployment, Life		\$ 1,806,248	
	-	<u>\$ 2,886,248</u>	
Utilities, Internal Services and Other Essential Support:			
Indirect Cost		\$ 1,000,000	
Lease Purchase - Non-Bus Vehicles		\$ 327,598	
Prior Year Lease Purchases		\$ 1,741,217	
Special Education - Non-Public		\$ 6,000,000	
Utilities		\$ 4,136,811	
	-	<u>\$ 13,205,626</u>	
Total Mandatory/Costs of Doing Business Changes	-		\$ 43,370,096

INTRODUCTION

REDIRECTED RESOURCES – Redirected resources reflect reductions from amounts appropriated in FY 2015 for selected programs and services totaling (\$72,589,755), including the elimination of (8.00) positions. These reductions are redirected to fund mandatory/costs of doing business and fund organizational improvement increases and are shown below:

EXPENDITURES	FTE Change	Change	Total Budget
Redirected Resources:			
Benefits Office - Self Insurance Fund		\$ (1,272,992)	
Centralized Copier		\$ (500,000)	
Credit Recovery		\$ (200,000)	
Curriculum Writing & Professional Development		\$ (600,000)	
Full Time Salary/Wage Base	(9.00)	\$ (35,000,000)	
International Student Guidance Office	1.00	\$ (119,972)	
New School Opening		\$ (1,300,000)	
Reprogrammed Resources		\$ (33,686,791)	
Total Redirected Resources	(8.00)	\$ (72,679,755)	

ORGANIZATION IMPROVEMENT – Organization improvements fund instructional programs, facilities, and services that are consistent with the Strategic Plan that enhances teaching and learning for all students and strengthens accountability and support systems. The organizational improvements include:

EXPENDITURES	FTE Change	Change	Total Budget
Organization Improvements:			
Focus Area 1: Academic Excellence			
Art	32.00	\$ 2,622,432	
Arts Integration	6.00	\$ 570,000	
Charter Schools - Additional Grades	16.30	\$ 5,084,123	
College & Career Expansion	17.00	\$ 1,423,650	
Common Core Support		\$ 1,000,000	
Creative & Performing Arts Expansion	5.00	\$ 417,629	
Curriculum Writing		\$ 668,000	
Digital Literacy Initiative		\$ 6,087,333	
Dual Enrollment		\$ 1,595,868	
IT High School	1.00	\$ 83,526	
Instructional Technology Refresh		\$ 1,663,987	
International Baccalaureate Expansion	13.00	\$ 1,100,000	
International School	17.00	\$ 12,774,576	
Language Immersion	13.00	\$ 1,085,835	
Literacy Coaches	60.00	\$ 5,194,740	
Montessori Expansion	1.00	\$ 83,526	
Office of Continuous Improvement Expansion	5.00	\$ 635,665	
Prekindergarten Expansion	52.00	\$ 3,218,936	
Reading Specialist	5.00	\$ 492,603	
Saturday School		\$ 100,000	
School Based Professional Development		\$ 9,620,000	
Science Technology Engineering & Mathematics (STEM)	5.00	\$ 334,101	
Student Based Resources	314.00	\$ 26,794,334	
Textbook Refresh		\$ 3,951,970	
Talented & Gifted	27.00	\$ 2,279,677	

EXPENDITURES	FTE Change	Change	Total Budget
Focus Area 2: High-Performing Workforce			
Employee Performance & Evaluation	1.00	\$ 106,880	
Language & Cultural Immersion - School & Central Office Staff		\$ 259,208	
Mentor Teachers	5.00	\$ 469,015	
National Board Certified Teacher Stipends		\$ 608,000	
Peer Assistance & Review Expansion	14.00	\$ 2,500,000	
Reserve for Negotiated Compensation Improvements		\$ 38,978,260	
Retention Pay for Educators		\$ 20,710,776	
Focus Area 3: Safe and Supportive Environments			
Business Operations		\$ 90,000	
Maintenance - Second Shift	30.00	\$ 3,200,000	
Maintenance Supplies		\$ 1,000,000	
Replacement Buses		\$ 3,029,679	
Universal Free Breakfast Program		\$ 3,100,000	
Focus Area 4: Family and Community Engagement			
Ombudsman Office	2.00	\$ 250,000	
Parent Advocates	20.00	\$ 1,100,000	
Strategic Plan - Marketing		\$ 110,000	
Translation Services	10.00	\$ 595,630	
Focus Area 5: Organization Effectiveness			
		\$ -	
Total Organization Improvements	671.30	\$ 164,989,959	
Total Change from FY 2015 Estimated	663.30	\$ 135,680,300	
FY 2016 Board of Education's Requested Operating Budget	19,164.28	\$ 1,930,930,600	

INTRODUCTION

PUPIL POPULATION

	FY 2014 Actual as of 09/30/13	FY 2015 Actual as of 09/30/14	FY 2016 Projected as of 09/30/14	Change From FY 2015 Actual to FY 2016 Projected	
				Number	Percent
Full-Time					
<u>Regular and Special Education Day Programs:</u>					
Kindergarten @ 100%	10,260	10,170	10,170	0	0.0%
Elementary Grades 1 to 6	56,568	58,283	58,283	0	0.0%
Middle School Grades 7 and 8	17,493	17,835	17,835	0	0.0%
High School Grades 9 to 12	35,174	35,495	35,495	0	0.0%
Total Regular and Special Education	119,495	121,783	121,783	0	0.0%
<u>Pre-school:</u>					
Pre-school Head Start	1,052	1,058	1,058	-	0.0%
Prekindergarten	4,289	4,407	4,407	0	0.0%
Montessori	300	328	328	0	0.0%
Total Pre-School	5,641	5,793	5,793	0	0.0%
Total Pre-K to 12 Enrollment	125,136	127,576	127,576	0	0.0%
Nonpublic Schools for Disabled	693	898	925	27	3.0%
Total Full-Time Enrollment	125,829	128,474	128,501	27	3.0%
Part-Time					
<u>Summer School:</u>					
Regular Instructional Programs	3,701	4,907	5,212	305	6.2%
Disabled Programs	2,217	2,827	3,000	173	6.1%
Total Summer School	5,918	7,734	8,212	478	6.2%
Evening High School*	704	528	600	72	13.6%
Home and Hospital Teaching	623	600	700	100	16.7%
Total Part-Time	7,245	8,862	9,512	650	7.3%

*Evening High School - Some of the Evening HS student enrollment numbers are also included in grades 9 - 12 Full-Time.

COUNTY TRENDS

In close proximity to Washington, D.C., Prince George's County has access to many resources such as federal research facilities, top tier universities and colleges, transit-accessibility and a skilled workforce. Prince George's County residents earn competitive salaries and are highly-educated. The county is also home to Bowie State University, Prince George's Community College, University of Maryland College Park, and University of Maryland University College.

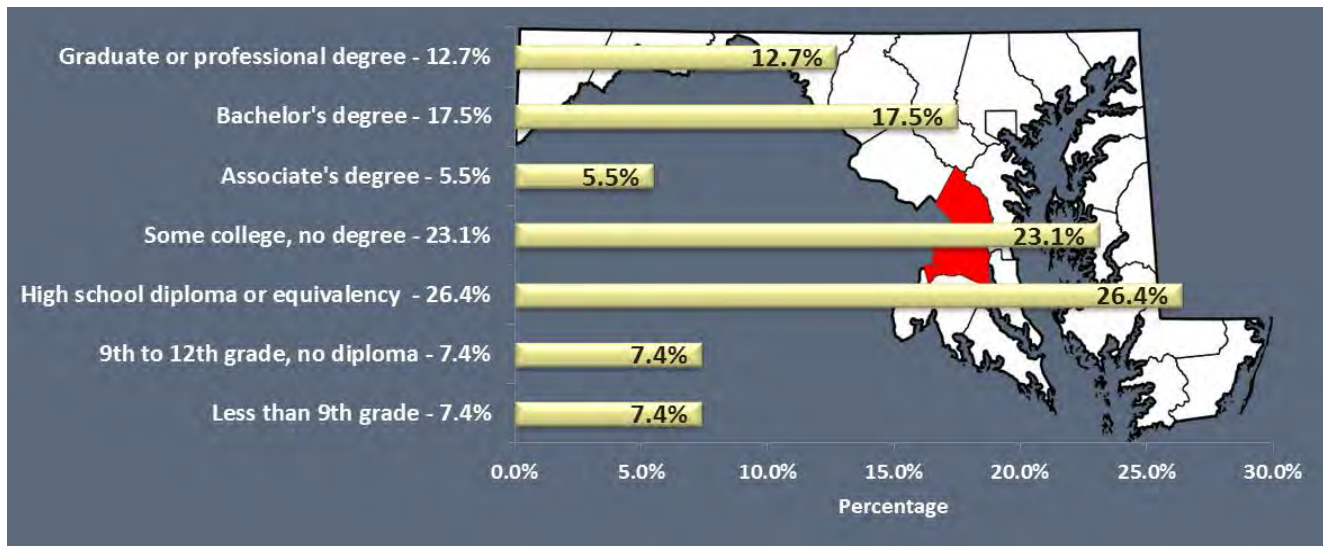
Prince George's County covers 483 square miles with an estimated population of 862,040 in 2013. Twenty-five point nine percent of the population is under 19 years of age, thirty-six point seven percent are between 20 and 44, twenty-six point six percent is between 45 and 64, and ten point eight percent is 65 years and older. The county has approximately 9.4% of its population living at or below poverty.

In 2013, 85.2 percent of the population 25 years and older had at least graduated from high school with 26.4% obtaining a bachelor's degree or higher. A vast majority of the County's labor force is employed in management, professional, or related occupations with 30 percent of all residents having at least a four-year college degree.

In 2015, Prince George's County Public Schools total student enrollment was 127,576. The enrollment consisted of the following:

- Early Childhood and Head Start enrollment totaled 15,963 students
- Elementary School enrollment totaled 58,283 students
- Middle School enrollment totaled 17,835 students
- High School enrollment totaled 35,495 students

The Highest Level of Educational Attainment Prince George's County, Maryland Population 25 Years and Older



Source: 2013 American Community Survey 1-Year Estimates

INTRODUCTION

*CAPITAL PROJECT FUNDS****Budget Process...***

The Capital Improvement Program (CIP) is prepared, approved and published under separate cover. The following summarizes the budget formulation process for the CIP. The process commences with the release of the Chief Executive Officer's approved CIP representing a period of six years. Prior to September 1 of each year, the Board of Education receives the Chief Executive Officer's proposal for consideration. A minimum of one public hearing is held between August 10 and September 15 and is scheduled at least one week after the CIP has been made available to the public. The proposal prepared by the Chief Executive Officer includes a listing of individual capital projects. Each project details the proposed expenditures and revenues by funding year. A breakdown of revenues by source (i.e., State, County and other) is included. Board action to accept or amend the Chief Executive Officer's proposal is conducted in public session after the public hearings have concluded. The budget is then submitted to the County Executive and the State of Maryland Interagency Committee on School Construction (IAC). The IAC oversees and implements the Public School Construction Program (PSCP).

Similar to the operating budget process, the County Executive prepares the County's CIP including recommendations for public school construction funding. The County Executive is required by the County Charter to hold a budget hearing before proposing the County budget and another hearing after releasing it. The County CIP, including proposals for the Board, is approved and authorized by individual project and funding year. The budget is submitted to the County Council by March 15. The County Council must adopt a budget for the County, including the Board of Education, by June 1. Amounts appropriated become available July 1.

Concurrent with the County's review process of the Board's budget request, the IAC conducts hearings on the submissions from each Local Education Agency (LEA) within the State. After the hearings are concluded, the IAC forwards a recommendation to the State Board of Public Works. The State Board of Public Works conducts

a public hearing in January on the IAC recommendations. Following the hearing by the Board of Public Works, a capital projects budget is considered by the Governor and the State Legislature. The latter approves a funding program, by project, for each LEA within the state of Maryland.

Capital Improvement Program...

The Capital Improvement Program (CIP) represents the plan of the Chief Executive Officer and the Board of Education to fund capital projects during the fiscal year covered by the capital budget and the succeeding five fiscal years. Through the CIP, educational facilities are planned, designed, renovated and constructed in support of the Educational Facility Master Plan of Prince George's County Public Schools. The Capital budget provides the funds needed for projects scheduled to begin planning and/or construction during the first fiscal year included in the Six-Year Capital Improvement Program, and for projects that require construction funds in addition to those previously allocated.

The FY 2016 Capital Improvement Program request from Prince George's County Public Schools to the State is for a total of \$68.7 million. This includes \$5 million for replacement of one school; \$11.4 million for Limited Renovations at two schools; \$9.9 million for seven high school Secondary School Reform (SSR) projects; \$4.7 million for Special Education Inclusion Renovations at one school; \$26.8 million for our top twenty-nine systemic renovation projects; and \$1.4 million for Open Space Pod Renovations at one school. Also included in this capital improvement program request is approximately \$9.3 million of State funding for four school construction projects approved by the State that were fully funded by the County. These "Forward Funded" projects remain a high priority for reimbursement. These funds, once reimbursed, will enable other high priority school projects to be funded.

Also, there are four projects for which State approval of planning is being requested in the FY 2016 CIP. These projects include two (2) limited renovation projects, one (1) major renovation/modernization project, one (1)

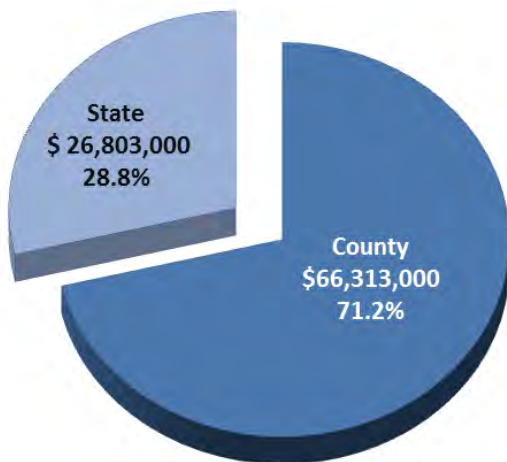
Special Education Inclusion Initiative project. Planning approval of these projects will enable PGCPS to move forward through the design phase and be eligible for State funding in future fiscal years. The school system completed a facility assessment study in 2008 and updated the study in 2012. This assessment was used to create a long-term school renovation and replacement plan. A prioritized list of capital projects for FY 2016 is provided on the following pages. The list provides an

objective and reasonable basis for requesting annual funds over a six-year period. The list also allows staff to develop appropriate and effective methods of project delivery, anticipating the condition of the construction market and the need for suitable sites. In the upcoming planning cycle, additional information is in development to support a more comprehensive planning and prioritization metric.

ROUTINE & NON-ROUTINE EXPENDITURES

Capital outlays for projects involving the construction, renovation, repair, and replacement of schools and building systems are paid from the Capital Improvement Program fund. The total approved FY 2016 Capital Improvement Program budget is \$246,025,000 which includes \$9,285,000 for Forward Funded projects. The total for routine and non-routine expenditures is \$236,740,000. Routine expenditures total \$93,116,000 or 39.3% and non-routine expenditures total \$143,624,000 or 60.7%. Funding for these projects is provided by either state funds, county funds, or a combination of both.

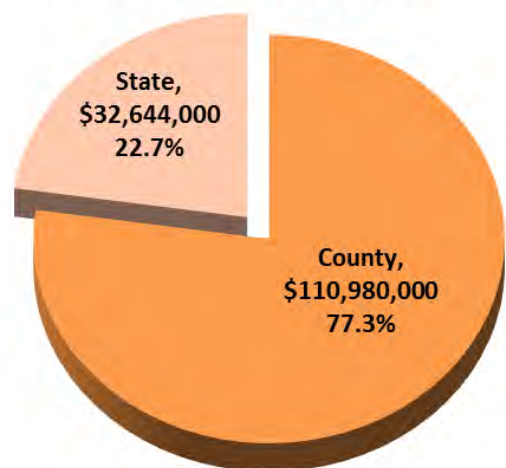
Routine \$93,116,000



The school system’s routine projects consist of building system renovations, repairs, and additions that do not add program space. A total of 28.8% of the funds approved in FY 2016 for projects of this category will be provided by the state.

Non-Routine projects are those that include the construction of new buildings, additions which provide significant program space, complete building renovations, and building system replacements. A total of 77.3% of the approved FY 2016 funds for these projects will be provided by the county.

Non-Routine \$143,624,000



INTRODUCTION

CIP FY 2016 – FY 2021 FUNDING

FISCAL YEAR	FUNDING SOURCE			TOTAL
	STATE	COUNTY	OTHER	
FY 2016	\$ 68,732,000	\$ 177,293,000	\$ -	246,025,000
FY 2017	\$ 152,877,000	\$ 238,673,000	\$ -	391,550,000
FY 2018	\$ 176,438,000	\$ 233,374,000	\$ -	409,812,000
FY 2019	\$ 152,024,000	\$ 193,383,000	\$ -	345,407,000
FY 2020	\$ 132,669,000	\$ 185,326,625	\$ -	317,995,625
FY 2021	\$ 161,145,000	\$ 195,714,000	\$ -	356,859,000
TOTAL FUNDING	\$ 843,885,000	\$ 1,223,763,625	\$ -	2,067,648,625

Notes:

1. County funded projects and forward funded projects are included in the above numbers.
2. The fiscal year funding reflected above represents State, County and State reimbursement funds.

*Board of Education Approved
FY 2016 CIP Funding
\$246,025,000*



CIP PRIORITIZED LIST OF PROJECTS

State Pr	Project	Type	Total Estimated Cost
-	Eugene Burroughs Middle (Funding Request)	Renovation/Additions	\$42,871,000
-	Glenarden Woods Elementary (Funding Request)	Renovation/Additions	\$26,218,000
1	Fairmont Heights High Replacement (Funding Request)	New Construction - Replacement	\$83,167,000
2	Stephen Decatur Middle (Funding Request)	Renovation/Addition - Special Education Inclusion	Local Planning
3	Stephen Decatur Middle (Funding Request)	Renovation/Addition - Special Education Inclusion	\$10,701,000
4	Tulip Grove Elementary (Funding Request)	Renovation/Additions	\$22,902,000
5	C. Elizabeth Rieg Regional (Planning Request)	Renovation - Special Education Inclusion	Local Planning
6	C. Elizabeth Rieg Regional (Funding Request)	Renovation - Special Education Inclusion	\$6,294,000
7	Isaac Gourdine Middle (Funding Request)	Systemic Renovation - Chiller/Pumps/Cooling Tower Replacement	\$1,916,000
8	Bowie/Belair High Annex (Planning Request)	Limited Renovation	Local Planning
9	Bowie/Belair High Annex (Funding Request)	Limited Renovation	\$18,538,000
10	William S. Schmidt Educational Center (Planning Request)	Major Renovation/Modernization	Local Planning
11	Thomas Johnson Middle (Funding Request)	Systemic Renovation - Univents Replacement	\$6,208,000
12	Annapolis Road Academy (Funding Request)	Systemic Renovation - Piping Replacement	\$890,000
13	Bowie High (Funding Request)	Systemic Renovation - Piping Replacement	\$5,432,000
14	Tall Oaks Vocational (Funding Request)	Systemic Renovation - Univents Replacement	\$958,000
15	Tall Oaks Vocational (Funding Request)	Systemic Renovation - Piping Replacement	\$811,000
16	Hyattsville Elementary (Funding Request)	Systemic Renovation - Fan Coil Units Replacement	\$3,472,000
17	G. Gardner Shugart (J Hanson FI) (Funding Request)	Systemic Renovation - Windows Replacement	\$816,000
18	Thurgood Marshall Middle (Funding Request)	Systemic Renovation - Windows Replacement	\$1,011,000
19	Oxon Hill Middle (Funding Request)	Systemic Renovation - Univents & Convection Heat Units Replacement	\$6,184,000
20	Thomas Pullen Middle (Funding Request)	Systemic Renovation - Windows Replacement	\$2,044,000
21	District Heights Elementary (Funding Request)	Systemic Renovation - Chiller Replacement	\$651,000
22	Paint Branch Elementary (Funding Request)	Systemic Renovation - Univents Replacement	\$639,000

INTRODUCTION

State Pr	Project	Type	Total Estimated Cost
23	Walker Mill Middle (Funding Request)	Systemic Renovation - Pneumatic Controls Replacement	\$661,000
24	Bond Mill Elementary (Funding Request)	Systemic Renovation - Windows Replacement	\$1,788,000
25	Tayac Elementary (Funding Request)	Systemic Renovation - Doors and Windows Replacement	\$1,233,000
26	Buck Lodge Middle (Funding Request)	Systemic Renovation - Acoustical Ceiling Replacement	\$1,234,000
27	Buck Lodge Middle (Funding Request)	Systemic Renovation - Univents & Exhaust Fans Replacement	\$2,186,000
28	Drew Freeman Middle (Funding Request)	Systemic Renovation - Univents & Exhaust Fans Replacement	\$2,783,000
29	Drew Freeman Middle (Funding Request)	Systemic Renovation - Lighting, Wiring Replacement	\$5,977,000
30	Charles Carroll Middle (Funding Request)	Systemic Renovation - Acoustical Ceiling Replacement	\$639,000
31	Thomas Stone Elementary (Funding Request)	Renovation - Open Space Pod Conversion	\$2,593,000
32	Gwynn Park High (Funding Request)	Renovation - Secondary School Reform	\$3,540,000
33	Surrattsville High (Funding Request)	Renovation - Secondary School Reform	\$12,557,000
34	Crossland High (Funding Request)	Renovation - Secondary School Reform	\$1,036,000
35	Laurel High (Funding Request)	Renovation - Secondary School Reform	\$4,861,000
36	Largo High (Funding Request)	Renovation - Secondary School Reform	\$3,586,000
37	Potomac High (Funding Request)	Renovation - Secondary School Reform	\$442,000
38	Central High (Funding Request)	Renovation - Secondary School Reform	\$1,513,000
39	Annapolis Road Academy (Funding Request)	Systemic Renovation - Roof Top Units Replacement	\$255,000
40	Lewisdale Elementary (Funding Request)	Systemic Renovation - Roof Top Units Replacement	\$289,000
41	Catherine T. Reed Elementary (Funding Request)	Systemic Renovation - Roof Top Units Replacement	\$289,000
42	Carrollton Elementary (Funding Request)	Systemic Renovation - Roof Top Units Replacement	\$289,000
43	Stephen Decatur Middle (Funding Request)	Systemic Renovation - Roof Top Units Replacement	\$289,000
44	Forestville High (Funding Request)	Systemic Renovation - Roof Replacement	\$753,000
45	Cool Spring Elementary (Funding Request)	Systemic Renovation - Roof Replacement	\$1,105,000
46	Largo High	Systemic Renovation - Roof Replacement	\$2,392,000

State Pr	Project	Type	Total Estimated Cost
	(Funding Request)		
47	Rosa L. Parks Elementary (Forward Funding Reimbursement)	New Construction	\$2,609,000 (Reimbursement)
48	Mary Harris "Mother" Jones Elementary (Forward Funding Reimbursement)	New Construction	\$1,450,000 (Reimbursement)
49	Lake Arbor Elementary (Forward Funding Reimbursement)	New Construction	\$3,140,000 (Reimbursement)
50	Suitland Elementary (Forward Funding Reimbursement)	Renovation/Replacement	\$2,086,000 (Reimbursement)

INTRODUCTION

CIP BUDGET DEVELOPMENT CALENDAR

Key dates in the development process for the Fiscal Year 2016 Capital Improvement Program budget are presented below:

Event	Date
First Reader of Requested CIP	August 13, 2014
Public Hearing	September 16, 2014
Board of Education Approval of CIP	September 23, 2014
CIP submitted to County Executive and County Council	October 6, 2014
First submission to the State Interagency Committee	October 6, 2014
PSCP recommends projects to IAC and LEAs are subsequently notified of Designees' recommendations	November 3, 2014
Final submission to the State Interagency Committee	November 14, 2014
Interagency Committee Hearing	December 4, 2014
IAC recommendations submitted to Board of Public Works	December 31, 2014
State Board of Public Works hearing and approval of initial projects	January 28, 2015
County Executive holds public hearing for County Budget	January 2015
IAC recommendations on 90% of the proposed capital budget submitted to Board of Public Works, legislative leaders, and others (per requirement of 2007 capital budget).	February 2015
County Executive submits Requested Budget to the County Council	March 2015
County Executive's second required Budget Hearing	April 2015
Maryland State Legislature adopts its final budget, including school funded amounts	April 2015
County Council holds two budget hearings	April/May 2015
Board of Public Works adopts final budget	May, 2015
County Council approves budget for Prince George's County	July, 2015
State allocations available	June 1, 2015
Fiscal Year 2016 budget takes effect	July 1, 2015

FINANCIAL PLAN

BUDGET DEVELOPMENT & ADMINISTRATIVE POLICIES

Board of Education Policy 3130 –Annual Operating Budget guides the preparation and administration of the budget.

Legal Reference: MD Ann. Code, Educ. Art. §5-101 et seq.

Policy Adopted 8/26/71

Fiscal Responsibility and Control – Annual Operating Budget

The Board of Education of Prince George's County establishes and maintains fiscal oversight and control for funds entrusted to the Prince George's County Public School System. In so doing, the Board of Education adopts balanced budgets establishing annual budgetary appropriations (operating and capital) and special grants that are the basis for the operation of the school system.

Board of Education’s Responsibilities

1. Establish a standing committee to oversee, report, and make recommendations to the full Board on finance, audit, and budgetary matters;
2. Engage the services of an independent public accounting firm to perform annual financial audits;
3. Approve the work program and oversee the activities of the Internal Auditor.
4. Annual Operating Budget Public Hearing(s) – Prior to the adoption of the Annual Operating Budget the Board of Education shall conduct three (3) public hearings on the Chief Executive Officer’s Proposed Annual Operating budget. After the public hearings, the Board of Education shall adopt a budget in public session for submission to the County Executive on March 1 of each year.
5. Capital Improvement Budget Public Hearing(s) – Hold at least one public hearing on the Proposed Capital Improvement Budget. The hearing will be held during the period from August 10 through September 15, but at least one week after the Capital Improvement Budget has been made available to the public. After the public hearing, the Board of Education shall adopt a budget in public session and submit it to the County Executive on or before October 21 of each year.

6. Act in public session on all proposed transfers between the major budget categories established by state law; and
7. Act in public session on all proposed operating budget transfers that increase the overall number of authorized permanent positions or that transfer funds within a category in excess of \$100,000 for operating unrestricted funds and \$500,000 for operating restricted funds that include new grants to revalidation of appropriations; increases or decreases to foundations and civic organizations; and year-end carryover balances on multi-year projects that span across several fiscal budget years will be submitted in a report to the Board of Education on a monthly basis due no later than two to three business days after the regularly scheduled month-end Accounting Period close.

The Chief Executive Officer is responsible for the administration of the public schools in accordance with Board of Education policies, the public school laws of Maryland, and the bylaws of the State Board of Education.

Chief Executive Officer’s Responsibilities

1. Prepare the Proposed Annual Operating Budget in a format approved by the Board that is in compliance with state law, understandable by the public, and consistent with PGCPS Strategic Plan.
2. Submit the Proposed Annual Operating Budget to the Board of Education on or before the last regularly scheduled Board of Education meeting in December. However, a wavier may be requested.
3. Submit the Proposed Capital Improvement Budget to the Board of Education prior to September 1 each year.
4. Make copies of the proposed budget available to the public, upon request, at the time a budget is transmitted to the Board of Education.

5. Make copies of the budgets approved by the Board of Education available to the public, upon request, at the time budgets are transmitted to the County Executive.
6. Ensure the timely completion and publication of an Annual Financial Report that is in conformance with generally accepted accounting principles.
7. Utilize the Board’s official web site as a primary means of communication with the public on budgetary and fiscal matters.
8. Ensure that the implementations of financial procedures are consistent with the need for effective and efficient operations.
9. Establish and maintain financial control systems and procedures that conform to Federal and Maryland laws and regulations and to applicable provisions of the charter and laws of Prince George's County.
10. Adhere to the appropriation levels and approved positions contained in the adopted budgets or associated spending plans.
11. Provide periodic interim reports on the financial position of the school system to the Board in accordance with its established schedule.
12. Prepare documentation and provide appropriate supporting materials for all proposed transfers between the major budget categories established by state law that require the prior approval of the Board of Education and County Council.
13. Prepare documentation and provide appropriate supporting materials for all proposed transfers between Capital Projects.
14. Submit for Board approval all proposed operating budget transfers that increase the overall number of authorized permanent positions or that transfer funds within a category in excess of \$100,000 for operating unrestricted funds and \$500,000 for operating restricted funds that include new grants and realignments of resources of existing grants that only require prior approval by the fiscal agent, grantor, or funding authority. Realignment transfers for operating restricted grants, which consists of technical adjustments to appropriations that have been previously approved by the Board of Education in excess of \$500,000 that include, but not limited to revalidation of appropriations; increases or decreases to appropriations initiated by fiscal agents, grantors, and other financial institutions (foundations and civic organization); and year-end carryover balances on multi-year projects that span across several fiscal budget years with be submitted in a report to the Board of Education on a monthly basis due no later than two to three business days after the regularly scheduled month-end Accounting Period close.
15. Submit to the Board monthly reports of all transfers not in excess of \$100,000 approved by the Chief Executive Officer’s by the second meeting of the following month.

DEBT MANAGEMENT

Board of Education Policy 3120 – Debt Management

Policy Adopted 6/1/06

Amended 6/1/07

Debt Management

The purpose of this policy is to establish guidelines governing the issuance, management evaluation of and reporting of all debt. The Boards' Finance, Audit and Budget committee makes recommendations regarding the issuance of debt obligations and the management of outstanding debts. The Board will conform to all state and local statutes governing the investment of public funds, as well as applicable Federal and State regulatory requirements.

This debt management policy provides a general framework for planning and reviewing debt proposals. Debt decisions will be the result of deliberate consideration of all factors involved. Debt may be issued subject to the debt term restrictions and the ability to pay for new annual debt service costs.

Guidelines

In assessing projects, principles will be aligned with priorities of the approved strategic plan, demonstrable benefits including cost minimization, risk management and other factors. Acceptable ranges for debt limits are:

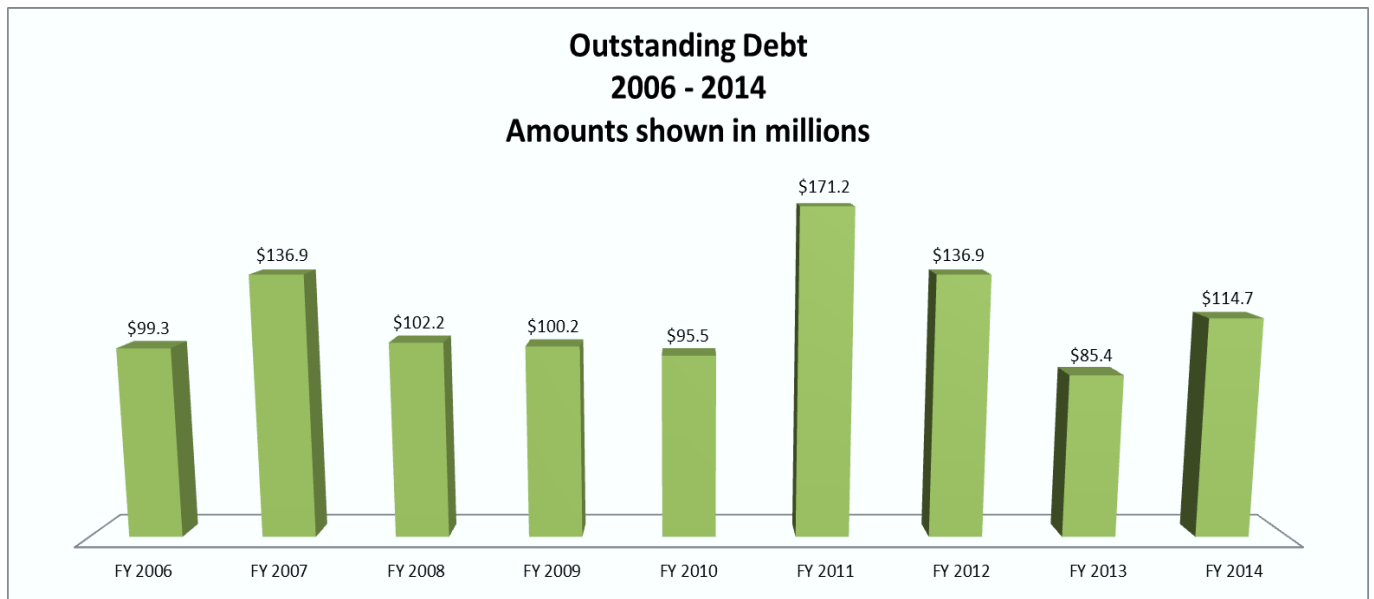
Financing or capital lease debt will be considered to finance certain equipment and buses not to exceed 5% of the total unrestricted budget. Individual revenue streams considered for proposed debt service must meet a 2.0% debt coverage ratio test. Exceptions to this policy may be granted by the Board of Education where alternative funding sources are identified and determined appropriate. A quarterly report will be prepared by the Chief Financial Officer on the status of obligations outstanding, including a list of projected needs, a comparison of revenue projections sufficient to pay for the debt service and the balance.

This policy will be carried out by the Chief Executive Officer, Secretary/Treasurer of the Board of Education, through the Office of the Assistant Treasurer based upon administrative procedures specifically developed for this purpose.

Nine-Year Debt History

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Debt Payments:									
Principal	\$ 23,527,249	\$ 23,363,942	\$ 34,744,537	\$ 33,914,334	\$ 28,644,796	\$ 25,079,134	\$ 34,292,338	\$ 66,725,800	\$ 16,503,261
Interest	\$ 1,537,035	\$ 2,334,472	\$ 2,413,879	\$ 3,798,966	\$ 3,313,391	\$ 2,937,945	\$ 5,507,742	\$ 2,712,542	\$ 2,650,037
Total	\$ 25,064,284	\$ 25,698,414	\$ 37,158,416	\$ 37,713,300	\$ 31,958,187	\$ 28,017,079	\$ 39,800,080	\$ 69,438,342	\$ 19,153,298
Non-Energy	\$ 25,064,284	\$ 25,698,414	\$ 33,796,771	\$ 33,129,035	\$ 27,457,125	\$ 23,602,540	\$ 24,192,368	\$ 60,701,815	\$ 10,146,771
Energy Performance	\$ -	\$ -	\$ 3,361,645	\$ 4,584,265	\$ 4,501,062	\$ 4,414,539	\$ 15,607,712	\$ 8,736,527	\$ 9,006,527
Revenue:									
Unrestricted	\$ 1,274,877,413	\$ 1,384,496,418	\$ 1,549,360,427	\$ 1,570,414,938	\$ 1,540,304,501	\$ 1,436,553,815	\$ 1,493,048,757	\$ 1,541,870,919	\$ 1,565,739,301
Outstanding Debt:									
Lease/Purchase Agreement:	\$ 99,347,197	\$ 136,967,334	\$ 102,222,798	\$ 100,287,704	\$ 95,554,506	\$ 171,254,262	\$ 136,961,924	\$ 85,441,421	\$ 114,735,070
Non-Energy	\$ 80,772,197	\$ 102,344,062	\$ 70,907,447	\$ 71,057,653	\$ 68,492,959	\$ 76,214,138	\$ 49,799,147	\$ 2,744,468	\$ 36,937,522
Energy Performance	\$ -	\$ 34,623,272	\$ 31,315,351	\$ 29,230,051	\$ 27,061,547	\$ 95,040,124	\$ 87,162,777	\$ 82,696,953	\$ 77,797,548
Note Due to SunTrust	\$ 18,575,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Threshold:									
Debt Service Capacity (Total)	2%	2%	2%	2%	2%	2%	3%	5%	1%
Debt Service Capacity (Non-Energy)	2%	2%	2%	2%	2%	2%	2%	4%	1%
Debt Principal Capacity (Total)	8%	10%	7%	6%	6%	12%	9%	6%	7%
Debt Principal Capacity (Non-Energy)	6%	7%	5%	5%	4%	5%	3%	0%	2%

- (1) Energy Performance - self-supporting through utility savings.
- (2) All data provided in this chart are shown as of June 30th.



STATEMENT OF BUDGETING BASIS FOR ALL FUNDS

Basis of Budgeting...

In accordance with Section 5-101 of the Education Article of the Annotated Code of Maryland, and with the advice of Chief Executive Officer, the Board of Education prepares and adopts an annual budget. The general fund is subdivided into state mandated categories. Categories include: administration, mid-level administration, instructional salaries, instructional materials, instruction other, special education, student personnel services, health services, student transportation services, operation of plant and maintenance of plant, fixed charges, food services, community services, and capital outlay. With the annual budget, the Board shall provide the number of full-time equivalent positions included within each major category, and a description of any fund balances or other moneys held by any outside source, including an insurer that are undesignated or unreserved and are under the direction and control of the Board of Education.

The Chief Executive Officer is responsible for the management of the Operating Budget so as to make the most effective use of resources in meeting the objectives of the school system, and for limiting expenditures to prevent exceeding the appropriations authorized in the annual operating budget. The Board of Education may approve changes to the budget recommended by the Chief Executive Officer by transferring funds within categories. However, transfers between categories must be approved by the Board of Education and the County Council in accordance with Board Policy 3160 – Transfer of Funds (Adopted 8/24/78, Amended 3/13/03) and pursuant to Education Article, Section 5-105 of the Annotated Code of Maryland (Revised 2009) prior to actual transfer. All unexpended or unencumbered appropriations terminate at year-end and are not available for use in subsequent periods.

The legal level of budgetary control is at the category level (the level at which expenditures cannot legally exceed the approved budget). However, school and office budgets contain detail by object class (i.e., salaries and wages, supply and materials, contracted services, etc.) and by line item within each object class (i.e., full-time salaries, health insurance, life insurance, etc.). Through the use of summary templates, a functionality of the software used by the Board of Education, schools and offices have the flexibility of expending funds as needed, as



State Mandated Categories

Administration

Mid-Level Administrative

Instructional Salaries

Instructional Materials

Instructional Other

Special Education

Student Personnel Services

Student Health Services

Student Transportation

Operation of Plant

Maintenance of Plant

Fixed Charges

Food Services

Community Services

Capital Outlay

long as the total of their budgets are not exceeded. Adjustments to the budget that are within category and below \$100,000 for unrestricted funds and \$500,000 for restricted funds require the approval of the Chief Financial Officer, or designee. Adjustments above \$100,000 unrestricted funds and \$500,000 restricted funds within category or that changes the authorized position total, require Board approval. Any adjustment that changes category totals, regardless of the amount, requires Board and County Council approval.

A budget is not adopted by the County Council for the Special Revenue fund supporting Food and Nutrition Services program but expense appropriations are made under the Division of Supporting Services by the Board of Education.

The budget period is the same as the accounting reporting period. The budget and accounting reports both follow generally accepted accounting principles. The budget document contains the same financial entities and funds as the financial report except the financial reports include the School Activity Fund.

Summary of Significant Accounting Policies...

The accounting policies of the Board conform to generally accepted accounting principles as applicable to state and local government entities. The significant accounting policies applicable to various funds and account groups of the Board are outlined below:

BASIS OF FUND ACCOUNTING – the Board maintains accounts based on funds, each of which is considered a separate accounting entity with separate sets of self-balancing accounts that comprise its assets, liabilities, fund balance/retained earnings and revenue and expenditures/expenses. The basis used for all funds is in accordance with generally accepted accounting principles applicable to state and local governments.

BASIS OF ACCOUNTING – all governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. PGCPS primary sources of revenue are funds appropriated by other governmental units. Accordingly,

most revenues are considered to be available at the time they are appropriated. Governmental fund expenditures are recognized when the liability is incurred. PGCPS uses the modified accrual basis of accounting for governmental funds. All proprietary and trust funds follow the accrual basis of accounting. These funds are accounted for on a flow of economic resources measurement focus (i.e., internal service funds).

ENCUMBRANCE METHOD OF ACCOUNTING – the Board’s legal budget for the General Fund is prepared using the encumbrance method of accounting. Under this method, commitments such as purchase orders and contracts are recorded or accrued as expenditures when liabilities are incurred for goods received or services rendered. When the actual expenditure takes place, the accounts are adjusted for any difference between the actual expenditure and the commitment previously recorded. Any outstanding commitments at the end of the fiscal year are reserved in the fund balance.

Budgetary control is maintained at various levels by the encumbrance of estimated purchase amounts prior to release of purchase orders to vendors. Purchase orders that result in an over-obligation of available balances are not released until additional appropriations are made available. Open encumbrances are reported as reservations of fund balance. All unexpended or unencumbered appropriations terminate at year-end and are not available for use in subsequent periods.

Fund Classification Structure...

The budget consists of seven funds under the control of the Board of Education. These funds are:

GENERAL (CURRENT EXPENSE) FUND – the General Fund (also known as the “Current Expense Fund”) accounts for all financial transactions in support of the educational process which are not recorded in other funds. Maryland law requires that this fund operate under a legally adopted annual budget. The General Fund budget is prepared using the encumbrance method for budget accounting and is approved by the Board of Education and the Prince George’s County Council. Budgetary Control – the General Fund operates under a legally adopted, annual budget.

FINANCIAL PLAN

The “restricted” revenues and expenditures of the Current Expense Fund relate primarily to grant activities for which the Board receives funding by various sponsoring governmental agencies and others. Revenues from these activities are recognized when funds are expended for the purposes of the grant award. Accordingly, funds received for grant activities for which expenditures have not yet been made are recorded as deferred revenue.

CAPITAL PROJECTS FUND – the Capital Projects Fund accounts for all financial transactions relating to the Capital Improvement Program (CIP) that includes construction or major renovation of buildings and facilities, purchase and installation of related equipment, and other purchases of fixed assets not accounted for in other funds. The CIP operates under an annual budget legally adopted at the County government level. (This budget is presented in a separate document.)

The Capital Projects Fund is maintained on a modified accrual basis and operates under an annual budget legally adopted at the County level. Under this method of accounting, revenues and other governmental fund financial resource increments are recognized in the accounting period in which they become susceptible to accrual; that is, when they become both measurable and available to finance expenditures of the fiscal period. The primary revenue sources susceptible to accrual under the modified accrual basis are from the County and State Government. Approved County funded projects are to be paid through proceeds of County School Construction Bond sales and reimbursed to the Board for approved capital project expenditures. Periodically, the Board enters into lease purchase agreements to fund large expenditures for school buses, utility vehicles and major durable equipment that are reported as part of the Capital Projects Fund. Due to the length of time required for production between ordering and receiving these items, a portion of the expenditures related to these items occurs in the fiscal year preceding the agreement.

FOOD AND NUTRITION SERVICES FUND – the Food and Nutrition Service Fund, a special revenue fund, accounts for financial transactions relating to the school breakfast, school lunch, and child and adult nutrition care programs. This fund is dependent upon federal and state accounts for activities relating to funding the Board’s

subsidies to supplement and support the breakfast and lunch programs. Federal subsidies are the sole support of the child and adult nutrition care programs.

The Food and Nutrition Services Fund is maintained on a modified accrual basis. Under this method of accounting, revenues and other governmental fund financial resources. Increments are recognized in the accounting period in which they become susceptible to accrual; that is, when they become both measurable and available to finance measurement expenditures of the fiscal period. The primary revenue sources susceptible to accrual under the modified accrual basis are from the State and Federal Government. The measurement focus for the Food and Nutrition Services Fund is on changes in the net current assets. Commitments such as purchase orders and contracts are not recorded as expenditures until a liability is incurred for goods received or services rendered. However, these outstanding commitments, if any, are reserved in the fund balance of the fund at the end of the fiscal year.

BEFORE AND AFTER-SCHOOL FUND – the Before and After School Fund, a special revenue fund, accounts for financial transactions relating to providing school age child care services before and after school hours. This fund is dependent upon fees collected from participants.

The Before and After-School Fund is maintained on a modified accrual basis. Under this method of accounting, revenues and other governmental fund financial resource increments are recognized in the accounting period in which they become susceptible to accrual; that is, when they become both measurable and available to finance expenditures of the fiscal period. The measurement focus for Before and After-School funds is on changes in the net current assets. Commitments such as purchase orders and contracts are not recorded as expenditures until a liability is incurred for goods received or services rendered. However, these outstanding commitments, if any, are reserved in the fund balance of the fund at the end of the fiscal year.

SELF-INSURANCE FUND – the Self-Insurance Fund is a proprietary fund where revenues are recorded when earned and expenses are recorded when liabilities are incurred. This fund is an internal service fund and **CAPITAL ASSETS FUND** – expenditures of the Capital

Vehicle Liability, Group Life and Health Insurance programs. Services provided are exclusive to the Board and are distinguishable from activities provided by other funds. The Board is self-insured for group and vehicle claim liabilities. The commercial insurance carrier, for a fee based on the claims and participation, performs processing of claims and other administrative matters. Under the arrangement, the Board is required to pay additional amounts to the insurance carrier if actual annual claims are more than an “aggregate claims target.” Administrative costs, such as printing, legal services and clerical support are borne by the fund. The Board is fully insured for group life insurance. During 1995, the Board entered into a new agreement with a commercial insurance carrier to provide group health, vision, and prescription insurance for Board employees. Employees may also participate with another commercial insurance carrier to obtain dental insurance.

SCHOOL ACTIVITY FUND – each individual school maintains a school activity fund to account for cash resources of various clubs, organizations, and annual Board allotments. These agency funds, classified as fiduciary funds, are subject to annual review by the Board’s Internal Audit Department.

These funds account for all monies raised in the name of schools or school organizations, monies collected from students and all monies collected at school sponsored activities. Responsibility for administering the funds rests with each school principal. Board of Education procedures require uniform financial accountability for receipts and disbursements. School activity funds are administered at all schools and special centers; each has its own bank account and is subject to review by the Board’s Internal Audit Department. The students and community populations generate the majority of the cash receipts which flows through school activity funds. The balance originates from the Board’s General Fund.

Assets Fund, as well as purchases of major durable equipment charged to the General and Food and Nutrition Services funds, are capitalized in accordance with the school system’s capitalization policy and reported in the statement of Net Assets (one of the two school system-wide financial statements). Land, buildings, site improvements, vehicles, equipment and construction-in-progress with an initial cost of \$5,000 or more and estimated useful lives in excess of one year are classified as capital assets. Capital assets are recorded at historical cost when the value is known and at estimated historical cost when the actual acquisition cost is not known. Depreciation is calculated using the straight-line method.

FINANCIAL PLAN

BUDGET HIGHLIGHTS

	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
REVENUE:				
County Contribution	\$ 624,390,042	\$ 630,218,800	\$ 630,218,800	\$ 763,209,640
State Aid	\$ 945,634,299	\$ 1,000,726,600	\$ 1,000,726,600	\$ 1,046,633,771
Federal Aid	\$ 87,252,369	\$ 102,884,500	\$ 102,884,500	\$ 102,894,572
Board Sources	\$ 14,579,837	\$ 18,408,200	\$ 18,408,200	\$ 18,192,617
Fund Balance - Prior Year	\$ -	\$ 43,012,200	\$ 43,012,200	\$ -
Total Revenue:	\$ 1,671,856,547	\$ 1,795,250,300	\$ 1,795,250,300	\$ 1,930,930,600
EXPENDITURES:				
By Restricted and Unrestricted				
Unrestricted Programs	\$ 1,554,244,060	\$ 1,672,296,486	\$ 1,672,296,486	\$ 1,807,976,786
Restricted Programs	\$ 105,887,388	\$ 122,953,814	\$ 122,953,814	\$ 122,953,814
Total by Restricted/Unrestricted:	\$ 1,660,131,448	\$ 1,795,250,300	\$ 1,795,250,300	\$ 1,930,930,600
By Category				
Administration	\$ 51,031,707	\$ 57,428,158	\$ 57,297,283	\$ 51,031,022
Mid-Level Administration	\$ 104,563,406	\$ 115,339,843	\$ 114,620,632	\$ 118,886,728
Instructional Salaries	\$ 540,067,681	\$ 602,766,006	\$ 602,295,666	\$ 680,502,516
Textbooks and Instructional Materials	\$ 25,350,725	\$ 28,647,198	\$ 28,320,501	\$ 23,545,662
Other Instructional Costs	\$ 52,265,143	\$ 61,087,324	\$ 61,487,736	\$ 85,532,010
Special Education	\$ 253,285,424	\$ 259,608,513	\$ 261,860,364	\$ 268,136,159
Student Personnel Services	\$ 15,821,035	\$ 18,762,469	\$ 18,646,477	\$ 20,415,083
Student Health Services	\$ 14,263,541	\$ 18,116,933	\$ 18,182,790	\$ 14,926,113
Student Transportation Services	\$ 91,222,586	\$ 97,842,092	\$ 97,190,324	\$ 95,127,884
Operation of Plant	\$ 117,900,430	\$ 117,274,668	\$ 117,374,386	\$ 126,307,822
Maintenance of Plant	\$ 41,288,117	\$ 35,797,895	\$ 36,739,440	\$ 37,042,946
Fixed Charges	\$ 348,876,380	\$ 377,700,526	\$ 376,356,026	\$ 400,556,601
Food Service Subsidy	\$ 1,997,667	\$ 2,729,661	\$ 2,729,661	\$ 6,147,900
Community Services	\$ 2,197,606	\$ 2,139,014	\$ 2,139,014	\$ 2,762,154
Capital Outlay	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Total by Category:	\$ 1,660,131,448	\$ 1,795,250,300	\$ 1,795,250,300	\$ 1,930,930,600
Enrollment				
K - 12	119,495	122,284	121,783	121,783
Pre-K - 12	125,136	128,055	127,576	127,576
Cost Per Pupil*				
K - 12	\$13,124	\$13,980	\$14,019	\$14,962
Pre-K - 12	\$12,752	\$13,581	\$13,626	\$14,550
Schools In Operation**				
Elementary	122	123	123	123
Academies	13	13	13	13
Secondary	53	53	53	53
Special Centers	7	7	7	7
Charters	8	10	10	10
Other	2	2	2	2
Total School Facilities:	205	208	208	208
Temporary Buildings				
Temporaries	461	520	520	526
Estimated number of students in temporary classrooms	11,525	13,000	13,000	13,150
Percent of students in temporary classrooms	9.2%	10.2%	10.2%	10.3%

*The Per Pupil Cost calculation is based on the State formula which excludes equipment, community services, and outgoing transfers, from total school system costs.

**The format for *Schools in Operation* was changed for the FY 2015 approved document from *Facilities in Use* to *Schools in Operation* to include Charter Schools.

FIVE-YEAR OPERATING BUDGET PROJECTIONS

FY 2016 – FY 2020 Revenue...

State Aid in FY 2016 totals \$1,046,633,771 and supports about 54% of the Operating Budget. The amount is \$45,907,171 over the FY 2015 approved funding levels. Projections for FY 2017 through FY 2020 are based on provisions in the Maryland Education Articles, estimated enrollment, and other related information. The projection for FY 2017 through FY 2020 applies the modified provisions for funding of the Bridge to Excellence in Public Schools initiative passed by the General Assembly's special session (November 2007), including fifty percent of the Geographic Cost of Education Index (GCEI).

County funding, including the Telephone Tax, for FY 2016 totals \$763,209,640 supporting 40% of the Operating Budget. The Energy and Telephone Tax revenues were lower than the FY 2015 funding levels. County funding is \$132,990,840 higher than the 2015 approved levels. The funding includes \$118.8 million above MOE. Projections

for FY 2017 through FY 2020 reflect nominal annual increases similar to increases estimated in FY 2016.

Federal funding in FY 2016 totals \$102,894,572 supporting approximately 5% of the Operating Budget. The amount is \$10,072 higher than the FY 2015 approved levels. These funds are restricted to program specific areas as determined by federal grant funding sources. Projected annual increases are approximately 1% per year.

Board of Education sources from interest and fees for tuition, texts and use of facilities and vehicles total \$18,192,617 supporting 1% of the Operating Budget in FY 2016. Amounts are (\$215,583) lower than FY 2015 approved levels. Nominal annual growth after FY 2016 is expected.

Prior Year Fund Balance in FY 2016 totals \$0.

Revenue Projections FY 2016 – FY 2020

Revenue	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
State Sources	\$ 1,046,633,771	\$ 1,082,020,630	\$ 1,139,351,419	\$ 1,196,682,208	\$ 1,254,012,997
County Sources	\$ 763,209,640	\$ 773,209,640	\$ 779,569,515	\$ 785,929,390	\$ 792,289,265
Federal Sources	\$ 102,894,572	\$ 106,131,094	\$ 109,313,530	\$ 112,495,966	\$ 115,678,402
Board Sources	\$ 18,192,617	\$ 18,373,251	\$ 18,557,485	\$ 18,741,719	\$ 18,925,953
Prior Year Fund Balar	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Revenue	\$ 1,930,930,600	\$ 1,979,734,615	\$ 2,046,791,949	\$ 2,113,849,283	\$ 2,180,906,617

FY 2016 – FY 2020 Expenditures...

There are several factors that potentially increase the Operating Budget in future years. Mandatory changes include expenditures that are required by law, support contract commitments, provide essential health and safety services and support enrollment. This group includes costs to cover employer obligations including social security, retirement and unemployment insurance; fund existing employee contracts covering compensation, employee and retiree benefits for health insurance and

other employee benefits; manage risk for the school system through self-insured programs supporting workers' compensation, general liability and excess property claims and expenses; fund utilities and internal services programs supporting printing and vehicle maintenance operations; and provide classroom space and support services.

FINANCIAL PLAN

Program Improvements fund compensation improvements, instructional programs, facilities and services that are consistent with the PGCPS Strategic Plan; enhance teaching and learning for all students; and strengthen accountability and support systems.

Expenditures in FY 2016 maintain critical efforts to achieve school system goals and fulfill our mission to ensure our students, teachers and support staff have necessary tools and resources. Projections for FY 2017 through FY 2020 also include amounts needed to maintain effective services each year, support compensation

improvements necessary to attract and retain a highly qualified teaching and support work force, and provide programs and services needed to ensure effective teaching and learning for all students. Expenditure needs are expected to exceed estimated revenues for FY 2017 through FY 2020, absent further increases from county or state sources.

Expenditure Projections FY 2016 – FY 2020

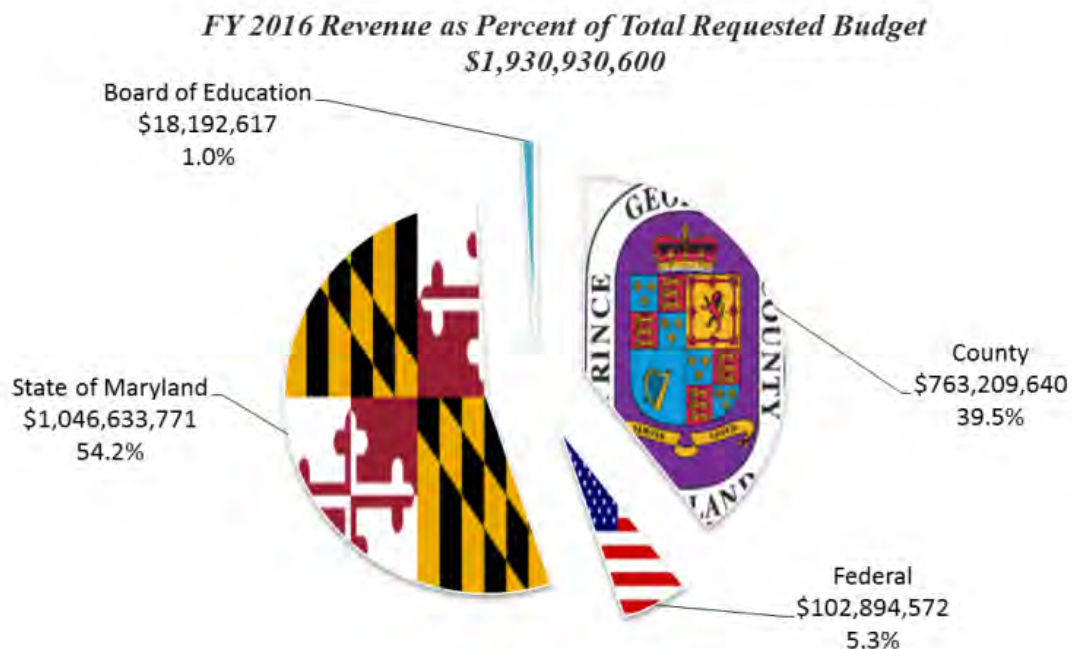
Expenditures	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Projected Expenditure	\$ 1,930,930,600	\$ 2,017,407,146	\$ 2,091,035,540	\$ 2,164,663,934	\$ 2,238,292,328

DESCRIPTION OF REVENUE SOURCES

Revenue sources supporting the Board of Education’s Operating Budget are appropriated in five major categories as required by the Education Articles of the Public School Laws of Maryland, §5-101:

- LOCAL** – revenue received out of funds from the appropriating body (County Council) for school purposes including a County contribution and designated revenues such as the Telecommunications Tax and Energy Tax.
- STATE** – revenue from any agency of the state of Maryland that originates within the State, whether restricted in use or not e.g., State share of the Foundation Program, State Compensatory Education, Student Transportation Aid, Limited English Proficiency, and Students with Disabilities (e.g., Nonpublic Placements). Bridge to Excellence funds is included in this category along with Net Taxable Income (NTI).
- FEDERAL** – revenue from any agency of the Federal Government that originates as a Federal program either directly from the Federal Government (e.g., Impact Aid and Head Start) or through the state of Maryland (e.g., Title I and IDEA-Part B grants).
- OTHER (BOARD SOURCES)** – funds received from non-government sources including tuition (e.g., non-resident students), fees (e.g., reimbursements for community building use), interest earnings on cash investments, and other miscellaneous revenues (e.g., sales of assets).
- FUND BALANCE** – unliquidated surplus of funds, the actual from the previous fiscal year and the estimated from the current fiscal year, whether accrued from revenues or expenditures.

Local and state revenues provide the majority of the funds supporting the Operating Budget for the Board of Education comprising 40% and 54% respectively of the total budget. Federal and other sources make up the remainder (5% Federal and 1% Board Sources).



FINANCIAL PLAN***Local Sources...***

Local revenues are provided through appropriation first by the County Executive in establishing the requested budget for the County, including the Board of Education, and finally by the County Council in approving the budget for the County. Property taxes, income taxes, telecommunications tax (HB-949), fines and fees are the sources for the majority of the local revenues. FY 2016 amounts include \$29.0 million estimated for telecommunications tax and \$21.2 million estimated for energy taxes. Real property taxes are limited in Prince George’s County by TRIM (Tax Reform Initiative by Marylanders). TRIM limits the tax rate applied to the assessable real property base to \$0.96 per \$100 of assessed value. County Charter further limits taxable assessment growth from the prior year for owner occupied residential property to the growth in the Consumer Price Index over the previous 12 months, but not more than 5%. The Charter also requires voter approval of most other fee increases.

Local revenues appropriated for the Board of Education have risen annually for a number of years. State law requires each County to at least provide local funds for the next fiscal year at the same per pupil level as the current fiscal year. The formula, also known as the “Maintenance of Effort” (MOE) funding level, compares enrollment for the current fiscal year with enrollment from the previous fiscal year to determine the required local funding level for the next fiscal year. The MOE requirement, if met, ensures that local funds change by at least the rate of enrollment growth from the prior year. Local funds may increase above the MOE funding level, but such amounts above the MOE will be included in future years’ calculations for MOE unless excluded in certain cases under state law. Local funds increased Maintenance of Effort requirements by \$29.6 million in additional MOE per HB 1801 to account for retirement cost transfer to local education agencies.

Five-Year History of County Maintenance of Effort Calculation

Fiscal Year	Minimum Required County Contribution	Retirement HB 1801	Energy and Telecom Taxes, Program Shift	Requested County Contribution	Amount Over Maintenance of Effort
2016	\$ 564,085,785	\$ 29,631,799	\$ 50,660,000	\$ 763,209,640	\$ 118,832,056
2015	\$ 552,564,496	\$ 24,951,664	\$ 50,537,100	\$ 630,218,800	\$ 2,165,540
2014	\$ 545,637,499	\$ 24,785,979	\$ 53,302,900	\$ 623,743,913	\$ 17,535
2013	\$ 522,586,803	\$ 19,554,579	\$ 66,922,700	\$ 633,069,100	\$ 24,005,018
2012	\$ 530,605,290	\$ -	\$ 73,501,500	\$ 617,514,500	\$ 13,407,710
2011	\$ 532,221,831	\$ -	\$ 66,792,569	\$ 599,014,400	\$ -

State Sources...

The General Assembly passed the Bridge to Excellence in Public Schools Act during the 2002 legislative session. This act established the Major State Aid Programs funding structure. Amounts budgeted for the State Share of the Foundation Program, State Compensatory Education, Student Transportation Aid and Students with Disabilities are all formula-based calculations provided by the Maryland State Department of Education (MSDE). Restricted grants that are competitive in nature are estimated based on historical trends for similar programs.

During a special legislative session in November 2007, the Maryland General Assembly altered certain provisions of prior legislation that impacted State Aid, including freezing the per pupil amount used in the education aid formula for FY 2009 and FY 2010, and capping its annual growth thereafter.

Federal Sources...

Amounts appropriated for federal source revenues reflect estimated receipts consistent with historical trends for each program. Impact Aid is considered unrestricted revenue. Restricted grant programs comprise the majority of federal source revenue and includes Medicaid reimbursement. Such federal grants include programs

like Title I, Title II, Head Start, Junior ROTC, and State Pass-through Grant for Special Education. Amounts budgeted for restricted federal programs are based on historical trend, information provided by federal agencies supporting the grants and the federal budget, and information provided by MSDE as the pass-through State Educational Agency for certain grants (e.g., Title I).

Other Sources...

Amounts budgeted for other revenues, including tuition, fees and interest, are based on historical trends adjusted for anticipated fee and participation changes where appropriate.

Fund Balance...

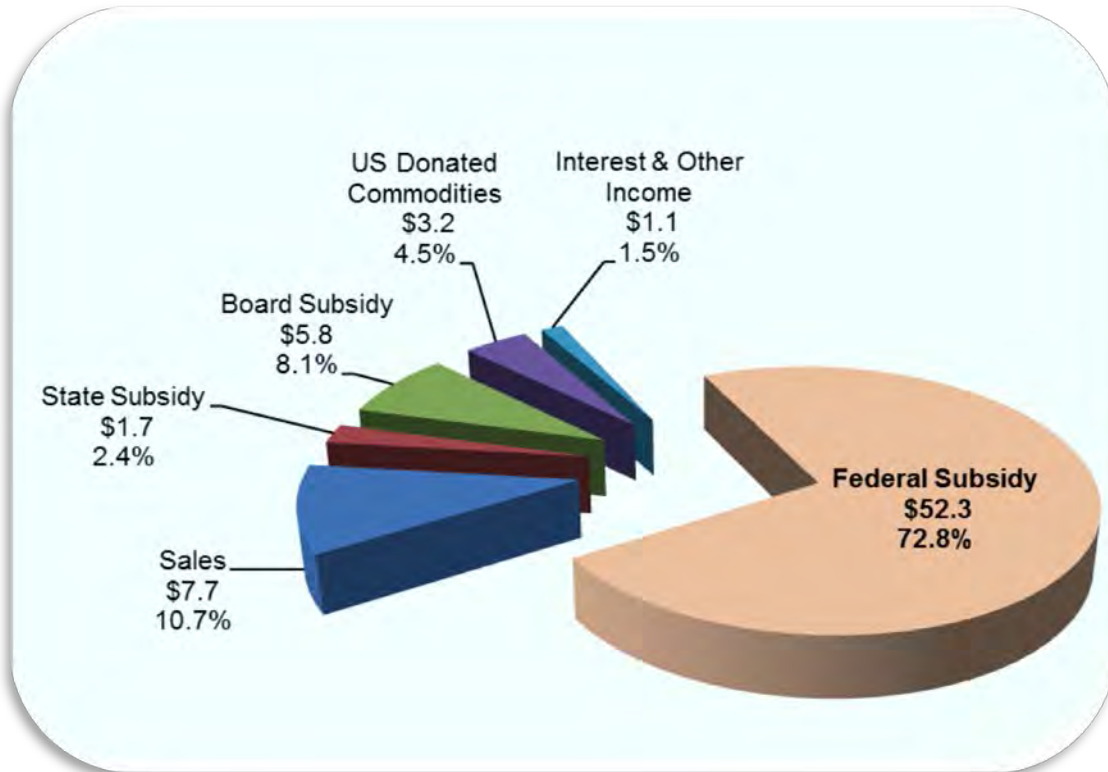
Amounts reported as the unreserved fund balance remaining at the end of the fiscal year are one-time sources that may be needed to support future expenditures, meet unanticipated expenditure requirements or shore up a shortfall in revenue that could materialize as the current year develops.

SPECIAL REVENUE FUNDS

Food and Nutrition Services...

The Food and Nutrition Services program is not included in the Board of Education’s Operating Budget total that is appropriated by the County Council. It is reported in the budget document under the heading “Non-Operating Budget.” As a Special Revenue Fund, revenues related to the Food and Nutrition Services operations are set apart or limited to support the preparation and distribution of meals for students and to sponsor the Adult Care Food Program. Budgeted revenues for the program are comprised of Board subsidies; US Donated Commodities, Federal Subsidies, Interest and Other Income, Sales and State subsidies. Federal/Board subsidies and Sales provide the majority of the revenues for the Food & Nutrition Services program. State subsidies, donated commodities, and other income make up the remaining.

FY 2016 Revenue as Percent of Food and Nutrition Services
\$71,800,000



Revenue Assumptions and Trends...

Federal and state subsidies supporting the Food and Nutrition program are estimated based on the formula applied to the number of students eligible for free and reduced meals and estimated participation. Revenues valuing United States donated commodities are based on historical trends adjusted for anticipated availability. Sales estimated reflect student participation trends adjusted for anticipated meal price changes. The Board subsidy funds ongoing Food and Nutrition Services expenses.

CHANGES IN REVENUE

	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimate	FY 2016 Requested	Change from FY 2015 Approved to FY 2016 Requested	% Change from FY 2015 Approved to FY 2016 Requested	Change from FY 2015 Estimated to FY 2016 Requested	% Change from FY 2015 Estimated to FY 2016 Requested
Revenue Source:								
Prior Year Fund Balance	\$ -	\$ 43,012,200	\$ 43,012,200	\$ -	\$ (43,012,200)	100.0%	\$ (43,012,200)	100.0%
Federal Sources:								
Unrestricted:								
Impact Aid	\$ 146,750	\$ 136,678	\$ 136,678	\$ 146,750	\$ 10,072	7.4%	\$ 10,072	7.4%
Restricted:								
Medicaid Reimbursement	\$ 5,296,678	\$ 4,200,000	\$ 4,200,000	\$ 5,200,000	\$ 1,000,000	23.8%	\$ 1,000,000	23.8%
Federal Restricted Grants	\$ 81,808,941	\$ 98,547,822	\$ 98,547,822	\$ 97,547,822	\$ (1,000,000)	-1.0%	\$ (1,000,000)	-1.0%
Total Restricted:	\$ 87,105,619	\$ 102,747,822	\$ 102,747,822	\$ 102,747,822	\$ -	0.0%	\$ -	0.0%
Total Federal Sources	\$ 87,252,369	\$ 102,884,500	\$ 102,884,500	\$ 102,894,572	\$ 10,072	0.0%	\$ 10,072	0.0%
State Sources:								
Unrestricted:								
Extended Elementary Education	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
Limited English Proficiency Aid	\$ 68,564,225	\$ 74,469,456	\$ 74,469,456	\$ 80,788,666	\$ 6,319,210	8.5%	\$ 6,319,210	8.5%
Foundation Program	\$ 476,585,385	\$ 494,571,479	\$ 494,571,479	\$ 520,081,329	\$ 25,509,850	5.2%	\$ 25,509,850	5.2%
Geographic Cost of Education Index	\$ 38,610,374	\$ 39,276,765	\$ 39,276,765	\$ 20,023,393	\$ (19,253,372)	-49.0%	\$ (19,253,372)	-49.0%
Compensatory Education	\$ 235,525,743	\$ 254,495,324	\$ 254,495,324	\$ 277,304,555	\$ 22,809,231	9.0%	\$ 22,809,231	9.0%
Guaranteed Tax Base	\$ -	\$ 3,348,211	\$ 3,348,211	\$ 6,305,958	\$ 2,957,747	88.3%	\$ 2,957,747	0.0%
Special Education	\$ 40,464,796	\$ 41,226,980	\$ 41,226,980	\$ 41,671,353	\$ 444,373	1.1%	\$ 444,373	1.1%
Nonpublic Placements	\$ 21,946,738	\$ 19,634,449	\$ 19,634,449	\$ 21,205,205	\$ 1,570,756	8.0%	\$ 1,570,756	8.0%
RICA	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
Transportation Aid	\$ 36,965,932	\$ 37,707,187	\$ 37,707,187	\$ 39,146,128	\$ 1,438,941	3.8%	\$ 1,438,941	3.8%
Aging Schools	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
Supplemental Grant	\$ 20,505,652	\$ 20,505,652	\$ 20,505,652	\$ 20,505,652	\$ -	0.0%	\$ -	0.0%
Net Taxable Income (1)	\$ 2,629,311	\$ 10,889,679	\$ 10,889,679	\$ 15,000,114	\$ 4,110,435	37.7%	\$ 4,110,435	100.0%
Other State Aid	\$ 638,058	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
Total Unrestricted:	\$ 942,436,214	\$ 996,125,182	\$ 996,125,182	\$ 1,042,032,353	\$ 45,907,171	4.6%	\$ 45,907,171	4.6%
Restricted:								
State Restricted Grants	\$ 3,198,085	\$ 4,601,418	\$ 4,601,418	\$ 4,601,418	\$ -	0.0%	\$ -	0.0%
Total Restricted:	\$ 3,198,085	\$ 4,601,418	\$ 4,601,418	\$ 4,601,418	\$ -	0.0%	\$ -	0.0%
Total State Sources	\$ 945,634,299	\$ 1,000,726,600	\$ 1,000,726,600	\$ 1,046,633,771	\$ 45,907,171	4.6%	\$ 45,907,171	4.6%
Board Sources:								
Unrestricted:								
Tuition and Texts								
General	\$ 4,859,558	\$ 5,371,397	\$ 5,371,397	\$ 5,118,403	\$ (252,994)	-4.7%	\$ (252,994)	-4.7%
Reimbursement for use of Buildings & Vehicles	\$ 3,962,712	\$ 3,875,246	\$ 3,875,246	\$ 3,912,670	\$ 37,424	1.0%	\$ 37,424	1.0%
Interest Earned	\$ 290,524	\$ 233,412	\$ 233,412	\$ 233,412	\$ -	0.0%	\$ -	0.0%
Miscellaneous	\$ 1,841,847	\$ 5,442,345	\$ 5,442,345	\$ 5,442,332	\$ (13)	0.0%	\$ (13)	0.0%
Restricted:								
Board Sources	\$ 3,625,196	\$ 3,485,800	\$ 3,485,800	\$ 3,485,800	\$ -	0.0%	\$ -	0.0%
Total Board Sources	\$ 14,579,837	\$ 18,408,200	\$ 18,408,200	\$ 18,192,617	\$ (215,583)	-1.2%	\$ (215,583)	-1.2%
County Sources:								
Unrestricted:								
County Contribution	\$ 617,465,789	\$ 618,100,026	\$ 618,100,026	\$ 751,090,866	\$ 132,990,840	21.5%	\$ 132,990,840	21.5%
Restricted:								
County Restricted Contribution	\$ 6,121,563	\$ 11,691,140	\$ 11,691,140	\$ 11,691,140	\$ -	0.0%	\$ -	0.0%
County Restricted Other Agencies	\$ 802,690	\$ 427,634	\$ 427,634	\$ 427,634	\$ -	0.0%	\$ -	0.0%
Total County Sources	\$ 624,390,042	\$ 630,218,800	\$ 630,218,800	\$ 763,209,640	\$ 132,990,840	21.1%	\$ 132,990,840	21.1%
Total Revenue:	\$ 1,671,856,547	\$ 1,795,250,300	\$ 1,795,250,300	\$ 1,930,930,600	\$ 135,680,300	7.6%	\$ 135,680,300	7.6%

(1) Senate Bill 0277 - Requires state education aid formulas that are dependent upon local wealth be calculated twice, using wealth figures that are based upon a net taxable income amount for each county using tax return data filed by September 1 and again using data filed by November 1. Each local school system will receive the greater total state aid amount of the results from the two calculations. The increase in state aid is phased in over a five-year period, beginning in FY 2014.

FINANCIAL PLAN

RESTRICTED PROGRAM SUMMARY

	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested	Change from FY 2015 Approved to FY 2016 Requested	% Change from FY 2015 Approved to FY 2016 Requested
MAJOR FEDERAL AID FORMULA GRANT PROGRAMS:						
TITLE I	\$ 22,104,806	\$ 30,779,467	\$ 30,779,467	\$ 30,779,467	\$ -	0.0%
TITLE II - Eisenhower Teacher Quality	\$ 1,733,094	\$ 4,780,871	\$ 4,780,871	\$ 4,780,871	\$ -	0.0%
TITLE III - Emergency Immigrant Ed	\$ 1,823,788	\$ 2,943,972	\$ 2,943,972	\$ 2,943,972	\$ -	0.0%
PERKINS CTE Program	\$ 1,156,170	\$ 1,258,140	\$ 1,258,140	\$ 1,258,140	\$ -	0.0%
SPECIAL EDUCATION GRANTS - IDEA PART B	\$ 22,199,252	\$ 23,933,355	\$ 23,933,355	\$ 23,933,355	\$ -	0.0%
Total Major Federal Aid Formula Grant Programs:	\$ 49,017,110	\$ 63,695,805	\$ 63,695,805	\$ 63,695,805	\$ -	0.0%
FEDERAL/STATE PROJECT GRANTS:						
Adolescent Single Parenting Program	\$ 205,659	\$ 213,000	\$ 213,000	\$ 213,000	\$ -	0.0%
Fine Arts Initiative Grant	\$ 38,751	\$ 70,367	\$ 70,367	\$ 70,367	\$ -	0.0%
Head Start	\$ 7,387,304	\$ 7,892,851	\$ 7,892,851	\$ 7,892,851	\$ -	0.0%
Homeless Education	\$ 80,380	\$ 80,744	\$ 80,744	\$ 80,744	\$ -	0.0%
JP Hoyer Early Care & Education Grant	\$ 117,306	\$ 323,333	\$ 323,333	\$ 323,333	\$ -	0.0%
JP Hoyer Enhancement Grant	\$ 90,258	\$ 113,850	\$ 113,850	\$ 113,850	\$ -	0.0%
JROTC	\$ 5,127,436	\$ 5,529,180	\$ 5,529,180	\$ 5,529,180	\$ -	0.0%
Michael & Susan Dell Foundation	\$ 380,208	\$ -	\$ -	\$ -	\$ -	0.0%
MMSR Staff Development Grant	\$ 93,980	\$ 93,980	\$ 93,980	\$ 93,980	\$ -	0.0%
MSDE - Personnel Assignments	\$ 432,019	\$ 144,517	\$ 144,517	\$ 144,517	\$ -	0.0%
Neediest Kids Grant	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0.0%
Other Restricted Programs	\$ 26,808,757	\$ 35,166,471	\$ 35,166,471	\$ 35,166,471	\$ -	0.0%
PG Community Television - COMCAST	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	0.0%
Race To The Top	\$ 5,495,041	\$ -	\$ -	\$ -	\$ -	0.0%
Special Education Grants	\$ 7,035,381	\$ 6,465,546	\$ 6,465,546	\$ 6,465,546	\$ -	0.0%
TITLE I - School Improvement Part A., 1003 (a) Program	\$ 579,652	\$ 1,051,800	\$ 1,051,800	\$ 1,051,800	\$ -	0.0%
TITLE I - School Improvement 1003 (g) Turnaround Grant	\$ 1,485,484	\$ -	\$ -	\$ -	\$ -	0.0%
Wallace Foundation Grant	\$ 1,437,562	\$ 2,034,870	\$ 2,034,870	\$ 2,034,870	\$ -	0.0%
TOTAL Federal/State/Local Project Grant Programs:	\$ 56,870,178	\$ 59,258,009	\$ 59,258,009	\$ 59,258,009	\$ -	0.0%
GRAND TOTAL Grant Programs:	\$ 105,887,288	\$ 122,953,814	\$ 122,953,814	\$ 122,953,814	\$ -	0.0%

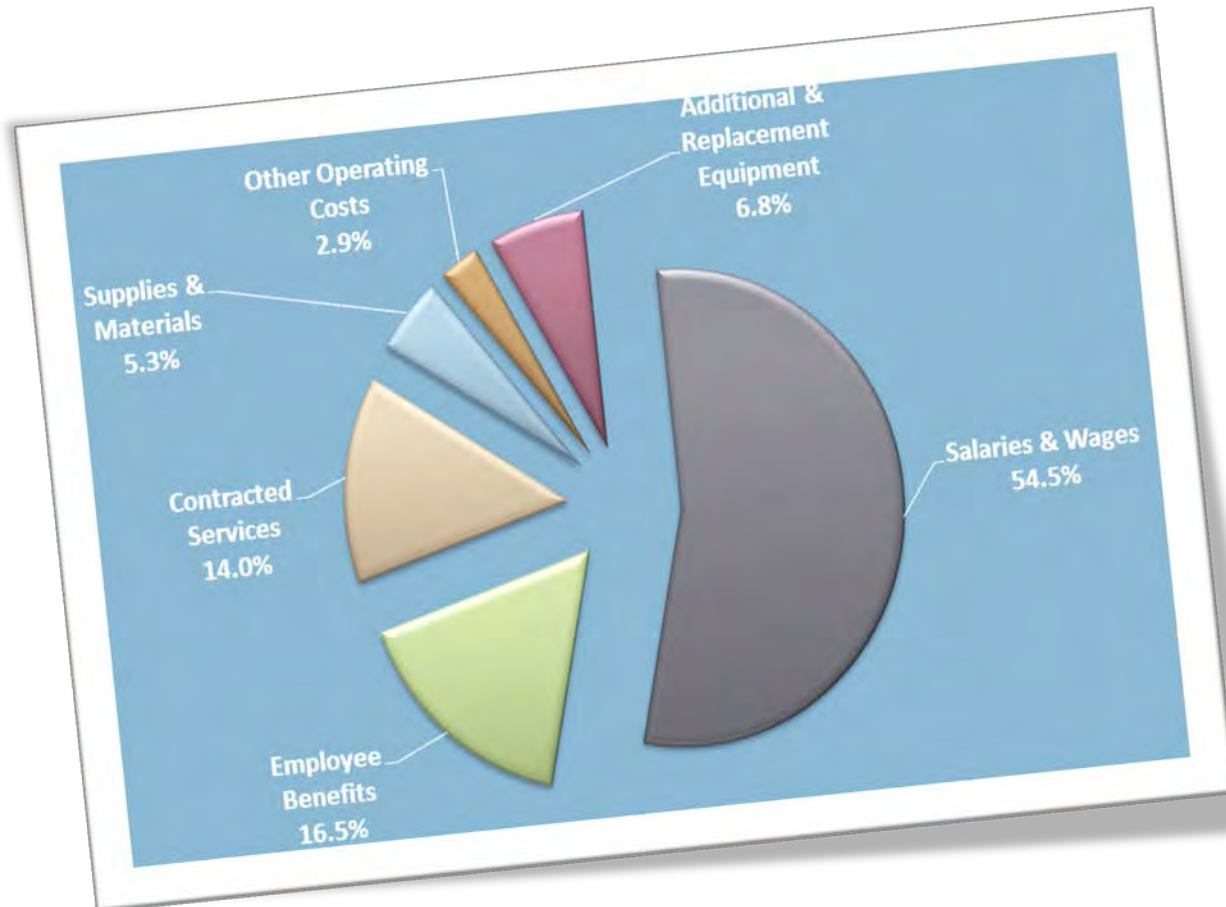
Notes:

- 1) Formula Grants are allocations of money to states or their subdivisions in accordance with distribution formulas prescribed by law or administrative regulation, for activities of a continuing nature not confined to a specific project.
- 2) Project Grants are funds for fixed or known periods, for a specific project which can include fellowships, scholarships, research grants, training grants, traineeships, experimental and demonstration grants. Also, grants for evaluation, planning, technical assistance and construction fall in this classification.

*CHANGES IN EXPENDITURES BY OBJECT
FY 2015 vs FY 2016 TOTAL BUDGET AND RESTRICTED FUNDS*

Expenditures by Object	FY 2015 Approved Total	FY 2015 Approved Restricted	FY 2016 Requested Total	FY 2016 Requested Restricted	Change from FY 2015 Approved Total to FY 2016 Requested Total	Change from	% Change from
						FY 2015 Approved Restricted to FY 2016 Requested Restricted	FY 2015 Approved Restricted to FY 2016 Requested Restricted
Salaries and Wages	\$ 1,127,872,659	\$ 62,618,335	\$ 1,214,871,089	\$ 66,968,901	\$ 86,998,430	\$ 4,350,566	6.9%
Employee Benefits	\$ 363,003,858	\$ 20,066,436	\$ 385,880,933	\$ 20,291,845	\$ 22,877,075	\$ 225,409	1.1%
Contracted Services	\$ 144,493,156	\$ 23,907,691	\$ 174,894,710	\$ 17,193,840	\$ 30,401,554	\$ (6,713,851)	-28.1%
Supplies and Materials	\$ 45,559,490	\$ 8,177,427	\$ 42,362,766	\$ 6,488,427	\$ (3,196,724)	\$ (1,689,000)	-20.7%
Other Operating Costs	\$ 105,808,952	\$ 5,002,899	\$ 92,482,931	\$ 3,585,775	\$ (13,326,021)	\$ (1,417,124)	-28.3%
Additional & Replacement Equipment	\$ 8,512,185	\$ 3,181,026	\$ 20,438,171	\$ 8,425,026	\$ 11,925,986	\$ 5,244,000	164.9%
Total Expenditures by Object:	\$ 1,795,250,300	\$ 122,953,814	\$ 1,930,930,600	\$ 122,953,814	\$ 135,680,300	\$ -	0.0%

*Percent of Total Expenditures by Object
Restricted Budget Total \$122,953,814*

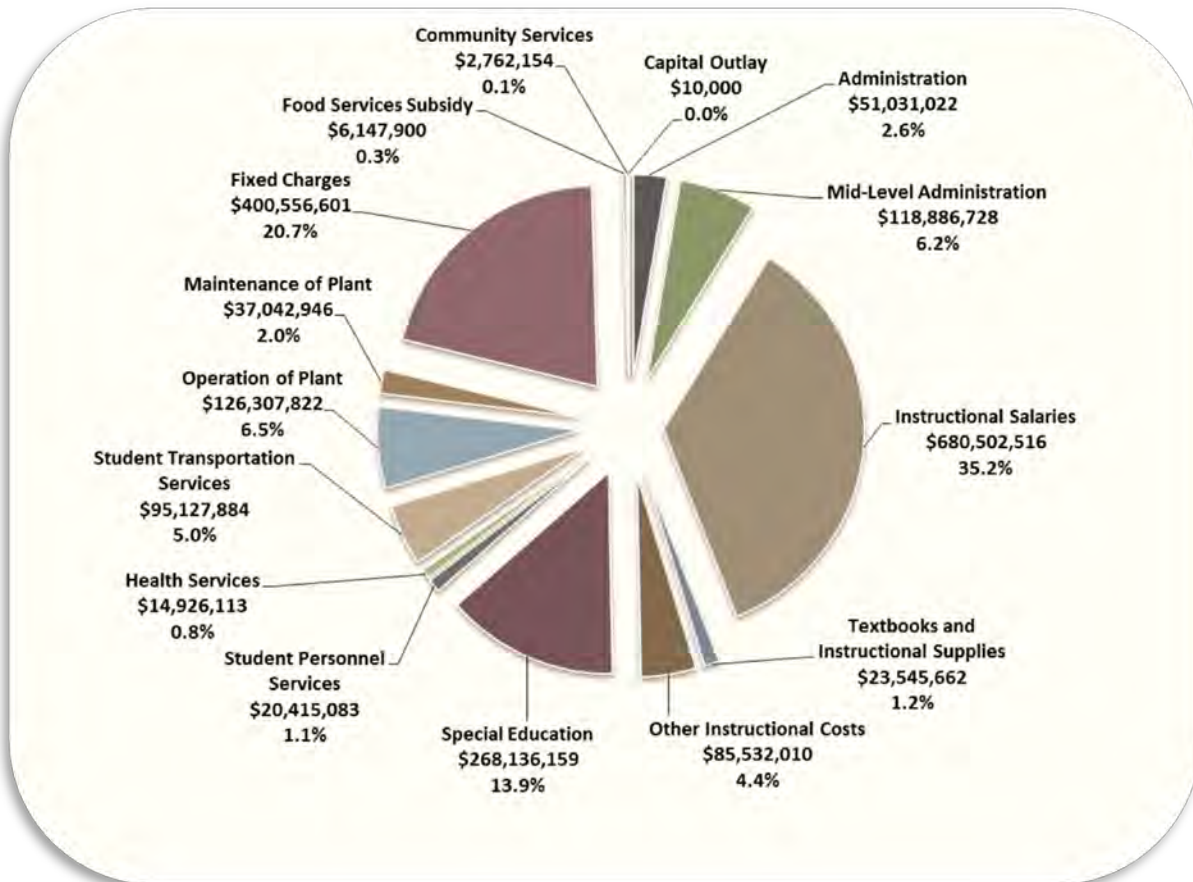


FINANCIAL PLAN

CHANGES IN EXPENDITURES BY CATEGORY

Expenditures by Category	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested	Change from FY 2015 Approved to FY 2016 Requested	% Change from Approved to Requested	Change from FY 2015 Estimated to FY 2016 Requested	% Change from Estimated to Requested
Administration	\$ 51,031,707	\$ 57,428,158	\$ 57,297,283	\$ 51,031,022	\$ (6,397,136)	-11.1%	\$ (6,266,261)	-10.9%
Mid-Level Administration	\$ 104,563,406	\$ 115,339,843	\$ 114,620,632	\$ 118,886,728	\$ 3,546,885	3.1%	\$ 4,266,096	3.7%
Instructional Salaries	\$ 540,067,681	\$ 602,766,006	\$ 602,295,666	\$ 680,502,516	\$ 77,736,510	12.9%	\$ 78,206,850	13.0%
Textbooks and Instructional Materials	\$ 25,350,725	\$ 28,647,198	\$ 28,320,501	\$ 23,545,662	\$ (5,101,536)	-17.8%	\$ (4,774,839)	-16.9%
Other Instructional Costs	\$ 52,265,143	\$ 61,087,324	\$ 61,487,736	\$ 85,532,010	\$ 24,444,686	40.0%	\$ 24,044,274	39.1%
Special Education	\$ 253,285,424	\$ 259,608,513	\$ 261,860,364	\$ 268,136,159	\$ 8,527,646	3.3%	\$ 6,275,795	2.4%
Student Personnel Services	\$ 15,821,035	\$ 18,762,469	\$ 18,646,477	\$ 20,415,083	\$ 1,652,614	8.8%	\$ 1,768,606	9.5%
Student Health Services	\$ 14,263,541	\$ 18,116,933	\$ 18,182,790	\$ 14,926,113	\$ (3,190,820)	-17.6%	\$ (3,256,677)	-17.9%
Student Transportation Services	\$ 91,222,586	\$ 97,842,092	\$ 97,190,324	\$ 95,127,884	\$ (2,714,208)	-2.8%	\$ (2,062,440)	-2.1%
Operation of Plant	\$ 117,900,430	\$ 117,274,668	\$ 117,374,386	\$ 126,307,822	\$ 9,033,154	7.7%	\$ 8,933,436	7.6%
Maintenance of Plant	\$ 41,288,117	\$ 35,797,895	\$ 36,739,440	\$ 37,042,946	\$ 1,245,051	3.5%	\$ 303,506	0.8%
Fixed Charges	\$ 348,876,380	\$ 377,700,526	\$ 376,356,026	\$ 400,556,601	\$ 22,856,075	6.1%	\$ 24,200,575	6.4%
Food Service Subsidy	\$ 1,997,667	\$ 2,729,661	\$ 2,729,661	\$ 6,147,900	\$ 3,418,239	125.2%	\$ 3,418,239	125.2%
Community Services	\$ 2,197,606	\$ 2,139,014	\$ 2,139,014	\$ 2,762,154	\$ 623,140	29.1%	\$ 623,140	29.1%
Capital Outlay	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.0%	\$ -	0.0%
Total Expenditures by Category:	\$ 1,660,131,448	\$ 1,795,250,300	\$ 1,795,250,300	\$ 1,930,930,600	\$ 135,680,300	7.6%	\$ 135,680,300	7.6%

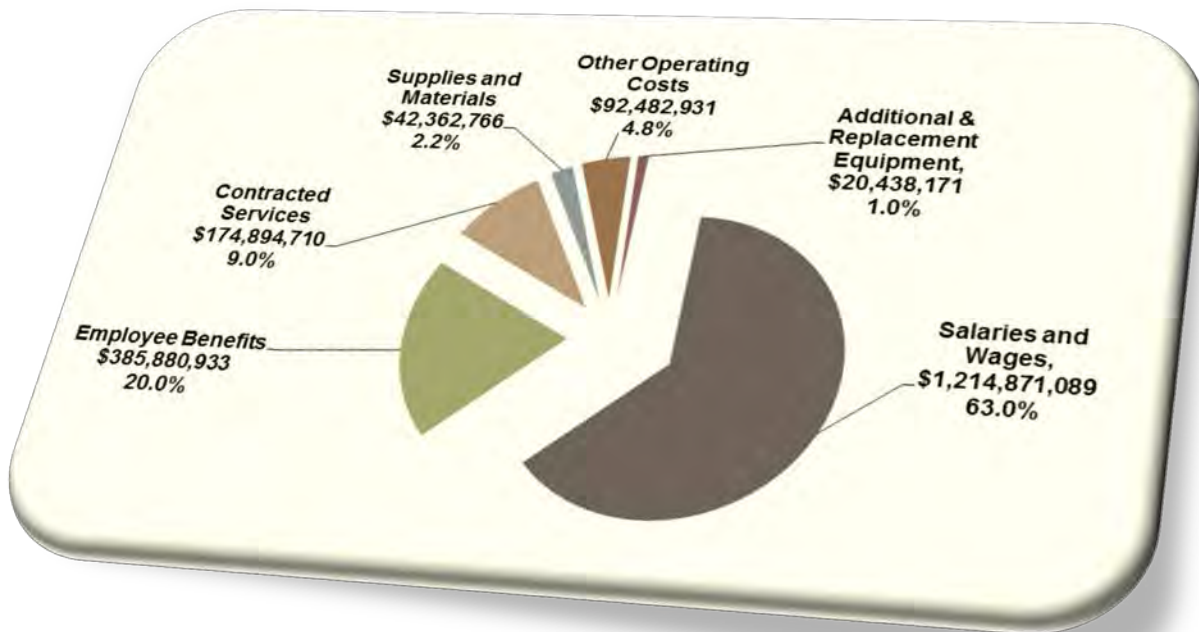
Percent of Total Expenditures by Category
Operating Budget Total \$1,930,930,600



CHANGES IN EXPENDITURES BY OBJECT

Expenditures by Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested	Change from FY 2015 Approved to FY 2016 Requested	% Change from Approved to Requested	Change from FY 2015 Estimated to FY 2016 Requested	% Change from Estimated to Requested
Salaries and Wages	\$ 1,030,591,468	\$ 1,127,872,659	\$ 1,128,634,625	\$ 1,214,871,089	\$ 86,998,430	7.7%	\$ 86,236,464	7.6%
Employee Benefits	\$ 334,197,961	\$ 363,003,858	\$ 361,659,358	\$ 385,880,933	\$ 22,877,075	6.3%	\$ 24,221,575	6.7%
Contracted Services	\$ 184,861,854	\$ 144,493,156	\$ 190,511,078	\$ 174,894,710	\$ 30,401,554	21.0%	\$ (15,616,368)	-8.2%
Supplies and Materials	\$ 44,525,749	\$ 45,559,490	\$ 44,995,474	\$ 42,362,766	\$ (3,196,724)	-7.0%	\$ (2,632,708)	-5.9%
Other Operating Costs	\$ 56,226,827	\$ 105,808,952	\$ 60,683,227	\$ 92,482,931	\$ (13,326,021)	-12.6%	\$ 31,799,704	52.4%
Additional & Replacement Equipment	\$ 9,727,589	\$ 8,512,185	\$ 8,766,538	\$ 20,438,171	\$ 11,925,986	140.1%	\$ 11,671,633	133.1%
Total Expenditures by Object:	\$ 1,660,131,448	\$ 1,795,250,300	\$ 1,795,250,300	\$ 1,930,930,600	\$ 135,680,300	7.6%	\$ 135,680,300	7.6%

Percent of Total Expenditures by Object
Operating Budget Total
\$1,930,930,600



FINANCIAL PLAN

CHANGES IN OPERATING EXPENDITURES BY ORGANIZATION

OPERATING	FY 2015 Approved		FY 2016 Requested		Change from FY 2015 Approved to FY 2016 Requested	
	Total	Restricted	Total	Restricted	Total	Restricted
Board of Education	2,653,228	-	2,694,673	-	41,445	-
Internal Audit	1,746,708	-	1,811,526	-	64,818	-
Total Board of Education	\$ 4,399,936	\$ -	\$ 4,506,199	\$ -	\$ 106,263	\$ -
Chief Executive Officer	1,240,231	-	1,579,486	-	339,255	-
Total Chief Executive Officer	\$ 1,240,231	\$ -	\$ 1,579,486	\$ -	\$ 339,255	\$ -
Chief of School Health, Policy	483,055	-	\$ 543,237	\$ 68,165	60,182	68,165
Health Services	19,009,821	-	\$ 20,201,884	\$ -	1,192,063	-
Total of Chief School Health Policy	\$ 19,492,876	\$ -	\$ 20,745,121	\$ 68,165	\$ 1,252,245	\$ 68,165
Chief of Staff	406,202	-	665,085	-	258,883	-
Communications	2,638,798	90,863	3,016,676	92,935	377,878	2,072
General Counsel	1,496,998	-	1,544,046	-	47,048	-
Appeals Office	200,381	-	217,821	-	17,440	-
Total Chief of Staff	\$ 4,742,379	\$ 90,863	\$ 5,443,628	\$ 92,935	\$ 701,249	\$ 2,072
Chief Operating Officer	375,788	-	424,073	-	48,285	-
Pupil Accounting & School Boundaries	1,482,688	-	1,533,121	-	50,433	-
Total Chief Operating Officer	\$ 1,858,476	\$ -	\$ 1,957,194	\$ -	\$ 98,718	\$ -
Chief Financial Officer	678,516	-	706,938	-	28,422	-
Benefits Administration	-	-	594,646	-	594,646	-
Budget & Management Services	1,601,676	-	1,772,710	-	171,034	-
Business Operations	11,479,111	1,452,592	11,920,141	1,443,807	441,030	(8,785)
Payroll Services	3,900,011	-	2,346,932	-	(1,553,079)	-
Purchasing & Supply Services	6,430,017	-	6,736,488	-	306,471	-
Risk Management & Workers Comp	5,336,331	-	5,486,941	-	150,610	-
Other Fixed Charges	88,711,776	-	55,294,474	-	(33,417,302)	-
Total Chief Financial Officer	\$ 118,137,438	\$ 1,452,592	\$ 84,859,270	\$ 1,443,807	\$ (33,278,168)	\$ (8,785)
Chief Information Officer	5,238,351	-	6,693,824	-	1,455,473	-
Enterprise Systems	2,888,057	173,593	3,073,405	173,593	185,348	-
Printing Services	6,192,916	-	5,702,676	-	(490,240)	-
Technology Applications	7,811,619	8,057	7,388,255	-	(423,364)	(8,057)
Technology Operations	9,615,323	-	9,879,360	-	264,037	-
Technology Support Services	7,392,702	-	7,982,744	-	590,042	-
Technology Training	4,596,658	197,135	5,177,512	197,135	580,854	-
Total Chief Information Officer	\$ 43,735,626	\$ 378,785	\$ 45,897,776	\$ 370,728	\$ 2,162,150	\$ (8,057)
Chief Student Services	4,541,977	-	3,376,206	-	(1,165,771)	-
Pupil Personnel Services	6,859,170	505,353	6,731,764	97,422	(127,406)	(407,931)
Student Engagement & School Support	3,559,380	-	3,684,199	45,690	124,819	45,690
Total Chief Student Services	\$ 14,960,527	\$ 505,353	\$ 13,792,169	\$ 143,112	\$ (1,168,358)	\$ (362,241)
Chief Supporting Services	336,796	-	366,303	-	29,507	-
Building Services	61,542,190	10,000	65,813,710	10,000	4,271,520	-
Capital Programs	-	-	-	-	-	-
Food & Nutrition Services	20,281	20,281	45,760	45,760	25,479	25,479
Security Services	11,579,805	-	11,558,238	-	(21,567)	-
Transportation & Central Garage Services	108,995,185	-	110,364,360	-	1,369,175	-
Total Chief Supporting Services	\$ 182,474,257	\$ 30,281	\$ 188,148,371	\$ 55,760	\$ 5,674,114	\$ 25,479

*Title I Office is included in the staffing and expenditure for State and Federal Programs in the organizational pages.

FINANCIAL PLAN

OPERATING	FY 2015 Approved		FY 2016 Requested		Change from FY 2015 Approved to FY 2016 Requested	
	Total	Restricted	Total	Restricted	Total	Restricted
Deputy Superintendent	1,035,701	-	1,196,146	31,250	160,445	31,250
State and Federal Programs	319,177	-	945,028	503,657	625,851	503,657
Title I Office	10,721,704	9,971,704	16,131,877	16,131,877	5,410,173	6,160,173
Continuous Systemic Improvement	1,524,230	310,910	1,784,697	6,600	260,467	(304,310)
Talent Development	8,828,347	1,404,998	10,833,363	2,876,289	2,005,016	1,471,291
Total Deputy Superintendent	\$ 22,429,159	\$ 11,687,612	30,891,111	19,549,673	8,461,952	7,862,061
Area Associate Superintendents	30,319,022	2,858,255	28,196,796	451,814	(2,122,226)	(2,406,441)
Interscholastic Athletics	5,714,106	-	5,736,627	-	22,521	-
Area Associate Superintendents	\$ 36,033,128	\$ 2,858,255	\$ 33,933,423	\$ 451,814	\$ (2,099,705)	(2,406,441)
School-Based Resources	1,126,936,303	68,298,016	\$ 1,258,862,199	\$ 57,619,402	131,925,896	(10,678,614)
Total School Operating Resources	\$ 1,126,936,303	\$ 68,298,016	\$ 1,258,862,199	\$ 57,619,402	\$ 131,925,896	\$ (10,678,614)
Deputy Superintendent - Teaching & Learning	936,479	-	1,230,062	266,426	293,583	266,426
Arts Integration (formerly Creative Arts)	3,837,308	123,913	4,459,725	201,796	622,417	77,883
Curriculum & Instruction, Office	17,554,413	4,403,651	21,568,917	4,268,847	4,014,504	(134,804)
Academic Programs	20,454,427	5,530,740	26,476,604	9,158,878	6,022,177	3,628,138
Career Academy Programs	5,523,232	2,496,203	5,594,995	2,477,195	71,763	(19,008)
College & Career Ready	5,566,926	1,077,468	5,322,187	1,068,748	(244,739)	(8,720)
Early Childhood Programs	5,077,596	1,327,708	4,686,251	893,406	(391,345)	(434,302)
ESOL	10,084,000	3,369,794	8,906,699	4,183,461	(1,177,301)	813,667
Family and Community Resources	667,579	-	742,369	101,773	74,790	101,773
Secondary School Reform	5,979,671	-	5,982,356	-	2,685	-
Special Education	114,106,722	15,670,842	126,301,037	17,912,785	12,194,315	2,241,943
Testing	4,910,306	-	4,979,704	-	69,398	-
Total Deputy Superintendent - Teaching & Learning	\$ 194,698,659	\$ 34,000,319	\$ 216,250,906	\$ 40,533,315	\$ 21,552,247	\$ 6,532,996
Chief Human Resources	782,683	-	954,325	-	171,642	-
Employee & Labor Relations	1,348,070	-	1,844,023	-	495,953	-
Employee Performance & Evaluation	5,498,393	-	5,768,960	40,915	270,567	40,915
HR Operations & Staffing	6,188,246	-	7,250,696	-	1,062,450	-
HR Strategy & Workforce Planning	7,095,342	3,503,334	5,020,619	2,541,779	(2,074,723)	(961,555)
Total Chief Human Resources	\$ 20,912,734	\$ 3,503,334	\$ 20,838,623	\$ 2,582,694	\$ (74,111)	\$ (920,640)
Performance Management Officer	380,156	36,725	358,267	36,725	(21,889)	-
Enterprise Program Management	1,130,108	-	1,191,990	-	61,882	-
Research & Evaluation	1,181,965	99,859	1,151,745	5,684	(30,220)	(94,175)
Strategic Planning & Performance	506,342	11,820	523,122	-	16,780	(11,820)
Total Performance Management	\$ 3,198,571	\$ 148,404	\$ 3,225,124	42,409	\$ 26,553	(105,995)
Total Operating Budget Appropriation	\$ 1,795,250,300	\$ 122,953,814	\$ 1,930,930,600	\$ 122,953,814	\$ 135,680,300	\$ -

NOTE: Non-operating expenditures are not reflected in the organizational totals above. See Non-operating expenditures on the next page.

FINANCIAL PLAN

CHANGES IN NON-OPERATING EXPENDITURES BY ORGANIZATION

NON-OPERATING	FY 2015 Approved		FY 2016 Requested		Change from FY 2015 Approved to FY 2016 Requested	
	Total	Restricted	Total	Restricted	Total	Restricted
Before and After School	9,096,941	-	8,755,615	-	(341,326)	-
Total Deputy Superintendent T&L	\$ 9,096,941	\$ -	\$ 8,755,615	\$ -	\$ (341,326)	\$ -
Benefits Administration	-	-	1,264,762	-	1,264,762	-
Purchasing & Supply Services	5,000,000	-	5,000,000	-	-	-
Total Chief Financial Officer	\$ 5,000,000	\$ -	\$ 6,264,762	\$ -	\$ 582,110	\$ -
Capital Programs	7,229,493	-	7,475,019	-	245,526	-
Food & Nutrition Services	62,078,332	-	65,970,339	-	3,892,007	-
Food & Nutrition Services Subsidy	2,151,329	-	5,829,661	-	3,678,332	-
Central Garage	29,338,266	-	27,670,604	-	(1,667,662)	-
Central Garage Expense Recovery	(29,338,266)	-	(27,670,604)	-	1,667,662	-
Total Chief Supporting Services	\$ 71,459,154	\$ -	\$ 79,275,019	\$ -	\$ 7,815,865	\$ -
Printing Services	1,862,544	-	1,828,726	-	(33,818)	-
Printing Services Expense Recovery	(1,862,544)	-	(1,828,726)	-	33,818	-
Total Chief Information Officer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Risk Management Fund	1,438,293	-	1,438,293	-	-	-
BRAVA	480,000	-	480,000	-	-	-
Total Non-Departmental	\$ 1,918,293	\$ -	\$ 1,918,293	\$ -	\$ -	\$ -
Total Non-Operating Budget	\$ 87,474,388	\$ -	\$ 96,213,689	\$ -	\$ 8,056,649	\$ -
Grand Total Budget Appropriation	\$ 1,882,724,688	\$ 122,953,814	\$ 2,027,144,289	\$ 122,953,814	\$ 143,736,949	\$ -

*SUMMARY OF STAFFING BY FUNCTION
FY 2015 ESTIMATED TO FY 2016 REQUESTED*

	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested	Change from FY 2015 Estimated FY 2016 Requested	% Change from FY 2015 Estimated to FY 2016 Requested
OPERATING						
A. General Programs						
Administration	447.00	457.80	464.80	459.80	-5.00	-1.1%
Instruction	7,516.72	8,073.12	8,034.62	8,619.92	585.30	7.3%
Student Personnel Services	170.12	189.62	234.12	256.12	22.00	9.4%
Health Services	237.50	239.00	239.00	239.00	0.00	0.0%
Student Transportation	1,482.77	1,468.77	1,468.77	1,468.77	0.00	0.0%
Operation of Plant	1,375.13	1,395.63	1,399.63	1,401.63	2.00	0.1%
Maintenance of Plant	307.00	307.00	306.00	336.00	30.00	9.8%
Fixed Charges	0.00	0.00	0.00	0.00	0.00	0.0%
Community Services	0.00	0.00	0.00	0.00	0.00	0.0%
Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.0%
Mid-Level Administration	1,171.60	1,199.10	1,207.10	1,236.10	29.00	2.4%
Special Education	2,942.71	3,096.51	3,001.71	3,001.71	0.00	0.0%
Total General Programs	15,650.55	16,426.55	16,355.75	17,019.05	663.30	4.1%
B. Restricted Projects						
Administration	16.00	8.00	8.00	8.00	0.00	0.0%
Instruction	450.64	385.64	406.64	400.64	-6.00	-1.5%
Student Personnel Services	9.00	2.00	3.00	3.00	0.00	0.0%
Health Services	2.00	2.00	2.00	2.00	0.00	0.0%
Student Transportation	1.00	1.00	0.00	0.00	0.00	0.0%
Operation of Plant	1.00	1.00	0.00	0.00	0.00	0.0%
Maintenance of Plant	1.00	1.00	1.00	1.00	0.00	0.0%
Community Services	2.00	1.00	1.00	1.00	0.00	0.0%
Mid-Level Administration	53.00	46.00	49.00	48.00	-1.00	-2.0%
Special Education	253.70	253.70	344.70	344.70	0.00	0.0%
Total Restricted Projects	789.34	701.34	815.34	808.34	-7.00	-0.9%
SUBTOTAL OPERATING	16,439.89	17,127.89	17,171.09	17,827.39	656.30	3.8%
NON-OPERATING						
C. Revolving Funds						
Printing Services	13.00	13.00	13.00	13.00	0.00	0.0%
Before and After School	171.19	171.19	171.19	171.19	0.00	0.0%
Central Garage	163.00	163.00	163.00	163.00	0.00	0.0%
Food Services	944.70	947.70	946.70	946.70	0.00	0.0%
CIP	33.00	33.00	33.00	33.00	0.00	0.0%
BRAVA	3.00	3.00	3.00	3.00	0.00	0.0%
Benefits Office	0.00	0.00	0.00	7.00	7.00	0.0%
Workers' Comp Admin	8.00	0.00	0.00	0.00	0.00	0.0%
Total Revolving Funds	1,335.89	1,330.89	1,329.89	1,336.89	7.00	0.5%
SUBTOTAL NON-OPERATING	1,335.89	1,330.89	1,329.89	1,336.89	7.00	0.5%
TOTAL FULL-TIME POSITIONS	17,775.78	18,458.78	18,500.98	19,164.28	663.30	3.6%

FINANCIAL PLAN

*SUMMARY OF STAFFING BY ORGANIZATION
FY 2015 ESTIMATED TO FY 2016 REQUESTED*

Organization	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimate	FY 2016 Requested	Change from FY 2015 Estimated to FY 2016 Requested
Board of Education ¹	34.00	34.00	34.00	34.00	0.00
Chief Executive Officer	6.00	7.00	7.00	7.00	0.00
Constituent Services	3.00	0.00	0.00	0.00	0.00
Chief of School Health Policy	236.00	239.00	239.00	239.00	0.00
Chief of Staff	2.00	2.00	4.00	4.00	0.00
Communications	18.00	18.00	20.00	20.00	0.00
General Counsel	8.00	8.80	8.80	8.80	0.00
Appeals Office	2.00	2.00	2.00	2.00	0.00
Chief Operating Officer	2.00	2.00	2.00	2.00	0.00
Pupil Accounting & School Boundaries	11.00	11.00	11.00	11.00	0.00
Chief Financial Officer	5.00	5.00	6.00	5.00	-1.00
Benefits Administration	0.00	0.00	2.00	14.00	12.00
Budget & Management Services	13.00	13.00	13.00	13.00	0.00
Business Operations	57.50	51.00	53.00	53.00	0.00
Payroll Services	33.00	34.00	34.00	22.00	-12.00
Purchasing & Supply Services	66.00	66.00	66.00	66.00	0.00
Risk Management & Worker's Compensation	0.00	7.00	7.00	8.00	1.00
Other Fixed Charges	0.00	0.00	0.00	0.00	0.00
Chief Information Officer	4.00	5.00	4.00	4.00	0.00
Enterprise Systems Office	12.00	12.00	12.00	12.00	0.00
Printing Services	14.00	14.00	14.00	14.00	0.00
Technology Applications	29.00	31.00	31.00	30.00	-1.00
Technology Operations	19.00	16.00	17.00	17.00	0.00
Technology Support Services	83.00	85.00	87.00	87.00	0.00
Technology Training	35.50	35.50	35.50	35.50	0.00
Chief Administrator for Student Services	7.00	5.00	6.00	6.00	0.00
Pupil Personnel Services	58.00	60.00	60.00	60.00	0.00
Student Engagement & School Support	22.12	25.12	25.12	25.12	0.00
Chief Administrator for Supporting Services	2.00	2.00	2.00	2.00	0.00
Building Services	369.00	369.00	369.00	369.00	0.00
Capital Programs	33.00	33.00	33.00	33.00	0.00
Food and Nutrition Services	944.70	947.70	946.70	946.70	0.00
Security Services	211.00	211.00	211.00	211.00	0.00
Transportation & Central Garage Services	1631.77	1631.77	1631.77	1631.77	0.00
Deputy Superintendent	2.00	6.00	6.00	6.00	0.00
Continuous Systemic Improvement	0.00	9.00	12.00	12.00	0.00
State & Federal Programs	21.00	37.00	26.00	26.00	0.00
Title I Office	23.00	0.00	0.00	0.00	0.00
Talent Development	37.50	54.50	54.50	54.50	0.00

FINANCIAL PLAN

Organization	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimate	FY 2016 Proposed	Change from FY 2015 Estimated to FY 2016 Requested
Area Associate Superintendents	186.00	200.50	199.50	199.50	0.00
Interscholastic Athletics	3.00	3.00	3.00	3.00	0.00
School-Based Positions ²	12373.19	12930.89	12952.89	13616.19	663.30
Deputy Superintendent for Teaching & Learning	24.50	5.00	5.00	5.00	0.00
Arts Integration	16.00	18.00	21.00	21.00	0.00
Curriculum & Instruction, Office	52.00	52.00	55.00	55.00	0.00
Academic Programs	67.50	79.50	80.50	86.50	6.00
Career Academy Programs	17.00	23.00	23.00	23.00	0.00
College and Career Ready	8.00	5.00	5.00	5.00	0.00
Early Childhood Programs	269.89	199.99	190.19	189.19	-1.00
ESOL	38.60	46.60	45.60	40.60	-5.00
Family, Community & Business Engagement	0.00	5.00	5.00	5.00	0.00
Secondary School Reform	0.00	13.00	13.00	13.00	0.00
Special Education	529.01	629.91	651.91	651.91	0.00
Testing	23.00	25.00	25.00	25.00	0.00
Chief Administrator for Human Resources	2.00	3.00	4.00	4.00	0.00
Employee Performance and Evaluation	0.00	27.00	27.00	28.00	1.00
Employee & Labor Relations	12.00	9.00	9.00	9.00	0.00
HR Operations & Staffing	48.00	43.00	43.00	43.00	0.00
HR Strategy & Workforce Planning	27.00	30.00	29.00	29.00	0.00
Performance Officer	2.00	2.00	2.00	2.00	0.00
Enterprise Program Management	8.00	8.00	8.00	8.00	0.00
Research & Evaluation	8.00	8.00	8.00	8.00	0.00
Strategic Planning & Performance	6.00	3.00	3.00	3.00	0.00
Grand Total Staffing	17,775.78	18,458.78	18,500.98	19,164.28	663.30

¹Board of Education FTE includes Internal Audit staff

²The number of school-based positions (FTE) may change pending SBB

FINANCIAL PLAN

*SUMMARY OF STAFFING BY POSITION TYPE
FY 2015 ESTIMATED TO FY 2016 REQUESTED*

Position Type	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimate	FY 2016 Requested	Change from FY 2015 Estimated to FY 2016 Requested	% Change from FY 2015 Estimated to FY 2016 Requested
OPERATING						
Superintendent, Chief, Administrator, Area Assistant Superintendent	15.00	16.00	16.00	16.00	0.00	0.0%
Director, Coordinator, Supervisor, Specialist	409.00	447.50	455.50	473.50	18.00	4.0%
Principal	214.00	219.00	215.00	215.00	0.00	0.0%
Assistant Principal	273.00	261.00	261.00	261.00	0.00	0.0%
Teacher	8,519.10	8,920.30	8,907.30	9,462.60	555.30	6.2%
Therapist	168.81	168.81	169.21	169.21	0.00	0.0%
Guidance Counselor	319.50	350.00	350.50	351.50	1.00	0.3%
Librarian	127.00	132.50	134.00	134.00	0.00	0.0%
Psychologist	92.00	92.00	92.00	92.00	0.00	0.0%
Pupil Personnel Worker, School Social Worker	59.00	57.00	57.00	59.00	2.00	3.5%
Nurse	230.50	231.00	231.00	231.00	0.00	0.0%
Other Professional Staff	257.00	275.80	279.80	279.80	0.00	0.0%
Secretary and Clerk	790.12	805.12	819.12	815.12	-4.00	-0.5%
Bus Driver	1,437.77	1,437.77	1,437.77	1,437.77	0.00	0.0%
Aide - Paraprofessional	1,744.96	1,922.46	1,952.26	1,995.26	43.00	2.2%
Other Staff	1,783.13	1,791.63	1,793.63	1,834.63	41.00	2.3%
					0.00	
OPERATING FULL-TIME POSITIONS	16,439.89	17,127.89	17,171.09	17,827.39	656.30	3.8%
NON-OPERATING						
Director, Coordinator, Supervisor, Specialist	2.00	2.00	2.00	3.00	1.00	50.0%
Secretary and Clerk	32.50	29.50	30.50	34.50	4.00	13.1%
Aide - Paraprofessional	170.19	169.19	169.19	169.19	0.00	0.0%
Other Professional Staff	39.00	37.00	36.00	38.00	2.00	5.6%
Other Staff	1,092.20	1,093.20	1,092.20	1,092.20	0.00	0.0%
ON-OPERATING FULL-TIME POSITIONS	1,335.89	1,330.89	1,329.89	1,336.89	7.00	0.5%
TOTAL FULL-TIME POSITIONS	17,775.78	18,458.78	18,500.98	19,164.28	663.30	3.6%

SCHOOL-BASED RESOURCES

STUDENT-BASED BUDGETING OVERVIEW

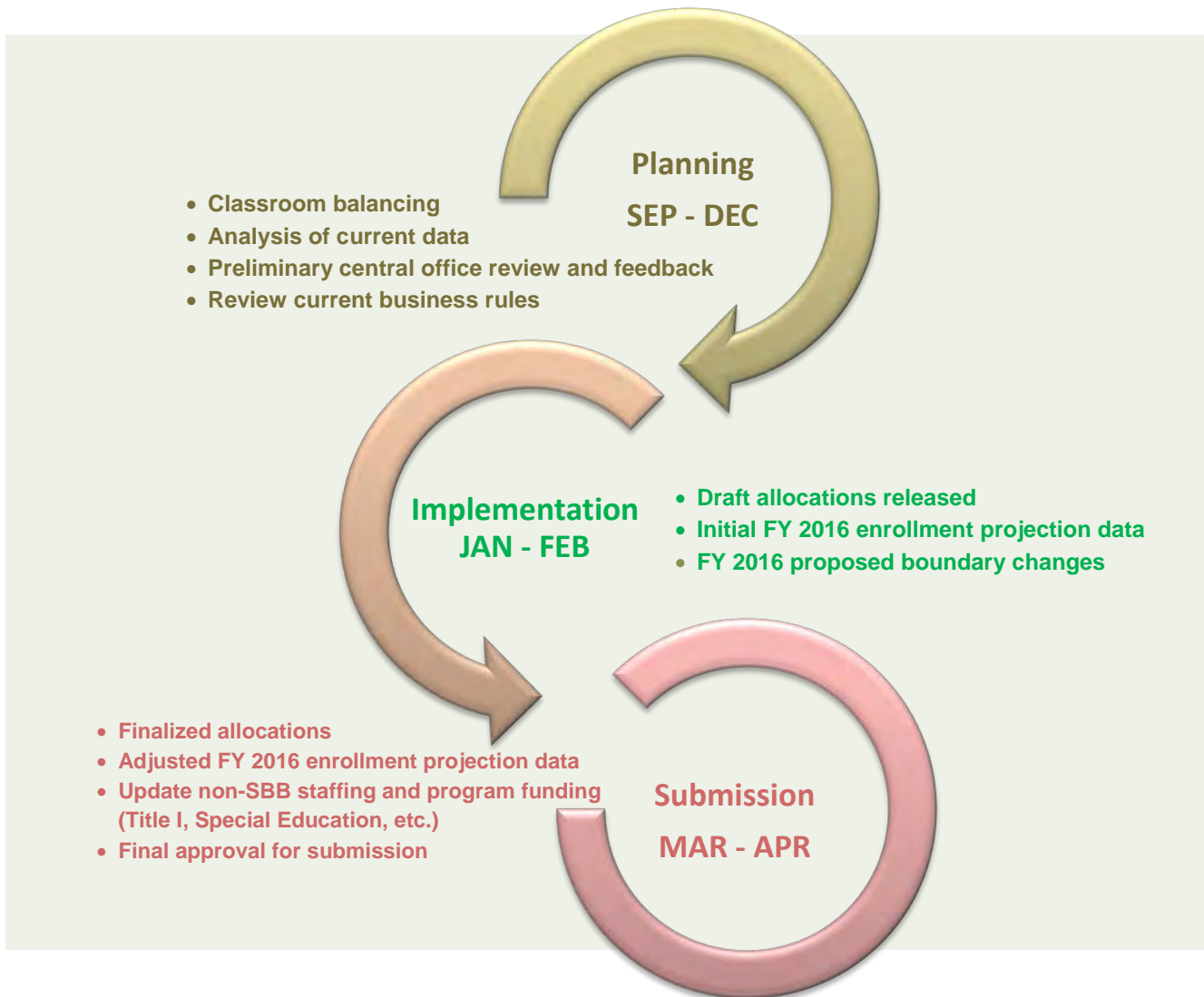
Prior to the 2012-2013 school year, Prince George’s County, like many school systems, had traditionally given dollars to schools based on student/teacher ratios. That formula did little to address students’ and schools’ diverse needs. Every student and every school are not the same. For too long, however, our funding system suggested otherwise. PGCPS is committed to making transparent budget decisions that work in the best interests of all students regardless of what school they attend. Our goal in this new paradigm is to increase equity in funding, empower school leaders and support systemic priorities.

- **STUDENT-FOCUSED** – provides resources based on students not on buildings, adults or programs.
- **EQUITABLE** – Funds will be equitably allocated to each student at each school based on his or her educational needs. Funding will be allocated to students with similar characteristics, regardless of which school they attend.
- **FLEXIBLE** – Principals are empowered and given more flexibility in their budgetary and operational decisions. Central office departments will operate in a supporting role to meet the demands and needs through timely and high quality service while providing clear parameters and guidelines to schools.
- **TRANSPARENT** – PGCPS budgeting process will be easily understood by all stakeholders.

SBB allocates dollars directly to schools based on the number of students enrolled and the specific needs of those students. Certain student needs and characteristics, such as English language learners or students in particular grade levels, will be given a predetermined weight that translates to real dollar amounts. It is a more equitable and transparent way to fund schools, and will allow PGCPS to more efficiently direct resources to meet our students’ needs.

Other large school districts across the country have adopted this approach including Houston, San Francisco, Boston, Philadelphia, Denver, San Diego and Baltimore City. Under the leadership of the Chief Financial Officer and the Deputy Superintendent for Teaching & Learning, working committees have studied these districts and made recommendations to inform our strategy. PGCPS continues to collaborate with many of these partners to identify lessons learned, tools and best practices.

FY 2016 STUDENT-BASED BUDGETING TIMELINE



Schools **NOT** using SBB include:

Early Childhood Centers: Chapel Forge ECC, Francis Fuchs ECC, H. Winship Wheatley ECC, and Kenmoor ECC

Alternative Schools: Annapolis Road Academy, Green Valley Academy, Croom High School, Tall Oaks High School, Community-Based Classroom, Academy of Health Sciences at Prince George's Community College, Incarcerated Youth Program and Evening High School

Charter Schools: Chesapeake Math & IT Public Charter, Chesapeake Math & IT North, Chesapeake Math & IT South, Excel Academy, Imagine Andrews, Imagine Foundations at Leeland PCS, Imagine Foundations at Morningside PCS, Imagine Lincoln, Turning Point Academy and College Park Academy

Regional Centers: C. Elizabeth Reig, James E. Duckworth, Margaret Brent and Tanglewood

PER PUPIL WEIGHTS

How Schools Were Funded...

In past years, the number of staff was provided based on the number of programs and students in each school. Schools also received funding for classroom supplies and materials in the same manner. This did not take into account the specific needs of students in each school.

SBB Funds Student Needs...

Under Student-Based Budgeting (SBB), school budgets are built based on the unique mix of students that are being served in each building. Furthermore, students with the same characteristics should get the same level of resources regardless of what grade or the school they attend.

How Weights Were Determined...

Weights are designed to reflect fair and objective criteria that could be applied to all schools in an equitable and transparent way. A committee representing various schools and central offices developed the per pupil formula. There is never a perfect way to place values on the needs of all students, and we do anticipate making adjustments and changes to both the weighted categories and the weights, themselves. The weights are reviewed on an annual basis to ensure that they adequately reflect the goals of the school system and SBB.

- **BASE FUNDING** is attached to every PGCPS student attending an SBB eligible school, regardless of need. The funding level was set to allow each school to support a baseline level of services (teachers, administrative staff, and supplies).
- **GRADE LEVEL** – students in Kindergarten and 1st grade are weighted which reflects the system’s priority on the early years.
- **Student Achievement** – weights are spread proportionately across the K-12 spectrum based on student-identified needs. Weights are calculated as follows:
 - **Performance Low – Elementary and K-8 Schools**
The percentage of students identified as below-grade level readers on the 2nd grade Scholastic Reading Inventory (SRI) test is applied to the entire K-6/8 enrollment for each school.

- **Performance – Early Warning Indicator – Middle and High Schools**

Using multivariate analysis, students are identified for intervention based on several factors designed to predict 9th grade promotion and on-time graduation.

Middle Schools – data from rising 7th graders is used as a proxy and the factor is applied to all grades within the school to fund interventions.

Factors include:

- ✓ Full-year 6th grade GPA
- ✓ Full-year 6th grade attendance rate
- ✓ Full-year 6th grade number of suspensions
- ✓ Spring administration of the 6th grade SRI
- ✓ First Quarter 7th grade GPA
- ✓ First Quarter 7th grade attendance rate

High Schools – data from rising 9th graders is used as a proxy and the factor is applied to the school 9-12 enrollment to fund interventions. Factors include:

- ✓ Full-year 8th grade GPA
- ✓ First Quarter 9th grade GPA
- ✓ First Quarter 9th grade attendance rate

- **ENGLISH LANGUAGE LEARNERS (ELL)** – PGCPS has seen a rise in ELL students in recent years. The ELL weights were determined to support specific students based on a combination of their language proficiency level and grade level, as determined by the LAS Links English Proficiency Test administered through the English for Speakers of Other Languages (ESOL) Office. Higher weights were assigned to students testing at a basic level.
- **Small School Subsidy** – additional funds are allocated to qualifying schools in order to maintain overall school operations and overhead expenses that would otherwise be more affordable in schools with higher enrollment and greater economies of scale.

FY 2016 REQUESTED WEIGHTED STUDENT FORMULA

The school system developed an initial weighted student formula that includes dollar values for each of the categories describe on page 61. The table below summarizes the current formula, detailing the number of students in each category, and both the per-pupil and system-wide dollars used to fund those students.

Table 1: SBB Summary of Weights

Weight Category	Description	Estimated # of Students	Dollars Per Student (Weight)	Estimated Cost
Base Funding	Base Funding	118,214	\$ 3,189	\$ 376,984,446
Grade Level	Kindergarten	10,049	\$ 172	\$ 1,728,428
	Grade 1	10,014	\$ 172	\$ 1,722,408
Small School Subsidy	Small School Count = 45		\$ -	\$ 4,264,462
Performance Low - ES/K-8 Basic/Below Grade Level	SRI - At Risk, Basic 1, Basic 2	20,973	\$ 342	\$ 7,172,766
Performance - Early Indicator	Middle School - Red	2,901	\$ 466	\$ 1,352,010
	Middle School - Yellow	10,560	\$ 308	\$ 3,252,330
	High School - Red	6,405	\$ 434	\$ 2,779,865
	High School - Yellow	10,560	\$ 286	\$ 3,020,020
English Language Learner(ELL)		20,360	*	\$ 29,920,837
Hold Harmless	CAP - 3% per-pupil loss			\$ 13,762,825
	CAP - 4% per-pupil gain			
SBB Funds Dispersed				\$ 445,960,397
Reserve for classroom Balancing				\$ 4,039,603
Total SBB Allocation				\$ 450,000,000

**Amounts are varied based upon level of English proficiency.*

Table 2: SBB Small School Subsidy

School Type	Eligibility				Budget		
	Enrollment Threshold	Subsidy / School (\$)	Sufficient to Purchase	Qualifying Schools	Total Subsidies	Cost of Waiving Growth Cap	Total Investment
Elementary School	< 250	129,552	2 Teachers	6	\$ 777,312	\$ 88,525	\$ 865,837
Elementary School	250 - 350	64,776	1 Teacher	27	\$ 1,748,952	\$ 254,385	\$ 2,003,337
K8	< 500	64,776	1 Teacher	3	\$ 194,328		\$ 194,328
Middle School	< 600	133,440	2 Teachers	3	\$ 400,320		\$ 400,320
High School	< 1000	133,440	2 Teachers	6	\$ 800,640		\$ 800,640
Total				45	\$ 3,921,552	\$ 342,910	\$ 4,264,462

To smooth each school's transition between potential year-to-year changes in SBB funding, the system has implemented the "Per Pupil Adjustment" which places a cap on the maximum loss and maximum gain in the average funding provided per pupil (total SBB allocation/ total enrollment). The "Per Pupil Adjustment" ensures that a school does not:

- Lose more than 3% in per pupil funding relative to their current year school budget
- Gain more than 4% in per pupil funding relative to their current year school budget

SCHOOL-BASED RESOURCES

As part of SBB, a school's total budget allotment is comprised of base funding and weighted funding (Base funding + Weighted Funding = SBB Allotment):

- **BASE FUNDING:** is applied in a uniform fashion by providing a base weight to all students in grades K -12.
- **WEIGHTED FUNDING:** is affected both by proportion of students that qualify for the weights (which varies by school) as well as any changes made to the funding model from year to year. Both of these factors are affected by decisions made at the central office. For example, removing or adding a sixth grade (a weighted grade), changing a school's boundaries, or changing the funding model.

Given that the base weight is applied uniformly, the average funding per pupil will only change based on the proportion of the budget that is coming from weighted funds. As such central office decisions that affect weighted funding will lead to larger swings in the average funding per pupil at schools where a larger percentage of their SBB allocation comes from weighted funds. Since these funds are meant to provide supplemental services to populations with particular needs, large decreases in weighted funds might impede continuity of services for the students that remain at the school. It is for this reason that the caps are applied at the average per pupil level and not to the total budget.

SCHOOL LEVEL FLEXIBILITY

Why increase school level flexibility?

With Student-Based Budgeting (SBB), schools have the flexibility to plan and use SBB funds towards instructional staff, administrative and school support staff, and discretionary resources to best meet the needs of their students. A primary goal of SBB is to balance accountability for student outcomes with flexibility to allow schools to be more strategic with their resources.

While schools will have increased flexibility in selecting the mix of positions, they will also be provided with support in developing their budgets. Schools will still need to meet standards set by federal and state regulations, negotiated labor agreements, and will need to be consistent with internal policies and procedures.

Note: Unlocked, Locked, and Locked+ positions are reviewed and determined on an annual basis.

What is an “Unlocked,” “Locked” and “Locked+” position?

- **UNLOCKED** – positions that can be purchased using SBB funds; schools determine the composition and mix.



Example: School A is able to purchase additional classroom teachers if sufficient SBB funds are available.

- **LOCKED** – positions and resources that are funded and staffed by central office; positions typically have special requirements or restricted funding.



Example: School A receives Special Education staff (teachers, paraprofessional educators, secretaries, etc.) based on staffing policies and procedures of the Special Education department.

- **LOCKED+** – positions and resources that are funded and staffed by the central office; schools may supplement existing allocation using SBB funds.

Example: Central office provides a 0.5 Library Media Specialist position to elementary school A; school A may then decide to purchase an additional 0.5 Library Media Specialist position to make it a full 1.00 position.

SCHOOL-BASED RESOURCES*POSITION STATUS: FY 2016 REQUESTED UNLOCKED, LOCKED & LOCKED+*


Position	Status	Comments
Academic Dean	Locked	Unlocked in Turnaround schools only
Art Teacher (Elementary Only)	Locked+	Locked+ in ES and K-8, Unlocked in MS and HS
Assistant Principal	Unlocked	
Athletic Director	Locked	0.5 FTE in HS only
Auditorium Technician	Locked	
Building Supervisor	Locked	
Bus Drivers	Locked	
Classroom Teacher	Unlocked	
Classroom Teacher, AVID	Locked+	
Cleaner	Locked	
Data Coach	Unlocked	
ESOL Teacher	Unlocked	
Food Services Staff	Locked	
Grant Funded Positions	Locked	
Head Start Positions	Locked	
In School Suspension Room Monitor	Locked+	
Instructional Lead Teacher	Unlocked	
Instructional Media Aide	Unlocked	
Media Specialist	Locked+	
Nursing and Health Service Staff	Locked	
Other Program Positions	Locked	Advanced Placement, Middle College, Project Lead the Way, ROTC, Secondary School Reform, Career and Technical Education, etc.
Paraprofessional – ESOL, General	Unlocked	
Peer Mediator	Unlocked	
Parent & Community Outreach Assistant	Locked+	
Physical Education Teacher (Elementary Only)	Locked+	Locked+ in ES and K-8, Unlocked in MS and HS
Prekindergarten Positions	Locked	Classroom teachers, paraprofessionals
Principal	Locked	
Professional School Counselor	Locked+	Locked+ in ES & K8, Unlocked in MS and HS
Pupil Personnel Worker	Locked+	
Reading Specialist	Unlocked	
School Accounting Secretary	Unlocked	
School Business Accounting Tech	Unlocked	
School Guidance Secretary	Unlocked	
School Registrar	Locked+	
Secretary I	Unlocked	
Secretary II	Unlocked	
Security Assistant	Locked+	
Special Education Positions	Locked	

SCHOOL-BASED RESOURCES

Position	Status	Comments
Specialty Program Positions	Locked	Positions associated with programs such as Visual and Performing Arts, Creative and Performing Arts, Talented and Gifted, International Baccalaureate, Biotechnology, Biomedical, Montessori, Language Immersion, etc.
Testing Coordinator	Unlocked	
Title I Positions	Locked	
Vocal Music Teacher (Elementary Only)	Locked+	Locked + in ES and K-8, Unlocked in MS and HS

SCHOOL-BASED RESOURCES

FY 2016 REQUESTED LOCKED PROGRAM RESOURCES

Program 	Description	FY 2016 Requested FTE	FY 2016 Requested Funding
Advanced Placement	The Advanced Placement (AP) program allows students to pursue college-level studies while still in high school. AP courses are designed to help students prepare to pass the 33 AP course examinations that are administered.	56.00	\$ 4,791,204
Aeronautics	High school students engage in a project-based curriculum designed to challenge and engage students in careers in Engineering, Aerospace, and Aviation. High School students will graduate with a strong background in STEM with a particular focus in Engineering, Aerospace, and Aviation. Students will also have the opportunity to earn industry certifications and dual enrollment credits.	4.00	\$ 340,687
AVID	AVID (Advancement Via Individual Determination) is an in-school academic support program for average students in grades 6-12. The program prepares students in the academic middle for four-year college eligibility.	24.00	\$ 2,204,888
Biomedical Program	The Biomedical program focuses on medical and health careers, such as physicians and research doctors.	2.00	\$ 200,405
Biotechnology Program	The Biotechnology program is a four-year college preparatory program for students in molecular biology, biochemistry, and technical career training that includes scanning electron microscopy.	4.00	\$ 357,121
Career Academy Programs	Career Academies offers students the opportunity to participate in 12 specialized technical skills programs at nine high schools. Career and technical education provides students with both academic and technical skills to pursue a variety of options after graduation to include apprenticeship programs, degree programs at two- and four-year colleges, private career schools, as well as industry-sponsored education and training.	54.00	\$ 4,943,578
Charter Schools	The purpose of the program is to establish an alternative means within the existing public school system to provide innovative learning opportunities and creative educational approaches to improve the education of students.	328.00	\$ 43,748,019

SCHOOL-BASED RESOURCES

Program	Description	FY 2016 Requested FTE	FY 2016 Requested Funding
Chinese Immersion	In the World Languages partial Chinese immersion program, up to 40% of the content subjects are taught in the target language (Chinese). The materials taught in the target language will be reinforced in English. Students will be exposed to the Asian culture in order to understand the perspectives and products of this culture.	6.50	\$ 443,530
Creative & Performing Arts Specialty Program	Middle school programs that provide offerings in the visual arts, music, dance, theatre, and drama to support students talented in the arts.	35.00	\$ 2,876,735
Deaf- Hard of Hearing Services	Provides program planning, accommodations, modifications, and curriculum adaptations including small group instruction for deaf and hard of hearing students in the least restrictive environment.	33.00	\$ 2,018,270
Early Childhood	This program component provides services to children ages three through four years old who are typically fragile students. Services are provided in the least restrictive setting, implementing a Tran disciplinary approach to service delivery. Settings for preschool services include Head Start classrooms, Pre-K classrooms, community preschools, and Early Childhood Centers.	145.20	\$ 12,276,965
French Immersion Specialty Programs	The French Immersion program is a full immersion program because all academic subjects are taught through French in grades kindergarten through eighth grade. At the elementary level, students are immersed totally in French by their bilingual teachers as they learn Math, Science, Social Studies and Language Arts. In high school, students have two courses in grades 9 and 10 with a focus on literature and the francophone world.	12.50	\$ 1,259,792
Guidance Services – SPED	Professional school counselors assist and encourage special education students to understand themselves and others and to assume responsibility for their own direction. Counselors assist special education students as they develop effective social and emotional skills, provide information and options to parents and students in making effective educational decisions and student career planning.	8.00	\$ 704,976
Head Start	Head Start is a federally funded program that supports our neediest students ages 3-4 with complete wrap around services to support the family.	152.00	\$ 7,869,458

SCHOOL-BASED RESOURCES

Program	Description	FY 2016 Requested FTE	FY 2016 Requested Funding
High School Assessment	Extended learning opportunities before and after school to prepare students for the Biology and Algebra High School Assessment.	23.00	\$ 2,086,755
High School Science and Technology Program	The Science and Technology Program is a highly challenging four year curriculum which provides college level academic experiences in science, math, and technology. The program is offered at three centers - Eleanor Roosevelt High School in northern Prince George's County, Oxon Hill High School in southern Prince George's County, and Charles Herbert Flowers High School in central Prince George's County.	13.00	\$ 1,783,610
Homeland Security	Students will engage in Cyber Security and language proficiency to prepare for careers in Homeland Security.	5.00	\$ 240,150
In-School Suspension Monitors	In-School Suspension Monitors provide supervision of students serving in-school suspension. Monitors work with individual and groups of students to reinforce instructions previously initiated by the teacher.	61.00	\$ 2,462,686
International Baccalaureate (IB)	An academically challenging and balanced course of study that prepares students for success in college and life beyond. These programs develop inquiring, knowledgeable, and caring young people to help create a better and more peaceful world through intercultural understanding and respect.	52.50	\$ 4,348,720
IT High School	The IT High School program provides students with concentrated coursework in networking, computer science, database, geo-spatial technology, and interactive media production in preparation for post-secondary training and/or a career path in the information technology field. As the students move through the program, they will be able to obtain certifications that will immediately impact their ability to gain employment and compete for admission to top-tier colleges and universities.	6.00	\$ 310,711
Junior ROTC	The Junior Reserve Officers Training Corp program is designed to educate and train high school cadets in citizenship, promote community service, instill responsibility, character and self-discipline, and promote high school graduation.	53.00	\$ 5,375,701

SCHOOL-BASED RESOURCES

Program	Description	FY 2016 Requested FTE	FY 2016 Requested Funding
Montessori Specialty Programs	The Montessori method of education offered Pre-K-8, is a technique that promotes self-directed activity, on the part of the child and clinical observation on the part of the teacher to stress the importance of adapting the child's learning environment to his or her development level and the role of physical activity in the child's absorbing abstract concepts and learning practical skills.	45.00	\$ 3,059,940
Operating Services	Funding for custodial staffing that is allocated to the schools. The Custodial Staffing plan is based upon a point system, whereas; items such as square footage, enrollment, fixtures, boilers, community usage and types of classrooms are assigned a point value. Each 100 points indicates and justifies the need for one full-time custodian. Each point is equivalent to approximately five minutes of workload. The sum of all points is used to determine the total number of custodians and supervisors required.	962.63	\$ 103,043,693
Prekindergarten	An income-eligible academic program made available to four year old students.	328.00	\$ 21,302,174
Priority Schools	Funding to support creative and innovative academic interventions to improve the student academic performance in targeted persistently low performing Title I eligible middle schools.	32.00	\$ 3,580,612
READ 180	Read 180 is an intervention program that provides reading skill development to those high school students that are not reading on grade level.	5.00	\$ 447,031
School Library Media	The school library media program provides instruction, service and resources to assist students and teachers in becoming critical thinkers in the pursuit and use of ideas and information.	143.50	\$ 10,145,319
Secondary School Reform	Secondary School Reform is to design, implement, track, and monitor curricular and instructional programs that moves PGCPS substantially forward in graduating all students' college and workforce ready.	85.00	\$ 6,847,849
Spanish Dual Language	The World Languages Dual Language Immersion Program gives equal emphasis to English and non-English speakers. The model will be 50/50 for content area and enrollment. This program will assist native speakers in perfecting their own language as well as English. It will also assist English students in learning a second language. It will provide cross cultural understanding for both native and non-native	12.00	\$ 1,016,510

SCHOOL-BASED RESOURCES

Program	Description	FY 2016 Requested FTE	FY 2016 Requested Funding
	speakers.		
Specialized Instructional and Related Services	Special Education Programs and Services offer a continuum of services designed to meet the needs of students with disabilities in the least restrictive environment. These programs include psychological services, dual language assessment, audiology, motor, occupational therapy, and speech and language services.	2,607.00	\$ 178,638,480
STEM Middle School	Middle school students engage in a project-based curriculum designed to challenge and engage students in careers in Engineering, Aerospace, and Aviation. Pre-Algebra will be offered to 6th grade students based on scores from entry-level exam. A Summer Bridge math program will be offered to 5th grade students entering a feeder middle school. Middle school students will complete the program with strong mathematics capability (up to Geometry), a foundation in Engineering, and an introduction to Aviation.	8.00	\$ 620,524
Talented and Gifted (TAG) Programs	Talented and Gifted program provides advanced, enriched, intensive educational experiences to meet the unique and specialized needs of highly able, gifted students by providing a comprehensive support system, including professional development, to assist the administrators, teachers, and staff in best practice strategies to serve all advanced learners.	58.00	\$ 5,599,090
Title I	This program supports the required set-aside reservation for Title I schools in improvement that must use ten percent (10 %) of their school allocation for school staff development.	177.00	\$ 18,304,771
Vision Services	Special Education Programs and Services offer a continuum of services designed to meet the needs of students with disabilities in the least restrictive environment. These programs include psychological services, dual language assessment, motor therapy, audiology, vision, and speech and language services.	12.80	\$ 776,684
Visual & Performing Arts Specialty Program	The Visual and Performing Arts program is offered at the high school level for students gifted in music, art, dance, drama, and theater.	34.50	\$ 4,076,057

K-8 SCHOOL DEMOGRAPHICS

Student Population*

Grades K – 6: 68,453

Grades 7 – 8: 17,835

Total K – 8: 86,288

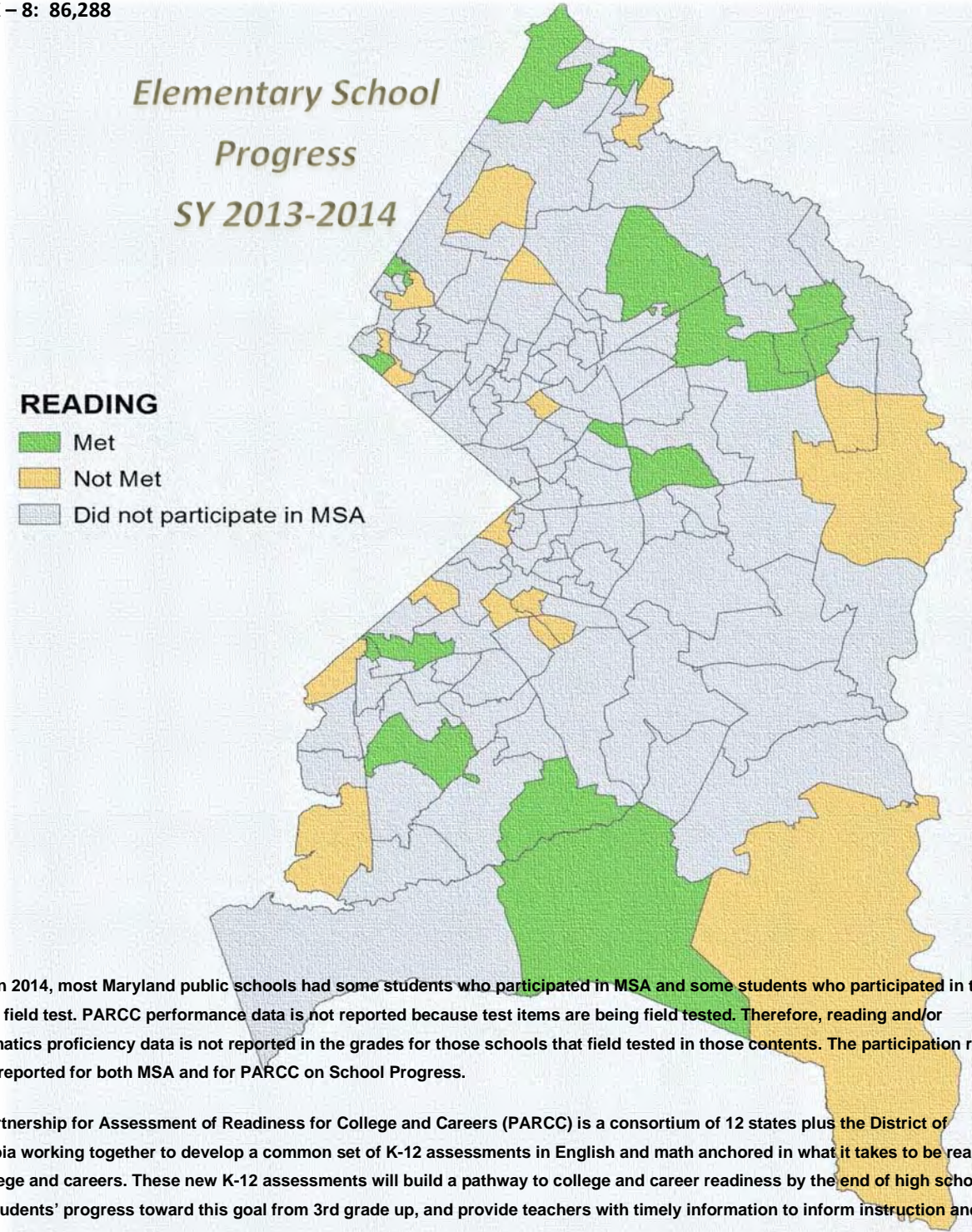
Percent of Students Receiving Aid*

Free and Reduced Meals: 68.1%

Special Education: 9.9%

ESOL: 18.5%

Title I: 37.2%

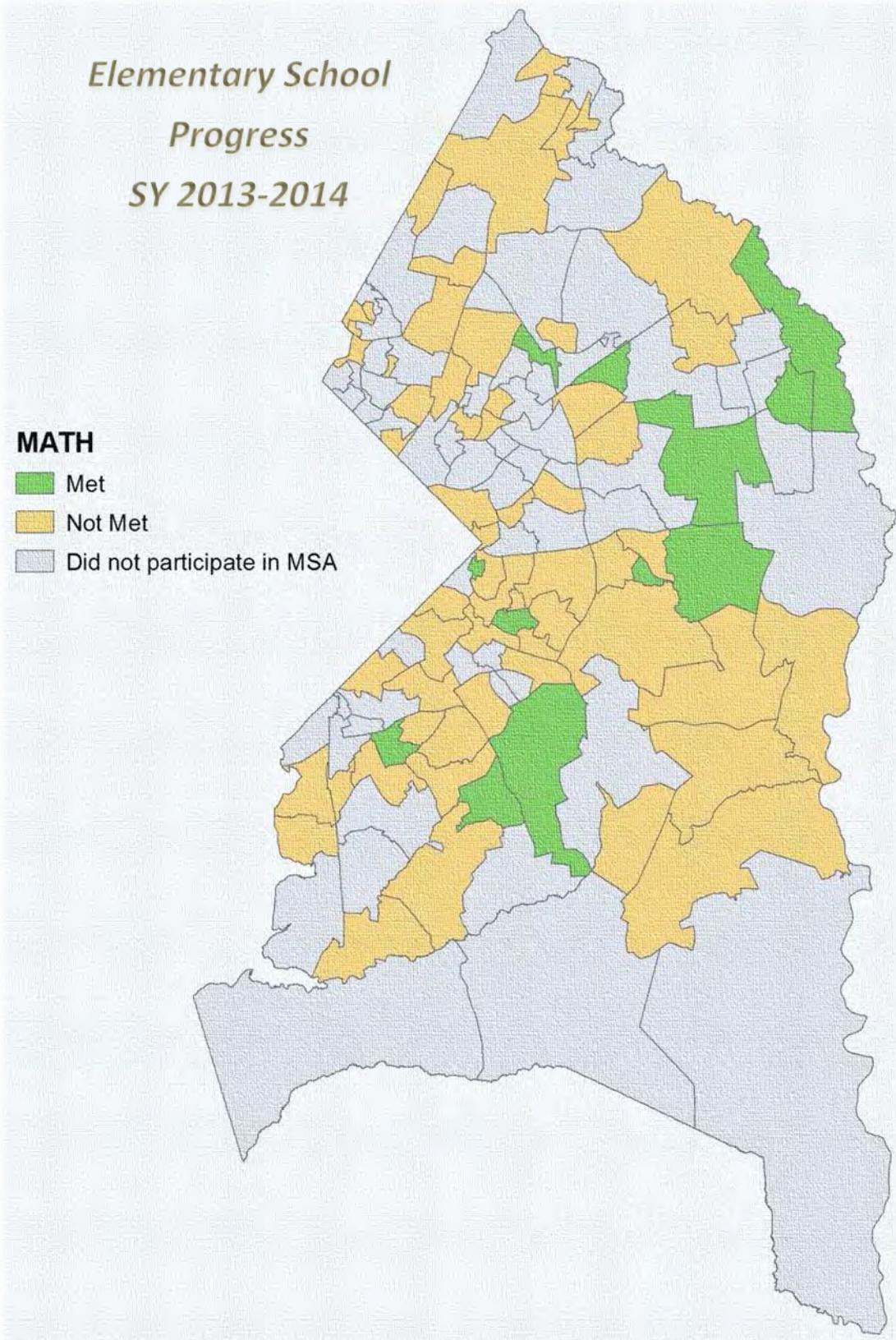


Note: In 2014, most Maryland public schools had some students who participated in MSA and some students who participated in the PARCC field test. PARCC performance data is not reported because test items are being field tested. Therefore, reading and/or mathematics proficiency data is not reported in the grades for those schools that field tested in those contents. The participation rate data is reported for both MSA and for PARCC on School Progress.

The Partnership for Assessment of Readiness for College and Careers (PARCC) is a consortium of 12 states plus the District of Columbia working together to develop a common set of K-12 assessments in English and math anchored in what it takes to be ready for college and careers. These new K-12 assessments will build a pathway to college and career readiness by the end of high school, mark students' progress toward this goal from 3rd grade up, and provide teachers with timely information to inform instruction and provide student support. The PARCC assessments will be ready for states to administer during the 2014-15 school year.

**Statistics are based on the official September 30 Enrollment as reported to MSDE*

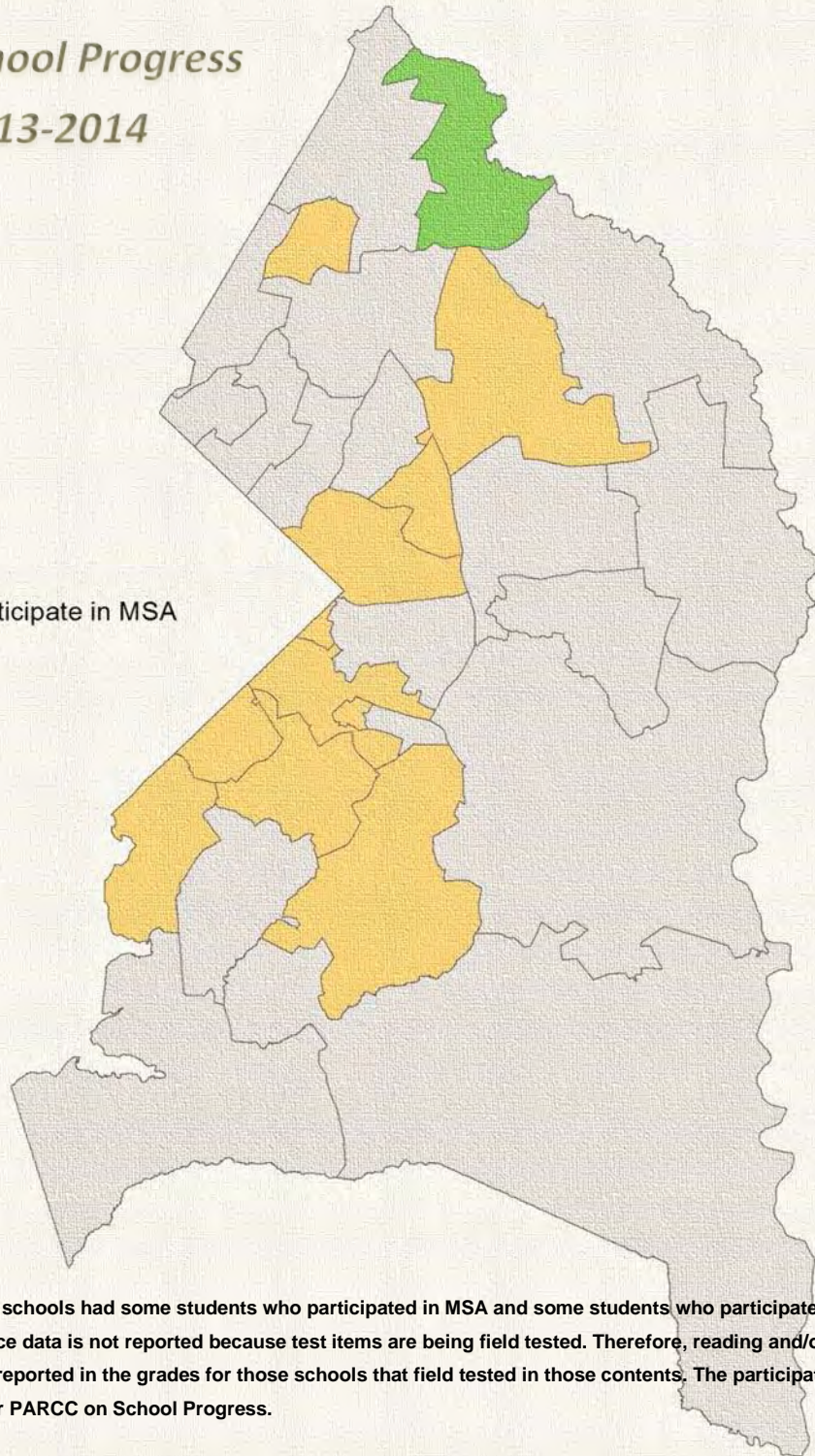
SCHOOL-BASED RESOURCES



*Middle School Progress
SY 2013-2014*

READING

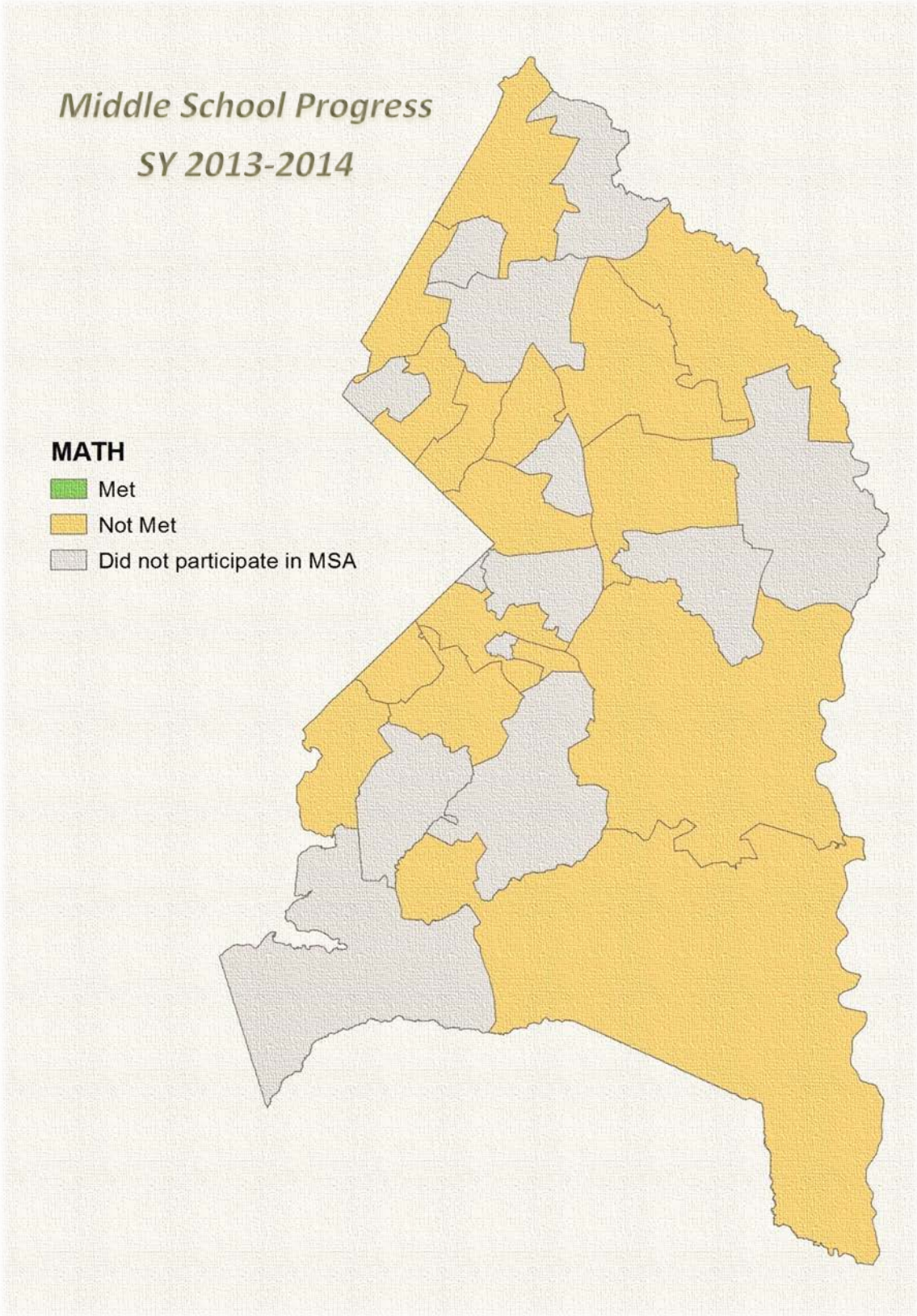
- Met
- Not Met
- Did not participate in MSA



Note: In 2014, most Maryland public schools had some students who participated in MSA and some students who participated in the PARCC field test. PARCC performance data is not reported because test items are being field tested. Therefore, reading and/or mathematics proficiency data is not reported in the grades for those schools that field tested in those contents. The participation rate data is reported for both MSA and for PARCC on School Progress.

The Partnership for Assessment of Readiness for College and Careers (PARCC) is a consortium of 12 states plus the District of Columbia working together to develop a common set of K-12 assessments in English and math anchored in what it takes to be ready for college and careers. These new K-12 assessments will build a pathway to college and career readiness by the end of high school, mark students' progress toward this goal from 3rd grade up, and provide teachers with timely information to inform instruction and provide student support. The PARCC assessments will be ready for states to administer during the 2014-15 school year.

SCHOOL-BASED RESOURCES



HIGH SCHOOL DEMOGRAPHICS

Student Population*

Grades 9 – 12: 35,495

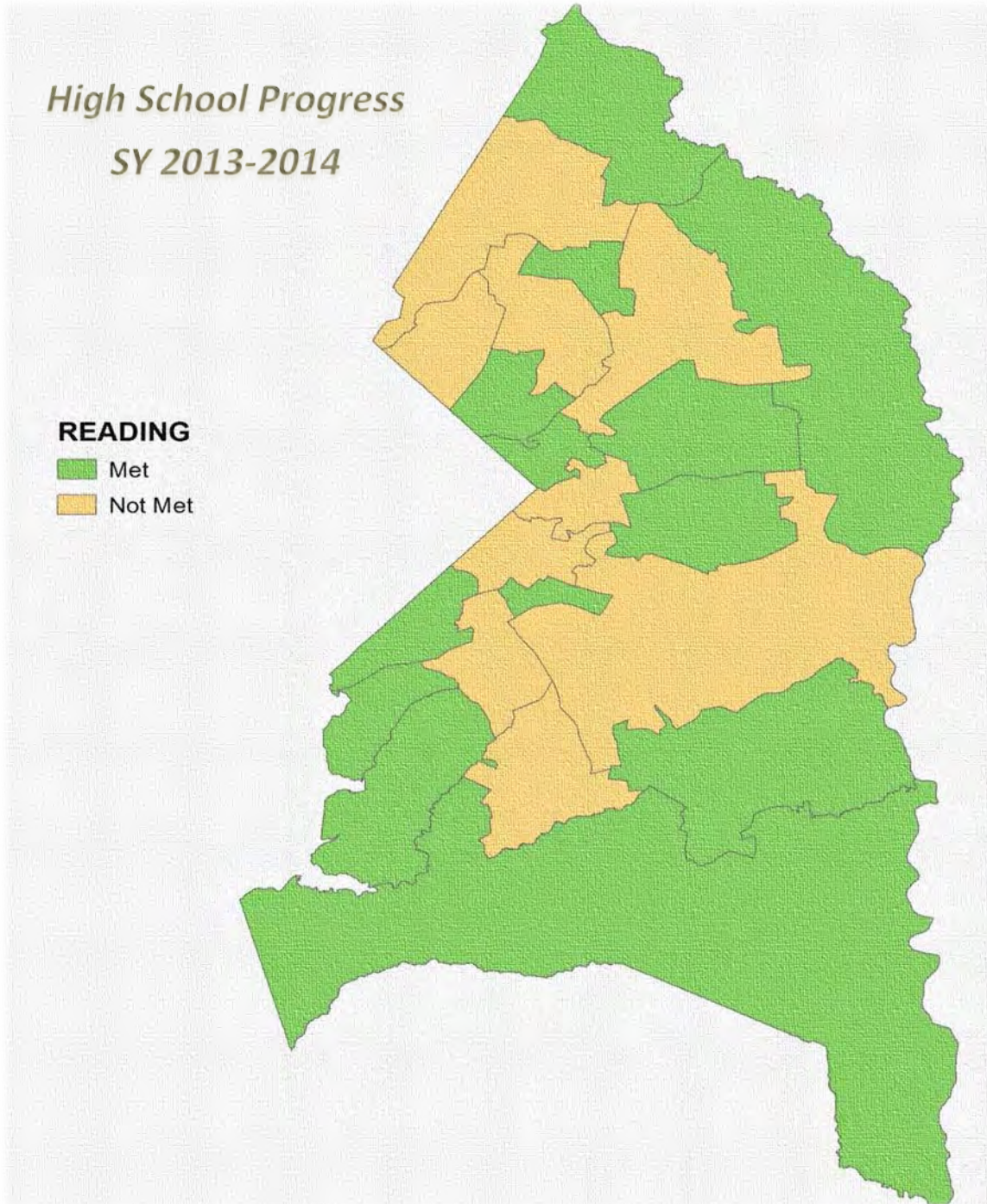
Percent of Students Receiving Aid*

Free and Reduced Meals: 54.8%

Special Education: 11.7%

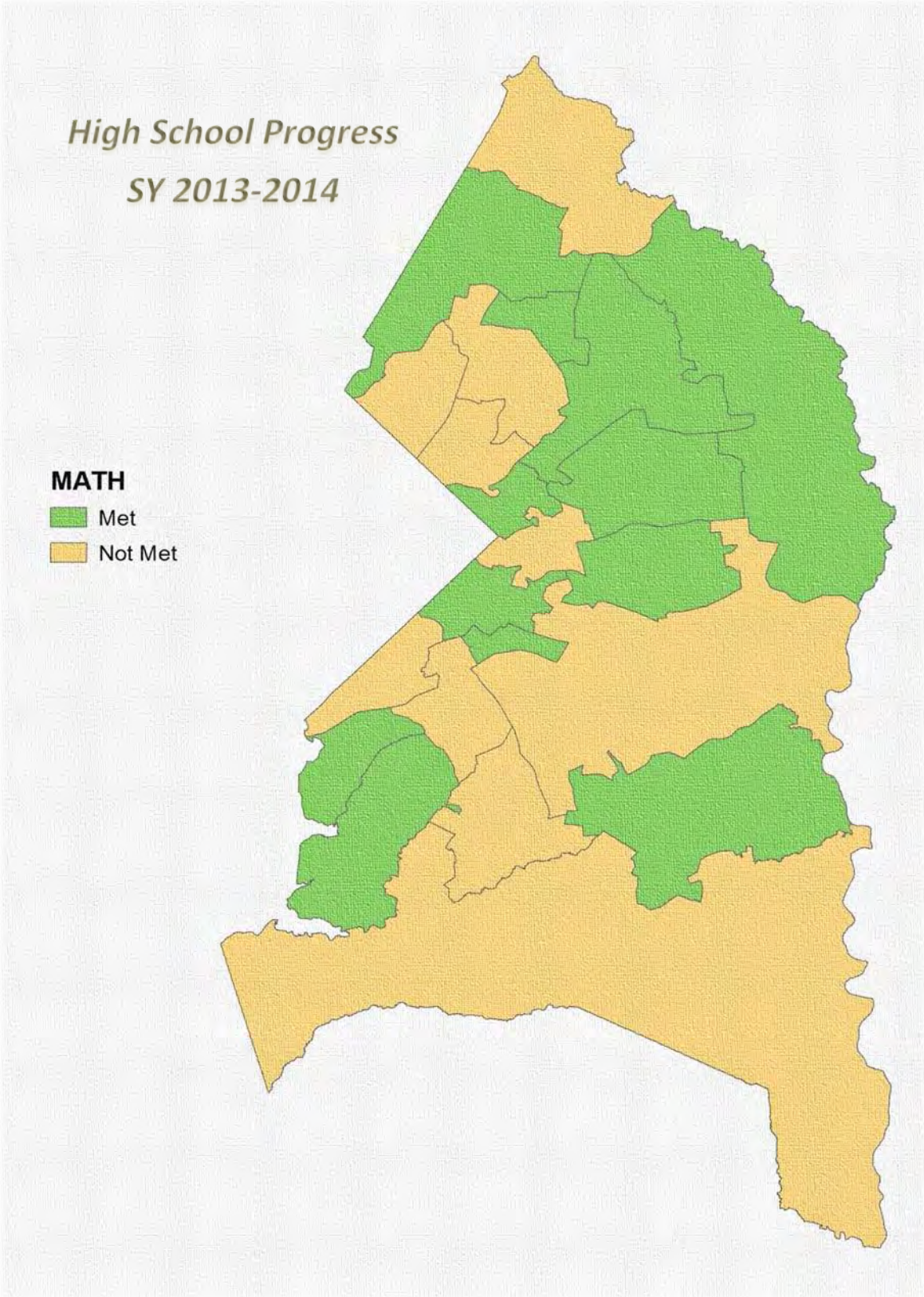
ESOL: 8.7%

Title I: 0.0%



**Statistics are based on the official September 30 Enrollment as reported to MSDE*

SCHOOL-BASED RESOURCES



FY 2016 REQUESTED LOCKED STAFFING FORMULA

POSITION	ELEMENTARY FORMULA	K - 8 FORMULA	MIDDLE SCHOOL FORMULA	HIGH SCHOOL FORMULA
Athletic Director/Classroom Teacher	None allocated	None allocated	None allocated	0.50 per school
Advanced Placement Teacher	None allocated	None allocated	None allocated	56.00 allocated between all High Schools - at least 2.00 allocated to each school
Art Teacher	72.80 total authorization for distribution to designated ES and K-8	72.80 total authorization for distribution to designated ES and K-8	None allocated - Can be purchased with SBB funding	None allocated - Can be purchased with SBB funding
AVID Teacher	None allocated	1.00 Accokeek Academy	1.00 Benjamin Stoddert 1.00 Benjamin Tasker 1.00 Buck Lodge 1.00 Drew-Freeman 1.00 Dwight Eisenhower 1.00 Ernest E Just 1.00 G James Gholson 1.00 Gwynn Park 1.00 Isaac J Gourdine 1.00 Kenmoor 1.00 Martin L King, Jr 1.00 Oxon Hill 1.00 Samuel Ogle 1.00 Stephen Decatur 1.00 Thomas Johnson 1.00 Thurgood Marshall 1.00 Walker Mill	1.00 Bladensburg 1.00 Central 1.00 High Point 1.00 Largo 1.00 Potomac 1.00 Suitland
Aeronautics Coordinator	None allocated	None allocated	None allocated	1.00 Duval
Aeronautics Teacher	None allocated	None allocated	None allocated	2.00 Duval
Aeronautics Assistant Principal	None allocated	None allocated	None allocated	1.00 Duval
Biotechnology Coordinator	None allocated	None allocated	None allocated	1.00 Fairmont Heights 1.00 Largo
Biotechnology Teacher / Science Teacher	None allocated	None allocated	None allocated	1.00 Fairmont Heights 1.00 Largo
Biomedical Coordinator	None allocated	None allocated	None allocated	1.00 Bladensburg

SCHOOL-BASED RESOURCES

POSITION	ELEMENTARY FORMULA	K - 8 FORMULA	MIDDLE SCHOOL FORMULA	HIGH SCHOOL FORMULA
Biomedical Teacher	None allocated	None allocated	None allocated	1.00 Bladensburg
Career and Technical Education Assistant Principal	None allocated	None allocated	None allocated	1.00 per school designated at Regional Technical Academies: Bladensburg Crossland Gwynn Park Laurel Suitland
Career and Technical Education Coordinator	None allocated	None allocated	None allocated	1.00 Bladensburg
Career and Technical Education Teacher	None allocated	None allocated	None allocated	48.00 allocated to Designated schools: Bladensburg Bowie Charles H Flowers Croom Crossland Dr Henry A Wise, Jr Gwynn Park Laurel Oxon Hill Potomac Suitland
Chinese Immersion Coordinator	1.00 Paint Branch	None allocated	None allocated	None allocated
Chinese Immersion (Partial) Teacher	4.50 Paint Branch	None allocated	1.00 Greenbelt	None allocated
Colours Coordinator	1.00 Paint Branch	None allocated	None allocated	None allocated
Creative and Performing Arts Coordinator	1.00 Edward Felegy	1.00 Benjamin Foulois 1.00 Thomas Pullen	1.00 Hyattsville	None allocated
Creative and Performing Arts Teacher	7.00 Edward Felegy	10.00 Thomas Pullen 10.00 Benjamin Foulois	4.00 Hyattsville	None allocated
French Immersion Coordinator	None allocated	1.00 per school designated: John Hanson FI Robert Goddard FI	None allocated	0.50 Central
French Immersion Teacher	None allocated	3.50 Reading/Language Arts teachers per schools designated: John Hanson FI Robert Goddard FI	None allocated	3.00 Central

SCHOOL-BASED RESOURCES

POSITION	ELEMENTARY FORMULA	K - 8 FORMULA	MIDDLE SCHOOL FORMULA	HIGH SCHOOL FORMULA
Homeland Security	None allocated	None allocated	None allocated	1.00 Forestville 1.00 High Point 1.00 Parkdale 1.00 Potomac 1.00 Suitland
H.S.A. Bridge Teacher	None allocated	None allocated	None allocated	1.00 per HS 0.50 Tall Oaks 0.50 Croom
In School Suspension Monitors (PARAPROFESSIONAL)	None allocated	1.00 per school	1.00 per school	1.00 per school
Instrumental Music	56.30 total authorization for distribution to designated ES and K-8	56.30 total authorization for distribution to designated ES and K-8	None allocated - Can be purchased with SBB funding	None allocated - Can be purchased with SBB funding
International Baccalaureate Coordinator	1.00 Melwood (Primary Years Program)	1.00 John Hanson FI (Primary Years Program)	1.00 James Madison 1.00 Dwight Eisenhower (Middle Years Program)	1.00 Central 1.00 Crossland 2.00 Fred. Douglass 1.00 Laurel 1.00 Parkdale 1.00 Suitland
International Baccalaureate Media Specialist	0.50 Melwood		0.50 Dwight Eisenhower 0.50 James Madison	
International Baccalaureate Guidance Counselor	None allocated	None allocated	None allocated	0.50 Central 0.50 Crossland 0.50 Fred. Douglass 0.50 Laurel 0.50 Parkdale 0.50 Suitland
International Baccalaureate Teacher	2.00 Melwood	1.00 John Hanson FI	1.00 James Madison	3.00 Central 3.00 Crossland 5.00 Fred. Douglass 3.00 Laurel 3.00 Parkdale 3.00 Suitland
IT High School Coordinator	None allocated	None allocated	None allocated	1.00 Duval
IT High School Teacher	None allocated	None allocated	None allocated	1.00 Croom 1.00 DuVal 1.00 Fairmont Heights 1.00 Gwynn Park 1.00 Tall Oaks

SCHOOL-BASED RESOURCES

POSITION	ELEMENTARY FORMULA	K - 8 FORMULA	MIDDLE SCHOOL FORMULA	HIGH SCHOOL FORMULA
JROTC Instructor	None allocated	None allocated	None allocated	53.00 authorized
Media Specialist	0.50 per school	1.00 per school	0.50 per school	1.00 per school
Montessori Coordinator	None allocated	1.00 John Hanson 1.00 Judith P Hoyer 1.00 Robert Goddard	None allocated	None allocated
Montessori Teacher	None allocated	1.00 Pre-K Teacher based on enrollment not to exceed class size of 25 at: John Hanson Judith P Hoyer Robert Goddard; and 1.00 Classroom Teacher Judith P Hoyer for 7th grade expansion	None allocated	None allocated
Montessori Paraprofessional	None allocated	1.00 for each Pre-K and K Montessori Teacher allocated at: John Hanson Judith P Hoyer Robert Goddard	None allocated	None allocated
Physical Education and Vocal Music Teachers	Projected Enrollment: 1–299 allocated 0.50 teacher PE/VM 300–499 allocated 1.00 PE/VM 500–699 allocated 1.50 PE/VM 700-800 allocated 2.00 PE/VM 801-900 allocated 2.50 PE/VM >900 allocated 3.00 PE/VM	Projected Enrollment: 1–299 allocated 0.50 teacher PE/VM 300–499 allocated 1.00 PE/VM 500–699 allocated 1.50 PE/VM 700-800 allocated 2.00 PE/VM 801-900 allocated 2.5 OPE/VM >900 allocated 3.00 PE/VM	None allocated - Can be purchased with SBB funding	None allocated - Can be purchased with SBB funding
Prekindergarten Teacher	20.00 to 1 at designated schools	20.00 to 1 at designated schools	None allocated	None allocated
Prekindergarten Paraprofessional	1.00 for each classroom teacher allocated	1.00 for each classroom teacher allocated	None allocated	None allocated
Principal	1.00 per school	1.00 per school	1.00 per school	1.00 per school
Project Lead the Way Teacher	None allocated	None allocated	None allocated	2.50 Charles Flowers 1.50 DuVal 1.50 Northwestern 1.00 Suitland
READ 180 Teacher	None allocated	None allocated	None allocated	1.00 Crossland

SCHOOL-BASED RESOURCES

POSITION	ELEMENTARY FORMULA	K - 8 FORMULA	MIDDLE SCHOOL FORMULA	HIGH SCHOOL FORMULA
				1.00 DuVal 1.00 Oxon Hill 1.00 Potomac 1.00 Suitland
Resident Principal	TBD distribution to designated ES, MS and K-8 schools	TBD distribution to designated ES, MS and K-8 schools	TBD distribution to designated ES, MS and K-8 schools	None allocated
Science and Technology Assistant Principal	None allocated	None allocated	None allocated	1.00 Charles H Flowers 1.00 Eleanor Roosevelt 1.00 Oxon Hill
Science and Technology Coordinator	None allocated	None allocated	None allocated	1.00 Charles H Flowers 1.00 Eleanor Roosevelt 1.00 Oxon Hill
Science and Technology Guidance Counselor	None allocated	None allocated	None allocated	1.00 Charles H Flowers 1.00 Eleanor Roosevelt 1.00 Oxon Hill
Science and Technology Computer Apps Teacher	None allocated	None allocated	None allocated	1.00 Charles H Flowers 1.00 Eleanor Roosevelt 1.00 Oxon Hill
Science and Technology Internship Coordinator	None allocated	None allocated	None allocated	0.50 Charles H Flowers 0.50 Oxon Hill
Secondary School Reform Teacher	None allocated	None allocated	1.00 Thurgood Marshall 1.00 James Madison	64.00 authorized for distribution
Secondary School Reform IT Coordinator	None allocated	None allocated		1.00 Fairmont Heights 1.00 Gwynn Park
School Registrar - 12 month	None allocated	None allocated	None allocated	1.00 per school
Spanish Immersion Program Coordinator	1.00 Capital Heights 1.00 Cesar Chavez 1.00 Overlook 1.00 Phyllis E Williams			
Spanish Immersion (Dual) Teacher	2.00 Capital Heights 2.00 Cesar Chavez 2.00 Overlook 2.00 Phyllis E Williams	None allocated	None allocated	None allocated
STEM Middle Program Coordinator	None allocated	None allocated	1.00 Oxon Hill 1.00 Thomas Johnson	None allocated

SCHOOL-BASED RESOURCES

POSITION	ELEMENTARY FORMULA	K - 8 FORMULA	MIDDLE SCHOOL FORMULA	HIGH SCHOOL FORMULA
STEM Middle School Teacher	None allocated	None allocated	3.00 Oxon Hill 3.00 Thomas Johnson	None allocated
TAG Coordinator	1.00 Capital Heights 1.00 Glenarden Woods 1.00 Heather Hills 1.00 Highland Park 1.00 Longfields 1.00 Mattaponi 1.00 Valley View	1.0 Accokeek Academy	1.00 Kenmoor 1.00 Greenbelt 1.00 Walker Mill	None allocated
TAG Teacher	Foreign Language Teacher per school designed: 1.00 Capital Heights 1.00 Glenarden Woods 1.00 Heather Hills 1.00 Highland Park 1.00 Longfields 3.00 Mattaponi 1.00 Valley View	4.0 Accokeek Academy	Foreign Language Teacher per school designated: 3.00 Kenmoor 1.00 Greenbelt 3.00 Walker Mill	None allocated
Visual and Performing Arts Coordinator	None allocated	None allocated	None allocated	1.00 Northwestern 1.00 Suitland
Visual and Performing Arts Guidance Counselor	None allocated	None allocated	None allocated	0.50 Suitland
Visual and Performing Arts Teacher	None allocated	None allocated	None allocated	12.00 Northwestern 20.00 Suitland

*FY 2016 REQUESTED ALTERNATIVE
SCHOOL STAFFING ALLOCATIONS*

School	High School Formula	
Annapolis Road Academy	1.00	Behavior Intervention Specialist
	14.00	Classroom Teachers
	1.00	In School Suspension Room Monitor
	1.00	Instructional Specialist
	1.00	Itinerant Special Education Assistant
	1.00	Media Specialist
	1.00	Principal
	1.00	Professional School Counselor
	1.00	Program Coordinator
	1.00	Resource Teacher
	1.00	School Secretary II
	1.00	School Secretary I
	Croom HS	1.00
12.00		Classroom Teachers
0.50		H.S.A.-Bridge Classroom Teacher
1.00		In School Suspension Room Monitor
1.00		IT High School Classroom Teacher
1.00		Media Specialist
1.00		Paraprofessional Educator
1.00		Principal
1.00		Professional School Counselor
1.00		Resource Teacher
1.00		School Secretary II
0.50		School Secretary I
1.00		Testing Coordinator
Green Valley & Edgar Allen Poe Academy Located at Green Valley	1.00	Behavior Intervention Specialist
	18.00	Classroom Teachers
	1.00	In School Suspension Room Monitor
	1.00	Media Specialist
	2.00	Paraprofessional
	1.00	Principal
	2.00	Professional School Counselor
	1.00	Program Coordinator
	2.00	Resource Teacher
	2.00	School Secretary II
	1.00	School Social Worker
	1.00	Substance Abuse Counselor
	1.00	Testing Coordinator

SCHOOL-BASED RESOURCES

School	High School Formula
Tall Oaks HS	1.00 Behavior Intervention Specialist
	12.00 Classroom Teachers
	0.50 H.S.A.-Bridge Classroom Teacher
	1.00 In School Suspension Room Monitor
	1.00 IT High School Classroom Teacher
	1.00 Resource Teacher
	1.00 School Secretary II
	0.50 School Secretary I
	1.00 Principal
	1.00 Professional School Counselor
	1.00 Testing Coordinator
The Academy of Health Sciences at Prince George's Community College	14.00 Classroom Teachers
	1.00 Instructional Specialist
	1.00 Principal
	2.00 Professional School Counselor
	1.00 School Secretary II
	1.00 School Secretary I
	1.00 Paraprofessional Educator
	1.00 Testing Coordinator

FY 2016 REQUESTED SPECIALTY SCHOOL LOCATIONS

Specialty Programs are programs that require application, lottery, and/or testing for student admittance.

Program	Elementary Locations	K - 8 Locations	Middle School Locations	High School Locations
Academy of Health Sciences				Prince Georges Community College
Aeronautics				DuVal
Creative and Performing Arts		Benjamin Foulois Thomas Pullen	Hyattsville	
International Baccalaureate				Central Crossland Frederick Douglass Laurel Parkdale Suitland
International School				Largo Site 2 Pending
Language Immersion	Cesar Chavez Overlook Phyllis E Williams	John Hanson FI Robert Goddard FI		Central
Montessori		John Hanson Robert Goddard Judith P Hoyer		
Science and Technology				Charles Flowers Eleanor Roosevelt Oxon Hill
TAG	Capitol Heights Glenarden Woods Heather Hills Highland Park Longfields Mattaponi Valley View	Accokeek Academy	Kenmoor Walker Mill Greenbelt	
Visual and Performing Arts				Northwestern Suitland

NOTE: Specialty programs referenced above are those programs of instruction that require application, lottery, and/or testing for admittance to the program and/or school.

SCHOOL-BASED RESOURCES**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Admin Support Specialist	0.00	1.00	1.00	3.00
Admin Support Technician	1.00	1.00	1.00	11.00
Assistant Building Supervisor	43.00	43.00	44.00	44.00
Assistant Principal	269.00	257.00	258.00	258.00
Audiologist	1.00	1.00	0.00	0.00
Auditorium Technician	12.00	12.00	12.00	12.00
Building Supervisor	187.00	187.00	187.00	187.00
Child Care Assistant	259.82	379.82	378.82	378.82
Cleaner	465.63	469.13	489.13	491.13
Custodial Equipment Mechanic	1.00	1.00	1.00	1.00
Custodial Equipment Operator	49.00	49.00	51.00	51.00
Elementary Classroom Teacher	3,839.20	4,071.20	4,002.00	4,353.00
Financial Assistant	9.00	7.50	6.50	6.50
Guidance Counselor	299.50	332.00	331.50	331.50
Hearing Interpreter	4.00	4.00	4.00	4.00
In School Suspension Monitor	57.00	57.00	57.00	57.00
Instructional Program Coordinator	41.00	58.50	58.50	58.50
Instructional Assistant	6.00	7.00	7.00	7.00
Instructional Media Aide	7.00	8.50	9.50	9.50
Instructional Specialist	2.00	2.00	2.00	21.00
Journeyman	0.00	0.00	0.00	30.00
Media Specialist	124.00	129.50	131.00	131.00
Mentor Teacher	10.00	10.00	10.00	15.00
Night Cleaner Lead	194.00	194.00	171.00	171.00
Occupational Therapist	1.00	0.00	0.00	0.00
Other Classroom Teacher	0.00	1.00	1.00	1.00
Paraprofessional Educator	1,076.50	1,085.00	1,067.30	1,093.30
Principal	196.00	200.00	198.00	198.00
Program Liaison	14.00	84.50	88.00	108.00
Program Specialist	0.00	2.00	2.00	2.00
Reading Specialist	83.50	89.50	89.50	94.50
Registered Nurse	1.50	0.00	0.00	0.00
Resident Principal	7.00	8.00	4.00	4.00
Resource Teacher	827.20	883.00	890.00	957.00
School Support Secretary	1.00	0.00	0.00	0.00

SCHOOL-BASED RESOURCES

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Secondary Classroom Teacher	3,071.40	3,125.80	3,137.20	3,267.50
Secretary	525.00	530.50	534.50	534.50
Security Assistant	9.00	8.00	9.00	9.00
Social Service Worker	1.00	4.00	4.00	6.00
Teacher Trainer	5.00	15.00	14.00	14.00
Testing Coordinator	54.50	57.00	57.00	57.00
Wing Coordinator	27.00	26.00	26.00	26.00
TOTAL	11,781.75	12,401.45	12,334.45	13,003.75

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Assistant Principal	0.00	0.00	1.00	1.00
Child Care Assistant	4.64	4.64	4.64	4.64
Elementary Classroom Teacher	156.80	176.80	214.80	211.80
Guidance Counselor	2.00	0.00	0.00	0.00
In School Suspension Monitor	0.00	0.00	0.00	0.00
Instructional Specialist	0.00	0.00	2.00	2.00
Mentor Teacher	0.00	0.00	2.00	2.00
Paraprofessional Educator	193.00	176.00	221.00	218.00
Program Liaison	40.00	1.00	1.00	1.00
Program Specialist	2.00	0.00	0.00	0.00
Resource Teacher	105.00	94.00	95.00	95.00
ROTC Instructor	52.00	53.00	53.00	53.00
Secondary Classroom Teacher	23.00	19.00	19.00	19.00
Secretary	1.00	1.00	1.00	1.00
Social Service Worker	2.00	0.00	0.00	0.00
Support Supervisor	1.00	1.00	1.00	1.00
Teacher Trainer	6.00	0.00	0.00	0.00
TOTAL	588.44	526.44	615.44	609.44

TOTAL OPERATING STAFF

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Admin Support Specialist	0.00	1.00	1.00	3.00
Admin Support Technician	1.00	1.00	1.00	11.00
Assistant Building Supervisor	43.00	43.00	44.00	44.00

SCHOOL-BASED RESOURCES

TOTAL OPERATING STAFF

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Assistant Principal	269.00	257.00	259.00	259.00
Audiologist	1.00	1.00	0.00	0.00
Auditorium Technician	12.00	12.00	12.00	12.00
Building Supervisor	187.00	187.00	187.00	187.00
Child Care Assistant	264.46	384.46	383.46	383.46
Cleaner	465.63	469.13	489.13	491.13
Custodial Equipment Mechanic	1.00	1.00	1.00	1.00
Custodial Equipment Operator	49.00	49.00	51.00	51.00
Elementary Classroom Teacher	3,996.00	4,248.00	4,216.80	4,564.80
Financial Assistant	9.00	7.50	6.50	6.50
Guidance Counselor	301.50	332.00	331.50	331.50
Hearing Interpreter	4.00	4.00	4.00	4.00
In School Suspension Monitor	57.00	57.00	57.00	57.00
Instructional Program Coordinator	41.00	58.50	58.50	58.50
Instructional Assistant	6.00	7.00	7.00	7.00
Instructional Media Aide	7.00	8.50	9.50	9.50
Instructional Specialist	2.00	2.00	4.00	23.00
Journeyman	0.00	0.00	0.00	30.00
Media Specialist	124.00	129.50	131.00	131.00
Mentor Teacher	10.00	10.00	12.00	17.00
Night Cleaner Lead	194.00	194.00	171.00	171.00
Occupational Therapist	1.00	0.00	0.00	0.00
Other Classroom Teacher	0.00	1.00	1.00	1.00
Paraprofessional Educator	1,269.50	1,261.00	1,288.30	1,311.30
Principal	196.00	200.00	198.00	198.00
Program Liaison	54.00	85.50	89.00	109.00
Program Specialist	2.00	2.00	2.00	2.00
Reading Specialist	83.50	89.50	89.50	94.50
Registered Nurse	1.50	0.00	0.00	0.00
Resident Principal	7.00	8.00	4.00	4.00
Resource Teacher	932.20	977.00	985.00	1,052.00
ROTC Instructor	52.00	53.00	53.00	53.00
School Support Secretary	1.00	0.00	0.00	0.00
Secondary Classroom Teacher	3,094.40	3,144.80	3,156.20	3,286.50
Secretary	526.00	531.50	535.50	535.50
Security Assistant	9.00	8.00	9.00	9.00
Social Service Worker	3.00	4.00	4.00	6.00
Support Supervisor	1.00	1.00	1.00	1.00
Teacher Trainer	11.00	15.00	14.00	14.00
Testing Coordinator	54.50	57.00	57.00	57.00

SCHOOL-BASED RESOURCES

TOTAL OPERATING STAFF

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Wing Coordinator	27.00	26.00	26.00	26.00
TOTAL	12,370.19	12,927.89	12,949.89	13,613.19

Operating Budget – Expenditures by OBJECT

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Salaries & Wages	\$ 734,347,447	\$ 801,710,230	\$ 799,289,765	\$ 899,116,738
Employee Benefits	\$ 159,417,204	\$ 191,323,860	\$ 190,976,288	\$ 196,419,728
Contracted Services	\$ 18,689,795	\$ 18,391,291	\$ 19,796,482	\$ 45,036,153
Supplies & Materials	\$ 9,251,133	\$ 10,365,943	\$ 10,266,074	\$ 12,591,326
Other Operating Expenses	\$ 36,086,054	\$ 34,841,949	\$ 34,836,191	\$ 39,417,107
Capital Outlay	\$ 2,100,503	\$ 2,005,014	\$ 2,244,412	\$ 8,661,745
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 959,892,136	\$ 1,058,638,287	\$ 1,057,409,212	\$ 1,201,242,797

RESTRICTED EXPENDITURES

Object	FY 2012 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Salaries & Wages	\$ 32,336,036	\$ 37,811,813	\$ 28,712,234	\$ 38,095,284
Employee Benefits	\$ 11,894,713	\$ 13,412,075	\$ 11,190,714	\$ 13,035,708
Contracted Services	\$ 926,882	\$ 8,086,913	\$ 7,090,013	\$ 2,943,764
Supplies & Materials	\$ 1,564,744	\$ 4,205,246	\$ 3,752,235	\$ 2,076,712
Other Operating Expenses	\$ 501,146	\$ 2,352,848	\$ 2,303,303	\$ 764,143
Capital Outlay	\$ 929,319	\$ 2,429,121	\$ (4,599,240)	\$ 703,791
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 48,152,840	\$ 68,298,016	\$ 48,449,259	\$ 57,619,402

SCHOOL-BASED RESOURCES

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Salaries & Wages	\$ 766,683,483	\$ 839,522,043	\$ 828,001,999	\$ 937,212,022
Employee Benefits	\$ 171,311,917	\$ 204,735,935	\$ 202,167,002	\$ 209,455,436
Contracted Services	\$ 19,616,677	\$ 26,478,204	\$ 26,886,495	\$ 47,979,917
Supplies & Materials	\$ 10,815,877	\$ 14,571,189	\$ 14,018,309	\$ 14,668,038
Other Operating Expenses	\$ 36,587,200	\$ 37,194,797	\$ 37,139,494	\$ 40,181,250
Capital Outlay	\$ 3,029,822	\$ 4,434,135	\$ (2,354,828)	\$ 9,365,536
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,008,044,976	\$ 1,126,936,303	\$ 1,105,858,471	\$ 1,258,862,199

Non-Operating Budget – Staffing by Position

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Admin Support Specialist	1.00	1.00	1.00	1.00
Admin Support Technician	1.00	1.00	1.00	1.00
Cleaner	0.50	0.50	0.50	0.50
Secretary	0.50	0.50	0.50	0.50
TOTAL	3.00	3.00	3.00	3.00

Non-Operating Budget – Expenditures by OBJECT

NON-OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SCHOOL-BASED RESOURCES				
Salaries & Wages	\$ 19,489,481	\$ 18,576,042	\$ 18,650,052	\$ 17,825,236
Employee Benefits	\$ 8,803,550	\$ 9,083,159	\$ 9,127,798	\$ 8,549,666
Contracted Services	\$ 26,752,963	\$ 101,160	\$ 99,760	\$ 88,021
Supplies & Materials	\$ 30,059,366	\$ 19,017	\$ 19,017	\$ 15,017
Other Operating Expenses	\$ -	\$ 4,081	\$ 4,081	\$ 4,081
Capital Outlay	\$ 1,309,785	\$ 1,737	\$ 3,137	\$ 3,137
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 86,415,145	\$ 27,785,196	\$ 27,903,845	\$ 26,485,158

SCHOOL-BASED RESOURCES

OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
SCHOOL-BASED RESOURCES		
00000-09999	All Schools	\$ 1,285,347,357
TOTAL		\$ 1,285,347,357

OPERATING & NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
School-Based Resources								
<u>Operating</u>								
Administration	\$ 605,932	\$ -	\$ 885,204	\$ 4,185	\$ 28,432	\$ -	\$ -	\$ 1,523,753
Mid-Level Administration	\$ 82,224,829	\$ -	\$ 193,861	\$ 2,336,385	\$ 754,426	\$ 267,054	\$ -	\$ 85,776,555
Instructional Salaries & Wages	\$ 634,228,421	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 634,228,421
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 10,720,521	\$ -	\$ -	\$ -	\$ 10,720,521
Other Instructional Costs	\$ -	\$ -	\$ 31,664,184	\$ -	\$ 2,640,260	\$ 8,988,919	\$ -	\$ 43,293,363
Special Education	\$ 165,631,962	\$ -	\$ 765,769	\$ 192,960	\$ 269,983	\$ 37,531	\$ -	\$ 166,898,205
Student Personnel Services	\$ 6,552,432	\$ -	\$ 1,766	\$ 14,256	\$ 169,124	\$ -	\$ -	\$ 6,737,578
Student Health Services	\$ 602,271	\$ -	\$ 2,944	\$ 75,177	\$ -	\$ 2,841	\$ -	\$ 683,233
Student Transportation Services	\$ 2,569,288	\$ -	\$ 4,419,304	\$ 9,995	\$ 7,475	\$ 59,819	\$ -	\$ 7,065,881
Operation of Plant Services	\$ 40,240,752	\$ -	\$ 9,843,947	\$ 293,550	\$ 36,305,534	\$ -	\$ -	\$ 86,683,783
Maintenance of Plant - Operating	\$ 3,112,121	\$ -	\$ 80,678	\$ 1,019,308	\$ -	\$ -	\$ -	\$ 4,212,107
Fixed Charges	\$ -	\$ 209,455,436	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209,455,436
Food Service Subsidy	\$ 318,239	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 318,239
Community Services	\$ 1,125,775	\$ -	\$ 122,260	\$ 1,701	\$ 6,016	\$ 9,372	\$ -	\$ 1,265,124
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Budget Subtotal	\$ 937,212,022	\$ 209,455,436	\$ 47,979,917	\$ 14,668,038	\$ 40,181,250	\$ 9,365,536	\$ -	\$ 1,258,862,199
<u>Non-Operating</u>								
Operation of Plant	\$ 14,252	\$ -	\$ -	\$ 3,760	\$ 4,081	\$ -	\$ -	\$ 22,093
Maintenance of Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fixed Charges	\$ -	\$ 8,549,666	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,549,666
Food Service	\$ 17,529,647	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,529,647
Community Services	\$ 281,337	\$ -	\$ 88,021	\$ 11,257	\$ -	\$ 3,137	\$ -	\$ 383,752
Non-Operating Subtotal	\$ 17,825,236	\$ 8,549,666	\$ 88,021	\$ 15,017	\$ 4,081	\$ 3,137	\$ -	\$ 26,485,158
TOTAL	\$ 955,037,258	\$ 218,005,102	\$ 48,067,938	\$ 14,683,055	\$ 40,185,331	\$ 9,368,673	\$ -	\$ 1,285,347,357

SCHOOL-BASED RESOURCES

*FY 2016 REQUESTED CHARTER SCHOOL
PER PUPIL ALLOCATION FORMULA*

Total Requested Operating Budget	\$1,930,930,600
---	------------------------

Total Requested Budget Minus:

Restricted Budget	(\$122,953,814)
-------------------	-----------------

Charter School Allocation	(\$44,415,188)
---------------------------	----------------

Less Fund Balance Usage	_____
-------------------------	-------

Total Unrestricted Budget	\$1,763,561,598
----------------------------------	------------------------

Deductions:

Special Education - MOE	(\$241,601,374)
-------------------------	-----------------

Special Education - Fixed Charges	(\$40,722,256)
-----------------------------------	----------------

Lease Purchase	(\$25,240,139)
----------------	----------------

Transportation – FTE and Related Costs	(\$93,344,089)
--	----------------

Transportation – Fixed Charges	(\$19,678,401)
--------------------------------	----------------

Total Deductions:	(\$420,586,259)
--------------------------	------------------------

Total Budget Allocation after Deductions:	\$1,342,975,339
--	------------------------

PGCPS Estimated Enrollment	127,576
----------------------------	---------

Per Pupil Amount	\$10,527
-------------------------	-----------------

(Total budget allocation after deductions divided by the estimated enrollment)

Minus 2% Administration Adjustment	(276)
---	-------

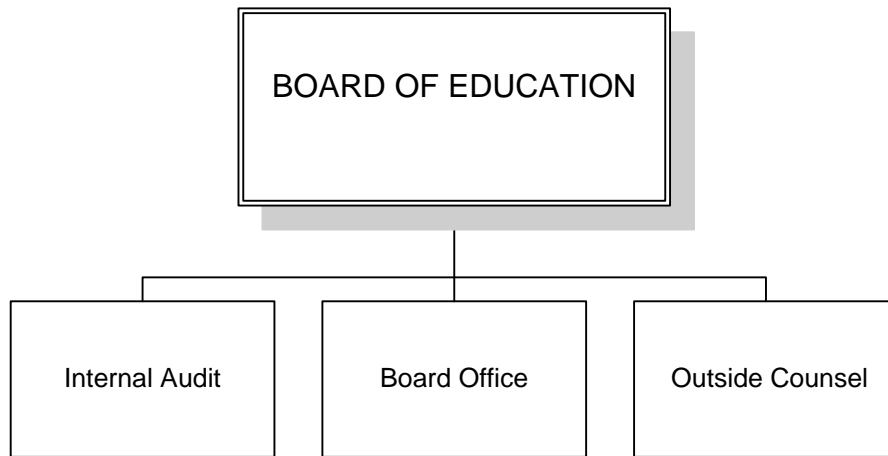
(Backed out Admin)

Per Pupil Allocation (excluding transportation)	\$10,250
--	-----------------

Prior Year PPC	\$8,951
----------------	---------

ORGANIZATION OVERVIEW & ANALYSIS

ORGANIZATION OVERVIEW & ANALYSIS



ORGANIZATION SUMMARY

Organization	Requested FY 2016 FTE	Requested FY 2016 Funding
Board of Education	34.00 \$	4,506,199
Total Organization	34.00 \$	4,506,199

Board of Education

MISSION

To advance the achievement of its diverse student body through community engagement, sound policy governance, accountability, and fiscal responsibility. The Board will ensure “equitable access” to a high quality education that guarantees that every child graduating from Prince George’s County Public Schools is college-ready and work-ready. “Equitable access” is a fundamental right to every child regardless of ethnicity, economic status, culture, language, gender or special needs.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Board of Education is 34.00 FTE, no change from the FY 2015 approved budget. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BOARD OF EDUCATION				
Admin Support Technician	2.00	3.00	3.00	3.00
Administrative Secretary	5.00	5.00	5.00	5.00
Board of Education Members	13.00	13.00	13.00	13.00
Director	1.00	1.00	1.00	1.00
Financial Administrator	2.00	2.00	2.00	2.00
Financial Analyst	9.00	9.00	9.00	9.00
Officer	1.00	1.00	1.00	1.00
Secretary	1.00	0.00	0.00	0.00
TOTAL	34.00	34.00	34.00	34.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BOARD OF EDUCATION				
TOTAL	0.00	0.00	0.00	0.00

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING STAFFING**

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BOARD OF EDUCATION				
Admin Support Technician	2.00	3.00	3.00	3.00
Administrative Secretary	5.00	5.00	5.00	5.00
Board of Education Members	13.00	13.00	13.00	13.00
Director	1.00	1.00	1.00	1.00
Financial Administrator	2.00	2.00	2.00	2.00
Financial Analyst	9.00	9.00	9.00	9.00
Officer	1.00	1.00	1.00	1.00
Secretary	1.00	0.00	0.00	0.00
TOTAL	34.00	34.00	34.00	34.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Board of Education is \$4.5 million, an increase of \$106,263 over the FY 2015 approved budget. The net increase in unrestricted funding for salaries and employee benefits reflect negotiated pay increases and additional discretionary funds to support the two newly elected board members offset by a reduction in contracted services. There are no restricted expenditures associated with this office.

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BOARD OF EDUCATION				
Salaries & Wages	\$ 1,742,637	\$ 2,057,831	\$ 2,057,831	\$ 2,136,545
Employee Benefits	\$ 471,870	\$ 587,746	\$ 582,746	\$ 615,295
Contracted Services	\$ 1,212,604	\$ 1,302,646	\$ 1,302,646	\$ 1,288,646
Supplies & Materials	\$ 21,641	\$ 54,700	\$ 54,700	\$ 54,700
Other Operating Expenses	\$ 234,800	\$ 370,400	\$ 370,400	\$ 384,400
Capital Outlay	\$ -	\$ 26,613	\$ 26,613	\$ 26,613
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,683,552	\$ 4,399,936	\$ 4,394,936	\$ 4,506,199

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BOARD OF EDUCATION				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BOARD OF EDUCATION				
Salaries & Wages	\$ 1,742,637	\$ 2,057,831	\$ 2,057,831	\$ 2,136,545
Employee Benefits	\$ 471,870	\$ 587,746	\$ 582,746	\$ 615,295
Contracted Services	\$ 1,212,604	\$ 1,302,646	\$ 1,302,646	\$ 1,288,646
Supplies & Materials	\$ 21,641	\$ 54,700	\$ 54,700	\$ 54,700
Other Operating Expenses	\$ 234,800	\$ 370,400	\$ 370,400	\$ 384,400
Capital Outlay	\$ -	\$ 26,613	\$ 26,613	\$ 26,613
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,683,552	\$ 4,399,936	\$ 4,394,936	\$ 4,506,199

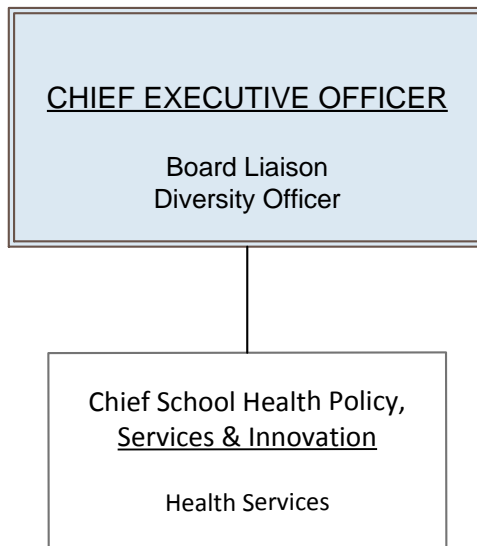
OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
BOARD OF EDUCATION		
10001	Board of Education	\$ 2,310,449
10101	Bd Member - Jacobs	\$ 28,153
10112	Bd Member - P. Eubanks	\$ 26,895
10113	Bd Member - Boston - Vice Chair	\$ 32,906
10115	Bd Member - Burroughs, III	\$ 26,856
10116	Bd Member - Epps	\$ 26,856
10118	Bd Member - S. Eubanks - Chair	\$ 27,960
10119	Bd Member - Anderson	\$ 28,195
10120	Bd Member - Kaufman	\$ 26,856
10121	Bd Member - Valentine	\$ 26,856
10122	Bd Member - Munday	\$ 26,856
10123	Bd Member - Williams	\$ 32,945
10124	Bd Member - Grady	\$ 32,945
10125	Bd Member - Hernandez	\$ 32,945
10110	Bd Member - Student	\$ 7,000
30201	Internal Audit	\$ 1,811,526
TOTAL		\$ 4,506,199

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
BOARD OF EDUCATION								
Administration	\$ 2,111,045	\$ -	\$ 1,283,646	\$ 49,700	\$ 344,400	\$ 4,113	\$ -	\$ 3,792,904
Student Services	\$ 25,000	\$ -	\$ 5,000	\$ 5,000	\$ 40,000	\$ 22,500	\$ -	\$ 97,500
Fixed Charges	\$ -	\$ 615,295	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 615,295
Community Services	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
TOTAL	\$ 2,136,545	\$ 615,295	\$ 1,288,646	\$ 54,700	\$ 384,400	\$ 26,613	\$ -	\$ 4,506,199





ORGANIZATION SUMMARY

Organization	FY 2016	
	Requested	Requested
	FTE	Funding
Chief Executive Officer	7.00	\$ 1,579,486
Chief of School Health Policy, Services & Innovation	239.00	\$ 20,745,121
Total Organization	246.00	\$ 22,324,607

Office of the Chief Executive Officer

MISSION

To provide highly effective and efficient leadership and administration of the public schools and central office in accordance with Board of Education (BOE) policies, the public school laws of Maryland, the bylaws of the State Board of Education and related federal laws and mandates.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Chief Executive Officer is 7.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF EXECUTIVE OFFICER				
Chief Executive Officer	1.00	1.00	1.00	1.00
Admin Support Secretary	2.00	2.00	2.00	2.00
Admin Support Specialist	1.00	1.00	1.00	1.00
Chief Officer	0.00	0.00	1.00	1.00
Officer	1.00	2.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	6.00	7.00	7.00	7.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF EXECUTIVE OFFICER				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Staffing	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF EXECUTIVE OFFICER				
Chief Executive Officer	1.00	1.00	1.00	1.00
Admin Secretary	2.00	2.00	2.00	2.00
Admin Support Specialist	1.00	1.00	1.00	1.00
Chief Officer	0.00	0.00	1.00	1.00
Officer	1.00	2.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	6.00	7.00	7.00	7.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Chief Executive Officer is \$1.5 million, an increase of \$339,255 over the FY 2015 approved budget. The net increase in unrestricted expenditures in salaries reflects actual verses budgeted salaries as well as negotiated pay increases. The additional discretionary funds support the Diversity Office's Language and Culture Immersion for school-based personnel and central office staff. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF EXECUTIVE OFFICER				
Salaries & Wages	\$ 678,938	\$ 911,004	\$ 968,264	\$ 1,011,127
Employee Benefits	\$ 119,212	\$ 190,096	\$ 190,096	\$ 160,020
Contracted Services	\$ 13,270	\$ 38,038	\$ 38,038	\$ 299,646
Supplies & Materials	\$ 20,358	\$ 19,043	\$ 19,043	\$ 19,543
Other Operating Expenses	\$ 56,519	\$ 82,050	\$ 82,050	\$ 88,650
Capital Outlay	\$ -	\$ -	\$ -	\$ 500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 888,297	\$ 1,240,231	\$ 1,297,491	\$ 1,579,486

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF EXECUTIVE OFFICER				
TOTAL	\$ -	\$ -	\$ -	\$ -

ORGANIZATION OVERVIEW & ANALYSIS

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF EXECUTIVE OFFICER				
Salaries & Wages	\$ 678,938	\$ 911,004	\$ 968,264	\$ 1,011,127
Employee Benefits	\$ 119,212	\$ 190,096	\$ 190,096	\$ 160,020
Contracted Services	\$ 13,270	\$ 38,038	\$ 38,038	\$ 299,646
Supplies & Materials	\$ 20,358	\$ 19,043	\$ 19,043	\$ 19,543
Other Operating Expenses	\$ 56,519	\$ 82,050	\$ 82,050	\$ 88,650
Capital Outlay	\$ -	\$ -	\$ -	\$ 500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 888,297	\$ 1,240,231	\$ 1,297,491	\$ 1,579,486

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CHIEF EXECUTIVE OFFICER		
20001	Chief Executive Officer	\$ 1,579,486
TOTAL		\$ 1,579,486

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
CHIEF EXECUTIVE OFFICER								
Administration	\$ 1,011,127	\$ -	\$ 298,646	\$ 19,543	\$ 88,650	\$ 500	\$ -	\$ 1,418,466
Student Transportation Services	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Fixed Charges	\$ -	\$ 160,020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,020
TOTAL	\$ 1,011,127	\$ 160,020	\$ 299,646	\$ 19,543	\$ 88,650	\$ 500	\$ -	\$ 1,579,486

Chief of School Health Policy, Services & Innovation

MISSION

To support the Chief Executive Officer in fulfilling federal and state mandates related to school health services and the coordination, collaboration and communication between the Chief Executive Officer and Health Officer (Md. EDUCATION Code Ann. § 7-401). Utilizing a multi-disciplinary approach and a collaborative strategy, this office will work with various units of the BOE system, State and County public health system to recommend, support and evaluate evidence based and data driven policies, programs and partnerships that promote optimal physical and behavioral health, which lead to the academic success for all students in Prince George's County Public Schools.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Chief of School Health Policy, Services & Innovation is 239.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF, SCHOOL HEALTH, POLICY & INNOVATION				
Associate Superintendent	1.00	1.00	1.00	1.00
Admin Support Specialist	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	2.00	2.00	2.00
Licensed Practical Nurse	21.00	21.00	21.00	21.00
Nurse Administrator	2.00	2.00	2.00	2.00
Nurse Specialist	8.00	9.00	9.00	9.00
Program Manager	1.00	1.00	1.00	1.00
Registered Nurse	197.00	198.00	198.00	198.00
Secretary	1.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
Vision & Hearing Technician	2.00	2.00	2.00	2.00
TOTAL	236.00	239.00	239.00	239.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF, SCHOOL HEALTH, POLICY & INNOVATION				
TOTAL	0.00	0.00	0.00	0.00

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING STAFFING**

Staffing	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF, SCHOOL HEALTH, POLICY & INNOVATION				
Associate Superintendent	1.00	1.00	1.00	1.00
Admin Support Specialist	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	2.00	2.00	2.00
Licensed Practical Nurse	21.00	21.00	21.00	21.00
Nurse Administrator	2.00	2.00	2.00	2.00
Nurse Specialist	8.00	9.00	9.00	9.00
Program Manager	1.00	1.00	1.00	1.00
Registered Nurse	197.00	198.00	198.00	198.00
Secretary	1.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
Vision & Hearing Technician	2.00	2.00	2.00	2.00
TOTAL	236.00	239.00	239.00	239.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Chief of School Health Policy, Services, & Innovation is \$20.7 million, an increase of \$1.2 million over the FY 2015 approved budget. The increase in unrestricted expenditures in salaries and employee benefits reflect negotiated pay increases.

The net increase in restricted expenditures of \$43,165 reflects the realignment of grant funds to the grants unallocated reserve that supported a Department of Health and Mental Hygiene (DHMH) prior year salary subsidy for the Chief Health Policy Officer position off set by the Institute of Public Health Innovation Grant to support school health policy.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF, SCHOOL HEALTH, POLICY & INNOVATION				
Salaries & Wages	\$ 11,741,352	\$ 14,007,134	\$ 14,007,134	\$ 15,024,214
Employee Benefits	\$ 2,666,164	\$ 3,554,682	\$ 3,537,182	\$ 3,721,682
Contracted Services	\$ 771,075	\$ 1,762,763	\$ 1,762,763	\$ 1,762,763
Supplies & Materials	\$ 24,451	\$ 56,600	\$ 56,600	\$ 56,600
Other Operating Expenses	\$ 6,534	\$ 60,200	\$ 60,200	\$ 60,200
Capital Outlay	\$ 57,234	\$ 51,497	\$ 51,497	\$ 51,497
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 15,266,810	\$ 19,492,876	\$ 19,475,376	\$ 20,676,956

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF, SCHOOL HEALTH, POLICY & INNOVATION				
Salaries & Wages	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
Employee Benefits	\$ -	\$ -	\$ 1,835	\$ -
Contracted Services	\$ -	\$ -	\$ 2,720	\$ 27,720
Supplies & Materials	\$ -	\$ -	\$ 29,286	\$ 29,286
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ 11,159	\$ 11,159
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 25,000	\$ 25,000	\$ 70,000	\$ 68,165

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF, SCHOOL HEALTH, POLICY & INNOVATION				
Salaries & Wages	\$ 11,766,352	\$ 14,032,134	\$ 14,032,134	\$ 15,024,214
Employee Benefits	\$ 2,666,164	\$ 3,554,682	\$ 3,539,017	\$ 3,721,682
Contracted Services	\$ 771,075	\$ 1,762,763	\$ 1,765,483	\$ 1,790,483
Supplies & Materials	\$ 24,451	\$ 56,600	\$ 85,886	\$ 85,886
Other Operating Expenses	\$ 6,534	\$ 60,200	\$ 60,200	\$ 60,200
Capital Outlay	\$ 57,234	\$ 51,497	\$ 62,656	\$ 62,656
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 15,291,810	\$ 19,517,876	\$ 19,545,376	\$ 20,745,121

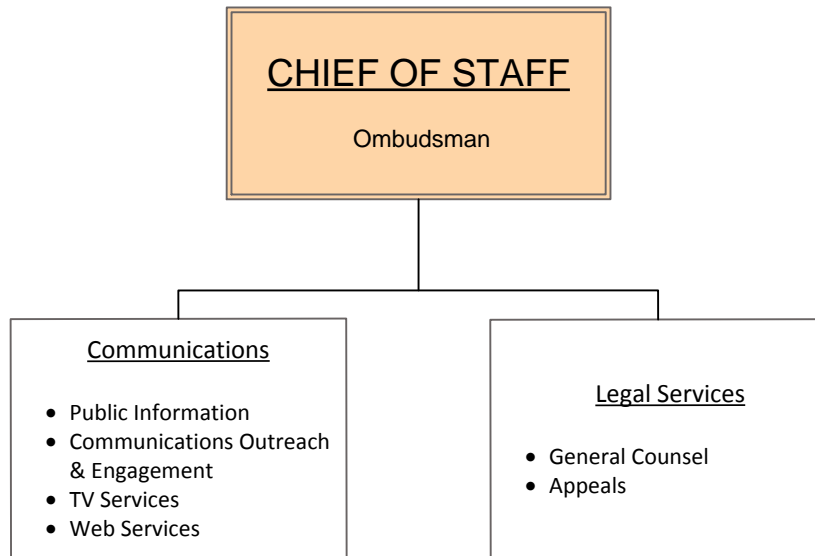
OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CHIEF, SCHOOL HEALTH, POLICY & INNOVATION		
30904	Chief, School Health Policy, Services & Innovation	\$ 543,237
44140	Health Services	\$ 20,201,884
TOTAL		\$ 20,745,121

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
CHIEF, SCHOOL HEALTH, POLICY & INNOVATION								
Student Health Services	\$ 15,024,214	\$ -	\$ 1,790,483	\$ 85,886	\$ 60,200	\$ 62,656	\$ -	\$ 17,023,439
Fixed Charges	\$ -	\$ 3,721,682	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,721,682
TOTAL	\$ 15,024,214	\$ 3,721,682	\$ 1,790,483	\$ 85,886	\$ 60,200	\$ 62,656	\$ -	\$ 20,745,121





ORGANIZATION SUMMARY

Organization	FY 2016		FY 2016
	Requested	Requested	Requested
	FTE		Funding
Chief of Staff	4.00	\$	665,085
Communications	20.00	\$	3,016,676
General Counsel	8.80	\$	1,544,046
Appeals	2.00	\$	217,821
Total Organization (Operating)	34.80	\$	5,443,628

Office of the Chief of Staff

MISSION

To support the Chief Executive Officer's (CEO) management and administration of the school system; to ensure the quality and timeliness of reports, position papers, correspondence, and related items due to and emanating from the CEO's office; to represent the CEO's interests, along with the Board Liaison, to the Board of Education, its members, and their staff; to advance the intergovernmental relations agenda of the Board and the school system; and to oversee the units and departments for which the Chief of Staff is assigned direct responsibility.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Chief of Staff is 4.00 FTE, an increase of 2.00 FTE over the FY 2015 approved budget. The increase in unrestricted staffing of 2.00 FTE supports the realignment of the Office of the Ombudsman from the Deputy Superintendent to the Chief of Staff. The realigned positions include 1.00 admin assistant and 1.00 secretary. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OF STAFF				
Deputy Superintendent	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Secretary	0.00	0.00	1.00	1.00
TOTAL	2.00	2.00	4.00	4.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OF STAFF				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OF STAFF				
Deputy Superintendent	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Secretary	0.00	0.00	1.00	1.00
TOTAL	2.00	2.00	4.00	4.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Chief of Staff is \$665,085, an increase of \$258,883 over the FY 2015 approved budget. The increase in unrestricted expenditures for salary and employee benefits support the realignment of the Ombudsman’s Office, as well as discretionary funding for printing, supplies and materials, other operating expenses, and capital outlay to support the office. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OF STAFF				
Salaries & Wages	\$ 167,786	\$ 276,966	\$ 439,183	\$ 471,168
Employee Benefits	\$ 37,640	\$ 68,459	\$ 104,339	\$ 112,428
Contracted Services	\$ 494	\$ 200	\$ 1,698	\$ 1,698
Supplies & Materials	\$ 3,914	\$ 9,305	\$ 13,305	\$ 13,305
Other Operating Expenses	\$ 1,392	\$ 46,272	\$ 58,272	\$ 58,272
Capital Outlay	\$ 1,539	\$ 5,000	\$ 8,214	\$ 8,214
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 212,765	\$ 406,202	\$ 625,011	\$ 665,085

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OF STAFF				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OF STAFF				
Salaries & Wages	\$ 167,786	\$ 276,966	\$ 439,183	\$ 471,168
Employee Benefits	\$ 37,640	\$ 68,459	\$ 104,339	\$ 112,428
Contracted Services	\$ 494	\$ 200	\$ 1,698	\$ 1,698
Supplies & Materials	\$ 3,914	\$ 9,305	\$ 13,305	\$ 13,305
Other Operating Expenses	\$ 1,392	\$ 46,272	\$ 58,272	\$ 58,272
Capital Outlay	\$ 1,539	\$ 5,000	\$ 8,214	\$ 8,214
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 212,765	\$ 406,202	\$ 625,011	\$ 665,085

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description		FY 2016 Requested
CHIEF OF STAFF			
30002	Chief of Staff	\$	402,963
20110	Office of the Ombudsman	\$	262,122
TOTAL			\$ 665,085

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
CHIEF OF STAFF								
Administration	\$ 471,168	\$ -	\$ 1,698	\$ 13,305	\$ 58,272	\$ 8,214	\$ -	\$ 552,657
Fixed Charges	\$ -	\$ 112,428	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,428
TOTAL	\$ 471,168	\$ 112,428	\$ 1,698	\$ 13,305	\$ 58,272	\$ 8,214	\$ -	\$ 665,085

Communications

MISSION

To utilize Public Information, Community Outreach and Engagement, Television Resources, and Web Services to inform and educate targeted audiences about Prince George’s County public school programs, achievements, and initiatives.

CORE SERVICES

MEDIA SERVICES – Shares information on school system programs, initiative, events, and achievements with internal and external stakeholders.

OUTCOME: *Increased constituent awareness and engagement*

COMMUNITY OUTREACH AND ENGAGEMENT – Provides outreach and engagement opportunities to internal and external stakeholders using a variety of print and social media outlets.

OUTCOMES:

- *Improve upon prior year successes in the attendance rate of invited guests*
- *Increased knowledge of PGCPS programs, achievements, and events through keeping stakeholders informed*

TELEVISION RESOURCES – Provides quality programming and support to PGCPS and community.

OUTCOMES:

- *Schools are able to utilize their studios as another tool for learning*
- *High quality programs, workshop videos, and principal sponsored activities produced to keep constituents informed about PGCPS programs, achievements, and events*
- *School system employees, parents, students, community members, and elected officials have a clear understanding from leadership on new Initiatives being implemented*

WEB CONTENT MANAGEMENT – Administers and maintains the internal and external web content management systems; provides training and support for school and office web approvers.

OUTCOMES:

- *Efficient, accurate and timely online access to information posted by the schools and offices*
- *Increased percentage of schools and offices fully responsible for content management*

ORGANIZATION OVERVIEW & ANALYSIS**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Communications is 20.00 FTE, an increase of 2.00 FTE over the FY 2015 approved budget. The increase in unrestricted staffing of 2.00 FTE supports 1.00 officer (Chief Communications Officer) and 1.00 secretary position. There is no change to the restricted staffing for FY 2016.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COMMUNICATIONS				
Admin Support Specialist	12.00	12.00	12.00	12.00
Admin Support Technician	1.00	1.00	1.00	1.00
Executive Admin Assistant	1.00	1.00	1.00	1.00
Officer	1.00	1.00	2.00	2.00
Secretary	2.00	2.00	3.00	3.00
TOTAL	17.00	17.00	19.00	19.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COMMUNICATIONS				
Admin Support Technician	1.00	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00	1.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COMMUNICATIONS				
Admin Support Specialist	12.00	12.00	12.00	12.00
Admin Support Technician	2.00	2.00	2.00	2.00
Executive Admin Assistant	1.00	1.00	1.00	1.00
Officer	1.00	1.00	2.00	2.00
Secretary	2.00	2.00	3.00	3.00
TOTAL	18.00	18.00	20.00	20.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Communications is \$3.0 million, an increase of \$377,878 over the FY 2015 approved budget. The increase of \$375,806 in unrestricted expenditures for salaries and employee benefits support the two additional positions as well as adjustments associated negotiated pay increases.

The increase of \$2,072 in restricted expenditures for salaries and employee benefits also reflect negotiated pay increases.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COMMUNICATIONS				
Salaries & Wages	\$ 1,140,007	\$ 1,459,773	\$ 1,685,888	\$ 1,763,509
Employee Benefits	\$ 287,263	\$ 400,019	\$ 462,939	\$ 472,089
Contracted Services	\$ 520,542	\$ 593,235	\$ 593,235	\$ 593,235
Supplies & Materials	\$ 26,096	\$ 28,041	\$ 28,041	\$ 28,041
Other Operating Expenses	\$ 17,189	\$ 14,853	\$ 14,853	\$ 14,853
Capital Outlay	\$ 51,825	\$ 52,014	\$ 52,014	\$ 52,014
Expenditure Recovery		\$ -	\$ -	\$ -
TOTAL	\$ 2,042,922	\$ 2,547,935	\$ 2,836,970	\$ 2,923,741

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COMMUNICATIONS				
Salaries & Wages	\$ 73,548	\$ 67,401	\$ 67,401	\$ 68,758
Employee Benefits	\$ 23,337	\$ 23,462	\$ 23,462	\$ 24,177
Contracted Services	\$ -	\$ -	\$ 141	\$ -
Supplies & Materials	\$ 2,184	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 99,069	\$ 90,863	\$ 91,004	\$ 92,935

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COMMUNICATIONS				
Salaries & Wages	\$ 1,213,555	\$ 1,527,174	\$ 1,753,289	\$ 1,832,267
Employee Benefits	\$ 310,600	\$ 423,481	\$ 486,401	\$ 496,266
Contracted Services	\$ 520,542	\$ 593,235	\$ 593,376	\$ 593,235
Supplies & Materials	\$ 28,280	\$ 28,041	\$ 28,041	\$ 28,041
Other Operating Expenses	\$ 17,189	\$ 14,853	\$ 14,853	\$ 14,853
Capital Outlay	\$ 51,825	\$ 52,014	\$ 52,014	\$ 52,014
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,141,991	\$ 2,638,798	\$ 2,927,974	\$ 3,016,676

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
COMMUNICATIONS		
20100	Communications	\$ 3,016,676
TOTAL		\$ 3,016,676

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
COMMUNICATIONS								
Administration	\$ 1,832,267	\$ -	\$ 593,235	\$ 28,041	\$ 14,853	\$ 52,014	\$ -	\$ 2,520,410
Fixed Charges	\$ -	\$ 496,266	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 496,266
TOTAL	\$ 1,832,267	\$ 496,266	\$ 593,235	\$ 28,041	\$ 14,853	\$ 52,014	\$ -	\$ 3,016,676

General Counsel

MISSION

To provide/produce legal services to Prince George's County Public Schools in order to ensure the administration receives timely and high quality legal services to advance and support the district's interest for the academic achievement of all students.

CORE SERVICES

LEGAL SERVICES – Provide efficient, cost effective, legal services and resources to ensure compliance with all applicable laws, policies, regulations and negotiated agreements; provide stellar customer service while minimizing legal costs to the district.

OUTCOME: Customers receive efficient, timely and cost effective legal services that ensure effective and efficient operations of the system.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for General Counsel is 8.80 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
GENERAL COUNSEL				
Admin Support Specialist	1.00	1.00	1.00	1.00
Attorney	3.00	4.80	4.80	4.80
Deputy General Counsel	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
TOTAL	7.00	8.80	8.80	8.80

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
GENERAL COUNSEL				
TOTAL	0.00	0.00	0.00	0.00

ORGANIZATION OVERVIEW & ANALYSIS

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
GENERAL COUNSEL				
Admin Support Specialist	1.00	1.00	1.00	1.00
Attorney	3.00	4.80	4.80	4.80
Deputy General Counsel	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
TOTAL	7.00	8.80	8.80	8.80

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for General Counsel is \$1.5 million, an increase of \$47,048 over the FY 2015 approved budget. The increase in unrestricted expenditures for salaries and employee benefits reflect negotiated pay increases. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
GENERAL COUNSEL				
Salaries & Wages	\$ 676,835	\$ 956,507	\$ 956,507	\$ 1,000,388
Employee Benefits	\$ 159,147	\$ 252,773	\$ 247,773	\$ 255,940
Contracted Services	\$ 196,229	\$ 262,403	\$ 262,403	\$ 262,403
Supplies & Materials	\$ 4,130	\$ 5,060	\$ 5,060	\$ 5,060
Other Operating Expenses	\$ 17,295	\$ 20,255	\$ 20,255	\$ 20,255
Capital Outlay	\$ 1,296	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,054,932	\$ 1,496,998	\$ 1,491,998	\$ 1,544,046

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
GENERAL COUNSEL				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
GENERAL COUNSEL				
Salaries & Wages	\$ 676,835	\$ 956,507	\$ 956,507	\$ 1,000,388
Employee Benefits	\$ 159,147	\$ 252,773	\$ 247,773	\$ 255,940
Contracted Services	\$ 196,229	\$ 262,403	\$ 262,403	\$ 262,403
Supplies & Materials	\$ 4,130	\$ 5,060	\$ 5,060	\$ 5,060
Other Operating Expenses	\$ 17,295	\$ 20,255	\$ 20,255	\$ 20,255
Capital Outlay	\$ 1,296	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,054,932	\$ 1,496,998	\$ 1,491,998	\$ 1,544,046

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
GENERAL COUNSEL		
30301	Office of the General Counsel	\$ 1,544,046
TOTAL		\$ 1,544,046

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
GENERAL COUNSEL									
Administration	\$ 1,000,388	\$ -	\$ 262,403	\$ 5,060	\$ 20,255	\$ -	\$ -	\$ -	\$ 1,288,106
Fixed Charges	\$ -	\$ 255,940	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,940
TOTAL	\$ 1,000,388	\$ 255,940	\$ 262,403	\$ 5,060	\$ 20,255	\$ -	\$ -	\$ -	\$ 1,544,046

ORGANIZATION OVERVIEW & ANALYSIS

GENERAL COUNSEL
Office of Appeals

MISSION

To support the Chief Executive Officer, administrators, students, parent/guardians, and student advocates by ensuring due process in the area of transfers, employment, homeless, tuition waivers, and such duties as assigned by the CEO to ensure all students are educated in learning environments that are safe, drug free, and conducive to learning.

CORE SERVICES

DUE PROCESS – Provides procedural safeguards to ensure that students and parents are afforded due process following the denial of transfers, lottery, homeless services, trespassing notices, kinship care/tuition waivers or requests for expulsions or suspensions; provide impartial rendering of discipline decisions by conducting suspension conferences and expulsion hearings.

OUTCOMES:

- *Enhanced level of understanding and procedural application for parents, students, principals, and pupil personnel workers*
- *Minimal loss of student instruction days*

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Office of Appeals is 2.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
APPEALS				
Assistant Supervisor	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
APPEALS				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
APPEALS				
Assistant Supervisor	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Office of Appeals is \$217,821, an increase of \$17,440 over the FY 2015 approved budget. The increase in unrestricted expenditures for salaries and employee benefits reflect negotiated pay increases. There are no restricted expenditures associated with this office.

UNRESTRICTED STAFFING

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
APPEALS				
Salaries & Wages	\$ 181,477	\$ 155,900	\$ 155,900	\$ 171,557
Employee Benefits	\$ 46,110	\$ 41,491	\$ 41,491	\$ 43,274
Contracted Services	\$ 25	\$ 500	\$ 500	\$ 500
Supplies & Materials	\$ 1,212	\$ 2,490	\$ 2,490	\$ 2,490
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 228,824	\$ 200,381	\$ 200,381	\$ 217,821

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
APPEALS				
TOTAL	\$ -	\$ -	\$ -	\$ -

ORGANIZATION OVERVIEW & ANALYSIS

TOTAL OPERATING EXPENDITURES

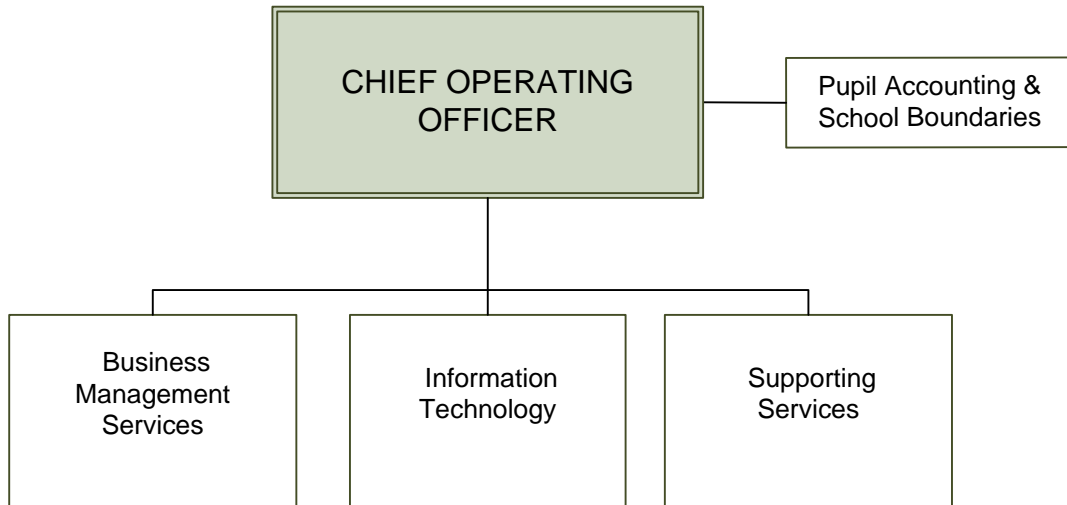
Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
APPEALS				
Salaries & Wages	\$ 181,477	\$ 155,900	\$ 155,900	\$ 171,557
Employee Benefits	\$ 46,110	\$ 41,491	\$ 41,491	\$ 43,274
Contracted Services	\$ 25	\$ 500	\$ 500	\$ 500
Supplies & Materials	\$ 1,212	\$ 2,490	\$ 2,490	\$ 2,490
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 228,824	\$ 200,381	\$ 200,381	\$ 217,821

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
APPEALS		
30501	Office of Appeals	\$ 217,821
TOTAL		\$ 217,821

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
APPEALS								
Student Personnel Services	\$ 171,557	\$ -	\$ 500	\$ 2,490	\$ -	\$ -	\$ -	\$ 174,547
Fixed Charges	\$ -	\$ 43,274	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,274
TOTAL	\$ 171,557	\$ 43,274	\$ 500	\$ 2,490	\$ -	\$ -	\$ -	\$ 217,821



ORGANIZATION SUMMARY

Organization	FY 2016 Requested FTE		FY 2016 Requested Funding
Chief Operating Officer	2.00	\$	424,073
Pupil Accounting & School Boundaries	11.00	\$	1,533,121
Total Organization	13.00	\$	1,957,194

Office of the Chief Operating Officer

MISSION

To provide the highest quality business operations and supporting services that are essential to the educational success of students through staff committed to continuous improvement and excellence.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Chief Operating Officer is 2.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OPERATING OFFICER				
Officer	1.00	1.00	1.00	1.00
Admin Secretary	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OPERATING OFFICER				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OPERATING OFFICER				
Officer	1.00	1.00	1.00	1.00
Admin Secretary	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Chief Operating Officer is \$424,073, an increase of \$48,285 over the FY 2015 approved budget. The increase in unrestricted expenditures for salaries and employee benefits reflect negotiated pay increases, as well as additional funding in contracted services to support the Transforming Neighborhood Schools Initiative for Mary Harris "Mother" Jones and Templeton elementary schools. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OPERATING OFFICER				
Salaries & Wages	\$ 260,318	\$ 267,191	\$ 267,191	\$ 284,996
Employee Benefits	\$ 49,383	\$ 55,496	\$ 55,496	\$ 55,976
Contracted Services	\$ 278	\$ -	\$ 30,000	\$ 30,000
Supplies & Materials	\$ 5,545	\$ 7,105	\$ 7,105	\$ 7,105
Other Operating Expenses	\$ 33,584	\$ 45,996	\$ 45,996	\$ 45,996
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 349,108	\$ 375,788	\$ 405,788	\$ 424,073

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OPERATING OFFICER				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF OPERATING OFFICER				
Salaries & Wages	\$ 260,318	\$ 267,191	\$ 267,191	\$ 284,996
Employee Benefits	\$ 49,383	\$ 55,496	\$ 55,496	\$ 55,976
Contracted Services	\$ 278	\$ -	\$ 30,000	\$ 30,000
Supplies & Materials	\$ 5,545	\$ 7,105	\$ 7,105	\$ 7,105
Other Operating Expenses	\$ 33,584	\$ 45,996	\$ 45,996	\$ 45,996
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 349,108	\$ 375,788	\$ 405,788	\$ 424,073

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CHIEF OPERATING OFFICER		
30001	Chief Operating Officer	\$ 424,073
TOTAL		\$ 424,073

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
CHIEF OPERATING OFFICER								
Administration	\$ 284,996	\$ -	\$ -	\$ 7,105	\$ 45,996	\$ -	\$ -	\$ 338,097
Other Instructional Cost	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Fixed Charges	\$ -	\$ 55,976	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,976
TOTAL	\$ 284,996	\$ 55,976	\$ 30,000	\$ 7,105	\$ 45,996	\$ -	\$ -	\$ 424,073

Pupil Accounting & School Boundaries

MISSION

To provide services for school registration and enrollment; school boundary and program attendance areas; enrollment projections; Informal Kinship Care and Tuition payments; and lottery and Choice placements to the Board of Education, school system departments and schools, and parents in order to facilitate the identification and allocation of the facility, human, and fiscal resources needed to support the educational requirements of all students.

CORE SERVICES

SCHOOL REGISTRATION AND ENROLLMENT SERVICES – Provides direction and oversight to schools regarding student registration, enrollment policies and procedures. Maintenance and reporting of key components of the Student Information System to MSDE are encompassed in this core service.

OUTCOMES:

- *Increased knowledge of registrars and school personnel through training and support materials which reflect required federal, state and local policy*
- *Timely, accurate submission of federal and state enrollment reports*
- *Provision of an accurate projection (in March) of the total number of continuing students as of September 30 (to support class scheduling)*
- *Accurate placement of continuing students as part of the rollover process*

SCHOOL BOUNDARY AND PROGRAM ATTENDANCE AREA SERVICES – Recommends and maintains neighborhood school boundaries and program attendance areas for educational programs to maximize access and provide for efficient resource allocation. The department coordinates attendance areas among program offices taking into consideration neighborhood school boundaries, facility availability, program space requirements and transportation implications.

OUTCOMES:

- *Development, communication and adherence to a process of public notification, public hearings and Board action regarding boundary changes*
- *Provision of sound, timely recommendations for school boundary changes to school system decision-makers*

ENROLLMENT PROJECTION SERVICES – Provides student population projections to support planning for capital projects, and the allocation of human resources. On an annual basis, the Department develops reviews or updates long term enrollment projections for use in evaluating capital improvement program activities to support the efficient allocation of educational resources; provides annual short-range forecasts of enrollment for staffing purposes and in support of the Student-Based Budgeting process.

OUTCOMES:

- *Accurate short-term projections for use in budgeting and resource allocations*
- *Long-term projections approved by the Maryland Department of Planning for inclusion in the Educational Facility Master Plan*

ORGANIZATION OVERVIEW & ANALYSIS

INFORMAL KINSHIP CARE AND TUITION SERVICES – Administers the Informal Kinship Care application process required under Maryland law and evaluates applications for tuition free enrollment of children whose guardians are not residents of the County. As a related service, the Department facilitates tuition billings of other Maryland Jurisdictions and out-of-state agencies.

OUTCOMES:

- *Timely and consistent resolution of Informal Kinship Care / Tuition Waiver applications*
- *Timely, accurate provision of details needed for tuition billings*

LOTTERY AND CHOICE SERVICES – Conducts the specialized program lottery placement process for parents and schools to ensure equitable access to specialized educational programs.

OUTCOME: *Lottery applications are accurately and timely processed in accord with the adopted administrative procedure and practices.*

STAFFING & EXPENDITURES**Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Pupil Accounting & School Boundaries is 11.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL ACCOUNTING & SCHOOL BOUNDARIES				
Admin Support Specialist	2.00	2.00	2.00	2.00
Clerk	2.00	2.00	2.00	2.00
Director	1.00	1.00	1.00	1.00
Instructional Specialist	1.00	1.00	1.00	1.00
Program Manager	1.00	1.00	1.00	1.00
Secretary	4.00	4.00	4.00	4.00
TOTAL	11.00	11.00	11.00	11.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL ACCOUNTING & SCHOOL BOUNDARIES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL ACCOUNTING & SCHOOL BOUNDARIES				
Admin Support Specialist	2.00	2.00	2.00	2.00
Clerk	2.00	2.00	2.00	2.00
Director	1.00	1.00	1.00	1.00
Instructional Specialist	1.00	1.00	1.00	1.00
Program Manager	1.00	1.00	1.00	1.00
Secretary	4.00	4.00	4.00	4.00
TOTAL	11.00	11.00	11.00	11.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Pupil Accounting & School Boundaries is \$1.5 million, a net increase of \$50,433 over the FY 2015 approved budget. The net increase in unrestricted expenditures for salaries and employee benefits reflect negotiated pay increases. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL ACCOUNTING & SCHOOL BOUNDARIES				
Salaries & Wages	\$ 792,731	\$ 886,170	\$ 886,170	\$ 938,897
Employee Benefits	\$ 190,270	\$ 244,056	\$ 236,556	\$ 241,762
Contracted Services	\$ 28,516	\$ 37,400	\$ 37,400	\$ 37,400
Supplies & Materials	\$ 8,951	\$ 11,000	\$ 11,000	\$ 11,000
Other Operating Expenses	\$ 379,312	\$ 304,062	\$ 304,062	\$ 304,062
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,399,780	\$ 1,482,688	\$ 1,475,188	\$ 1,533,121

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL ACCOUNTING & SCHOOL BOUNDARIES				
TOTAL	\$ -	\$ -	\$ -	\$ -

ORGANIZATION OVERVIEW & ANALYSIS

TOTAL OPERATING EXPENDITURES

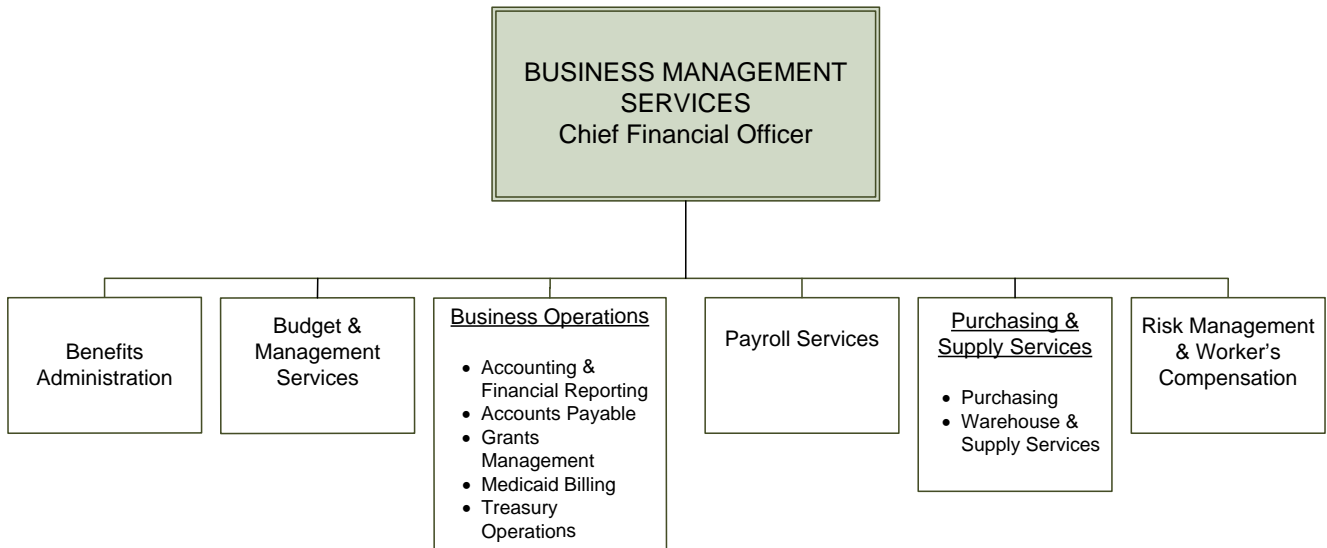
Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL ACCOUNTING & SCHOOL BOUNDARIES				
Salaries & Wages	\$ 792,731	\$ 886,170	\$ 886,170	\$ 938,897
Employee Benefits	\$ 190,270	\$ 244,056	\$ 236,556	\$ 241,762
Contracted Services	\$ 28,516	\$ 37,400	\$ 37,400	\$ 37,400
Supplies & Materials	\$ 8,951	\$ 11,000	\$ 11,000	\$ 11,000
Other Operating Expenses	\$ 379,312	\$ 304,062	\$ 304,062	\$ 304,062
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,399,780	\$ 1,482,688	\$ 1,475,188	\$ 1,533,121

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
PUPIL ACCOUNTING & SCHOOL BOUNDARIES		
30601	Pupil Accounting and School Boundaries	\$ 1,533,121
TOTAL		\$ 1,533,121

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Total
					Operating Expenses	Capital Outlay	Expenditure Recovery	
PUPIL ACCOUNTING & SCHOOL BOUNDARIES								
Other Instructional Cost	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Student Personnel Services	\$ 938,897	\$ -	\$ 37,400	\$ 11,000	\$ 4,062	\$ -	\$ -	\$ 991,359
Fixed Charges	\$ -	\$ 241,762	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 241,762
TOTAL	\$ 938,897	\$ 241,762	\$ 37,400	\$ 11,000	\$ 304,062	\$ -	\$ -	\$ 1,533,121



ORGANIZATION SUMMARY

Organization	FY 2016 Requested FTE	FY 2016 Requested Funding
Chief Financial Officer	5.00	\$ 706,938
Benefits Administration	14.00	\$ 1,859,408
Budget & Management Services	13.00	\$ 1,772,710
Business Operations	53.00	\$ 11,920,141
Payroll Services	22.00	\$ 2,346,932
Purchasing & Supply Services	66.00	\$ 11,736,488
Risk Management & Worker's Compensation	8.00	\$ 5,840,743
Other Fixed Charges	0.00	\$ 52,459,983
Total Organization (Operating & Non-Operating)	181.00	\$ 88,643,343

Chief Financial Officer

MISSION

To provide quality service that is effective, efficient, and accountable. This means that the services and products provided meet our customers' needs with responsibility, relevance, reliability, and accuracy through quality service that is professional innovative and responsive to the needs of students, staff, the community and regulatory agencies. Services must guide, support, and facilitate the management of all fiscal and organizational resources. Work directly supports the adults who support students to ensure that all students are academically prepared for success.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Chief Financial Officer is 5.00 FTE, a decrease of (1.00) FTE under the FY 2015 approved budget. The decrease of (1.00) FTE in unrestricted staffing reflects the realignment of 1.00 admin support specialist to Risk Management and Worker's Compensation to provide additional office support. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF FINANCIAL OFFICER				
Admin Support Specialist	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Superintendent	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Officer	1.00	1.00	1.00	1.00
Technical Resource Analyst	1.00	1.00	1.00	1.00
TOTAL	6.00	6.00	6.00	5.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF FINANCIAL OFFICER				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF FINANCIAL OFFICER				
Admin Support Specialist	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Superintendent	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Officer	1.00	1.00	1.00	1.00
Technical Resource Analyst	1.00	1.00	1.00	1.00
TOTAL	6.00	6.00	6.00	5.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Chief Financial Officer is \$706,938, an increase of \$28,422 over the FY 2015 approved budget. The net increase of \$28,422 in unrestricted expenditures for salaries reflect negotiated pay increases and additional funds to support professional development activities offset by a decrease in employee benefits to reflect actual versus budgeted amounts. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF FINANCIAL OFFICER				
Salaries & Wages	\$ 525,920	\$ 529,340	\$ 529,340	\$ 569,859
Employee Benefits	\$ 124,224	\$ 135,676	\$ 135,676	\$ 119,579
Contracted Services	\$ 8,871	\$ 950	\$ 950	\$ 950
Supplies & Materials	\$ 885	\$ 2,500	\$ 2,500	\$ 2,500
Other Operating Expenses	\$ 11,058	\$ 10,050	\$ 14,050	\$ 14,050
Capital Outlay	\$ 1,007	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 671,965	\$ 678,516	\$ 682,516	\$ 706,938

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF FINANCIAL OFFICER				
TOTAL	\$ -	\$ -	\$ -	\$ -

ORGANIZATION OVERVIEW & ANALYSIS

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF FINANCIAL OFFICER				
Salaries & Wages	\$ 525,920	\$ 529,340	\$ 529,340	\$ 569,859
Employee Benefits	\$ 124,224	\$ 135,676	\$ 135,676	\$ 119,579
Contracted Services	\$ 8,871	\$ 950	\$ 950	\$ 950
Supplies & Materials	\$ 885	\$ 2,500	\$ 2,500	\$ 2,500
Other Operating Expenses	\$ 11,058	\$ 10,050	\$ 14,050	\$ 14,050
Capital Outlay	\$ 1,007	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 671,965	\$ 678,516	\$ 682,516	\$ 706,938

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CHIEF FINANCIAL OFFICER		
35001	Chief Financial Officer	\$ 706,938
TOTAL		\$ 706,938

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Total
					Operating Expenses	Capital Outlay	Expenditure Recovery	
CHIEF FINANCIAL OFFICER								
Administration	\$ 569,859	\$ -	\$ 950	\$ 2,500	\$ 14,050	\$ -	\$ -	\$ 587,359
Fixed Charges	\$ -	\$ 119,579	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119,579
TOTAL	\$ 569,859	\$ 119,579	\$ 950	\$ 2,500	\$ 14,050	\$ -	\$ -	\$ 706,938

Benefits Administration

MISSION

Benefits Administration was created in FY 2015. In FY 2014, Benefits was part of Payroll Services. The reorganization of Payroll resulting in the creation of Benefits Administration will allow a more effective and efficient implementation of the changes to employee benefits resulting from the Affordable Care Act legislation.

STAFFING & EXPENDITURES

Operating Budget – Staffing BY POSITION

The FY 2016 requested operating staffing for Benefits Administration is 7.00 FTE. Benefits Administration was created in FY 2015 after the approved budget was adopted. The 7.00 clerk positions reflect the realignment of resources from Payroll Services to support the new office. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BENEFITS ADMINISTRATION				
Clerk	0.00	0.00	0.00	7.00
Director	0.00	0.00	1.00	0.00
Secretary	0.00	0.00	1.00	0.00
TOTAL	0.00	0.00	2.00	7.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BENEFITS ADMINISTRATION				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BENEFITS ADMINISTRATION				
Clerk	0.00	0.00	0.00	7.00
Director	0.00	0.00	1.00	0.00
Secretary	0.00	0.00	1.00	0.00
TOTAL	0.00	0.00	2.00	7.00

ORGANIZATION OVERVIEW & ANALYSIS**Operating Budget – Expenditures by OBJECT**

The FY 2016 requested operating budget for Benefits Administration is \$594,646. Benefits Administration was created in FY 2015 after the approved budget was adopted. The unrestricted expenditures reflect the realignment of resources from Payroll Services to support the new office. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BENEFITS ADMINISTRATION				
Salaries & Wages	\$ -	\$ -	202,218	\$ 407,184
Employee Benefits	\$ -	\$ -	38,280	\$ 141,087
Contracted Services	\$ -	\$ -	-	\$ -
Supplies & Materials	\$ -	\$ -	-	\$ -
Other Operating Expenses	\$ -	\$ -	-	\$ -
Capital Outlay	\$ -	\$ -	-	\$ 46,375
Expenditure Recovery	\$ -	\$ -	-	\$ -
TOTAL	\$ -	\$ -	240,498	\$ 594,646

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BENEFITS ADMINISTRATION				
TOTAL	\$ -	\$ -	-	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BENEFITS ADMINISTRATION				
Salaries & Wages	\$ -	\$ -	202,218	\$ 407,184
Employee Benefits	\$ -	\$ -	38,280	\$ 141,087
Contracted Services	\$ -	\$ -	-	\$ -
Supplies & Materials	\$ -	\$ -	-	\$ -
Other Operating Expenses	\$ -	\$ -	-	\$ -
Capital Outlay	\$ -	\$ -	-	\$ 46,375
Expenditure Recovery	\$ -	\$ -	-	\$ -
TOTAL	\$ -	\$ -	240,498	\$ 594,646

Non-Operating Budget – Staffing by POSITION

The FY 2016 requested non-operating staffing for Benefits Administration is 7.00 FTE. Benefits Administration was created in FY 2015 after the approved budget was adopted. The 7.00 FTE reflect the realignment of 3.00 clerks, 1.00 financial analyst, and 1.00 support supervisor position from Payroll Services plus the addition of 1.00 director and 1.00 secretary to support the new office.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BENEFITS ADMINISTRATION				
Clerk	0.00	0.00	0.00	3.00
Director	0.00	0.00	0.00	1.00
Financial Analyst	0.00	0.00	0.00	1.00
Secretary	0.00	0.00	0.00	1.00
Support Supervisor	0.00	0.00	0.00	1.00
TOTAL	0.00	0.00	0.00	7.00

Non-Operating Budget – Expenditures BY OBJECT

The FY 2015 requested non-operating budget for Benefits Administration is \$1.2 million. Benefits Administration was created in FY 2015 after the approved budget was adopted. The expenditures reflect the realignment of resources from Payroll Services to support the new office.

NON-OPERATING EXPENDITURES

OBJECT	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BENEFITS ADMINISTRATION				
Salaries & Wages	\$ -	\$ -	\$ -	575,601
Employee Benefits	\$ -	\$ -	\$ -	171,625
Contracted Services	\$ -	\$ -	\$ -	503,287
Supplies & Materials	\$ -	\$ -	\$ -	9,499
Other Operating Expenses	\$ -	\$ -	\$ -	1,562
Capital Outlay	\$ -	\$ -	\$ -	3,188
Expenditure Recovery	\$ -	\$ -	\$ -	-
TOTAL	\$ -	\$ -	\$ -	1,264,762

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description		FY 2016 Requested
BENEFITS ADMINISTRATION			
35222	Benefits Services	\$	1,859,408
TOTAL			\$ 1,859,408

OPERATING & NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
BENEFITS ADMINISTRATION								
Administration	\$ 407,184	\$ -	\$ -	\$ -	\$ -	\$ 46,375	\$ -	\$ 453,559
Fixed Charges	\$ -	\$ 141,087	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 141,087
Operating Budget Subtotal	\$ 407,184	\$ 141,087	\$ -	\$ -	\$ -	\$ 46,375	\$ -	\$ 594,646
<u>Non-Operating</u>								
Fixed Charges	\$ -	\$ 171,625	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,625
Non-Categorized Expenditures	\$ 575,601	\$ -	\$ 503,287	\$ 9,499	\$ 1,562	\$ 3,188	\$ -	\$ 1,093,137
Non-Operating Budget Subtotal	\$ 575,601	\$ 171,625	\$ 503,287	\$ 9,499	\$ 1,562	\$ 3,188	\$ -	\$ 1,264,762
TOTAL	\$ 982,785	\$ 312,712	\$ 503,287	\$ 9,499	\$ 1,562	\$ 49,563	\$ -	\$ 1,859,408

Budget & Management Services

MISSION

To provide financial planning, budget execution and management services to schools, departments, the Chief Executive Officer, the Board of Education, and community stakeholders in order to ensure financial integrity and effective use of resources.

CORE SERVICES

FINANCIAL PLANNING – Includes performance-based and student-based budgeting (SBB), budget book development, budget analysis and reporting, and financial reviews.

OUTCOME: Sustainable budget plan that supports high student achievement with minimum changes to functional categories.

EXECUTION OF THE BUDGET – Includes cost benefit analyses, performance reviews, evaluation of efficient use of resources and the review and reconciliation of authorized positions.

OUTCOME: Financial plan is implemented efficiently and effectively within available resources and categories.

STAFFING & EXPENDITURES

Operating Budget – Staffing BY POSITION

The FY 2016 requested operating staffing for Budget & Management Services is 13.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUDGET & MANAGEMENT SERVICES				
Admin Support Specialist	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Financial Administrator	5.00	5.00	5.00	5.00
Financial Analyst	6.00	6.00	6.00	6.00
TOTAL	13.00	13.00	13.00	13.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUDGET & MANAGEMENT SERVICES				
TOTAL	0.00	0.00	0.00	0.00

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING STAFFING**

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUDGET & MANAGEMENT SERVICES				
Admin Support Specialist	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Financial Administrator	5.00	5.00	5.00	5.00
Financial Analyst	6.00	6.00	6.00	6.00
TOTAL	13.00	13.00	13.00	13.00

Operating Budget – Expenditures BY OBJECT

The FY 2016 requested operating budget for Budget and Management Services is \$1.7 million, an increase of \$171,034 over the FY 2015 approved budget. The net increase of \$171,034 in unrestricted expenditures primarily supports salaries and employee benefits associated with negotiated pay increases. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUDGET & MANAGEMENT SERVICES				
Salaries & Wages	\$ 1,232,848	\$ 1,207,367	\$ 1,207,367	\$ 1,341,563
Employee Benefits	\$ 291,682	\$ 304,817	\$ 299,817	\$ 341,655
Contracted Services	\$ 13,930	\$ 24,750	\$ 38,934	\$ 38,934
Supplies & Materials	\$ 4,825	\$ 48,333	\$ 33,649	\$ 33,649
Other Operating Expenses	\$ 21,081	\$ 12,790	\$ 13,290	\$ 13,290
Capital Outlay	\$ 90,714	\$ 3,619	\$ 3,619	\$ 3,619
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,655,080	\$ 1,601,676	\$ 1,596,676	\$ 1,772,710

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUDGET & MANAGEMENT SERVICES				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUDGET & MANAGEMENT SERVICES				
Salaries & Wages	\$ 1,232,848	\$ 1,207,367	\$ 1,207,367	\$ 1,341,563
Employee Benefits	\$ 291,682	\$ 304,817	\$ 299,817	\$ 341,655
Contracted Services	\$ 13,930	\$ 24,750	\$ 38,934	\$ 38,934
Supplies & Materials	\$ 4,825	\$ 48,333	\$ 33,649	\$ 33,649
Other Operating Expenses	\$ 21,081	\$ 12,790	\$ 13,290	\$ 13,290
Capital Outlay	\$ 90,714	\$ 3,619	\$ 3,619	\$ 3,619
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,655,080	\$ 1,601,676	\$ 1,596,676	\$ 1,772,710

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
BUDGET & MANAGEMENT SERVICES		
35101	Budget & Management Services	\$ 1,772,710
TOTAL		\$ 1,772,710

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
BUDGET & MANAGEMENT SERVICES									
Administration	\$ 1,341,563	\$ -	\$ 38,934	\$ 33,649	\$ 13,290	\$ 3,619	\$ -	\$ -	\$ 1,431,055
Fixed Charges	\$ -	\$ 341,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 341,655
TOTAL	\$ 1,341,563	\$ 341,655	\$ 38,934	\$ 33,649	\$ 13,290	\$ 3,619	\$ -	\$ -	\$ 1,772,710

Business Operations

MISSION

To provide the highest degree of customer service, open communications, strong internal controls and financial transparency - utilizing training and technology - geared towards enhancement of student success.

CORE SERVICES

FINANCIAL ACCOUNTING AND REPORTING – Provides accurate and timely reporting of the financial position and results of business activities for Prince George’s County Public Schools to various constituencies – including legislators, the Board of Education, government agencies, auditors, creditors, grantors, donors, and tax payers. This is achieved by closing the books of accounts each month within ten working days and performing monthly reconciliations of all balance sheet and revenue accounts.

OUTCOMES:

- *Accurate, relevant, reliable and timely financial reports for stakeholders*
- *Timely submission of internal and external reports, as well as audits with minimum findings*

ACCOUNTS PAYABLE – Ensures all vendors are paid in a timely manner and that quality service is rendered to customers at all times.

OUTCOME: *Timely and accurate payments to customers within 30 days of receipt of invoices*

TREASURY OPERATIONS – Provides specialized financial and treasury services including payroll direct deposit administration, payroll and vendor check disbursement, accounts receivable invoicing and collection, bank relationship, transfer of funds, and check depository. The goal is to maximize and safeguard the cash resources of the school system.

OUTCOMES:

- *Investment returns meet or exceed benchmark earnings indices*
- *Collection of outstanding receivables is maximized*

GRANTS FINANCIAL MANAGEMENT – Ensures that grant funds awarded to the District are spent appropriately in compliance with statutory requirements provided by funding agents (i.e., local, state, federal and private agencies) and according to schedule.

OUTCOME: *Grant funds are expended appropriately in compliance with local, state, federal and private funder requirements*

MEDICAID RECOVERY – supports student achievement by maximizing recovery of Medicaid funds through billing for IEP service coordination and other health related services. These funds supplement the costs of providing educational and health related services to all students with special needs.

OUTCOMES:

- *Medicaid funds are available to support the costs of providing educational and health related services to students with special needs*
- *Eligible students are able to access health benefits through medical assistance programs within the state of Maryland*

STAFFING & EXPENDITURES**Operating Budget – Staffing BY POSITION**

The FY 2016 requested operating staffing for Business Operations is 53.00 FTE, an increase of 2.00 FTE over the FY 2015 approved budget. The increase of 2.00 FTE in unrestricted staffing reflects 1.00 admin support specialist to support the Grants Financial Management and 1.00 clerk position to support Business Operations. There is no change in restricted staffing for FY 2016.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUSINESS OPERATIONS				
Admin Support Specialist	0.00	0.00	1.00	1.00
Clerk	15.50	16.00	17.00	17.00
Director	1.00	1.00	1.00	1.00
Financial Administrator	6.00	6.00	6.00	6.00
Financial Analyst	14.00	14.00	14.00	14.00
Financial Assistant	1.00	1.00	1.00	1.00
Officer	1.00	1.00	1.00	1.00
Program Manager	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	40.50	41.00	43.00	43.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUSINESS OPERATIONS				
Admin Support Specialist	2.00	2.00	2.00	2.00
Admin Support Technician	4.00	4.00	4.00	4.00
Clerk	2.00	2.00	2.00	2.00
Program Manager	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	10.00	10.00	10.00	10.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUSINESS OPERATIONS				
Admin Support Specialist	2.00	2.00	3.00	3.00
Admin Support Technician	4.00	4.00	4.00	4.00
Clerk	17.50	18.00	19.00	19.00
Director	1.00	1.00	1.00	1.00
Financial Administrator	6.00	6.00	6.00	6.00
Financial Analyst	14.00	14.00	14.00	14.00

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING STAFFING**

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUSINESS OPERATIONS				
Financial Assistant	1.00	1.00	1.00	1.00
Officer	1.00	1.00	1.00	1.00
Program Manager	2.00	2.00	2.00	2.00
Secretary	2.00	2.00	2.00	2.00
TOTAL	50.50	51.00	53.00	53.00

Operating Budget – Expenditures BY OBJECT

The FY 2016 requested operating budget for Business Operations is \$11.9 million, an increase of \$441,030 over the FY 2015 approved budget. The net increase of \$449,815 in unrestricted expenditures supports salaries and employee benefits associated with negotiated agreements plus the addition two positions to support offices within this department. The increase in contracted services primarily supports maintenance for the Student Activity Fund software.

The net decrease of (\$8,785) in restricted expenditures is primarily due to the revalidation of the estimated discretionary funding recovery for the Medicaid Reimbursement Grant offset by increases in salaries and employee benefits, contracted services and supplies and materials.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUSINESS OPERATIONS				
Salaries & Wages	\$ 9,549,974	\$ 8,909,296	\$ 8,909,296	\$ 9,219,849
Employee Benefits	\$ 768,523	\$ 868,621	\$ 863,621	\$ 917,883
Contracted Services	\$ 203,881	\$ 68,415	\$ 68,415	\$ 158,415
Supplies & Materials	\$ 20,841	\$ 20,113	\$ 18,713	\$ 18,713
Other Operating Expenses	\$ 130,313	\$ 155,774	\$ 155,669	\$ 155,669
Capital Outlay	\$ 7,635	\$ 4,300	\$ 5,805	\$ 5,805
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 10,681,167	\$ 10,026,519	\$ 10,021,519	\$ 10,476,334

ORGANIZATIONAL OVERVIEW & ANALYSIS

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUSINESS OPERATIONS				
Salaries & Wages	\$ 589,405	\$ 630,674	\$ 642,409	\$ 656,493
Employee Benefits	\$ 209,331	\$ 246,518	\$ 242,859	\$ 260,914
Contracted Services	\$ 33,192	\$ 114,200	\$ 136,100	\$ 136,100
Supplies & Materials	\$ 257,820	\$ 281,500	\$ 282,000	\$ 282,000
Other Operating Expenses	\$ 106,977	\$ 175,500	\$ 106,300	\$ 106,300
Capital Outlay	\$ 4,134	\$ 4,200	\$ 2,000	\$ 2,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,200,859	\$ 1,452,592	\$ 1,411,668	\$ 1,443,807

TOTAL OPERATING EXPENDITURES

Total Expenditures	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUSINESS OPERATIONS				
Salaries & Wages	\$ 10,139,379	\$ 9,539,970	\$ 9,551,705	\$ 9,876,342
Employee Benefits	\$ 977,854	\$ 1,115,139	\$ 1,106,480	\$ 1,178,797
Contracted Services	\$ 237,073	\$ 182,615	\$ 204,515	\$ 294,515
Supplies & Materials	\$ 278,661	\$ 301,613	\$ 300,713	\$ 300,713
Other Operating Expenses	\$ 237,290	\$ 331,274	\$ 261,969	\$ 261,969
Capital Outlay	\$ 11,769	\$ 8,500	\$ 7,805	\$ 7,805
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 11,882,026	\$ 11,479,111	\$ 11,433,187	\$ 11,920,141

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
BUSINESS OPERATIONS		
35201	BUSINESS OPERATIONS	\$ 5,902,439
35210	Accounting and Financial Reporting	\$ 1,866,792
35211	Accounts Payable	\$ 1,003,002
35225	Grants Financial Management	\$ 1,109,508
35227	Medicaid Office	\$ 1,443,807
35230	Treasury Operations	\$ 594,593
TOTAL		\$ 11,920,141

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
BUSINESS OPERATIONS									
Administration	\$ 3,491,849	\$ -	\$ 158,415	\$ 18,713	\$ 39,919	\$ 5,805	\$ -	\$ -	\$ 3,714,701
Special Education	\$ 656,493	\$ -	\$ 136,100	\$ 282,000	\$ 106,300	\$ 2,000	\$ -	\$ -	\$ 1,182,893
Fixed Charges	\$ 5,728,000	\$ 1,178,797	\$ -	\$ -	\$ 115,750	\$ -	\$ -	\$ -	\$ 7,022,547
TOTAL	\$ 9,876,342	\$ 1,178,797	\$ 294,515	\$ 300,713	\$ 261,969	\$ 7,805	\$ -	\$ -	\$ 11,920,141

Payroll Services

MISSION

To compensate employees correctly, to maintain fiscal and human accountability by complying with school system, county, state and federal accountability requirements for time and leave, tax compliance, financial reporting.

CORE SERVICES

COMPENSATION – Compensate employees correctly.

OUTCOMES:

- Accurate and timely payment of employees
- Accurate and timely payroll

FISCAL ACCOUNTABILITY – Comply with school system, county, state and federal reporting and accounting requirements.

OUTCOMES:

- Increased timecard approval rate and enhanced time and leave accountability
- Correct and on-time employee and employer income taxes paid to all appropriate jurisdictions

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for Payroll Services is 10.00 FTE, a decrease of (12.00) FTE under the FY 2015 approved budget. The decrease in unrestricted staffing of (12.00) FTE reflects the reorganization of Payroll Services and the realignment of staff to the new Benefits Administration Office. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PAYROLL SERVICES				
Clerk	20.00	20.00	20.00	10.00
Director	1.00	1.00	1.00	1.00
Financial Analyst	5.00	4.00	4.00	3.00
Financial Assistant	3.00	3.00	3.00	3.00
Secretary	1.00	1.00	1.00	1.00
Supp Program Coordinator	0.00	1.00	1.00	1.00
Support Supervisor	4.00	4.00	4.00	3.00
TOTAL	34.00	34.00	34.00	22.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PAYROLL SERVICES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PAYROLL SERVICES				
Clerk	20.00	20.00	20.00	10.00
Director	1.00	1.00	1.00	1.00
Financial Analyst	5.00	4.00	4.00	3.00
Financial Assistant	3.00	3.00	3.00	3.00
Secretary	1.00	1.00	1.00	1.00
Supp Program Coordinator	0.00	1.00	1.00	1.00
Support Supervisor	4.00	4.00	4.00	3.00
TOTAL	34.00	34.00	34.00	22.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Payroll Services is \$2.3 million, a decrease of (\$1.5) million under the FY 2015 approved budget. This decrease in unrestricted expenditures is due to the realignment of the resources to the new Benefits Administration office. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PAYROLL SERVICES				
Salaries & Wages	\$ 2,341,137	\$ 2,370,496	\$ 2,370,496	\$ 1,666,958
Employee Benefits	\$ 658,897	\$ 738,045	\$ 733,045	\$ 460,665
Contracted Services	\$ 704,057	\$ 603,970	\$ 603,970	\$ 100,683
Supplies & Materials	\$ 48,885	\$ 28,500	\$ 28,500	\$ 16,387
Other Operating Expenses	\$ 115,060	\$ 19,000	\$ 19,000	\$ 8,614
Capital Outlay	\$ 75,757	\$ 140,000	\$ 140,000	\$ 93,625
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,943,793	\$ 3,900,011	\$ 3,895,011	\$ 2,346,932

ORGANIZATION OVERVIEW & ANALYSIS

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PAYROLL SERVICES				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PAYROLL SERVICES				
Salaries & Wages	\$ 2,341,137	\$ 2,370,496	\$ 2,370,496	\$ 1,666,958
Employee Benefits	\$ 658,897	\$ 738,045	\$ 733,045	\$ 460,665
Contracted Services	\$ 704,057	\$ 603,970	\$ 603,970	\$ 100,683
Supplies & Materials	\$ 48,885	\$ 28,500	\$ 28,500	\$ 16,387
Other Operating Expenses	\$ 115,060	\$ 19,000	\$ 19,000	\$ 8,614
Capital Outlay	\$ 75,757	\$ 140,000	\$ 140,000	\$ 93,625
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,943,793	\$ 3,900,011	\$ 3,895,011	\$ 2,346,932

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
PAYROLL SERVICES		
35220	Payroll Services	\$ 2,346,932
TOTAL		\$ 2,346,932

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Total
					Operating Expenses	Capital Outlay	Expenditure Recovery	
PAYROLL SERVICES								
Administration	\$ 1,666,958	\$ -	\$ 100,683	\$ 16,387	\$ 8,614	\$ 93,625	\$ -	\$ 1,886,267
Fixed Charges	\$ -	\$ 460,665	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 460,665
TOTAL	\$ 1,666,958	\$ 460,665	\$ 100,683	\$ 16,387	\$ 8,614	\$ 93,625	\$ -	\$ 2,346,932

Purchasing & Supply Services

MISSION

To provide for quality acquisition and timely facilitation for delivery of goods and services to the system's instructional and non-instructional departments. The mission is extended by our commitment to Minority, Women and Local Business Participation Program in Prince George's County and State of Maryland Businesses.

CORE SERVICES

ACQUISITION OF GOODS AND SERVICES – Quality goods and services ordered are delivered and executed within 27 days. Maximize competitive procurement through bidding and solicitation that results in savings, opportunities for vendors, integrity assurance for Boards and taxpayers at large to be confident in the procurement process.

OUTCOME: Quality goods and services ordered are delivered to PGCPS within an established timeline

INVENTORY/MATERIAL TRANSFER SERVICES – Distribution of goods and services ordered from Supply Services.

OUTCOME: Resources and quality tools are available for delivery within an established timeline to support educating students

MINORITY BUSINESS PARTICIPATION - Increase the percentage of expenditures and number of minority and women owned businesses and local vendors that do business with PGCPS.

OUTCOMES:

- Increased awards and revenues to Minority, Female and Local vendors
- Strengthened relationships with community/business partners

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for Purchasing & Supply Services is 66.00 FTE, no change from the FY 2015 approved budget. Although there was no change to the total FTE, Purchasing & Supply Services reclassified 1.00 supply clerk III position to a 1.00 admin support specialist in the unrestricted staffing to support the P-Card initiative. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PURCHASING & SUPPLY SERVICES				
Admin Support Specialist	6.00	6.00	7.00	7.00
Admin Support Technician	5.00	5.00	5.00	5.00
Clerk	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00

ORGANIZATION OVERVIEW & ANALYSIS

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PURCHASING & SUPPLY SERVICES				
Mail Clerk	5.00	5.00	5.00	5.00
Secretary	3.00	3.00	3.00	3.00
Supply Clerk I	4.00	4.00	4.00	4.00
Supply Clerk II	2.00	2.00	2.00	2.00
Supply Clerk III	1.00	1.00	0.00	0.00
Support Supervisor	2.00	2.00	2.00	2.00
Truck Driver	18.00	18.00	18.00	18.00
Warehouse Operator	17.00	17.00	17.00	17.00
Warehouse Supervisor	1.00	1.00	1.00	1.00
TOTAL	66.00	66.00	66.00	66.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PURCHASING & SUPPLY SERVICES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PURCHASING & SUPPLY SERVICES				
Admin Support Specialist	6.00	6.00	7.00	7.00
Admin Support Technician	5.00	5.00	5.00	5.00
Clerk	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Mail Clerk	5.00	5.00	5.00	5.00
Secretary	3.00	3.00	3.00	3.00
Supply Clerk I	4.00	4.00	4.00	4.00
Supply Clerk II	2.00	2.00	2.00	2.00
Supply Clerk III	1.00	1.00	0.00	0.00
Support Supervisor	2.00	2.00	2.00	2.00
Truck Driver	18.00	18.00	18.00	18.00
Warehouse Operator	17.00	17.00	17.00	17.00
Warehouse Supervisor	1.00	1.00	1.00	1.00
TOTAL	66.00	66.00	66.00	66.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Purchasing & Supply Services is \$6.7 million, an increase of \$306,471 over the FY 2015 approved budget. The increase in unrestricted expenditures primarily supports salaries and employee benefits per negotiated agreements. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PURCHASING & SUPPLY SERVICES				
Salaries & Wages	\$ 3,383,442	\$ 3,778,397	\$ 3,750,397	\$ 3,966,559
Employee Benefits	\$ 1,159,040	\$ 1,274,534	\$ 1,264,534	\$ 1,312,843
Contracted Services	\$ 494,723	\$ 634,917	\$ 662,917	\$ 714,917
Supplies & Materials	\$ 452,277	\$ 546,030	\$ 546,030	\$ 546,030
Other Operating Expenses	\$ 29,935	\$ 35,069	\$ 35,069	\$ 35,069
Capital Outlay	\$ 159,375	\$ 161,070	\$ 161,070	\$ 161,070
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,678,792	\$ 6,430,017	\$ 6,420,017	\$ 6,736,488

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PURCHASING & SUPPLY SERVICES				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PURCHASING & SUPPLY SERVICES				
Salaries & Wages	\$ 3,383,442	\$ 3,778,397	\$ 3,750,397	\$ 3,966,559
Employee Benefits	\$ 1,159,040	\$ 1,274,534	\$ 1,264,534	\$ 1,312,843
Contracted Services	\$ 494,723	\$ 634,917	\$ 662,917	\$ 714,917
Supplies & Materials	\$ 452,277	\$ 546,030	\$ 546,030	\$ 546,030
Other Operating Expenses	\$ 29,935	\$ 35,069	\$ 35,069	\$ 35,069
Capital Outlay	\$ 159,375	\$ 161,070	\$ 161,070	\$ 161,070
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,678,792	\$ 6,430,017	\$ 6,420,017	\$ 6,736,488

ORGANIZATION OVERVIEW & ANALYSIS**Non-Operating Budget – Staffing by OBJECT**

There is no non-operating staffing associated with Purchasing & Supply Services.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PURCHASING & SUPPLY SERVICES				
TOTAL	0.00	0.00	0.00	0.00

Non-Operating Budget – Expenditures by OBJECT

The FY 2016 requested non-operating budget for Purchasing & Supply Services is \$5.0 million, no change from the FY 2015 approved budget.

NON-OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PURCHASING & SUPPLY SERVICES				
Salaries & Wages	\$ -	\$ -	\$ -	-
Employee Benefits	\$ -	\$ -	\$ -	-
Contracted Services	\$ -	\$ -	70,000	\$ 70,000
Supplies & Materials	\$ 5,000,000	\$ 5,000,000	\$ 4,930,000	\$ 4,930,000
Other Operating Expenses	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	-
Expenditure Recovery	\$ -	\$ -	\$ -	-
TOTAL	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000

OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
PURCHASING & SUPPLY SERVICES		
35301	Purchasing & Supply	\$ 6,659,030
35310	Purchasing Services	\$ 1,519,693
35320	Warehouse Operations	\$ 3,557,765
TOTAL		\$ 11,736,488

OPERATING & NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
PURCHASING & SUPPLY SERVICES								
<i>Operating</i>								
Administration	\$ 1,254,490	\$ -	\$ 29,702	\$ 9,506	\$ 11,863	\$ -	\$ -	1,305,561
Other Instructional Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Operation of Plant Services	\$ 2,623,228	\$ -	\$ 685,215	\$ 536,524	\$ 23,206	\$ 161,070	\$ -	4,029,243
Maintenance of Plant	\$ 88,841	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	88,841
Fixed Charges	\$ -	\$ 1,312,843	\$ -	\$ -	\$ -	\$ -	\$ -	1,312,843
Operating Budget Subtotal	\$ 3,966,559	\$ 1,312,843	\$ 714,917	\$ 546,030	\$ 35,069	\$ 161,070	\$ -	6,736,488
<i>Non-Operating</i>								
Non-Catorgized	\$ -	\$ -	\$ 70,000	\$ 4,930,000	\$ -	\$ -	\$ -	5,000,000
Non-Operating Budget Subtotal	\$ -	\$ -	\$ 70,000	\$ 4,930,000	\$ -	\$ -	\$ -	5,000,000
TOTAL	\$ 3,966,559	\$ 1,312,843	\$ 784,917	\$ 5,476,030	\$ 35,069	\$ 161,070	\$ -	11,736,488

Risk Management & Worker’s Compensation

MISSION

To create a safe working environment for employees and students while protecting the financial assets of the school system. Some of the strategies that we will implement to achieve our mission are the identification and analysis of risk, the implementation of loss control programs and the purchasing of insurance to risk transfer.

CORE SERVICES

RISK MANAGEMENT – Supports the instructional and business programs of the school system by implementing strategies to identifying risk and finding methods to eliminate or reduce injuries, property loss and financial loss.

OUTCOME: Mitigation of risk, and fewer claims filed against the school system

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for Risk Management & Worker’s Compensation is 8.00 FTE, an increase of 1.00 FTE over the FY 2015 approved budget. The increase in unrestricted staffing reflects the realignment of 1.00 admin support specialist from the Chief Financial Officer to support this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RISK MANAGEMENT & WORKER'S COMPENSATION				
Admin Support Specialist	0.00	0.00	0.00	1.00
Clerk	1.00	1.00	1.00	1.00
Financial Administrator	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
Sup Program Coordinator	1.00	1.00	1.00	1.00
Technical Resource Analyst	2.00	2.00	2.00	2.00
TOTAL	7.00	7.00	7.00	8.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RISK MANAGEMENT & WORKER'S COMPENSATION				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RISK MANAGEMENT & WORKER'S COMPENSATION				
Admin Support Specialist	0.00	0.00	0.00	1.00
Clerk	1.00	1.00	1.00	1.00
Financial Administrator	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
Supp Program Coordinator	1.00	1.00	1.00	1.00
Technical Resource Analyst	2.00	2.00	2.00	2.00
TOTAL	7.00	7.00	7.00	8.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Risk Management & Worker's Compensation is \$5.4 million, an increase of \$150,610 over the FY 2015 approved budget. The increase in unrestricted expenditures for salaries and employee benefits reflect negotiated pay increases and one additional position.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RISK MANAGEMENT & WORKER'S COMPENSATION				
Salaries & Wages	\$ 337,938	\$ 551,027	\$ 551,027	\$ 666,694
Employee Benefits	\$ 91,001	\$ 155,677	\$ 155,677	\$ 190,620
Contracted Services	\$ 13,213	\$ 383,234	\$ 383,234	\$ 383,234
Supplies & Materials	\$ 8,726	\$ 17,668	\$ 17,668	\$ 17,668
Other Operating Expenses	\$ 3,347,146	\$ 4,218,975	\$ 4,218,975	\$ 4,218,975
Capital Outlay	\$ -	\$ 9,750	\$ 9,750	\$ 9,750
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,798,024	\$ 5,336,331	\$ 5,336,331	\$ 5,486,941

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RISK MANAGEMENT & WORKER'S COMPENSATION				
TOTAL	\$ -	\$ -	\$ -	\$ -

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RISK MANAGEMENT & WORKER'S COMPENSATION				
Salaries & Wages	\$ 337,938	\$ 551,027	\$ 551,027	\$ 666,694
Employee Benefits	\$ 91,001	\$ 155,677	\$ 155,677	\$ 190,620
Contracted Services	\$ 13,213	\$ 383,234	\$ 383,234	\$ 383,234
Supplies & Materials	\$ 8,726	\$ 17,668	\$ 17,668	\$ 17,668
Other Operating Expenses	\$ 3,347,146	\$ 4,218,975	\$ 4,218,975	\$ 4,218,975
Capital Outlay	\$ -	\$ 9,750	\$ 9,750	\$ 9,750
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,798,024	\$ 5,336,331	\$ 5,336,331	\$ 5,486,941

Non-Operating Budget – Staffing by POSITION

There is no non-operating staffing associated with Risk Management & Worker's Compensation.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RISK MANAGEMENT & WORKER'S COMPENSATION				
TOTAL	0.00	0.00	0.00	0.00

Non-Operating Budget – Expenditures by OBJECT

The FY 2016 requested non-operating budget for Risk Management & Worker's Compensation is \$353,802, no change from the FY 2015 approved budget.

NON-OPERATING EXPENDITURES

Expenditures	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RISK MANAGEMENT & WORKER'S COMPENSATION				
Salaries & Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ 353,802	\$ 353,802	\$ 353,802	\$ 353,802
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 353,802	\$ 353,802	\$ 353,802

OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description		FY 2016 Requested
RISK MANAGEMENT & WORKER'S COMPENSATION			
35240	Risk Management & Worker's Compensation	\$	5,840,743
TOTAL		\$	5,840,743

OPERATING & NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
Risk Management & Worker's Compensation									
<u>Operating</u>									
Administration	\$ 639,694	\$ -	\$ 29,432	\$ 17,668	\$ 12,884	\$ 9,750	\$ -	\$ -	\$ 709,428
Student Transportation	\$ -	\$ -	\$ 353,802	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 353,802
Operation of Plant Services	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000
Fixed Charges	\$ -	\$ 190,620	\$ -	\$ -	\$ 4,206,091	\$ -	\$ -	\$ -	\$ 4,396,711
Operating Budget Subtotal	\$ 666,694	\$ 190,620	\$ 383,234	\$ 17,668	\$ 4,218,975	\$ 9,750	\$ -	\$ -	\$ 5,486,941
<u>Non-Operating</u>									
Non-Categorized Expenditures	\$ -	\$ -	\$ 353,802	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 353,802
Non-Operating Budget Subtotal	\$ -	\$ -	\$ 353,802	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 353,802
TOTAL	\$ 666,694	\$ 190,620	\$ 737,036	\$ 17,668	\$ 4,218,975	\$ 9,750	\$ -	\$ -	\$ 5,840,743

Other Fixed Charges

Description: Other Fixed Charges reflects employee benefits, insurance, reserves and other expenditures that are not distributed to other cost centers.

STAFFING & EXPENDITURES

Operating Budget – Staffing

There is no staffing associated with Other Fixed Charges.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
OTHER FIXED CHARGES				
TOTAL	0.00	0.00	0.00	0.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
OTHER FIXED CHARGES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
OTHER FIXED CHARGES				
TOTAL	0.00	0.00	0.00	0.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Other Fixed Charges is \$55.2 million, a decrease of (\$33.4) million under the FY 2015 approved budget. The net decrease of (\$33.4) million in unrestricted funding is due to salary lapse and realignment of resources to support systemic initiatives. There are no restricted funds associated with Other Fixed Charges.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
OTHER FIXED CHARGES				
Salaries & Wages	\$ 185,488	\$ 9,167,620	\$ 9,167,620	\$ (17,123,255)
Employee Benefits	\$ 91,604,726	\$ 82,021,757	\$ 81,016,757	\$ 98,158,223
Contracted Services	\$ 1,463,003	\$ (2,546,601)	\$ (2,546,601)	\$ 1,553,399
Supplies & Materials	\$ -	\$ 68,000	\$ 10,000	\$ (3,252,481)
Other Operating Expenses	\$ -	\$ 1,000	\$ 1,000	\$ (24,041,412)
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 93,253,217	\$ 88,711,776	\$ 87,648,776	\$ 55,294,474

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
OTHER FIXED CHARGES				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
OTHER FIXED CHARGES				
Salaries & Wages	\$ 185,488	\$ 9,167,620	\$ 9,167,620	\$ (17,123,255)
Employee Benefits	\$ 91,604,726	\$ 82,021,757	\$ 81,016,757	\$ 98,158,223
Contracted Services	\$ 1,463,003	\$ (2,546,601)	\$ (2,546,601)	\$ 1,553,399
Supplies & Materials	\$ -	\$ 68,000	\$ 10,000	\$ (3,252,481)
Other Operating Expenses	\$ -	\$ 1,000	\$ 1,000	\$ (24,041,412)
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 93,253,217	\$ 88,711,776	\$ 87,648,776	\$ 55,294,474

Non-Operating Budget – Staffing by POSITION

There is no non-operating staff associated with Other Fixed Charges.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
OTHER FIXED CHARGES				
TOTAL	0.00	0.00	0.00	0.00

ORGANIZATION OVERVIEW & ANALYSIS**Non-Operating Budget – Expenditures by OBJECT**

The FY 2016 requested non-operating budget for Other Fixed Charges is (\$2.8) million, a decrease of (\$2.8) million under the FY 2015 approved budget. The decrease in non-operating expenditures is due to salary lapse.

NON-OPERATING EXPENDITURES

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
OTHER FIXED CHARGES				
Salaries & Wages	\$ 9,384	\$ -	\$ -	\$ (2,569,662)
Employee Benefits	\$ 128	\$ -	\$ -	\$ (264,829)
Contracted Services	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 9,512	\$ -	\$ -	\$ (2,834,491)

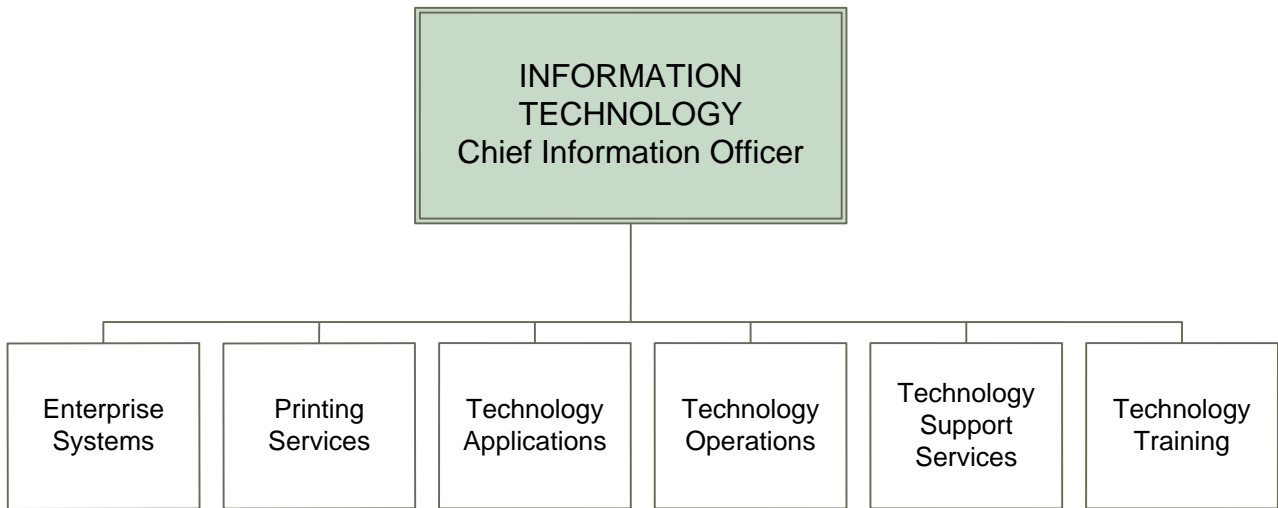
OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
OTHER FIXED CHARGES		
80001	PGCPS District Wide Cost Center - Finance	
	Brava Subsidy	\$ 400,000
	Extracurricular Advisors	\$ 380,000
	FICA	\$ 526,216
	Food Services Subsidy	\$ 5,829,661
	Health Insurance - Active	\$ 7,397,258
	Health Insurance - Retirees	\$ 47,796,973
	Indirect Cost Recovery	\$ (4,783,132)
	Life Insurance	\$ 4,683,859
	Other Miscellaneous Expenses	\$ 1,000
	Other Transfers	\$ 106,870
	Redirected Resources	\$ (27,304,893)
	Retirement-Teachers	\$ 37,073,025
	Retirement-Employees	\$ 4,980,841
	Salary Lapse	\$ (35,000,000)
	Stipends	\$ 7,116,572
	Terminal Leave Payout	\$ 4,550,427
	Workman's Compensation	\$ (2,294,694)
	Unemployment Insurance	\$ 1,000,000
TOTAL		\$ 52,459,983

OPERATING & NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
OTHER FIXED CHARGES								
<u>Operating</u>								
Administration	\$ (3,739,795)	\$ -	\$ (4,783,132)	\$ -	\$ (2,991,740)	\$ -		\$ (11,514,667)
Mid-Level Administration	\$ (938,148)	\$ -	\$ -	\$ -	\$ (2,748,189)	\$ -		\$ (3,686,337)
Instructional Salaries & Wages	\$ (5,235,481)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (5,235,481)
Textbooks and Instructional Supplies	\$ -	\$ -	\$ -	\$ (3,262,481)	\$ -	\$ -		\$ (3,262,481)
Other Instructional Costs	\$ -	\$ -	\$ -	\$ -	\$ (3,182,366)	\$ -		\$ (3,182,366)
Special Education	\$ (2,797,304)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (2,797,304)
Student Personnel Services	\$ (1,114,422)		\$ 106,870		\$ (977,437)	\$ -		\$ (1,984,989)
Student Health Services	\$ (3,584,002)	\$ -	\$ -	\$ -	\$ (943,808)	\$ -		\$ (4,527,810)
Student Transportation Services	\$ -	\$ -	\$ -	\$ -	\$ (5,097,119)	\$ -		\$ (5,097,119)
Operation of Plant Services	\$ (1,424,377)	\$ -	\$ 400,000	\$ 10,000	\$ (6,235,849)	\$ -		\$ (7,250,226)
Maintenance of Plant	\$ (2,840,153)	\$ -	\$ -	\$ -	\$ (1,864,904)	\$ -		\$ (4,705,057)
Fixed Charges	\$ 4,550,427	\$ 98,158,223	\$ -	\$ -	\$ -	\$ -		\$ 102,708,650
Food Service	\$ -	\$ -	\$ 5,829,661	\$ -	\$ -	\$ -		\$ 5,829,661
Community Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Operating Budget Subtotal	\$ (17,123,255)	\$ 98,158,223	\$ 1,553,399	\$ (3,252,481)	\$ (24,041,412)	\$ -		\$ 55,294,474
<u>Non-Operating</u>								
Non-Categorized Expenditures	\$ (2,569,662)	\$ (264,829)	\$ -	\$ -	\$ -	\$ -		\$ (2,834,491)
Non-Operating Subtotal	\$ (2,569,662)	\$ (264,829)	\$ -	\$ -	\$ -	\$ -		\$ (2,834,491)
TOTAL Budget	\$ (19,692,917)	\$ 97,893,394	\$ 1,553,399	\$ (3,252,481)	\$ (24,041,412)	\$ -		\$ 52,459,983





ORGANIZATION SUMMARY

Organization	FY 2016	
	Requested FTE	Requested Funding
Chief Information Officer	4.00	\$ 6,693,824
Enterprise Systems Office	12.00	\$ 3,073,405
Printing Services	14.00	\$ 5,702,676
Technology Applications	30.00	\$ 7,388,255
Technology Operations	17.00	\$ 9,879,360
Technology Support Services	87.00	\$ 7,982,744
Technology Training	35.50	\$ 5,177,512
Total Organization (Operating & Non-Operating)	199.50	\$ 45,897,776

Chief Information Officer

MISSION

To ensure that the technology infrastructure, including all information systems needed to support instructional and administrative programs, are available to perform the functions necessary to properly operate each business within the school system.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Chief Information Officer is 4.00 FTE, a decrease of (1.00) FTE under the FY 2015 approved budget. The decrease in unrestricted staffing includes (1.00) officer which was converted to 1.00 technical resource analyst and realigned to Technology Operations. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF INFORMATION OFFICER				
Admin Support Technician	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Superintendent	1.00	1.00	1.00	1.00
Officer	1.00	1.00	0.00	0.00
Support Supervisor	0.00	1.00	1.00	1.00
TOTAL	4.00	5.00	4.00	4.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF INFORMATION OFFICER				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF INFORMATION OFFICER				
Admin Support Technician	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Superintendent	1.00	1.00	1.00	1.00
Officer	1.00	1.00	0.00	0.00
Support Supervisor	0.00	1.00	1.00	1.00
TOTAL	4.00	5.00	4.00	4.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Chief Information Officer is \$6.6 million, an increase of \$1.4 million over the FY 2015 approved budget. The net increase of \$1.4 million in unrestricted expenditures supports contracted services – Technology Refresh program offset by a decrease in salaries and employee benefits due to the realignment of one position to Technology Operations. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF INFORMATION OFFICER				
Salaries & Wages	\$ 449,976	\$ 599,637	\$ 465,201	\$ 478,702
Employee Benefits	\$ 93,752	\$ 145,625	\$ 113,514	\$ 90,446
Contracted Services	\$ 2,067,410	\$ 4,465,954	\$ 4,014,538	\$ 6,097,541
Supplies & Materials	\$ -	\$ 23,200	\$ 23,200	\$ 23,200
Other Operating Expenses	\$ 27,208	\$ 3,935	\$ 3,935	\$ 3,935
Capital Outlay	\$ (73,040)	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,565,306	\$ 5,238,351	\$ 4,620,388	\$ 6,693,824

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF INFORMATION OFFICER				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF INFORMATION OFFICER				
Salaries & Wages	\$ 449,976	\$ 599,637	\$ 465,201	\$ 478,702
Employee Benefits	\$ 93,752	\$ 145,625	\$ 113,514	\$ 90,446
Contracted Services	\$ 2,067,410	\$ 4,465,954	\$ 4,014,538	\$ 6,097,541
Supplies & Materials	\$ -	\$ 23,200	\$ 23,200	\$ 23,200
Other Operating Expenses	\$ 27,208	\$ 3,935	\$ 3,935	\$ 3,935
Capital Outlay	\$ (73,040)	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,565,306	\$ 5,238,351	\$ 4,620,388	\$ 6,693,824

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CHIEF INFORMATION OFFICER		
30801	Chief Information Officer	\$ 739,199
30815	Technology Refresh	\$ 5,954,625
TOTAL		\$ 6,693,824

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
Chief Information Officer								
Administration	\$ 382,094	\$ -	\$ 142,916	\$ 23,200	\$ 3,935	\$ -	\$ -	\$ 552,145
Mid-Level Administration	\$ 96,608	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96,608
Other Instructional Costs	\$ -	\$ -	\$ 5,954,625	\$ -	\$ -	\$ -	\$ -	\$ 5,954,625
Fixed Charges	\$ -	\$ 90,446	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,446
TOTAL	\$ 478,702	\$ 90,446	\$ 6,097,541	\$ 23,200	\$ 3,935	\$ -	\$ -	\$ 6,693,824

Enterprise Systems

MISSION

To provide systems planning and architecture, systems administration and identity, and access management services to PGCPS employees, contractors and students in order to optimize Information Technology (IT) resource utilization, improve systems availability and performance and to ensure timely and secure access to various enterprise systems.

CORE SERVICES

ENTERPRISE SYSTEMS PLANNING & ARCHITECTURE – Develop a technology architecture that provides adequate capacity to support and appropriate access and availability from any Internet-connected computing device for all employees, students, parents, contractors and vendors who use our enterprise applications such as Oracle E-Business Suite, Student Information System, Data Warehouse, Google Apps, etc.

OUTCOME: Adequate system capacity to support current and new users of the school system’s enterprise software applications, such as Oracle E-Business Suite, SchoolMAX Student Information System and the Data Warehouse.

ENTERPRISE SYSTEMS ADMINISTRATION – Installation and maintenance (patching/upgrading) of applications, databases, middleware, operating systems and the tools that support the district’s enterprise applications, namely Oracle E-Business Suite, Student Information System (SIS), Google Apps, and the Data Warehouse. This service also covers storage management, backup and recovery; and performance tuning to ensure system optimization and availability.

OUTCOMES:

- Systems are highly available and perform well
- Systems are patched up-to-date as per vendor recommendation and are secure
- Systems and databases are backed up

ENTERPRISE IDENTITY & ACCESS MANAGEMENT – Provision and de-provision user accounts based on systems of record such as HRMS and SIS; setting up role, responsibility and attribute based access control to Active Directory, Oracle E-Business Suite, Student Information System and Data Warehouse and to externally hosted applications such as Google Apps, Performance Matters Systems; and managing enterprise single sign-on.

OUTCOMES:

- All users have appropriate roles and responsibilities as approved by data owners
- All user accounts are provisioned and de-provisioned in a timely manner
- Authorized staff are extended timely access to network data, email and critical systems

ORGANIZATION OVERVIEW & ANALYSIS**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Enterprise Systems is 12.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE SYSTEMS				
Officer	1.00	1.00	1.00	1.00
Technical Resource Analyst	11.00	11.00	11.00	11.00
TOTAL	12.00	12.00	12.00	12.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE SYSTEMS				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE SYSTEMS				
Officer	1.00	1.00	1.00	1.00
Technical Resource Analyst	11.00	11.00	11.00	11.00
TOTAL	12.00	12.00	12.00	12.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Enterprise Systems is \$3.0 million, an increase of \$185,348 over the FY 2015 approved budget. The increase of \$185,348 in unrestricted funding supports salaries and employee benefits per negotiated agreements and contracted services for anticipated increase for software licenses. There is no change to the restricted expenditures for FY 2016.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE SYSTEMS				
Salaries & Wages	\$ 1,038,808	\$ 1,187,355	\$ 1,187,355	\$ 1,317,580
Employee Benefits	\$ 300,269	\$ 369,644	\$ 364,644	\$ 394,767
Contracted Services	\$ 1,043,087	\$ 1,155,465	\$ 1,155,465	\$ 1,185,465
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ 550	\$ 2,000	\$ 2,000	\$ 2,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,382,714	\$ 2,714,464	\$ 2,709,464	\$ 2,899,812

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE SYSTEMS				
Salaries & Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ 173,593	\$ 173,593	\$ 173,593
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 173,593	\$ 173,593	\$ 173,593

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE SYSTEMS				
Salaries & Wages	\$ 1,038,808	\$ 1,187,355	\$ 1,187,355	\$ 1,317,580
Employee Benefits	\$ 300,269	\$ 369,644	\$ 364,644	\$ 394,767
Contracted Services	\$ 1,043,087	\$ 1,329,058	\$ 1,329,058	\$ 1,359,058
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ 550	\$ 2,000	\$ 2,000	\$ 2,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,382,714	\$ 2,888,057	\$ 2,883,057	\$ 3,073,405

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
ENTERPRISE SYSTEMS		
30817	Enterprise Systems Office	\$ 3,073,405
TOTAL		\$ 3,073,405

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
ENTERPRISE SYSTEMS									
Administration	\$ 1,317,580	\$ -	\$ 1,359,058	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,678,638
Fixed Charges	\$ -	\$ 394,767	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 394,767
TOTAL	\$ 1,317,580	\$ 394,767	\$ 1,359,058	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 3,073,405

Printing Services

MISSION

To provide for all school system facilities with print materials, copier service functionality and cost-effective products that aid teaching and administrative use while monitoring costs and championing reductions.

CORE SERVICES

PRINTING SERVICES – Produce printed materials for students, teachers and administrators on-time and with cost efficiencies.

OUTCOMES:

- Optimum customer service and quality products, within established timelines
- An efficient means for schools and offices to communicate with Printing Services
- Continued cost savings through duplex printing

COPIER PROGRAM – Maintains the uptime of copiers provided to school system locations and communicates a more efficient manner in which to use copiers.

OUTCOMES:

- Increased productivity of the user community as a result of availability and support of copiers
- Reduction in District copier/printer costs as evidenced by fewer non-networked printers
- Reduction in District copier/printer costs as evidenced by an increase in the volume of duplex printing

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for Printing Services is 1.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PRINTING SERVICES				
Admin Support Specialist	1.00	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00	1.00

ORGANIZATION OVERVIEW & ANALYSIS

RESTRICTED STAFFING

	FY 2014	FY 2015	FY 2015	FY 2016
Position	Actual	Approved	Estimated	Requested
PRINTING SERVICES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

	FY 2014	FY 2015	FY 2015	FY 2016
Position	Actual	Approved	Estimated	Requested
PRINTING SERVICES				
Admin Support Specialist	1.00	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00	1.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Printing Services is \$5.7 million, a decrease of (\$490,240) under the FY 2015 approved budget. The net decrease of (\$490,240) in unrestricted expenditures reflects a cost savings in contracted services as a result of the new Managed Print Services program implemented in FY 2015, offset by an increase in salaries and employee benefits per negotiated agreements. There are no restricted funds associated with this office.

UNRESTRICTED EXPENDITURES

	FY 2014	FY 2015	FY 2015	FY 2016
Object	Actual	Approved	Estimated	Requested
PRINTING SERVICES				
Salaries & Wages	\$ 72,991	\$ 70,190	\$ 70,190	\$ 78,605
Employee Benefits	\$ 13,427	\$ 14,407	\$ 14,407	\$ 15,752
Contracted Services	\$ 4,731,932	\$ 6,107,819	\$ 6,107,819	\$ 5,607,819
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ 500	\$ 500	\$ 500
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,818,350	\$ 6,192,916	\$ 6,192,916	\$ 5,702,676

RESTRICTED EXPENDITURES

	FY 2014	FY 2015	FY 2015	FY 2016
Object	Actual	Approved	Estimated	Requested
PRINTING SERVICES				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PRINTING SERVICES				
Salaries & Wages	\$ 72,991	\$ 70,190	\$ 70,190	\$ 78,605
Employee Benefits	\$ 13,427	\$ 14,407	\$ 14,407	\$ 15,752
Contracted Services	\$ 4,731,932	\$ 6,107,819	\$ 6,107,819	\$ 5,607,819
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ 500	\$ 500	\$ 500
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,818,350	\$ 6,192,916	\$ 6,192,916	\$ 5,702,676

Non-Operating Budget – Staffing by POSITION

The FY 2016 requested non-operating staffing for Printing Services is 13.00 FTE, no change from the FY 2015 approved budget.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PRINTING SERVICES				
Admin Support Technician	3.00	4.00	4.00	4.00
Bindery Worker	2.00	2.00	2.00	2.00
Press Operator	6.00	5.00	5.00	5.00
Program Manager	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	13.00	13.00	13.00	13.00

Non-Operating Budget – Expenditures by OBJECT

The FY 2016 requested non-operating budget for Printing Services is \$0.00, no change from the FY 2015 approved budget.

NON-OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PRINTING SERVICES				
Salaries & Wages	\$ 791,356	\$ 812,508	\$ 822,634	\$ 826,057
Employee Benefits	\$ 264,622	\$ 287,527	\$ 287,527	\$ 274,147
Contracted Services	\$ (1,766,272)	\$ 309,821	\$ 309,821	\$ 285,478
Supplies & Materials	\$ 424,373	\$ 425,103	\$ 418,759	\$ 418,759
Other Operating Expenses	\$ -	\$ 500	\$ 500	\$ 500
Capital Outlay	\$ 25,290	\$ 27,085	\$ 23,785	\$ 23,785
Expenditure Recovery	\$ -	\$ (1,862,544)	\$ (1,863,026)	\$ (1,828,726)
TOTAL	\$ (260,631)	\$ -	\$ -	\$ -

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
PRINTING SERVICES		
30870	Printing Services	\$ 1,828,726
30870	Printing Services - Recovery	\$ (1,828,726)
30871	Copier Program	\$ 5,702,676
TOTAL		\$ 5,702,676

OPERATING & NON-OPERATING EXPENDITURES BY CATGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Total
					Operating Expenses	Capital Outlay	Expenditure Recovery	
PRINTING SERVICES								
<u>Operating</u>								
Administration	\$ 78,605	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,605
Mid-Level Administration	\$ -	\$ -	\$ 5,607,819	\$ -	\$ 500	\$ -	\$ -	\$ 5,608,319
Maintenance of Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fixed Charges	\$ -	\$ 15,752	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,752
Operating Budget Subtotal	\$ 78,605	\$ 15,752	\$ 5,607,819	\$ -	\$ 500	\$ -	\$ -	\$ 5,702,676
<u>Non-Operating</u>								
Fixed Charges - Non-Operating	\$ -	\$ 274,147	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 274,147
Print Shop - Non-Operating	\$ 826,057	\$ -	\$ 285,478	\$ 418,759	\$ 500	\$ 23,785	\$ (1,828,726)	\$ (274,147)
Non-Operating Budget Subtotal	\$ 826,057	\$ 274,147	\$ 285,478	\$ 418,759	\$ 500	\$ 23,785	\$ (1,828,726)	\$ -
TOTAL	\$ 904,662	\$ 289,899	\$ 5,893,297	\$ 418,759	\$ 1,000	\$ 23,785	\$ (1,828,726)	\$ 5,702,676

Technology Applications

MISSION

To implement and support Business Applications, Students Information Systems and the Data Warehouse by fulfilling system/software application support, decision support and customer care.

CORE SERVICES

APPLICATION MANAGEMENT – Ensure critical business systems are implemented and operating optimally to support administrative, instructional and executive staff at the school and district levels.

OUTCOMES:

- Improved usability, reliability, effectiveness and accuracy of systems.
- A well-informed user community regarding defects, enhancements and upgrades to the system.

DECISION SUPPORT & CUSTOMER CARE – Fulfills staff requests for decision-support reports as a means for users to monitor, manage, evaluate and improve operational performance.

OUTCOME: Requests are analyzed and data solutions are delivered in a timely manner based on the criticality of the requirement

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The 2016 requested operating staffing for Technology Applications is 30.00 FTE, a decrease of (1.00) FTE under the FY 2015 approved budget. The decrease in unrestricted staffing reflects the reduction of (1.00) technical resource analyst position. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY APPLICATIONS				
Coordinating Supervisor	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Instructional Specialist	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Support Officer	1.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
Technical Resource Analyst	23.00	25.00	25.00	24.00
TOTAL	29.00	31.00	31.00	30.00

ORGANIZATION OVERVIEW & ANALYSIS**RESTRICTED STAFFING**

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY APPLICATIONS				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY APPLICATIONS				
Coordinating Supervisor	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Instructional Specialist	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Support Officer	1.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
Technical Resource Analyst	23.00	25.00	25.00	24.00
TOTAL	29.00	31.00	31.00	30.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Technology Applications is \$7.3 million, a decrease of (\$423,364) under the FY 2015 approved budget. The net decrease of (\$415,307) in unrestricted expenditures reflects the realignment of contracted services funding to Technology Training and Enterprise Systems to support the Maryland Education Enterprise Consortium (MEEC) contract, as well as the renewal of software licenses and the reversal of FY 2015 funding related to the Transforming Neighborhood Initiative (TNI).

The decrease of (\$8,057) in restricted expenditures reflects the expiration of The Race To The Top (RTTT) grant which ended in FY 2015.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY APPLICATIONS				
Salaries & Wages	\$ 2,504,846	\$ 3,171,325	\$ 3,171,325	\$ 3,266,823
Employee Benefits	\$ 679,029	\$ 932,521	\$ 922,521	\$ 963,918
Contracted Services	\$ 3,670,541	\$ 3,685,837	\$ 3,685,837	\$ 3,143,635
Supplies & Materials	\$ 4,325	\$ 3,692	\$ 3,692	\$ 3,692
Other Operating Expenses	\$ 14,882	\$ 10,187	\$ 10,187	\$ 10,187
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 6,873,623	\$ 7,803,562	\$ 7,793,562	\$ 7,388,255

ORGANIZATIONAL OVERVIEW & ANALYSIS

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY APPLICATIONS				
Salaries & Wages	\$ -	\$ -	\$ -	-
Employee Benefits	\$ -	\$ -	\$ -	-
Contracted Services	\$ 260,743	\$ 8,057	\$ -	-
Supplies & Materials	\$ -	\$ -	\$ -	-
Other Operating Expenses	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	-
TOTAL	\$ 260,743	\$ 8,057	\$ -	-

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY APPLICATIONS				
Salaries & Wages	\$ 2,504,846	\$ 3,171,325	\$ 3,171,325	\$ 3,266,823
Employee Benefits	\$ 679,029	\$ 932,521	\$ 922,521	\$ 963,918
Contracted Services	\$ 3,931,284	\$ 3,693,894	\$ 3,685,837	\$ 3,143,635
Supplies & Materials	\$ 4,325	\$ 3,692	\$ 3,692	\$ 3,692
Other Operating Expenses	\$ 14,882	\$ 10,187	\$ 10,187	\$ 10,187
Capital Outlay	\$ -	\$ -	\$ -	-
TOTAL	\$ 7,134,366	\$ 7,811,619	\$ 7,793,562	\$ 7,388,255

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
TECHNOLOGY APPLICATIONS		
30811	Technology Applications - Student Support	\$ 2,468,947
30813	Technology Applications - Business Support	\$ 4,919,308
Total Operating by Cost Center		\$ 7,388,255

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
TECHNOLOGY APPLICATIONS								
Administration	\$ 3,266,823	\$ -	\$ 3,143,635	\$ 3,692	\$ 10,187	\$ -	\$ -	\$ 6,424,337
Fixed Charges	\$ -	\$ 963,918	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 963,918
TOTAL	\$ 3,266,823	\$ 963,918	\$ 3,143,635	\$ 3,692	\$ 10,187	\$ -	\$ -	\$ 7,388,255

Technology Operations

MISSION

To provide network services; enterprise server support; system operations; software and hardware testing; and telecommunications support to students, parents, staff, prospective employees, and law enforcement (federal, state and county) in order to efficiently carry out the IT infrastructure related goals of the Board.

CORE SERVICES

NETWORK SERVICES – Provide network alert and performance monitoring, capacity planning, performance fine tuning and troubleshooting services; support schools and administration buildings with system-wide network, Wide Area Network and Local Area Network (WAN/LAN) connectivity including Internet interconnectivity and local Internet Service Provider (ISP); provide telephone support services; act as the point of contact for all wireless and wired service contracts with Telecommunications carriers in the area; and provide voice, video, and data cabling specifications and design for all school system facilities.

OUTCOMES:

- *Reliable network connectivity in order to decrease downtime / slow performance, thereby enabling customers to access business, student applications, and academic content, as applicable*
- *Decreased software and hardware outages and downtime to ensure that customers are able to successfully use available technologies*
- *Replace aging phone system in schools and provide functioning voice mail and enhanced telephony features (e.g., voice mail to email)*
- *Schools and administrative offices voice and data infrastructure built to standards defined by PGCPS Telecommunications office*

SYSTEM OPERATIONS – Provide bank wire transfer services for payroll, finance, and accounts payable departments; printing service for all checks produced - this includes all paychecks, vouchers and vendor check payments; support for the Testing department's legacy AS/400 systems through tape backup management and job scheduling services; server system backup for all production servers in the school system; offsite tape management of all data center tape backups (includes tape tracking, handling, offsite transportation and storage); data center environmental monitoring and escalation, physical security monitoring and access control; and administer Technology Operations Change Management to track all infrastructure changes.

OUTCOME: *Successfully completed information technology and cross-functional related operations*

STAFFING & EXPENDITURES**Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Technology Operations is 17.00 FTE, an increase of 1.00 FTE over the FY 2015 approved budget. The increase in unrestricted staffing of 1.00 technical resource analyst position will support the Oracle Identity Management (OIM) administration, as well as the Data Warehouse. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY OPERATIONS				
Admin Support Technician	4.00	3.00	3.00	3.00
Clerk	2.00	0.00	0.00	0.00
Director	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
Support Supervisor	1.00	1.00	1.00	1.00
Technical Resource Analyst	9.00	9.00	10.00	10.00
TOTAL	19.00	16.00	17.00	17.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY OPERATIONS				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY OPERATIONS				
Admin Support Technician	4.00	3.00	3.00	3.00
Clerk	2.00	0.00	0.00	0.00
Director	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
Support Supervisor	1.00	1.00	1.00	1.00
Technical Resource Analyst	9.00	9.00	10.00	10.00
TOTAL	19.00	16.00	17.00	17.00

ORGANIZATION OVERVIEW & ANALYSIS**Operating Budget – Expenditures by OBJECT**

The FY 2016 requested operating budget for Technology Operations is \$9.8 million, an increase of \$264,037 over the FY 2015 approved budget. The increase in unrestricted expenditures supports salaries and employee benefits per negotiated agreements and the addition of one position required to support Oracle software and the Data Warehouse. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY OPERATIONS				
Salaries & Wages	\$ 1,442,932	\$ 1,270,303	\$ 1,374,296	\$ 1,472,855
Employee Benefits	\$ 400,104	\$ 370,215	\$ 391,979	\$ 425,240
Contracted Services	\$ 2,557,840	\$ 2,374,570	\$ 2,374,570	\$ 2,374,570
Supplies & Materials	\$ 30,210	\$ 22,940	\$ 29,400	\$ 29,400
Other Operating Expenses	\$ 5,476,548	\$ 5,555,293	\$ 5,555,293	\$ 5,555,293
Capital Outlay	\$ 21,991	\$ 22,002	\$ 22,002	\$ 22,002
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 9,929,625	\$ 9,615,323	\$ 9,747,540	\$ 9,879,360

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY OPERATIONS				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY OPERATIONS				
Salaries & Wages	\$ 1,442,932	\$ 1,270,303	\$ 1,374,296	\$ 1,472,855
Employee Benefits	\$ 400,104	\$ 370,215	\$ 391,979	\$ 425,240
Contracted Services	\$ 2,557,840	\$ 2,374,570	\$ 2,374,570	\$ 2,374,570
Supplies & Materials	\$ 30,210	\$ 22,940	\$ 29,400	\$ 29,400
Other Operating Expenses	\$ 5,476,548	\$ 5,555,293	\$ 5,555,293	\$ 5,555,293
Capital Outlay	\$ 21,991	\$ 22,002	\$ 22,002	\$ 22,002
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 9,929,625	\$ 9,615,323	\$ 9,747,540	\$ 9,879,360

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description		FY 2016 Requested
TECHNOLOGY OPERATIONS			
30810	Technology Systems/Operations	\$	2,528,392
30819	Telephone & Wiring	\$	7,350,968
TOTAL			\$ 9,879,360

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Total
					Operating Expenses	Capital Outlay	Expenditure Recovery	
TECHNOLOGY OPERATIONS								
Administration	\$ 1,472,855	\$ -	\$ 1,542,930	\$ 29,400	\$ 21,366	\$ 22,002	\$ -	\$ 3,088,553
Operation of Plant Services	\$ -	\$ -	\$ 831,640	\$ -	\$ 5,533,927	\$ -	\$ -	\$ 6,365,567
Fixed Charges	\$ -	\$ 425,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425,240
TOTAL	\$ 1,472,855	\$ 425,240	\$ 2,374,570	\$ 29,400	\$ 5,555,293	\$ 22,002	\$ -	\$ 9,879,360

Technology Support Services

MISSION

To manage the Technology Refresh Program and the Asset Management System; prepares the system's technology infrastructure for online PARCC testing; manages the three IT High School programs; and provides tier one and two technical support to all schools, offices, administrators, central office personnel, Chief Executive Officer, and the Board of Education to ensure that all technology equipment is bar-coded, imaged, set up, and placed in the Asset Management System.

CORE SERVICES

TECHNOLOGY REFRESH PROGRAM – Provide computing devices, as well as ensuring that all devices and systems meet the technological needs of the users.

OUTCOMES:

- *Increased productivity of Instructional staff based on use of an assigned computing device that is less than four years old.*
- *All schools have a computing infrastructure in place at each school to support online testing.*
- *Cost savings as a result of reduced support calls related to old or outdated equipment.*

ASSET MANAGEMENT SYSTEM – Ensures all equipment is bar-coded and placed in the system to better manage each school and/or office technology assets.

OUTCOMES:

- *Provision of timely, technical support for school system employees, schools and offices*
- *Employees' understanding of IT support protocols, services, and supported (and non-supported) computing devices*
- *Reduced computing support costs as a result of in-house warranty repairs*

IT HIGH SCHOOL PROGRAM – Provide hands-on training opportunities to students and staff to prepare them for industry recognized IT professional certifications.

OUTCOMES:

- *Increased accountability of equipment purchased with grant funding to support instructional technology; and staff computing devices funded through the Technology Refresh program*
- *Lower replacement costs*
- *Decreased instances of loss/theft*

IT TECHNICAL SUPPORT – Support end user by fixing or replacing their computing device.

OUTCOMES:

- *All students have access to curricula*
- *All instructors have access to lessons, equipment, etc. (could work for IT Tech program or classes)*
- *Students will pass an IT Professional Certification course*
- *All students will experience hands-on training opportunities and be able to repair and build computers*

STAFFING & EXPENDITURES**Operating Budget – Staffing by POSITION**

The 2016 requested operating staffing for Technology Support Services is 87.00 FTE, an increase of 2.00 FTE over the FY 2015 approved budget. The increase in unrestricted staffing of 2.00 admin support technicians will provide additional technical support related to Common Core testing to schools throughout the year. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY SUPPORT SERVICES				
Admin Support Specialist	2.00	2.00	2.00	2.00
Admin Support Technician	75.00	77.00	79.00	79.00
Program Manager	1.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
Technical Resource Analyst	4.00	4.00	4.00	4.00
TOTAL	83.00	85.00	87.00	87.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY SUPPORT SERVICES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY SUPPORT SERVICES				
Admin Support Specialist	2.00	2.00	2.00	2.00
Admin Support Technician	75.00	77.00	79.00	79.00
Program Manager	1.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
Technical Resource Analyst	4.00	4.00	4.00	4.00
TOTAL	83.00	85.00	87.00	87.00

ORGANIZATION OVERVIEW & ANALYSIS**Operating Budget – Expenditures by OBJECT**

The FY 2016 requested operating budget for Technology Support Services is \$7.9 million, an increase of \$590,042 over the FY 2015 approved budget. The increase of \$590,042 in unrestricted expenditures supports salaries and employee benefits per negotiated agreements and two additional positions required to support the technical needs of schools and offices. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY SUPPORT SERVICES				
Salaries & Wages	\$ 5,457,005	\$ 5,867,744	\$ 5,867,744	\$ 6,011,182
Employee Benefits	\$ 1,445,356	\$ 1,256,614	\$ 1,246,614	\$ 1,703,218
Contracted Services	\$ 233,485	\$ 251,232	\$ 251,232	\$ 251,232
Supplies & Materials	\$ 641	\$ 9,200	\$ 9,200	\$ 9,200
Other Operating Expenses	\$ 11,545	\$ 7,912	\$ 7,912	\$ 7,912
Capital Outlay	\$ (166)	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,147,866	\$ 7,392,702	\$ 7,382,702	\$ 7,982,744

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY SUPPORT SERVICES				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY SUPPORT SERVICES				
Salaries & Wages	\$ 5,457,005	\$ 5,867,744	\$ 5,867,744	\$ 6,011,182
Employee Benefits	\$ 1,445,356	\$ 1,256,614	\$ 1,246,614	\$ 1,703,218
Contracted Services	\$ 233,485	\$ 251,232	\$ 251,232	\$ 251,232
Supplies & Materials	\$ 641	\$ 9,200	\$ 9,200	\$ 9,200
Other Operating Expenses	\$ 11,545	\$ 7,912	\$ 7,912	\$ 7,912
Capital Outlay	\$ (166)	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,147,866	\$ 7,392,702	\$ 7,382,702	\$ 7,982,744

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
TECHNOLOGY SUPPORT SERVICES		
30812	Technology Support Services	\$ 7,982,744
TOTAL		\$ 7,982,744

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
TECHNOLOGY SUPPORT SERVICES									
Administration	\$ 789,429	\$ -	\$ 147,870	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ 937,499
Mid-Level Administration	\$ 114	\$ -	\$ 103,362	\$ 7,000	\$ 4,412	\$ -	\$ -	\$ -	\$ 114,888
Operation of Plant Services	\$ 5,221,639	\$ -	\$ -	\$ 2,000	\$ 3,500	\$ -	\$ -	\$ -	\$ 5,227,139
Fixed Charges	\$ -	\$ 1,703,218	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,703,218
TOTAL	\$ 6,011,182	\$ 1,703,218	\$ 251,232	\$ 9,200	\$ 7,912	\$ -	\$ -	\$ -	\$ 7,982,744

Technology Training

MISSION

To provide training to employees servicing a variety of learning modalities to develop or refine necessary technical skills and content knowledge needed to be successful in job performance and delivery of content and provides end-user support.

CORE SERVICES

ADMINISTRATIVE TECHNOLOGY TRAINING –Provide on-going system-wide training and support to more than 10,000 customers on the use of School Max, Oracle, Performance Matters and other systemic technology initiatives.

OUTCOME: *Staff will be able to effectively use available technology tools for business and instructional use*

INSTRUCTIONAL TECHNOLOGY TRAINING AND SUPPORT – Provide on-going system-wide and school-based training and support to more than 10,000 customers including but not limited to Technology Integration Course (TIC) classes, technology Continuing Professional Development (CPD) courses, Sharing Technology with Educators Program (STEP), online courses, technology EXPOS, technology conferences, and other instructional Initiatives.

OUTCOME: *Increased technology infused lessons conducted in collaboration with teachers in schools*

HELP DESK SUPPORT – Monitor the network and computing devices in PGCPS facilities to provide support for information systems; works with engineers to ensure that the network in buildings is functioning and resolve issues resulting from outages in a timely manner; provides support in school system facilities by ensuring hardware is functioning at all times.

OUTCOME: *Decreased end-user downtime and increased utilization of technology resources*

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for Technology Training is 35.50 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY TRAINING				
Admin Support Technician	7.00	7.00	7.00	7.00
Building Supervisor	1.00	1.00	1.00	1.00
Cleaner	0.50	0.50	0.50	0.50
Director	1.00	1.00	1.00	1.00
Financial Assistant	1.00	1.00	1.00	1.00
Instructional Specialist	8.00	8.00	8.00	8.00

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY TRAINING				
Night Cleaner Lead	1.00	1.00	1.00	1.00
Program Manager	1.00	1.00	1.00	1.00
Regional Tech Coordinator	6.00	6.00	6.00	6.00
Secretary	1.00	1.00	1.00	1.00
Support Supervisor	2.00	2.00	2.00	2.00
Technical Resource Analyst	6.00	6.00	6.00	6.00
TOTAL	35.50	35.50	35.50	35.50

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY TRAINING				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY TRAINING				
Admin Support Technician	7.00	7.00	7.00	7.00
Building Supervisor	1.00	1.00	1.00	1.00
Cleaner	0.50	0.50	0.50	0.50
Director	1.00	1.00	1.00	1.00
Financial Assistant	1.00	1.00	1.00	1.00
Instructional Specialist	8.00	8.00	8.00	8.00
Night Cleaner Lead	1.00	1.00	1.00	1.00
Program Manager	1.00	1.00	1.00	1.00
Regional Tech Coordinator	6.00	6.00	6.00	6.00
Secretary	1.00	1.00	1.00	1.00
Support Supervisor	2.00	2.00	2.00	2.00
Technical Resource Analyst	6.00	6.00	6.00	6.00
TOTAL	35.50	35.50	35.50	35.50

ORGANIZATION OVERVIEW & ANALYSIS**Operating Budget – Expenditures by OBJECT**

The FY 2016 requested operating budget for Technology Training is \$5.1 million, an increase of \$580,854 over the FY 2015 approved budget. The increase of \$580,854 in unrestricted expenditures support salaries and employee benefits per negotiated agreements and contracted services for the renewal of the Maryland Education Enterprise Consortium (MEEC) contract. There are no changes in restricted expenditures for FY 2016.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY TRAINING				
Salaries & Wages	\$ 3,121,216	\$ 3,070,301	\$ 3,070,301	\$ 3,322,177
Employee Benefits	\$ 649,882	\$ 729,514	\$ 729,514	\$ 746,290
Contracted Services	\$ 580,508	\$ 586,315	\$ 586,315	\$ 898,517
Supplies & Materials	\$ 4,946	\$ 4,323	\$ 4,323	\$ 4,323
Other Operating Expenses	\$ 9,898	\$ 9,070	\$ 9,070	\$ 9,070
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,366,450	\$ 4,399,523	\$ 4,399,523	\$ 4,980,377

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY TRAINING				
Salaries & Wages	\$ 2,100	\$ 33,713	\$ 33,713	\$ 33,713
Employee Benefits	\$ 173	\$ 3,349	\$ 3,349	\$ 3,349
Contracted Services	\$ -	\$ 40,923	\$ 40,923	\$ 40,923
Supplies & Materials	\$ -	\$ 9,112	\$ 9,112	\$ 9,112
Other Operating Expenses	\$ -	\$ 857	\$ 857	\$ 857
Capital Outlay	\$ -	\$ 109,181	\$ 109,181	\$ 109,181
TOTAL	\$ 2,273	\$ 197,135	\$ 197,135	\$ 197,135

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TECHNOLOGY TRAINING				
Salaries & Wages	\$ 3,123,316	\$ 3,104,014	\$ 3,104,014	\$ 3,355,890
Employee Benefits	\$ 650,055	\$ 732,863	\$ 732,863	\$ 749,639
Contracted Services	\$ 580,508	\$ 627,238	\$ 627,238	\$ 939,440
Supplies & Materials	\$ 4,946	\$ 13,435	\$ 13,435	\$ 13,435
Other Operating Expenses	\$ 9,898	\$ 9,927	\$ 9,927	\$ 9,927
Capital Outlay	\$ -	\$ 109,181	\$ 109,181	\$ 109,181
TOTAL	\$ 4,368,723	\$ 4,596,658	\$ 4,596,658	\$ 5,177,512

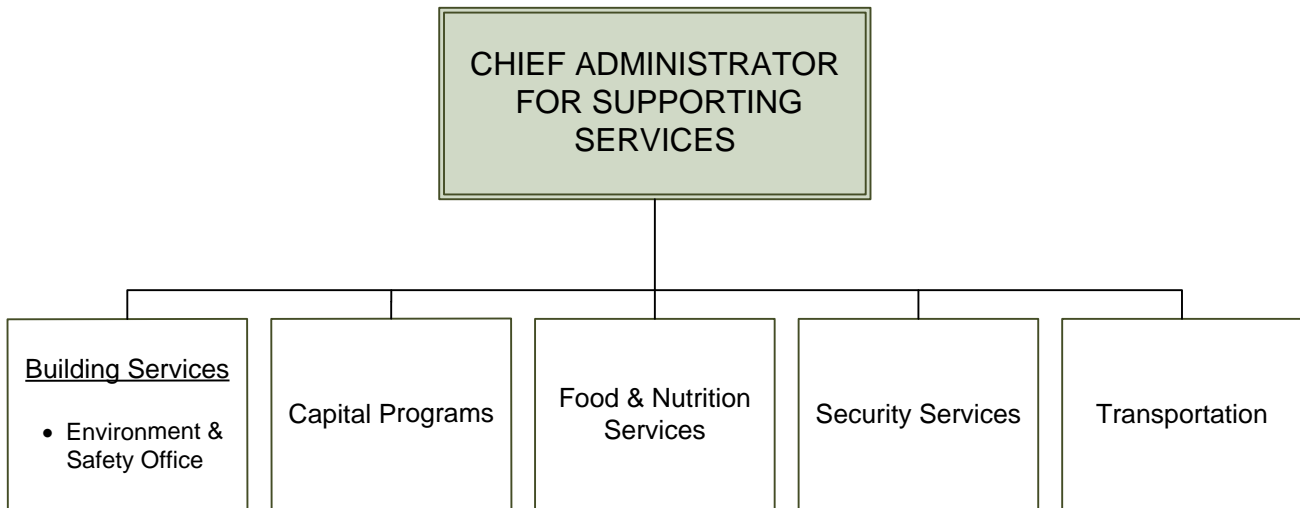
OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description		FY 2016 Requested
TECHNOLOGY TRAINING			
30814	Technology Training	\$	2,683,733
30830	Instructional Technology	\$	2,493,779
TOTAL			\$ 5,177,512

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Total
					Operating Expenses	Capital Outlay	Expenditure Recovery	
TECHNOLOGY TRAINING								
Administration	\$ 1,151,950	\$ -	\$ 34,291	\$ 11,323	\$ 4,070	\$ 83,681	\$ -	\$ 1,285,315
Mid-Level Administration	\$ 1,559,326	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,559,326
Instructional Salaries & Wages	\$ 33,713	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,713
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 2,112	\$ -	\$ -	\$ -	\$ 2,112
Other Instructional Costs	\$ -	\$ -	\$ 905,149	\$ -	\$ 5,857	\$ 25,500	\$ -	\$ 936,506
Operation of Plant Services	\$ 610,901	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 610,901
Fixed Charges	\$ -	\$ 749,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 749,639
TOTAL	\$ 3,355,890	\$ 749,639	\$ 939,440	\$ 13,435	\$ 9,927	\$ 109,181	\$ -	\$ 5,177,512





ORGANIZATION SUMMARY

Organization	FY 2016 Requested FTE	FY 2016 Requested Funding
CHIEF ADMINISTRATOR SUPPORTING SERVICES	2.00	\$ 366,303
Building Services	369.00	\$ 66,559,298
Capital Programs	33.00	\$ 7,475,019
Food Services	946.70	\$ 68,745,760
Security Services	211.00	\$ 11,558,238
Transportation & Central Garage Services	1,631.77	\$ 113,537,754
Total Organization (Operating & Non-Operating)	3,193.47	\$ 268,242,372

Chief Administrator for Supporting Services

MISSION

To support the implementation of the PGCPS Strategic Plan by providing a clean and safe environment, maintaining and improving the condition and availability of this physical plant, safely transport students to and from school each school day, preparing and delivering nutritional meals for students and school staff of Principal George's County Public Schools.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Chief Administrator for Supporting Services is 2.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR SUPPORTING SERVICES				
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Superintendent	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR SUPPORTING SERVICES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR SUPPORTING SERVICES				
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Superintendent	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Chief Administrator for Supporting Services is \$366,303, an increase of \$29,507 over the FY 2015 approved budget. The increase of \$29,507 in unrestricted expenditures for salaries and employee benefits primarily supports negotiated pay increases. There are no restricted expenditures associated with this office for FY 2016.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR SUPPORTING SERVICES				
Salaries & Wages	\$ 289,829	\$ 275,398	\$ 275,398	\$ 294,996
Employee Benefits	\$ 53,733	\$ 58,048	\$ 58,048	\$ 67,957
Contracted Services	\$ 9,128	\$ 250	\$ 250	\$ 250
Supplies & Materials	\$ 371	\$ 2,500	\$ 2,500	\$ 2,500
Other Operating Expenses	\$ 207	\$ 600	\$ 600	\$ 600
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 353,268	\$ 336,796	\$ 336,796	\$ 366,303

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR SUPPORTING SERVICES				
Salaries & Wages	\$ 28,017	\$ -	\$ -	\$ -
Employee Benefits	\$ 8,964	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 36,981	\$ -	\$ -	\$ -

ORGANIZATION OVERVIEW & ANALYSIS

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR SUPPORTING SERVICES				
Salaries & Wages	\$ 317,846	\$ 275,398	\$ 275,398	\$ 294,996
Employee Benefits	\$ 62,697	\$ 58,048	\$ 58,048	\$ 67,957
Contracted Services	\$ 9,128	\$ 250	\$ 250	\$ 250
Supplies & Materials	\$ 371	\$ 2,500	\$ 2,500	\$ 2,500
Other Operating Expenses	\$ 207	\$ 600	\$ 600	\$ 600
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 390,249	\$ 336,796	\$ 336,796	\$ 366,303

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CHIEF ADMINISTRATOR SUPPORTING SERVICES		
32001	Chief Administrator for Supporting Services	\$ 366,303
TOTAL		\$ 366,303

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
CHIEF ADMINISTRATOR SUPPORTING SERVICES								
Administration	\$ 188,212	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 188,212
Operation of Plant Services	\$ 106,784	\$ -	\$ 250	\$ 2,500	\$ 600	\$ -	\$ -	\$ 110,134
Maintenance of Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fixed Charges	\$ -	\$ 67,957	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,957
TOTAL	\$ 294,996	\$ 67,957	\$ 250	\$ 2,500	\$ 600	\$ -	\$ -	\$ 366,303

Building Services

MISSION

To provide custodial services, preventive maintenance, maintenance services and environmental management to PGCPS students, schools, and administrative personnel in order to provide clean, healthy, and safe work environments.

CORE SERVICES

CUSTODIAL SERVICES – Provide daily operation of physical plants, cleaning of physical plants, snow removal, emergency response, training, and position control; and perform inspections to measure effectiveness and to be proactive for safety concerns.

OUTCOME: *Environments (clean, healthy, and safe schools and buildings) that are conducive to learning and providing instruction.*

PREVENTIVE MAINTENANCE – Inspects facilities in order to identify and schedule repairs prior to failure; increase the life of equipment and building components; and to reduce the impact on instructional time.

OUTCOMES:

- *Schools being well-maintained, reducing the number of unscheduled work orders.*
- *Environment (clean, healthy, and safe schools and buildings) that is conducive to learning and providing instruction.*
- *Extended life cycle of equipment.*
- *Equipment inventory is maintained for fast turn-around time.*

MAINTENANCE SERVICES – Emergency response, provide daily repairs and upkeep of existing facilities and equipment in order to meet federal, state, and local requirements for school facilities.

OUTCOMES:

- *Healthy, safe schools and administrative buildings*
- *Increased overall rating of Interagency Committee on School Construction (IAC) scores*
- *Extended life cycle of equipment due to increase in preventative maintenance*
- *Improved cycle time to respond to and complete work orders*
- *Reduction in the number of backlogged work orders*

ENVIRONMENTAL MANAGEMENT – Provide support, mitigation, and remediation measures for asbestos containing materials, drinking water, mold, indoor air quality, and integrated pest management to promote healthy conditions for work and study and to comply with applicable laws and regulations.

OUTCOMES:

- *Safer school environment as determined by reduction in emergency incidents*
- *Reduced reporting (incidents) of hazardous or potentially hazardous conditions*

SECURITY TECHNICAL SERVICES – provide, install, and maintain security alarm access controls and closed-circuit television services to improve safety in schools and facilities.

OUTCOME: *A safe and secure environment that is conducive to learning*

ORGANIZATION OVERVIEW & ANALYSIS**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Building Services is 369.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUILDING SERVICES				
Admin Support Specialist	1.00	1.00	1.00	1.00
Admin Support Technician	4.00	4.00	4.00	4.00
Assistant Building Supervisor	1.00	1.00	1.00	1.00
Auxiliary Building Supervisor	21.00	21.00	21.00	21.00
Building Supervisor	7.00	7.00	7.00	7.00
CADD Operator I	0.00	0.00	0.00	0.00
Cleaner	13.00	13.00	13.00	13.00
Clerk	1.00	1.00	1.00	1.00
Custodial Equipment Mechanical	3.00	3.00	3.00	3.00
Custodial Equipment Operator	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Dispatcher	1.00	1.00	1.00	1.00
Equipment Operator	21.00	21.00	21.00	21.00
Financial Analyst	1.00	1.00	1.00	1.00
Journeyman	159.00	159.00	159.00	159.00
Laborer	3.00	3.00	3.00	3.00
Licensed Journeyman	36.00	36.00	36.00	36.00
Licensed Trades Supervisor	6.00	6.00	6.00	6.00
Maintenance Coordinator	6.00	6.00	6.00	6.00
Maintenance Planner	4.00	4.00	4.00	4.00
Night Cleaner Lead	5.00	5.00	5.00	5.00
Pest Controller	3.00	3.00	3.00	3.00
Secretary	9.00	9.00	9.00	9.00
Special Assistant	1.00	1.00	1.00	1.00
Supply Clerk I	1.00	1.00	1.00	1.00
Support Supervisor	3.00	3.00	3.00	3.00
Technical Resource Analyst	5.00	5.00	5.00	5.00
Trades Helper	31.00	31.00	31.00	31.00
Trades Supervisor	14.00	14.00	14.00	14.00
Truck Driver	7.00	7.00	7.00	7.00
TOTAL	369.00	369.00	369.00	369.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUILDING SERVICES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING EXPENDITURES

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUILDING SERVICES				
Admin Support Specialist	1.00	1.00	1.00	1.00
Admin Support Technician	4.00	4.00	4.00	4.00
Assistant Building Supervisor	1.00	1.00	1.00	1.00
Auxiliary Building Supervisor	21.00	21.00	21.00	21.00
Building Supervisor	7.00	7.00	7.00	7.00
CADD Operator I	0.00	0.00	0.00	0.00
Cleaner	13.00	13.00	13.00	13.00
Clerk	1.00	1.00	1.00	1.00
Custodial Equipment Mechanical	3.00	3.00	3.00	3.00
Custodial Equipment Operator	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Dispatcher	1.00	1.00	1.00	1.00
Equipment Operator	21.00	21.00	21.00	21.00
Financial Analyst	1.00	1.00	1.00	1.00
Journeyman	159.00	159.00	159.00	159.00
Laborer	3.00	3.00	3.00	3.00
Licensed Journeyman	36.00	36.00	36.00	36.00
Licensed Trades Supervisor	6.00	6.00	6.00	6.00
Maintenance Coordinator	6.00	6.00	6.00	6.00
Maintenance Planner	4.00	4.00	4.00	4.00
Night Cleaner Lead	5.00	5.00	5.00	5.00
Pest Controller	3.00	3.00	3.00	3.00
Secretary	9.00	9.00	9.00	9.00
Special Assistant	1.00	1.00	1.00	1.00
Supply Clerk I	1.00	1.00	1.00	1.00
Support Supervisor	3.00	3.00	3.00	3.00
Technical Resource Analyst	5.00	5.00	5.00	5.00
Trades Helper	31.00	31.00	31.00	31.00
Trades Supervisor	14.00	14.00	14.00	14.00
Truck Driver	7.00	7.00	7.00	7.00
TOTAL	369.00	369.00	369.00	369.00

ORGANIZATION OVERVIEW & ANALYSIS**Operating Budget – Expenditures by OBJECT**

The FY 2016 requested operating budget for Building Services is \$65.8 million, a net increase of \$4.2 million over the FY 2015 approved budget. The increase of \$4.2 million in unrestricted expenditures supports salaries and employee benefits per negotiated agreements, contracted services for maintenance and repair of buildings, lease purchase and the realignment of funds for vehicle self-insurance paid through Risk Management, as well as other operating expenses to support projected increases in utilities.

A decrease in restricted expenditures of (\$500) occurred in the objects of Other Operating Expenses and Capital Outlay.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUILDING SERVICES				
Salaries & Wages	\$ 26,296,060	\$ 24,197,481	\$ 24,197,481	\$ 25,279,100
Employee Benefits	\$ 7,708,157	\$ 7,865,865	\$ 7,845,865	\$ 8,181,473
Contracted Services	\$ 17,309,556	\$ 15,635,981	\$ 16,577,526	\$ 17,447,303
Supplies & Materials	\$ 13,280,917	\$ 10,537,560	\$ 10,595,560	\$ 10,596,436
Other Operating Expenses	\$ 2,357,514	\$ 2,847,303	\$ 2,847,303	\$ 3,847,303
Capital Outlay	\$ 307,437	\$ 448,000	\$ 448,000	\$ 452,095
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 67,259,641	\$ 61,532,190	\$ 62,511,735	\$ 65,803,710

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUILDING SERVICES				
Salaries & Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ 300	\$ -	\$ -
Capital Outlay	\$ -	\$ 200	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 10,500	\$ 10,000	\$ 10,000

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUILDING SERVICES				
Salaries & Wages	\$ 26,296,060	\$ 24,197,481	\$ 24,197,481	\$ 25,279,100
Employee Benefits	\$ 7,708,157	\$ 7,865,865	\$ 7,845,865	\$ 8,181,473
Contracted Services	\$ 17,309,556	\$ 15,645,981	\$ 16,587,526	\$ 17,457,303
Supplies & Materials	\$ 13,280,917	\$ 10,537,560	\$ 10,595,560	\$ 10,596,436
Other Operating Expenses	\$ 2,357,514	\$ 2,847,603	\$ 2,847,303	\$ 3,847,303
Capital Outlay	\$ 307,437	\$ 448,200	\$ 448,000	\$ 452,095
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 67,259,641	\$ 61,542,690	\$ 62,521,735	\$ 65,813,710

Non-Operating Budget – Staffing by POSITION

There is no non-operating staffing associated with this office.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUILDING SERVICES				
TOTAL	0.00	0.00	0.00	0.00

Non-Operating Budget – Expenditures by OBJECT

The FY 2016 non-operating requested budget for Building Services is \$745,588, no change from the FY 2015 approved budget.

NON-OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
BUILDING SERVICES				
Salaries & Wages	\$ 3,600	\$ -	\$ -	\$ -
Employee Benefits	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ 745,588	\$ 745,588	\$ 745,588
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,600	\$ 745,588	\$ 745,588	\$ 745,588

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description		FY 2016 Requested
BUILDING SERVICES			
32030	Maintenance	\$	53,320,167
32040	Plant Operations	\$	11,345,974
35245	Safety Office	\$	1,893,157
TOTAL			\$ 66,559,298

OPERATING & NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
BUILDING SERVICES									
<u>Operating</u>									
Administration	\$ 65,981	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,981
Other Instructional Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operation of Plant Services	\$ 4,636,828	\$ -	\$ 9,977,962	\$ 2,133,993	\$ 2,835,912	\$ 52,095	\$ -	\$ -	\$ 19,636,790
Maintenance of Plant	\$ 20,053,365	\$ -	\$ 7,469,341	\$ 8,462,443	\$ 1,011,391	\$ 400,000	\$ -	\$ -	\$ 37,396,540
Fixed Charges	\$ -	\$ 8,181,473	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,181,473
Community Services	\$ 522,926	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 522,926
Capital Outlay	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Operating Budget Subtotal	\$ 25,279,100	\$ 8,181,473	\$ 17,457,303	\$ 10,596,436	\$ 3,847,303	\$ 452,095	\$ -	\$ -	\$ 65,813,710
<u>Non-Operating</u>									
Non-Operating	\$ -	\$ -	\$ 745,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 745,588
Non-Operating Budget Subtotal	\$ -	\$ -	\$ 745,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 745,588
TOTAL	\$ 25,279,100	\$ 8,181,473	\$ 18,202,891	\$ 10,596,436	\$ 3,847,303	\$ 452,095	\$ -	\$ -	\$ 66,559,298

Capital Programs

MISSION

To deliver improved educationally appropriate and correctly sized physical facilities to the Prince George's County Public Schools community in order to provide sustainable, safe and healthy environments conducive to teaching and learning.

CORE SERVICES

CAPITAL PROJECT PLANNING – Annual updates to the Educational Facility Master Plan (EFMP) and Capital Improvement Program (CIP).

OUTCOMES:

- A viable EFMP that aligns with PGCPs Strategic Plan and informs the development of the CIP
- Approved Capital Improvement projects that are ready for Capital Project Management with realistic budget and timelines

CAPITAL PROJECT MANAGEMENT – Development and design of EFMP aligned projects and construction documents; management of construction activities and processes; and fiscal accountability of capital projects, as well as providing document control management.

OUTCOME: Completion of project within budget and schedule

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

There is no operating staffing associated with Capital Programs.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAPITAL PROGRAMS				
TOTAL	0.00	0.00	0.00	0.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAPITAL PROGRAMS				
TOTAL	0.00	0.00	0.00	0.00

ORGANIZATION OVERVIEW & ANALYSIS

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAPITAL PROGRAMS				
TOTAL	0.00	0.00	0.00	0.00

Operating Budget – Expenditures by OBJECT

There are no operating expenditures associated with Capital Programs.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAPITAL PROGRAMS				
TOTAL	\$ -	\$ -	\$ -	-

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAPITAL PROGRAMS				
TOTAL	\$ -	\$ -	\$ -	-

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAPITAL PROGRAMS				
TOTAL	\$ -	\$ -	\$ -	-

Non-Operating Budget – Expenditures by OBJECT

The FY 2016 requested non-operating staffing for Capital Programs is 33.00 FTE, no change from the FY 2015 approved budget.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAPITAL PROGRAMS				
Admin Support Specialist	15.00	15.00	15.00	15.00
Architect	1.00	1.00	1.00	1.00
CADD Operator I	2.00	2.00	2.00	2.00
Director	1.00	1.00	1.00	1.00
Engineer	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Financial Assistant	2.00	2.00	2.00	2.00
Maintenance Coordinator	2.00	2.00	2.00	2.00
Secretary	4.00	4.00	4.00	4.00
Support Officer	1.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
Technical Resource Analyst	2.00	2.00	2.00	2.00
TOTAL	33.00	33.00	33.00	33.00

Non-Operating Budget – Expenditures by OBJECT

The FY 2016 requested non-operating budget for Capital Programs is \$7.4 million, a net increase of \$245,526 over the FY 2015 approved budget. The increase in non-operating expenditures supports salaries and employee benefits per negotiated agreements and benefit rate increases.

NON-OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAPITAL PROGRAMS				
Salaries & Wages	\$ 2,168,182	\$ 2,735,692	\$ 2,735,692	\$ 2,969,010
Employee Benefits	\$ 611,138	\$ 838,250	\$ 838,250	\$ 850,458
Contracted Services	\$ 1,088,373	\$ 3,342,904	\$ 3,342,904	\$ 3,342,904
Supplies & Materials	\$ 33,536	\$ 56,000	\$ 56,000	\$ 56,000
Other Operating Expenses	\$ 26,903	\$ 185,295	\$ 185,295	\$ 185,295
Capital Outlay	\$ 51,854	\$ 71,352	\$ 71,352	\$ 71,352
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,979,987	\$ 7,229,493	\$ 7,229,493	\$ 7,475,019

ORGANIZATION OVERVIEW & ANALYSIS

NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CAPITAL PROGRAMS		
32010	Capital Programs	\$ 7,475,019
TOTAL		\$ 7,475,019

NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
CAPITAL PROGRAMS								
Fixed Charges	\$ -	\$ 850,458	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850,458
Capital Outlay	\$ 2,969,010		\$ 3,342,904	\$ 56,000	\$ 185,295	\$ 71,352	\$ -	\$ 6,624,561
Total	\$ 2,969,010	\$ 850,458	\$ 3,342,904	\$ 56,000	\$ 185,295	\$ 71,352	\$ -	\$ 7,475,019

Food & Nutrition Services

MISSION

To provide Meal Service Management for students, staff, schools, administration, parents and community by providing a variety of high quality nutritious meals at affordable prices and provides relevant nutrition education materials to enhance student's ability to learn.

CORE SERVICES

MEAL SERVICE MANAGEMENT – Prepare and serve quality meals to students and staff cost effectively; determine and assign appropriate meal status for all students; provide wellness, nutrition, and physical activity information to customers and parents; and provide food services for meetings and events.

OUTCOMES:

- *Nutritional needs of students are met*
- *Financial accountability is maintained by ensuring established procedures are followed*
- *Catering services for meetings, trainings and community events are provided*

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

There is no staffing associated with the operating budget for Food & Nutrition Services.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FOOD & NUTRITION SERVICES				
TOTAL	0.00	0.00	0.00	0.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FOOD & NUTRITION SERVICES				
TOTAL	0.00	0.00	0.00	0.00

ORGANIZATION OVERVIEW & ANALYSIS

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FOOD & NUTRITION SERVICES				
TOTAL	0.00	0.00	0.00	0.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested budget for Food & Nutrition Services is \$45,760, a net increase of \$25,479 over the FY 2015 approved budget. There are no unrestricted expenditures associated with this office for FY 2016. The net increase in restricted expenditures of \$25,479 supports salaries and employee benefits, contracted services, supplies and materials, and other operating expenses associated with the Healthful Enhancement of Foods Grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FOOD & NUTRITION SERVICES				
Salaries & Wages	\$ 629	\$ -	\$ -	-
Employee Benefits	\$ 249	\$ -	\$ -	-
Contracted Services	\$ -	\$ -	\$ -	-
Supplies & Materials	\$ -	\$ -	\$ -	-
Other Operating Expenses	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	-
Expenditure Recovery	\$ -	\$ -	\$ -	-
TOTAL	\$ 878	\$ -	\$ -	-

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FOOD & NUTRITION SERVICES				
Salaries & Wages	\$ 5,900	\$ 8,427	\$ 25,737	25,737
Employee Benefits	\$ 533	\$ 838	\$ 2,474	2,557
Contracted Services	\$ -	\$ 613	\$ 1,769	1,769
Supplies & Materials	\$ 2,739	\$ 9,381	\$ 15,425	15,425
Other Operating Expenses	\$ -	\$ 1,022	\$ 272	272
Capital Outlay	\$ -	\$ -	\$ -	-
Expenditure Recovery	\$ -	\$ -	\$ -	-
TOTAL	\$ 9,172	\$ 20,281	\$ 45,677	45,760

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FOOD & NUTRITION SERVICES				
Salaries & Wages	\$ 6,529	\$ 8,427	\$ 25,737	\$ 25,737
Employee Benefits	\$ 782	\$ 838	\$ 2,474	\$ 2,557
Contracted Services	\$ -	\$ 613	\$ 1,769	\$ 1,769
Supplies & Materials	\$ 2,739	\$ 9,381	\$ 15,425	\$ 15,425
Other Operating Expenses	\$ -	\$ 1,022	\$ 272	\$ 272
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 10,050	\$ 20,281	\$ 45,677	\$ 45,760

Non-Operating Budget – Staffing by POSITION

The FY 2016 requested non-operating staffing for Food & Nutrition Services is 946.70 FTE, a net decrease of (1.00) FTE under the FY 2015 approved budget. The net decrease in non-operating staffing reflects the reduction of (1.00) vacant admin support specialist and (1.00) vacant admin support technician offset by the addition of 1.00 clerk position.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FOOD & NUTRITION SERVICES				
Admin Support Specialist	5.00	5.00	4.00	4.00
Admin Support Technician	5.00	5.00	4.00	4.00
Clerk	5.00	5.00	6.00	6.00
Clerk I	4.00	4.00	4.00	4.00
Clerk III	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Financial Assistant	1.00	1.00	1.00	1.00
Food Services Assistant	701.99	701.99	701.99	701.99
Food Services Field Specialist	4.00	4.00	4.00	4.00
Food Services Manager	63.81	63.81	63.81	63.81
Food Service Satellite Leader	147.90	147.90	147.90	147.90
Secretary	1.00	1.00	1.00	1.00
Support Supervisor	7.00	7.00	7.00	7.00
TOTAL	947.70	947.70	946.70	946.70

ORGANIZATION OVERVIEW & ANALYSIS**Non-Operating Budget – Expenditures by OBJECT**

The FY 2016 requested non-operating budget for Food & Nutrition Services is \$71.8 million, a net increase of \$7.5 million over the FY 2015 approved budget. The increase in non-operating expenditures for supplies and materials supports increased costs of food supplies associated with the program.

NON-OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
Food and Nutrition Services				
Salaries & Wages	\$ 22,491,512	\$ 22,701,612	\$ 22,734,642	\$ 22,348,786
Employee Benefits	\$ 9,739,741	\$ 10,395,357	\$ 10,395,357	\$ 10,037,337
Contracted Services	\$ 2,389,070	\$ 5,517,370	\$ 5,517,370	\$ 5,135,370
Supplies & Materials	\$ 33,877,231	\$ 24,794,349	\$ 24,751,090	\$ 33,659,305
Other Operating Expenses	\$ 185,643	\$ 179,473	\$ 189,702	\$ 152,702
Capital Outlay	\$ 526,205	\$ 641,500	\$ 641,500	\$ 466,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 69,209,402	\$ 64,229,661	\$ 64,229,661	\$ 71,800,000

OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
FOOD & NUTRITION SERVICES		
32020	Food and Nutrition Services	\$ 71,845,760
TOTAL		\$ 71,845,760

Food and Nutrition Services appropriations included above are also included on the following Organizational pages:

Organization	FY 2016 Requested
Area Associate Superintendent	\$ 220,383
Food & Nutrition Services	\$ 45,620,219
School-Based Resources	\$ 26,005,158
TOTAL	\$ 71,845,760

OPERATING & NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
FOOD & NUTRITION SERVICES								
<u>Operating</u>								
Administration	\$ -	\$ -	\$ 1,769	\$ -	\$ -	\$ -	\$ -	\$ 1,769
Instructional Salaries & Wages	\$ 25,737	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,737
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 15,425	\$ -	\$ -	\$ -	\$ 15,425
Other Instructional Costs	\$ -	\$ -	\$ -	\$ -	\$ 272	\$ -	\$ -	\$ 272
Fixed Charges	\$ -	\$ 2,557	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,557
Operating Budget Subtotal	\$ 25,737	\$ 2,557	\$ 1,769	\$ 15,425	\$ 272	\$ -	\$ -	\$ 45,760
<u>Non-Operating</u>								
Fixed Charges	\$ -	\$ 10,037,337	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,037,337
Food Services	\$ 22,348,786	\$ -	\$ 5,135,370	\$ 33,659,305	\$ 152,702	\$ 466,500	\$ -	\$ 61,762,663
Non-Operating Budget Subtotal	\$ 22,348,786	\$ 10,037,337	\$ 5,135,370	\$ 33,659,305	\$ 152,702	\$ 466,500	\$ -	\$ 71,800,000
TOTAL	\$ 22,374,523	\$ 10,039,894	\$ 5,137,139	\$ 33,674,730	\$ 152,974	\$ 466,500	\$ -	\$ 71,845,760

Security Services

MISSION

To provide school security operations, criminal history checks and special investigations for students, school staff and school communities in order to impact student achievement by supplying a safe and secure environment conducive to learning through enforcement, counseling, electronic surveillance and conducting criminal background checks on all employees working with our students.

CORE SERVICES

SCHOOL SECURITY OPERATIONS – Provide a visible security presence and conduct security patrols at all Prince George’s County public schools.

OUTCOMES:

- *A safe and secure environment conducive to learning for staff and students*
- *Reduced violence and disorder in the school*

CRIMINAL HISTORY CHECKS – Provide criminal background checks and fingerprint services for potential employees and volunteers.

OUTCOMES:

- *Minimize the possibility for engagement of students or staff with persons with criminal backgrounds*
- *Background checks conducted in a timely fashion*

SPECIAL INVESTIGATIONS – Conduct timely and thorough special investigations.

OUTCOME: *Timely and thorough investigations of reported incidents*

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for Security Services is 211.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECURITY SERVICES				
Admin Support Specialist	1.00	1.00	1.00	1.00
Assistant Supervisor	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Dispatcher	2.00	2.00	2.00	2.00
Secretary	3.00	3.00	3.00	3.00
Security Assistant	136.00	136.00	136.00	136.00

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECURITY SERVICES				
Security Investigator	64.00	64.00	64.00	64.00
Support Supervisor	3.00	3.00	3.00	3.00
TOTAL	211.00	211.00	211.00	211.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECURITY SERVICES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECURITY SERVICES				
Admin Support Specialist	1.00	1.00	1.00	1.00
Assistant Supervisor	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Dispatcher	2.00	2.00	2.00	2.00
Secretary	3.00	3.00	3.00	3.00
Security Assistant	136.00	136.00	136.00	136.00
Security Investigator	64.00	64.00	64.00	64.00
Support Supervisor	3.00	3.00	3.00	3.00
TOTAL	211.00	211.00	211.00	211.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Security Services is \$11.5 million, a decrease of (\$21,567) under the FY 2015 approved budget. The net decrease of (\$21,567) in unrestricted expenditures reflects a reduction in salaries related to staff turnover offset by an increase in benefits associated with employee plan selection. There are no restricted expenditures associated with this office.

ORGANIZATION OVERVIEW & ANALYSIS

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
Security Services				
Salaries & Wages	\$ 8,188,355	\$ 8,541,433	\$ 8,541,433	\$ 8,466,330
Employee Benefits	\$ 2,562,330	\$ 2,691,270	\$ 2,686,270	\$ 2,744,806
Contracted Services	\$ 1,642,133	\$ 111,422	\$ 111,422	\$ 111,422
Supplies & Materials	\$ 178,076	\$ 178,500	\$ 178,500	\$ 178,500
Other Operating Expenses	\$ 22,372	\$ 40,180	\$ 40,180	\$ 40,180
Capital Outlay	\$ 188,278	\$ 17,000	\$ 17,000	\$ 17,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 12,781,544	\$ 11,579,805	\$ 11,574,805	\$ 11,558,238

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECURITY SERVICES				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECURITY SERVICES				
Salaries & Wages	\$ 8,188,355	\$ 8,541,433	\$ 8,541,433	\$ 8,466,330
Employee Benefits	\$ 2,562,330	\$ 2,691,270	\$ 2,686,270	\$ 2,744,806
Contracted Services	\$ 1,642,133	\$ 111,422	\$ 111,422	\$ 111,422
Supplies & Materials	\$ 178,076	\$ 178,500	\$ 178,500	\$ 178,500
Other Operating Expenses	\$ 22,372	\$ 40,180	\$ 40,180	\$ 40,180
Capital Outlay	\$ 188,278	\$ 17,000	\$ 17,000	\$ 17,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 12,781,544	\$ 11,579,805	\$ 11,574,805	\$ 11,558,238

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
SECURITY SERVICES		
30701	Security Services	\$ 11,558,238
TOTAL		\$ 11,558,238

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
SECURITY SERVICES									
Operation of Plant Services	\$ 8,466,330	\$ -	\$ 111,422	\$ 178,500	\$ 40,180	\$ 17,000	\$ -	\$ -	\$ 8,813,432
Fixed Charges	\$ -	\$ 2,744,806	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,744,806
TOTAL	\$ 8,466,330	\$ 2,744,806	\$ 111,422	\$ 178,500	\$ 40,180	\$ 17,000	\$ -	\$ -	\$ 11,558,238

Transportation & Central Garage Services

MISSION

To provide safe, reliable, and efficient transportation to all students and manages central garage services in order to ensure that students are safely delivered to their learning environment.

CORE SERVICES

SAFE AND EFFICIENT STUDENT DELIVERY – Provide transportation for eligible students including special education and nonpublic students to and from school on a daily basis. Services are also provided for field trips, athletic events, and the Homeless Program.

OUTCOME: *Safe and on time delivery for all students as a result of well-trained staff and reliable, consistent transportation services*

FLEET MAINTENANCE – Checking/inspecting vehicles; training employees on customer service and operations; purchasing vehicles; providing fuel for all vehicles, maintaining fleet; responding to emergency road calls and accidents; and maintaining non-school bus and personnel vehicles.

OUTCOME: *Cost effective, safe, and reliable, transportation fleet*

STAFFING & EXPENDITURES

Operating Budget - Staffing by POSITION

The FY 2016 requested operating staffing for Transportation and Central Garage is 1,468.77 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TRANSPORTATION & CENTRAL GARAGE				
Admin Support Specialist	3.00	3.00	3.00	3.00
Admin Support Technician	8.00	8.00	8.00	8.00
Assistant Foreman	13.00	13.00	13.00	13.00
Auxiliary Bus Driver	21.00	21.00	21.00	21.00
Bus Driver	1,075.80	1,075.80	1,075.80	1,075.80
Bus Driver Foreman	12.00	12.00	12.00	12.00
Bus Driver Trainer	13.00	13.00	13.00	13.00
Clerk	4.00	3.00	3.00	3.00
Director	1.00	1.00	1.00	1.00
Dispatcher	2.00	2.00	2.00	2.00
Secretary	4.00	5.00	5.00	5.00
Support Supervisor	8.00	8.00	8.00	8.00

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TRANSPORTATION & CENTRAL GARAGE				
Technical Resource Analyst	1.00	1.00	1.00	1.00
Transportation Attendant	302.97	302.97	302.97	302.97
TOTAL	1,468.77	1,468.77	1,468.77	1,468.77

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TRANSPORTATION & CENTRAL GARAGE				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TRANSPORTATION & CENTRAL GARAGE				
Admin Support Specialist	3.00	3.00	3.00	3.00
Admin Support Technician	8.00	8.00	8.00	8.00
Assistant Foreman	13.00	13.00	13.00	13.00
Auxiliary Bus Driver	21.00	21.00	21.00	21.00
Bus Driver	1,075.80	1,075.80	1,075.80	1,075.80
Bus Driver Foreman	12.00	12.00	12.00	12.00
Bus Driver Trainer	13.00	13.00	13.00	13.00
Clerk	4.00	3.00	3.00	3.00
Director	1.00	1.00	1.00	1.00
Dispatcher	2.00	2.00	2.00	2.00
Secretary	4.00	5.00	5.00	5.00
Support Supervisor	8.00	8.00	8.00	8.00
Technical Resource Analyst	1.00	1.00	1.00	1.00
Transportation Attendant	302.97	302.97	302.97	302.97
TOTAL	1,468.77	1,468.77	1,468.77	1,468.77

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Transportation and Central Garage is \$110.3 million, an increase of \$1.3 million over the FY 2015 approved budget. The net increase of \$1.3 million in unrestricted expenditures supports additional funding for contracted services for lease purchase, as well as maintenance and repair of vehicles. There are no restricted expenditures associated with this office.

ORGANIZATION OVERVIEW & ANALYSIS

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TRANSPORTATION & CENTRAL GARAGE				
Salaries & Wages	\$ 57,053,335	\$ 54,271,307	\$ 54,271,307	\$ 54,199,479
Employee Benefits	\$ 23,075,824	\$ 19,898,800	\$ 19,883,800	\$ 19,678,401
Contracted Services	\$ 29,463,564	\$ 32,807,485	\$ 32,159,626	\$ 34,468,887
Supplies & Materials	\$ 97,789	\$ 38,212	\$ 38,212	\$ 38,212
Other Operating Expenses	\$ 584,304	\$ 1,092,881	\$ 1,092,881	\$ 1,092,881
Capital Outlay	\$ 796,097	\$ 886,500	\$ 886,500	\$ 886,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 111,070,913	\$ 108,995,185	\$ 108,332,326	\$ 110,364,360

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TRANSPORTATION & CENTRAL GARAGE				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TRANSPORTATION & CENTRAL GARAGE				
Salaries & Wages	\$ 57,053,335	\$ 54,271,307	\$ 54,271,307	\$ 54,199,479
Employee Benefits	\$ 23,075,824	\$ 19,898,800	\$ 19,883,800	\$ 19,678,401
Contracted Services	\$ 29,463,564	\$ 32,807,485	\$ 32,159,626	\$ 34,468,887
Supplies & Materials	\$ 97,789	\$ 38,212	\$ 38,212	\$ 38,212
Other Operating Expenses	\$ 584,304	\$ 1,092,881	\$ 1,092,881	\$ 1,092,881
Capital Outlay	\$ 796,097	\$ 886,500	\$ 886,500	\$ 886,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 111,070,913	\$ 108,995,185	\$ 108,332,326	\$ 110,364,360

Non-Operating Budget - Staffing by POSITION

The FY 2016 requested non-operating staffing for Transportation and Central Garage is 163.00 FTE, no change from the FY 2015 approved budget.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TRANSPORTATION & CENTRAL GARAGE				
Assistant Supervisor	1.00	1.00	1.00	1.00
Auto Parts Manager	3.00	3.00	3.00	3.00
Auto Service Attendant	19.00	19.00	19.00	19.00
Automotive Upholsterer	2.00	2.00	2.00	2.00
Licensed Automotive Journeyman	86.00	86.00	86.00	86.00
Licensed Foreman Supervisor	3.00	3.00	3.00	3.00
Licensed Trades Supervisor	4.00	4.00	4.00	4.00
Secretary	4.00	4.00	4.00	4.00
Service Writer	1.00	1.00	1.00	1.00
Supply Clerk	5.00	5.00	5.00	5.00
Support Supervisor	1.00	1.00	1.00	1.00
Tire Specialist	6.00	6.00	6.00	6.00
Trades Helper	27.00	27.00	27.00	27.00
Warranty Parts Manager	1.00	1.00	1.00	1.00
TOTAL	163.00	163.00	163.00	163.00

Non-Operating Budget - Expenditures by OBJECT

The FY 2016 requested non-operating budget for Transportation and Central Garage is \$3.1 million, a net increase of \$2.8 million over the FY 2015 approved budget. The increase in non-operating expenditures reflects a cost savings in Expenditure Recovery due to a projected decrease in salary lapse for this department which is captured on the Non-Departmental page in the Appendix of this document, as well as increased expenditures projected for board owned vehicles.

NON-OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TRANSPORTATION & CENTRAL GARAGE				
Salaries & Wages	\$ 9,217,594	\$ 10,358,385	\$ 10,358,385	\$ 10,709,966
Employee Benefits	\$ 3,006,853	\$ 3,474,909	\$ 3,474,909	\$ 3,452,394
Contracted Services	\$ 613,184	\$ 1,613,629	\$ 1,534,631	\$ 1,935,556
Supplies & Materials	\$ 15,801,597	\$ 14,148,781	\$ 14,148,781	\$ 14,664,617
Other Operating Expenses	\$ 51,358	\$ 14,650	\$ 14,650	\$ 14,650
Capital Outlay	\$ 41,227	\$ 66,815	\$ 66,815	\$ 66,815
Expenditure Recovery	\$ (28,794,230)	\$ (29,338,266)	\$ (29,259,268)	\$ (27,670,604)
TOTAL	\$ (62,417)	\$ 338,903	\$ 338,903	\$ 3,173,394

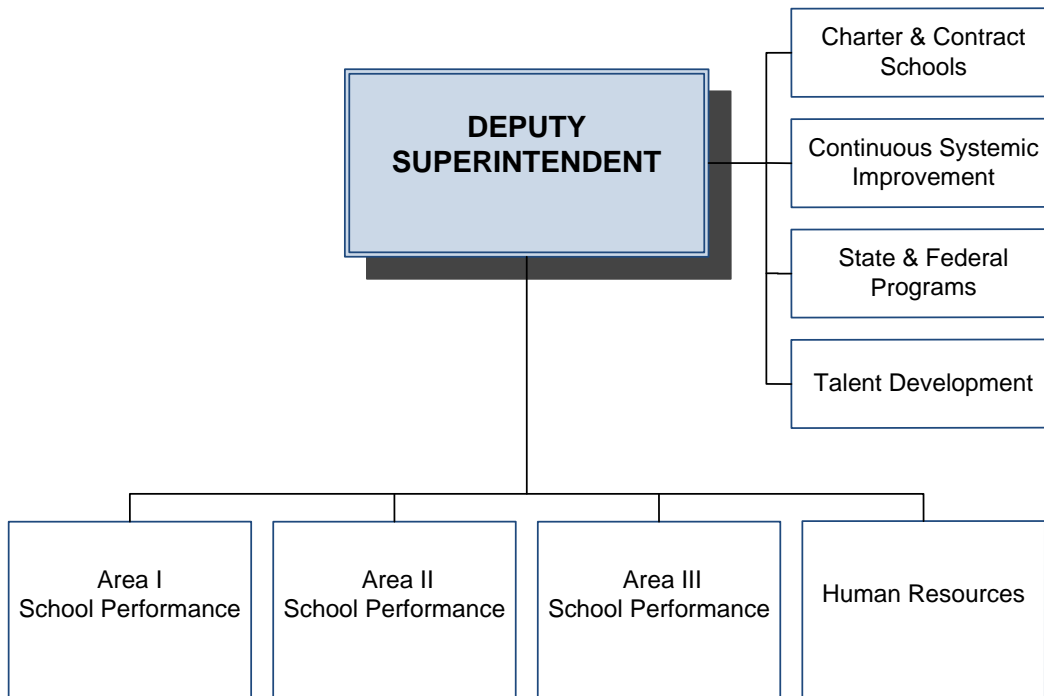
ORGANIZATION OVERVIEW & ANALYSIS

OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
TRANSPORTATION & CENTRAL GARAGE		
32101	Transportation and Central Garage Services	\$ 4,452,095
32110	Bus Lot Operations	\$ 104,605,765
32120	Central Garage Services	\$ 32,150,498
32120	Central Garage Services - Recovery	\$ (27,670,604)
TOTAL		\$ 113,537,754

OPERATING & NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
TRANSPORTATION & CENTRAL GARAGE									
<u>Operating</u>									
Student Transportation Services	\$ 54,199,479	\$ -	\$ 34,468,887	\$ 38,212	\$ 915,881	\$ 886,500	\$ -	\$ -	\$ 90,508,959
Operation of Plant Services	\$ -	\$ -	\$ -	\$ -	\$ 177,000	\$ -	\$ -	\$ -	\$ 177,000
Fixed Charges	\$ -	\$ 19,678,401	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,678,401
Operating Budget Subtotal	\$ 54,199,479	\$ 19,678,401	\$ 34,468,887	\$ 38,212	\$ 1,092,881	\$ 886,500	\$ -	\$ -	\$ 110,364,360
<u>Non-Operating</u>									
Fixed Charges	\$ -	\$ 3,452,394	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,452,394
Central Garage	\$ 10,709,966	\$ -	\$ 1,935,556	\$ 14,664,617	\$ 14,650	\$ 66,815	\$ (27,670,604)	\$ -	\$ (279,000)
Non-Operating Budget Subtotal	\$ 10,709,966	\$ 3,452,394	\$ 1,935,556	\$ 14,664,617	\$ 14,650	\$ 66,815	\$ (27,670,604)	\$ -	\$ 3,173,394
TOTAL	\$ 64,909,445	\$ 23,130,795	\$ 36,404,443	\$ 14,702,829	\$ 1,107,531	\$ 953,315	\$ (27,670,604)	\$ -	\$ 113,537,754



ORGANIZATION SUMMARY

Organization	FY 2016 Requested FTE	FY 2016 Requested Funding
Deputy Superintendent	6.00	\$ 1,196,146
Office of Continuous Systemic Improvement	12.00	\$ 1,784,697
State & Federal Programs	26.00	\$ 17,076,905
Talent Development	54.50	\$ 10,833,363
School-Based Resources	13,616.19	\$ 1,285,347,357
Total Organization (Operating & Non-Operating)	13,714.69	\$ 1,316,238,468

Deputy Superintendent

MISSION

To support the Chief Executive Officer and County in providing highly effective and efficient leadership/administration to the public schools, central office and community in accordance with Board of Education policies, the public school laws of Maryland and related federal and state laws and mandates.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Deputy Superintendent is 6.00 FTE, no change from the FY 2015 approved budget. Although there was no change to total FTE, the Ombudsman Office, consisting of 2.00 FTE, was realigned to the Chief of Staff's Office. Additional changes in positions include the addition of 1.00 executive director offset by the reduction of (1.00) administrative support specialist. There is no restricted staffing associated with this office.

Operating Budget – Expenditures by Object

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT				
Deputy Superintendent	1.00	1.00	1.00	1.00
Admin Support Specialist	0.00	1.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	1.00
Admin Secretary	1.00	1.00	1.00	1.00
Executive Director	0.00	0.00	1.00	1.00
Secretary	0.00	1.00	1.00	1.00
Technical Resource Analyst	0.00	1.00	1.00	1.00
TOTAL	2.00	6.00	6.00	6.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Staffing	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT				
Deputy Superintendent	1.00	1.00	1.00	1.00
Admin Support Specialist	0.00	1.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	1.00
Admin Secretary	1.00	1.00	1.00	1.00
Executive Director	0.00	0.00	1.00	1.00
Secretary	0.00	1.00	1.00	1.00
Technical Resource Analyst	0.00	1.00	1.00	1.00
TOTAL	2.00	6.00	6.00	6.00

Non-Operating Budget - Expenditures by OBJECT

The FY 2016 requested operating budget for the Deputy Superintendent is \$1.1 million, an increase of \$160,445 over the FY 2015 approved budget. The net increase of \$129,195 in unrestricted expenditures includes adjustments to salaries and employee benefits to support two new positions.

The increase of \$31,250 in restricted expenditures reflects funding associated with the Race To The Top Grant and supports the Charter and Contract Schools Office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT				
Salaries & Wages	\$ 618,274	\$ 625,167	\$ 685,226	\$ 713,880
Employee Benefits	\$ 117,273	\$ 133,660	\$ 165,700	\$ 157,854
Contracted Services	\$ 91	\$ 6,013	\$ 41,663	\$ 41,663
Supplies & Materials	\$ 8,931	\$ 15,105	\$ 11,105	\$ 11,105
Other Operating Expenses	\$ 79,644	\$ 252,542	\$ 240,394	\$ 240,394
Capital Outlay	\$ -	\$ 3,214	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 824,213	\$ 1,035,701	\$ 1,144,088	\$ 1,164,896

ORGANIZATION OVERVIEW & ANALYSIS**RESTRICTED EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT				
Salaries & Wages	\$ -	\$ -	\$ -	-
Employee Benefits	\$ -	\$ -	\$ -	-
Contracted Services	\$ -	\$ -	10,530	10,530
Supplies & Materials	\$ -	\$ -	1,120	1,120
Other Operating Expenses	\$ -	\$ -	15,700	15,700
Capital Outlay	\$ -	\$ -	3,900	3,900
Expenditure Recovery	\$ -	\$ -	-	-
TOTAL	\$ -	\$ -	31,250	31,250

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT				
Salaries & Wages	\$ 618,274	\$ 625,167	\$ 685,226	713,880
Employee Benefits	\$ 117,273	\$ 133,660	\$ 165,700	157,854
Contracted Services	\$ 91	\$ 6,013	\$ 52,193	52,193
Supplies & Materials	\$ 8,931	\$ 15,105	\$ 12,225	12,225
Other Operating Expenses	\$ 79,644	\$ 252,542	\$ 256,094	256,094
Capital Outlay	\$ -	\$ 3,214	\$ 3,900	3,900
Expenditure Recovery	\$ -	\$ -	\$ -	-
TOTAL	\$ 824,213	\$ 1,035,701	\$ 1,175,338	1,196,146

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
DEPUTY SUPERINTENDENT		
30001	Deputy Superintendent	\$ 969,959
30901	Charter & Contract Schools	\$ 226,187
TOTAL		\$ 1,196,146

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
DEPUTY SUPERINTENDENT								
Administration	\$ 622,961	\$ -	\$ 41,663	\$ 11,105	\$ 240,394	\$ -	\$ -	\$ 916,123
Mid-Level Administration	\$ 90,919	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ 91,319
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 720	\$ -	\$ -	\$ -	\$ 720
Other Instructional Cost	\$ -	\$ -	\$ 10,530	\$ -	\$ 15,700	\$ 3,900	\$ -	\$ 30,130
Fixed Charges	\$ -	\$ 157,854	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 157,854
TOTAL	\$ 713,880	\$ 157,854	\$ 52,193	\$ 12,225	\$ 256,094	\$ 3,900	\$ -	\$ 1,196,146

Continuous Systemic Improvement

MISSION

To support educators in using collaborative data inquiry to be the driver of systemic improvement of the instructional core utilizing the Data Wise Improvement Process. Our improvement process is designed to improve the instructional core by examining the practice of central office, departments, teachers, and personnel.

CORE SERVICES

CENTRAL OFFICE PROFESSIONAL DEVELOPMENT – Provide professional development to central offices differentiated to their specific needs.

OUTCOME: Offices will use the Data Wise Improvement Process to align their core work to impact outstanding academic achievement for all students.

SCHOOL-BASED PROFESSIONAL DEVELOPMENT – Provide systemic professional development to principals, assistant principals, and other school leaders.

OUTCOME: School-based leaders will be able to lead their schools in becoming Data Wise. School-based personnel will be able to leverage their learning with their peers at other schools to create synergy and share best practices through the use of shared vocabulary.

ON-SITE SUPPORT TO SCHOOLS AND LEADERSHIP TEAMS – Schools (e.g., select FAB 25 and Priority Schools) will receive targeted support from the Office of Continuous Systemic Improvement to foster a strong, collaborative culture

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Continuous Systemic Improvement is 12.00 FTE, 3.00 FTE over the FY 2015 approved budget. The increase in unrestricted staffing includes 2.00 instructional specialists and 1.00 secretary position to support the office. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Staffing	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CONTINUOUS SYSTEMIC IMPROVEMENT				
Executive Director	0.00	1.00	1.00	1.00
Instructional Specialist	0.00	8.00	10.00	10.00
Secretary	0.00	0.00	1.00	1.00
TOTAL	0.00	9.00	12.00	12.00

ORGANIZATION OVERVIEW & ANALYSIS

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CONTINUOUS SYSTEMIC IMPROVEMENT				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CONTINUOUS SYSTEMIC IMPROVEMENT				
Executive Director	0.00	1.00	1.00	1.00
Instructional Specialist	0.00	8.00	10.00	10.00
Secretary	0.00	0.00	1.00	1.00
TOTAL	0.00	9.00	12.00	12.00

Operating Budget - Expenditures by OBJECT

The FY 2016 requested operating budget for Continuous Systemic Improvement is \$1.7 million, a net increase of \$260,467 over the FY 2015 approved budget. The increase of \$564,777 in the unrestricted expenditures primarily supports salaries and employee benefits for three additional positions and negotiated pay increases.

The decrease of (\$304,310) in restricted expenditures is primarily associated with the expiration of the Race To The Top grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CONTINUOUS SYSTEMIC IMPROVEMENT				
Salaries & Wages	\$ -	\$ 985,798	\$ 1,054,167	\$ 1,432,501
Employee Benefits	\$ -	\$ 181,522	\$ 197,217	\$ 299,596
Contracted Services	\$ -	\$ 6,500	\$ 6,500	\$ 6,500
Supplies & Materials	\$ -	\$ 33,500	\$ 30,000	\$ 30,000
Other Operating Expenses	\$ -	\$ 6,000	\$ 9,500	\$ 9,500
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,213,320	\$ 1,297,384	\$ 1,778,097

ORGANIZATIONAL OVERVIEW & ANALYSIS

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CONTINUOUS SYSTEMIC IMPROVEMENT				
Salaries & Wages	\$ -	\$ 32,638	\$ -	\$ -
Employee Benefits	\$ -	\$ 3,238	\$ -	\$ -
Contracted Services	\$ -	\$ 268,080	\$ 6,600	\$ 6,600
Supplies & Materials	\$ -	\$ 890	\$ -	\$ -
Other Operating Expenses	\$ -	\$ 6,064	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 310,910	\$ 6,600	\$ 6,600

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CONTINUOUS SYSTEMIC IMPROVEMENT				
Salaries & Wages	\$ -	\$ 1,018,436	\$ 1,054,167	\$ 1,432,501
Employee Benefits	\$ -	\$ 184,760	\$ 197,217	\$ 299,596
Contracted Services	\$ -	\$ 274,580	\$ 13,100	\$ 13,100
Supplies & Materials	\$ -	\$ 34,390	\$ 30,000	\$ 30,000
Other Operating Expenses	\$ -	\$ 12,064	\$ 9,500	\$ 9,500
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,524,230	\$ 1,303,984	\$ 1,784,697

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CONTINUOUS SYSTEMIC IMPROVEMENT		
46201	Office of Continuous Systemic Improvement	\$ 1,784,697
TOTAL		\$ 1,784,697

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Total
					Operating Expenses	Capital Outlay	Expenditure Recovery	
Continuous Systemic Improvement								
Administration	\$ 352,998	\$ -	\$ 5,000	\$ 23,000	\$ 9,500	\$ -	\$ -	\$ 390,498
Mid-Level Administration	\$ 1,075,503	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,077,003
Instructional Salaries & Wages	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000
Other Instructional Costs	\$ -	\$ -	\$ 6,600	\$ -	\$ -	\$ -	\$ -	\$ 6,600
Fixed Charges	\$ -	\$ 299,596	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 299,596
TOTAL	\$ 1,432,501	\$ 299,596	\$ 13,100	\$ 30,000	\$ 9,500	\$ -	\$ -	\$ 1,784,697

State & Federal Programs

MISSION

To provide enhanced resources, guidance and technical assistance in meeting program and academic requirements for Title I schools and Priority schools under Maryland's new Accountability System.

CORE SERVICES

STRUCTURED SCHOOL-WIDE DATA ANALYSIS – Develop, train, and maintain a Google site resource for the updating and revising of the school strategic plan. The school improvement planning process, resources, guidelines and school improvement plan templates are available to all schools via the School Improvement Google Site; develop and provide effective structures for Cohort I and Cohort II to implement the Data Wise Improvement Process (DWIP), build teacher and administration capacity, examining classroom instruction, and a knowledge base to apply and respond to data garnered through work within Race To The Top funded school improvement initiative.

OUTCOMES:

- *Targeted instruction and improved student achievement as a result of thorough analysis and application of data*
- *Coordinated, collaborative school improvement process that results in schools meeting established guidelines*

EFFECTIVE SCHOOL, FAMILY, AND COMMUNITY PARTNERSHIPS – ensure families, educators and community can work together to improve the success of students which will translate into increasing the academic quality of the school. Office of School Improvement - through systemic initiatives of Comer School Development Program (SDP) implementation in partnership with Yale University Child Study Center Comer SDP and the initiative for Building Effective Instructional Teams will create, facilitate and deliver targeted research-based professional development differentiated by school need(s).

OUTCOMES:

- *Strengthened parent/community stakeholder roles in student achievement, as evidenced by participation by a majority of Title I parents and/or guardians in a formal parent/teacher organization*
- *Strengthened stakeholder roles in increased student achievement, evidenced by support of schools' efforts to build a school community utilizing the Comer SDP which addresses building an inclusive learning community, developing the whole child, making effective curricular/ instructional choices, making all decisions in the best interest of the students, and practicing collaboration, no-fault, and consensus for Title I and Non-Title I schools*

STAFFING & EXPENDITURES**Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for State & Federal Programs is 26.00 FTE, a net decrease of (11.00) FTE under the FY 2015 approved budget. There is no change in unrestricted staffing for FY 2016. The decrease in restricted staffing reflects the realignment of 12.00 grant funded positions, (3.00) assistant principals, (2.00) program liaisons and (7.00) resource teachers from the Title I Office to unrestricted School-based Resources offset by the addition of 1.00 instructional program coordinator realigned from the closed Priority Schools Office to provide continued Priority School support.

UNRESTRICTED STAFFING

Staffing	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STATE & FEDERAL PROGRAMS				
Director	1.00	1.00	1.00	1.00
Instructional Specialist	3.00	0.00	0.00	0.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	5.00	2.00	2.00	2.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STATE & FEDERAL PROGRAMS				
Admin Support Technician	2.00	2.00	2.00	2.00
Assistant Principal	3.00	3.00	0.00	0.00
Clerk	1.00	1.00	1.00	1.00
Coordinating Supervisor	1.00	1.00	1.00	1.00
Financial Administrator	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Financial Assistant	2.00	2.00	2.00	2.00
Instr Program Coordinator	1.00	1.00	2.00	2.00
Instructional Specialist	12.00	12.00	12.00	12.00
Instructional Supervisor	1.00	1.00	1.00	1.00
Program Liaison	2.00	2.00	0.00	0.00
Resource Teacher	7.00	7.00	0.00	0.00
Secretary	2.00	1.00	1.00	1.00
TOTAL	36.00	35.00	24.00	24.00

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING STAFFING**

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STATE & FEDERAL PROGRAMS				
Admin Support Technician	2.00	2.00	2.00	2.00
Assistant Principal	3.00	3.00	0.00	0.00
Clerk	1.00	1.00	1.00	1.00
Coordinating Supervisor	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Financial Administrator	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Financial Assistant	2.00	2.00	2.00	2.00
Instr Program Coordinator	1.00	1.00	2.00	2.00
Instructional Specialist	15.00	12.00	12.00	12.00
Instructional Supervisor	1.00	1.00	1.00	1.00
Program Liaison	2.00	2.00	0.00	0.00
Resource Teacher	7.00	7.00	0.00	0.00
Secretary	3.00	2.00	2.00	2.00
TOTAL	41.00	37.00	26.00	26.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for State & Federal Programs is \$17.0 million, a net increase of \$6.0 million over the FY 2015 approved budget. The net decrease of (\$627,806) in unrestricted expenditures reflects a reduction in contracted services for the North Bay Environmental program offset by the increase in salaries and employee benefits to support one additional position, as well as negotiated agreement pay increases.

The net increase of \$6.6 million in restricted expenditures reflects Title I, Part A grant funding and prior year carryover.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STATE & FEDERAL PROGRAMS				
Salaries & Wages	\$ 471,422	\$ 236,245	\$ 236,245	\$ 334,586
Employee Benefits	\$ 53,675	\$ 36,932	\$ 36,932	\$ 60,785
Contracted Services	\$ 585,570	\$ 758,500	\$ 8,500	\$ 8,500
Supplies & Materials	\$ 57,243	\$ 21,500	\$ 21,500	\$ 21,500
Other Operating Expenses	\$ 12,016	\$ 11,000	\$ 11,000	\$ 11,000
Capital Outlay	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,179,926	\$ 1,069,177	\$ 319,177	\$ 441,371

ORGANIZATIONAL OVERVIEW & ANALYSIS

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STATE & FEDERAL PROGRAMS				
Salaries & Wages	\$ 7,611,807	\$ 5,319,935	\$ 6,100,079	\$ 4,866,882
Employee Benefits	\$ 1,405,744	\$ 1,396,755	\$ 1,636,808	\$ 1,092,440
Contracted Services	\$ 2,411,692	\$ 2,838,509	\$ 2,852,948	\$ 2,695,561
Supplies & Materials	\$ 518,486	\$ 194,731	\$ 838,154	\$ 838,154
Other Operating Expenses	\$ 171,969	\$ 200,329	\$ 143,258	\$ 136,484
Capital Outlay	\$ 1,436,915	\$ 21,445	\$ 7,006,013	\$ 7,006,013
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 13,556,613	\$ 9,971,704	\$ 18,577,260	\$ 16,635,534

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STATE & FEDERAL PROGRAMS				
Salaries & Wages	\$ 8,083,229	\$ 5,556,180	\$ 6,336,324	\$ 5,201,468
Employee Benefits	\$ 1,459,419	\$ 1,433,687	\$ 1,673,740	\$ 1,153,225
Contracted Services	\$ 2,997,262	\$ 3,597,009	\$ 2,861,448	\$ 2,704,061
Supplies & Materials	\$ 575,729	\$ 216,231	\$ 859,654	\$ 859,654
Other Operating Expenses	\$ 183,985	\$ 211,329	\$ 154,258	\$ 147,484
Capital Outlay	\$ 1,436,915	\$ 26,445	\$ 7,011,013	\$ 7,011,013
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 14,736,539	\$ 11,040,881	\$ 18,896,437	\$ 17,076,905

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
STATE & FEDERAL PROGRAMS		
42205	State & Federal Programs	\$ 945,028
42210	Title I Office	\$ 16,131,877
TOTAL		\$ 17,076,905

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
STATE & FEDERAL PROGRAMS								
Administration	\$ 330,586	\$ -	\$ 1,095,113	\$ 21,500	\$ 11,000	\$ 5,000	\$ -	\$ 1,463,199
Mid-Level Administration	\$ 2,176,302	\$ -	\$ 11,650	\$ 17,650	\$ 59,000	\$ 10,000	\$ -	\$ 2,274,602
Instructional Salaries & Wages	\$ 2,682,580	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,682,580
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 820,504	\$ -	\$ -	\$ -	\$ 820,504
Other Instructional Costs	\$ -	\$ -	\$ 1,360,490	\$ -	\$ 77,484	\$ 6,996,013	\$ -	\$ 8,433,987
Student Personnel Services	\$ 12,000	\$ -	\$ 21,888	\$ -	\$ -	\$ -	\$ -	\$ 33,888
Student Transportation Services	\$ -	\$ -	\$ 214,920	\$ -	\$ -	\$ -	\$ -	\$ 214,920
Fixed Charges	\$ -	\$ 1,153,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,153,225
TOTAL	\$ 5,201,468	\$ 1,153,225	\$ 2,704,061	\$ 859,654	\$ 147,484	\$ 7,011,013	\$ -	\$ 17,076,905

Talent Development

MISSION

To provide meaningful, high quality learning opportunities that address school or individual employee needs in a variety of contexts and formats. Ensure that training and development opportunities are specific and prescribed based upon performance appraisal results and student achievement data, where applicable.

CORE SERVICES

- Utilize data to identify specific professional learning needs.
- Provide varied development opportunities linked to leadership standards and identified development needs.
- Leverage technology and related innovations to facilitate access to professional development opportunities.
- Serve as a clearinghouse for proposed professional learning opportunities.

OUTCOMES:

- *Employees participate in a cohesive and comprehensive delivery model for system-wide professional learning that supports workforce development, educator effectiveness and student achievement.*
- *A systemic, aligned effort that enables Prince George's County Public Schools to meet the Strategic Plan goals and reflects a new structure organized around the concepts of Reciprocal Accountability, Effort-based Achievement, and the Framework for Teaching.*

STAFFING & EXPENDITURES

Operating Budget - Staffing by POSITION

The FY 2016 requested operating staffing for Talent Development is 54.50 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TALENT DEVELOPMENT				
Admin Support Technician	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Executive Director	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Instr Program Coordinator	1.00	1.00	1.00	1.00
Instructional Specialist	2.00	2.00	2.00	2.00
Instructional Supervisor	2.00	2.00	2.00	2.00
Mentor Teacher	7.50	26.50	26.50	26.50
Principal	3.00	3.00	3.00	3.00
Program Specialist	1.00	2.00	2.00	2.00
Resource Teacher	1.00	0.00	0.00	0.00
Secretary	2.00	2.00	2.00	2.00

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TALENT DEVELOPMENT				
Technical Resource Analyst	1.00	1.00	1.00	1.00
TOTAL	24.50	43.50	43.50	43.50

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TALENT DEVELOPMENT				
Instructional Specialist	3.00	3.00	3.00	3.00
Mentor Teacher	7.00	7.00	7.00	7.00
Principal	1.00	1.00	1.00	1.00
Technical Resource Analyst	2.00	0.00	0.00	0.00
TOTAL	13.00	11.00	11.00	11.00

TOTAL OPERATING STAFFING

Staffing	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TALENT DEVELOPMENT				
Admin Support Technician	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Executive Director	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Instr Program Coordinator	1.00	1.00	1.00	1.00
Instructional Specialist	5.00	5.00	5.00	5.00
Instructional Supervisor	2.00	2.00	2.00	2.00
Mentor Teacher	14.50	33.50	33.50	33.50
Principal	4.00	4.00	4.00	4.00
Program Specialist	1.00	2.00	2.00	2.00
Resource Teacher	1.00	0.00	0.00	0.00
Secretary	2.00	2.00	2.00	2.00
Technical Resource Analyst	3.00	1.00	1.00	1.00
TOTAL	37.50	54.50	54.50	54.50

Operating Budget - Expenditures by OBJECT

The FY 2016 requested operating budget for Talent Development is \$10.8 million, a net increase of \$2.0 million over the FY 2015 approved budget. The increase of \$533,725 in unrestricted expenditures for salaries and employee benefits supports negotiated pay increases. The increase of \$2.0 million in restricted expenditures is carryover of the Wallace grant funds.

ORGANIZATION OVERVIEW & ANALYSIS**UNRESTRICTED EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TALENT DEVELOPMENT				
Salaries & Wages	\$ 3,133,740	\$ 5,225,662	\$ 5,295,662	\$ 5,656,164
Employee Benefits	\$ 472,626	\$ 982,652	\$ 972,652	\$ 1,085,875
Contracted Services	\$ 210,275	\$ 636,380	\$ 636,380	\$ 636,380
Supplies & Materials	\$ 283,464	\$ 388,073	\$ 388,073	\$ 388,073
Other Operating Expenses	\$ 180,584	\$ 165,585	\$ 165,585	\$ 165,585
Capital Outlay	\$ 25,467	\$ 24,997	\$ 24,997	\$ 24,997
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,306,156	\$ 7,423,349	\$ 7,483,349	\$ 7,957,074

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
Talent Development				
Salaries & Wages	\$ 831,315	\$ 1,044,996	\$ 1,645,906	\$ 1,342,131
Employee Benefits	\$ 266,188	\$ 352,227	\$ 630,957	\$ 440,025
Contracted Services	\$ 2,728	\$ 3,390	\$ 792,572	\$ 792,572
Supplies & Materials	\$ -	\$ 2,385	\$ 22,581	\$ 22,581
Other Operating Expenses	\$ -	\$ 2,000	\$ 278,980	\$ 278,980
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,100,231	\$ 1,404,998	\$ 3,370,996	\$ 2,876,289

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TALENT DEVELOPMENT				
Salaries & Wages	\$ 3,965,055	\$ 6,270,658	\$ 6,941,568	\$ 6,998,295
Employee Benefits	\$ 738,814	\$ 1,334,879	\$ 1,603,609	\$ 1,525,900
Contracted Services	\$ 213,003	\$ 639,770	\$ 1,428,952	\$ 1,428,952
Supplies & Materials	\$ 283,464	\$ 390,458	\$ 410,654	\$ 410,654
Other Operating Expenses	\$ 180,584	\$ 167,585	\$ 444,565	\$ 444,565
Capital Outlay	\$ 25,467	\$ 24,997	\$ 24,997	\$ 24,997
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,406,387	\$ 8,828,347	\$ 10,854,345	\$ 10,833,363

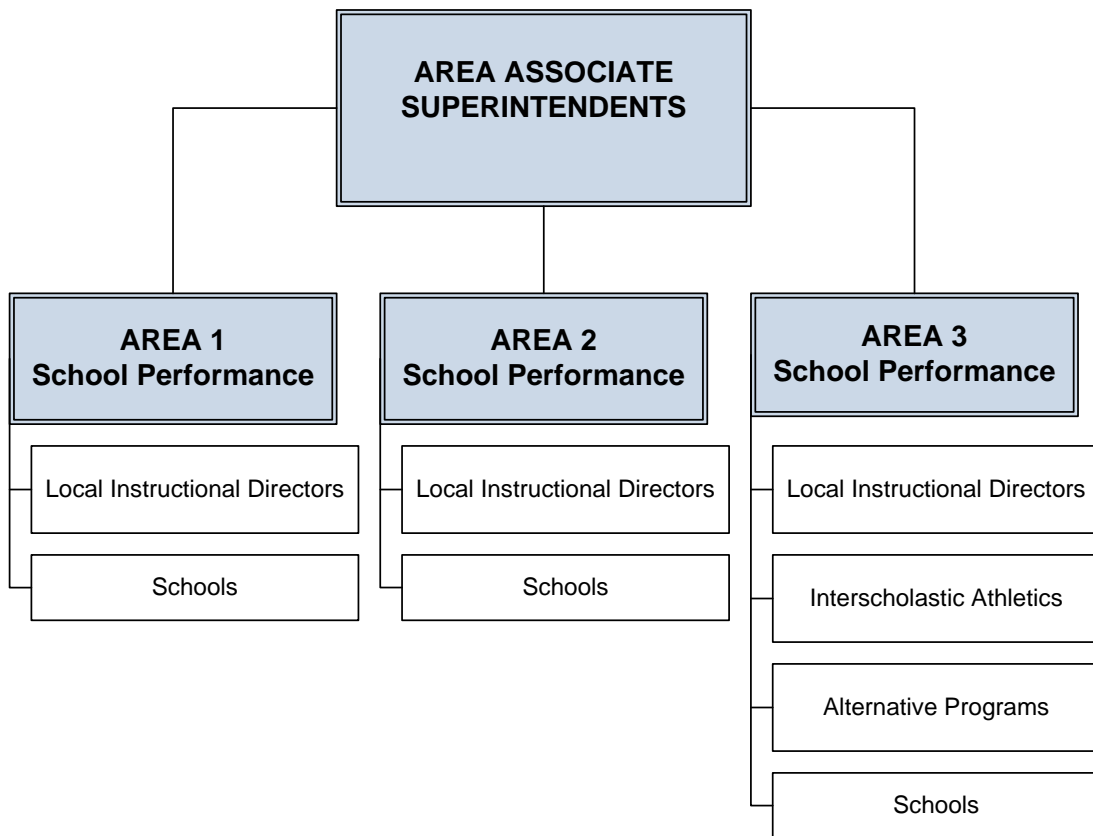
OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
TALENT DEVELOPMENT		
31120	Talent Development	\$ 10,833,363
TOTAL		\$ 10,833,363

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
TALENT DEVELOPMENT									
Administration	\$ 1,698,834	\$ -	\$ 481,012	\$ 257,678	\$ 165,585	\$ 24,997	\$ -	\$ -	\$ 2,628,106
Mid-Level Administration	\$ 894,310	\$ -	\$ 755,128	\$ 66,095	\$ 276,980	\$ -	\$ -	\$ -	\$ 1,992,513
Instructional Salaries & Wages	\$ 4,405,151	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,405,151
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 86,881	\$ -	\$ -	\$ -	\$ -	\$ 86,881
Other Instructional Cost	\$ -	\$ -	\$ 192,812	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 194,812
Fixed Charges	\$ -	\$ 1,525,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,525,900
TOTAL	\$ 6,998,295	\$ 1,525,900	\$ 1,428,952	\$ 410,654	\$ 444,565	\$ 24,997	\$ -	\$ -	\$ 10,833,363





ORGANIZATION SUMMARY

Organization	FY 2016 Requested FTE		FY 2016 Requested Funding
Area Associate Superintendents	199.50	\$	28,417,179
Interscholastic Athletics	3.00	\$	5,736,627
Total Organization (Operating & Non-Operating)	202.50	\$	34,153,806

Area Associate Superintendents

MISSION

To supervise and support schools, seeks to increase workforce capacity and manages academic performance in order to increase student achievement.

CORE SERVICE

MANAGING SCHOOL PERFORMANCE – Manage schools around their effective use of data to: a) drive increased student achievement and improve overall school performance; b) strengthen relationships with parents and community stakeholders, and c) improve school operations.

OUTCOME: Increased student achievement

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Area Associate Superintendents is 199.50 FTE, a net decrease of (1.00) FTE under the FY 2015 approved budget. The net decrease in unrestricted staffing includes the reduction of (1.00) admin support specialist, (1.00) administrative assistant, (1.00) in-school suspension monitor, (1.00) instructional program coordinator, (3.00) instructional specialists, and (1.00) secondary classroom teacher offset by the addition of 1.00 administrative secretary, 1.00 assistant principal, 1.00 guidance counselor, 2.00 principals, and 1.00 secretary to support the Area offices and alternative programs.

The increase in restricted staffing of 1.00 in-school suspension monitor is supported by the Transforming Neighborhood Initiative grant.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
AREA ASSOCIATE SUPERINTENDENTS				
Administrative Support Specialist	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	0.00	0.00
Administrative Secretary	3.00	2.00	3.00	3.00
Assistant Principal	1.00	1.00	2.00	2.00
Associate Superintendent	3.00	3.00	3.00	3.00
Building Supervisor	4.00	4.00	4.00	4.00
Childcare Assistant	0.00	2.00	2.00	2.00
Cleaner	3.00	3.00	3.00	3.00
Director	14.00	15.00	15.00	15.00
Guidance Counselor	10.00	10.00	11.00	11.00

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
AREA ASSOCIATE SUPERINTENDENTS				
In School Suspension Monitor	4.00	4.00	3.00	3.00
Instructional Program Coordinator	2.00	2.00	1.00	1.00
Instructional Specialist	8.00	9.00	6.00	6.00
Media Specialist	3.00	3.00	3.00	3.00
Night Cleaner	4.00	4.00	4.00	4.00
Officer	0.00	1.00	1.00	1.00
Other Classroom Teacher	2.00	2.00	2.00	2.00
Outreach Teacher	1.00	1.00	1.00	1.00
Paraprofessional Educator	1.00	1.00	1.00	1.00
Principal	7.00	7.00	9.00	9.00
Program Liaison	0.00	1.00	1.00	1.00
Program Specialist	5.00	5.00	5.00	5.00
Resource Teacher	5.00	6.00	6.00	6.00
Secondary Classroom Teacher	80.00	82.00	81.00	81.00
Secretary	20.00	21.50	22.50	22.50
Social Service Worker	1.00	1.00	1.00	1.00
Testing Coordinator	4.00	4.00	4.00	4.00
Wing Coordinator	1.00	1.00	1.00	1.00
TOTAL	188.00	197.50	195.50	195.50

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
AREA ASSOCIATE SUPERINTENDENTS				
In School Suspension Monitor	0.00	0.00	1.00	1.00
Paraprofessional Educator	3.00	3.00	3.00	3.00
TOTAL	3.00	3.00	4.00	4.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
AREA ASSOCIATE SUPERINTENDENTS				
Administrative Support Specialist	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	0.00	0.00
Administrative Secretary	3.00	2.00	3.00	3.00
Assistant Principal	1.00	1.00	2.00	2.00
Associate Superintendent	3.00	3.00	3.00	3.00
Building Supervisor	4.00	4.00	4.00	4.00
Childcare Assistant	0.00	2.00	2.00	2.00
Cleaner	3.00	3.00	3.00	3.00

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING STAFFING**

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
AREA ASSOCIATE SUPERINTENDENTS				
Director	14.00	15.00	15.00	15.00
Guidance Counselor	10.00	10.00	11.00	11.00
In School Suspension Monitor	4.00	4.00	4.00	4.00
Instructional Program Coordinator	2.00	2.00	1.00	1.00
Instructional Specialist	8.00	9.00	6.00	6.00
Media Specialist	3.00	3.00	3.00	3.00
Night Cleaner	4.00	4.00	4.00	4.00
Officer	0.00	1.00	1.00	1.00
Other Classroom Teacher	2.00	2.00	2.00	2.00
Outreach Teacher	1.00	1.00	1.00	1.00
Paraprofessional Educator	4.00	4.00	4.00	4.00
Principal	7.00	7.00	9.00	9.00
Program Liaison	0.00	1.00	1.00	1.00
Program Specialist	5.00	5.00	5.00	5.00
Resource Teacher	5.00	6.00	6.00	6.00
Secondary Classroom Teacher	80.00	82.00	81.00	81.00
Secretary	20.00	21.50	22.50	22.50
Social Service Worker	1.00	1.00	1.00	1.00
Testing Coordinator	4.00	4.00	4.00	4.00
Wing Coordinator	1.00	1.00	1.00	1.00
TOTAL	189.00	200.50	199.50	199.50

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Area Associated Superintendent's is \$28.1 million, a decrease of (\$2.1) million under the FY 2015 approved budget. The net increase of \$284,215 in unrestricted expenditures is primarily for salaries are due to negotiated pay increases.

The decrease of (\$2.4) million in restricted expenditures is primarily due to the expiration of the Race to the Top grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
AREA ASSOCIATE SUPERINTENDENTS				
Salaries & Wages	\$ 15,638,208	\$ 16,927,760	\$ 17,007,760	\$ 17,444,046
Employee Benefits	\$ 3,193,733	\$ 3,881,179	\$ 3,888,097	\$ 3,815,179
Contracted Services	\$ 3,265,221	\$ 4,644,058	\$ 4,681,530	\$ 4,511,530
Supplies & Materials	\$ 925,159	\$ 985,160	\$ 985,160	\$ 990,784
Other Operating Expenses	\$ 612,703	\$ 775,071	\$ 768,571	\$ 770,971
Capital Outlay	\$ 505,322	\$ 247,539	\$ 216,567	\$ 212,472
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 24,140,346	\$ 27,460,767	\$ 27,547,685	\$ 27,744,982

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
AREA ASSOCIATE SUPERINTENDENTS				
Salaries & Wages	\$ 526,761	\$ 819,926	\$ 150,453	\$ 108,460
Employee Benefits	\$ 90,990	\$ 125,345	\$ 61,630	\$ 55,855
Contracted Services	\$ 1,033,310	\$ 1,662,022	\$ 619,165	\$ 285,228
Supplies & Materials	\$ 63,403	\$ 69,281	\$ 2,821	\$ 2,271
Other Operating Expenses	\$ 171,338	\$ 91,658	\$ 55,703	\$ -
Capital Outlay	\$ 177,137	\$ 90,023	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,062,939	\$ 2,858,255	\$ 889,772	\$ 451,814

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
AREA ASSOCIATE SUPERINTENDENTS				
Salaries & Wages	\$ 16,164,969	\$ 17,747,686	\$ 17,158,213	\$ 17,552,506
Employee Benefits	\$ 3,284,723	\$ 4,006,524	\$ 3,949,727	\$ 3,871,034
Contracted Services	\$ 4,298,531	\$ 6,306,080	\$ 5,300,695	\$ 4,796,758
Supplies & Materials	\$ 988,562	\$ 1,054,441	\$ 987,981	\$ 993,055
Other Operating Expenses	\$ 784,041	\$ 866,729	\$ 824,274	\$ 770,971
Capital Outlay	\$ 682,459	\$ 337,562	\$ 216,567	\$ 212,472
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 26,203,285	\$ 30,319,022	\$ 28,437,457	\$ 28,196,796

ORGANIZATION OVERVIEW & ANALYSIS

Non-Operating Budget – Expenditures by Object:

There is no non-operating staffing associated with the Area Offices.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
Area III				
TOTAL	0.00	0.00	0.00	0.00

Non-Operating Budget – Expenditures by Object:

The FY 2016 requested non-operating budget for the Area Associate Superintendent's is \$220,383, an increase of \$4,477 over the FY 2015 approved budget.

NON-OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
AREA ASSOCIATE SUPERINTENDENTS				
Salaries & Wages	\$ 95,814	\$ 154,698	\$ 80,688	\$ 152,832
Employee Benefits	\$ 17,402	\$ 61,208	\$ 16,569	\$ 67,551
Contracted Services	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	\$ 64,622	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 177,838	\$ 215,906	\$ 97,257	\$ 220,383

OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
AREA ASSOCIATE SUPERINTENDENTS		
48010	Turnaround Schools	\$ 595,138
48011	Area I School Performance Office	\$ 1,906,984
48012	Area II School Performance Office	\$ 1,865,336
48610	Area III School Performance Office	\$ 5,373,968
00303	Croom High School	\$ 2,627,670
00705	Tall Oaks High School	\$ 2,342,156
01350	Academy of Health Sciences at Prince Georges Community College	\$ 4,729,614
42441	Annapolis Road Academy	\$ 2,498,653
42440	Green Valley Academy	\$ 2,966,995
42430	Alternative Programs	\$ 671,481
42431	Community-Based Classroom	\$ 927,098
42432	Evening High School-Northwestern	\$ 1,912,086
TOTAL		\$ 28,417,179

OPERATING & NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other		Expenditure Recovery	Total
					Operating Expenses	Capital Outlay		
AREA ASSOCIATE SUPERINTENDENTS								
<u>Operating</u>								
Administration	\$ 1,598,927	\$ -	\$ 174,214	\$ 226,658	\$ 223,774	\$ 30,700	\$ -	\$ 2,254,273
Mid-Level Administration	\$ 5,535,396	\$ -	\$ 517,641	\$ 107,051	\$ 110,507	\$ 4,000	\$ -	\$ 6,274,595
Instructional Salaries & Wages	\$ 8,735,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,735,298
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 608,328	\$ -	\$ -	\$ -	\$ 608,328
Other Instructional Costs	\$ -	\$ -	\$ 3,194,308	\$ -	\$ 36,690	\$ 177,772	\$ -	\$ 3,408,770
Special Education	\$ 645,063	\$ -	\$ -	\$ 29,156	\$ -	\$ -	\$ -	\$ 674,219
Student Personnel Services	\$ 509,433	\$ -	\$ 312,734	\$ 3,762	\$ -	\$ -	\$ -	\$ 825,929
Student Health Services	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ -	\$ -	\$ 1,200
Student Transportation Services	\$ -	\$ -	\$ 597,861	\$ -	\$ -	\$ -	\$ -	\$ 597,861
Operation of Plant Services	\$ 503,389	\$ -	\$ -	\$ 16,900	\$ 400,000	\$ -	\$ -	\$ 920,289
Fixed Charges	\$ -	\$ 3,871,034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,871,034
Community Services	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Operating Budget Subtotal	\$ 17,552,506	\$ 3,871,034	\$ 4,796,758	\$ 993,055	\$ 770,971	\$ 212,472	\$ -	\$ 28,196,796
<u>Non-Operating</u>								
Fixed Charges	\$ -	\$ 67,551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,551
Food Service	\$ 152,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152,832
Non-Operating Budget Subtotal	\$ 152,832	\$ 67,551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,383
TOTAL	\$ 17,705,338	\$ 3,938,585	\$ 4,796,758	\$ 993,055	\$ 770,971	\$ 212,472	\$ -	\$ 28,417,179

Interscholastic Athletics

MISSION

To provide high school students the opportunity to enrich their educational experience through athletic participation. Students will learn the value of good sportsmanship, athletic skill development, and other skills for life.

CORE SERVICES

ATHLETIC PARTICIPATION AND ACADEMIC SUCCESS – Provide equal opportunities to all high school students to participate in interscholastic athletics with an emphasis on academic success, sportsmanship, and skill development.

OUTCOMES:

- *Increased athletic participation as a result of equal opportunities for students to participate in sports*
- *High academic standards for student athletes*
- *Good sportsmanship for student athletes and staff*

ATHLETIC PERSONNEL MANAGEMENT AND GOVERNANCE – Manage and provide training, resources, and guidelines to school-based athletic personnel to ensure compliance with state and local rules and regulations.

OUTCOMES:

- *Reduced/eliminated incidents of athletic eligibility violations*
- *Athletic Director and Head Coach compliance with local and state athletic rules and regulations*

ATHLETIC EVENT MANAGEMENT – Manage and monitor the coordination of all athletic events to ensure that they are run safely and efficiently.

OUTCOMES:

- *Safe and supportive environment at athletic events for all who attend*
- *Athletic events that begin on time and are appropriately staffed*

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for Interscholastic Athletics is 3.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
INTERSCHOLASTIC ATHLETICS				
Director	1.00	1.00	1.00	1.00
Instructional Supervisor	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	3.00	3.00	3.00	3.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
INTERSHCOLASTIC ATHLETICS				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
INTERSCHOLASTIC ATHLETICS				
Director	1.00	1.00	1.00	1.00
Instructional Supervisor	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	3.00	3.00	3.00	3.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Interscholastic Athletics is \$5.7 million, an increase of \$22,521 over the FY 2015 approved budget. The increase in unrestricted expenditures for salaries and employee benefits reflect negotiated pay increases.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
INTERSCHOLASTIC ATHLETICS				
Salaries & Wages	\$ 638,328	\$ 3,526,352	\$ 3,526,352	\$ 3,548,582
Employee Benefits	\$ 123,723	\$ 377,841	\$ 372,841	\$ 378,132
Contracted Services	\$ 698,014	\$ 723,118	\$ 723,118	\$ 723,118
Supplies & Materials	\$ 469,686	\$ 459,659	\$ 459,659	\$ 459,659
Other Operating Expenses	\$ 627,863	\$ 627,136	\$ 627,136	\$ 627,136
Capital Outlay	\$ 1,620,496	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,178,110	\$ 5,714,106	\$ 5,709,106	\$ 5,736,627

ORGANIZATION OVERVIEW & ANALYSIS**RESTRICTED EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
INTERSCHOLASTIC ATHLETICS				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

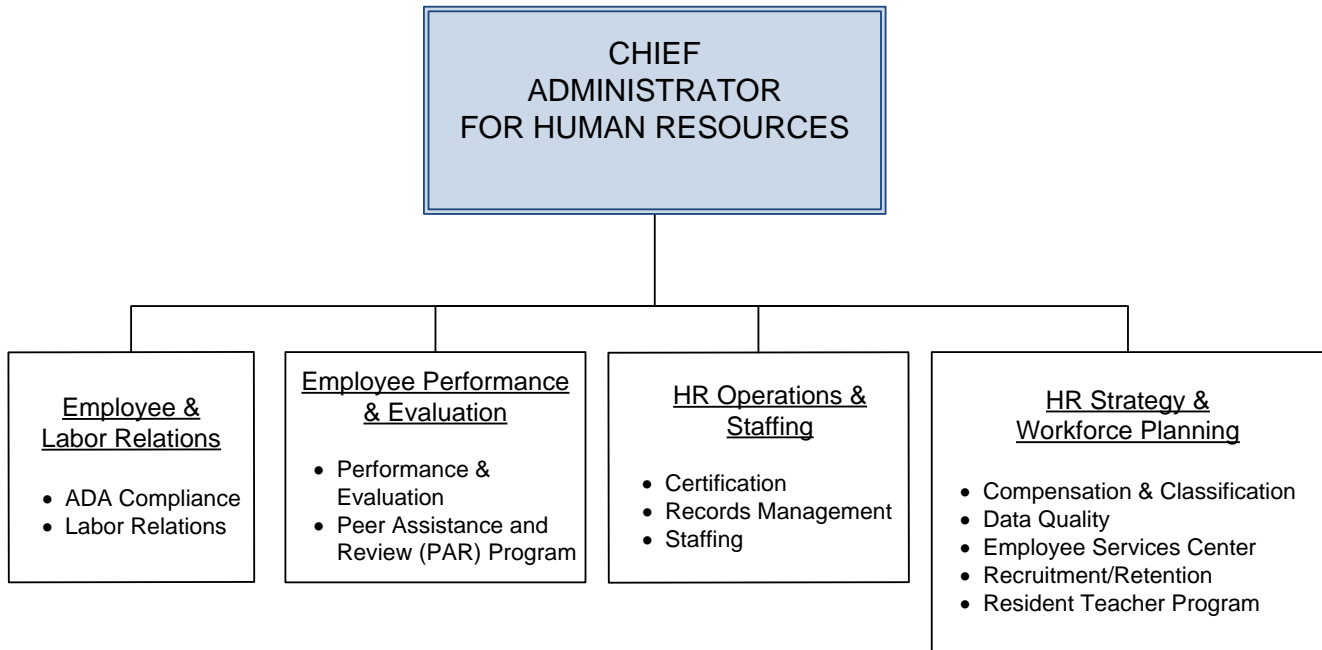
Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
INTERSCHOLASTIC ATHLETICS				
Salaries & Wages	\$ 638,328	\$ 3,526,352	\$ 3,526,352	\$ 3,548,582
Employee Benefits	\$ 123,723	\$ 377,841	\$ 372,841	\$ 378,132
Contracted Services	\$ 698,014	\$ 723,118	\$ 723,118	\$ 723,118
Supplies & Materials	\$ 469,686	\$ 459,659	\$ 459,659	\$ 459,659
Other Operating Expenses	\$ 627,863	\$ 627,136	\$ 627,136	\$ 627,136
Capital Outlay	\$ 1,620,496	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,178,110	\$ 5,714,106	\$ 5,709,106	\$ 5,736,627

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
INTERSCHOLASTIC ATHLETICS		
42151	Interscholastic Athletics	\$ 5,736,627
TOTAL		\$ 5,736,627

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
INTERSCHOLASTIC ATHLETICS								
Administration	\$ -	\$ -	\$ 143,000	\$ -	\$ -	\$ -	\$ -	\$ 143,000
Mid-Level Administration	\$ 348,992	\$ -	\$ 2,500	\$ 17,000	\$ 7,875	\$ -	\$ -	\$ 376,367
Instructional Salaries & Wages	\$ 2,687,473	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,687,473
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 442,659	\$ -	\$ -	\$ -	\$ 442,659
Other Instructional Costs	\$ -	\$ -	\$ 577,618	\$ -	\$ 619,261	\$ -	\$ -	\$ 1,196,879
Special Education	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 330,000
Operation of Plant	\$ 182,117	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 182,117
Fixed Charges	\$ -	\$ 378,132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 378,132
TOTAL	\$ 3,548,582	\$ 378,132	\$ 723,118	\$ 459,659	\$ 627,136	\$ -	\$ -	\$ 5,736,627



ORGANIZATION SUMMARY

Organization	FY 2016	
	Requested	Requested
	FTE	Funding
Chief Administrator for Human Resources	4.00	\$ 954,325
Employee and Labor Relations	9.00	\$ 1,844,023
Employee Performance and Evaluation	28.00	\$ 5,768,960
HR Operations & Staffing	43.00	\$ 7,250,696
HR Strategy & Workforce Planning	29.00	\$ 5,020,619
Total Organization	113.00	\$ 20,838,623

Chief Administrator for Human Resources

MISSION

To recruit, select, develop, compensate, and retain a highly qualified and highly effective workforce that promotes student achievement, and to provide excellent service to our partners in education and to become a valued strategic partner to the school system that supports academic excellence and facilitates continuous improvement in teaching leadership and accountability.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Chief Administrator of Human Resources is 4.00 FTE, an increase of 1.00 FTE over the FY 2015 approved budget. The net increase in unrestricted staffing includes the addition of 1.00 executive director position established as a needed resource within this division and 1.00 secretary position to support the executive director offset by the reduction of (1.00) admin support specialist position. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR HUMAN RESOURCES				
Admin Support Specialist	0.00	1.00	0.00	0.00
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Superintendent	1.00	1.00	1.00	1.00
Executive Director	0.00	0.00	1.00	1.00
Secretary	0.00	0.00	1.00	1.00
TOTAL	2.00	3.00	4.00	4.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR HUMAN RESOURCES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR HUMAN RESOURCES				
Admin Support Specialist	0.00	1.00	0.00	0.00
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Superintendent	1.00	1.00	1.00	1.00
Executive Director	0.00	0.00	1.00	1.00
Secretary	0.00	0.00	1.00	1.00
TOTAL	2.00	3.00	4.00	4.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Chief Administrator for Human Resources is \$954,325, an increase of \$171,642 over the FY 2015 approved budget. The increase in unrestricted expenditures in salaries and employee benefits supports the two additional positions. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR HUMAN RESOURCES				
Salaries & Wages	\$ 250,955	\$ 378,402	\$ 378,402	\$ 526,850
Employee Benefits	\$ 44,000	\$ 83,135	\$ 83,135	\$ 106,329
Contracted Services	\$ 28	\$ 304,369	\$ 304,369	\$ 304,369
Supplies & Materials	\$ -	\$ 6,800	\$ 6,800	\$ 6,800
Other Operating Expenses	\$ -	\$ 8,477	\$ 8,477	\$ 8,477
Capital Outlay	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 294,983	\$ 782,683	\$ 782,683	\$ 954,325

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR HUMAN RESOURCES				
TOTAL	\$ -	\$ -	\$ -	\$ -

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR HUMAN RESOURCES				
Salaries & Wages	\$ 250,955	\$ 378,402	\$ 378,402	\$ 526,850
Employee Benefits	\$ 44,000	\$ 83,135	\$ 83,135	\$ 106,329
Contracted Services	\$ 28	\$ 304,369	\$ 304,369	\$ 304,369
Supplies & Materials	\$ -	\$ 6,800	\$ 6,800	\$ 6,800
Other Operating Expenses	\$ -	\$ 8,477	\$ 8,477	\$ 8,477
Capital Outlay	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 294,983	\$ 782,683	\$ 782,683	\$ 954,325

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CHIEF ADMINISTRATOR HUMAN RESOURCES		
31001	Chief Human Resources	\$ 954,325
TOTAL		\$ 954,325

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
CHIEF ADMINISTRATOR HUMAN RESOURCES								
Administration	\$ 526,850	\$ -	\$ 304,369	\$ 6,800	\$ 8,477	\$ 1,500	\$ -	\$ 847,996
Fixed Charges	\$ -	\$ 106,329	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,329
TOTAL	\$ 526,850	\$ 106,329	\$ 304,369	\$ 6,800	\$ 8,477	\$ 1,500	\$ -	\$ 954,325

Employee & Labor Relations

MISSION

To provide leadership, collaboration, strategic consultation and advice to Prince George's County Public Schools by balancing the right and responsibilities of the system with those of its employees.

CORE SERVICES

WORKPLACE ISSUES RESOLUTION – Resolves and facilitates resolution of employment centered disputes and alleged policy violations within the school system.

OUTCOME: Decisions and recommendations that are consistent and in alignment with the Negotiated Agreements, Board policies, administrative procedures, local, state and federal laws.

NEGOTIATIONS – Conducts negotiations with employee bargaining units; administers and interprets collective bargaining agreements.

OUTCOME: Positive labor/management relationships and empowered employees as a result of ratified negotiated agreements.

UNEMPLOYMENT MONITORING AND REPORTING – Provides accurate and timely service separation information to the state. Monitor reimbursable claims paid and ensure that fraudulent claims paid are recovered.

OUTCOME: Accurate and timely separation information provided to the state of Maryland to eliminate the assessment of late filing penalties against PGCPS.

STAFFING & EXPENDITURES

Operating Budget - Staffing by POSITION

The FY 2016 requested operating staffing for Employee & Labor Relations is 9.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE & LABOR RELATIONS				
Admin Support Specialist	7.00	5.00	5.00	5.00
Director	1.00	1.00	1.00	1.00
Financial Assistant	1.00	0.00	0.00	0.00
Secretary	1.00	2.00	2.00	2.00
Special Assistant	2.00	1.00	1.00	1.00
TOTAL	12.00	9.00	9.00	9.00

ORGANIZATION OVERVIEW & ANALYSIS

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE & LABOR RELATIONS				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE & LABOR RELATIONS				
Admin Support Specialist	7.00	5.00	5.00	5.00
Director	1.00	1.00	1.00	1.00
Financial Assistant	1.00	0.00	0.00	0.00
Secretary	1.00	2.00	2.00	2.00
Special Assistant	2.00	1.00	1.00	1.00
TOTAL	12.00	9.00	9.00	9.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Employee and Labor Relations is \$1.8 million, an increase of \$495,953 over the FY 2015 approved budget. The increase in unrestricted expenditures supports salaries and employee benefits associated with negotiated pay increases. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE & LABOR RELATIONS				
Salaries & Wages	\$ 1,164,932	\$ 776,988	\$ 776,988	\$ 1,158,598
Employee Benefits	\$ 233,303	\$ 173,505	\$ 173,505	\$ 287,848
Contracted Services	\$ 168,994	\$ 383,885	\$ 383,885	\$ 383,885
Supplies & Materials	\$ 2,512	\$ 3,000	\$ 3,000	\$ 3,000
Other Operating Expenses	\$ 16,600	\$ 10,692	\$ 10,692	\$ 10,692
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,586,341	\$ 1,348,070	\$ 1,348,070	\$ 1,844,023

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE & LABOR RELATIONS				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE & LABOR RELATIONS				
Salaries & Wages	\$ 1,164,932	\$ 776,988	\$ 776,988	\$ 1,158,598
Employee Benefits	\$ 233,303	\$ 173,505	\$ 173,505	\$ 287,848
Contracted Services	\$ 168,994	\$ 383,885	\$ 383,885	\$ 383,885
Supplies & Materials	\$ 2,512	\$ 3,000	\$ 3,000	\$ 3,000
Other Operating Expenses	\$ 16,600	\$ 10,692	\$ 10,692	\$ 10,692
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,586,341	\$ 1,348,070	\$ 1,348,070	\$ 1,844,023

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
EMPLOYEE & LABOR RELATIONS		
31140	Labor Relations	\$ 1,844,023
Total Operating by Cost Center		\$ 1,844,023

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
EMPLOYEE & LABOR RELATIONS									
Administration	\$ 1,158,598	\$ -	\$ 313,885	\$ 3,000	\$ 10,692	\$ -	\$ -	\$ -	\$ 1,486,175
Fixed Charges	\$ -	\$ 287,848	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 357,848
TOTAL	\$ 1,158,598	\$ 287,848	\$ 383,885	\$ 3,000	\$ 10,692	\$ -	\$ -	\$ -	\$ 1,844,023

Employee Performance & Evaluation

MISSION

To provide all Prince George’s County public school system employees with an effective evaluation system that measures employees’ effectiveness and indicates areas of need to promote professional growth and facilitate improved outcomes.

CORE SERVICES

PERFORMANCE APPRAISALS – Establish and maintain finely tuned evaluation systems, which will appropriately measure employees’ effectiveness and indicate areas of growth and needs for improvement.

OUTCOMES:

- *Increase the percent of staff receiving a final evaluation*
- *Ensure that 100% of on-cycle teachers are observed using Framework for Teaching*
- *Ensure that 100% of all teaching staff that have students assigned to them develop two high quality Student Learning Objectives*
- *Ensure that 100% of teaching staff complete their evaluations on-line using Teachscape*
- *Develop new evaluations systems for Local 2250 and 400, to be used starting July 1, 2015*

PEER ASSISTANCE AND REVIEW – Establish a Peer Assistance and Review program that will provide regular, consistent support from expert teachers to all novice teachers. The ultimate goal of such support is to increase student achievement by ensuring that the pedagogy of all novice teachers aligns with the best practices outlined in Charlotte Danielson’s Framework for Teaching.

OUTCOMES:

- *Increase the retention rate of non-tenured teachers*
- *Increase the percentage of new teachers meeting or exceeding standards of instructional proficiency by at least 10% yearly, with an ultimate goal of 90% or higher demonstrating proficient or distinguished practice*

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for Employee Performance & Evaluation is 28.00 FTE, a net increase of 1.00 FTE over the FY 2015 approved budget. The increase in unrestricted staffing reflects the addition of 1.00 instructional supervisor and 1.00 program specialist position to support the Peer Assistance Review effort offset by the reduction of (1.00) technical resource analyst. There are no restricted FTE associated with this department.

ORGANIZATIONAL OVERVIEW & ANALYSIS**UNRESTRICTED STAFFING**

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE PERFORMANCE & EVALUATION				
Admin Support Specialist	7.00	2.00	2.00	2.00
Admin Support Technician	0.00	1.00	1.00	1.00
Associate Superintendent	0.00	1.00	1.00	1.00
Instructional Specialist	0.00	3.00	3.00	3.00
Instructional Supervisor	0.00	1.00	2.00	2.00
Mentor Teacher	0.00	15.00	15.00	15.00
Director	1.00	0.00	0.00	0.00
Financial Assistant	1.00	0.00	0.00	0.00
Program Specialist	0.00	0.00	0.00	1.00
Secretary	1.00	2.00	2.00	2.00
Special Assistant	2.00	0.00	0.00	0.00
Technical Resource Analyst	0.00	2.00	1.00	1.00
TOTAL	12.00	27.00	27.00	28.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE PERFORMANCE & EVALUATION				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE PERFORMANCE & EVALUATION				
Admin Support Specialist	7.00	2.00	2.00	2.00
Admin Support Technician	0.00	1.00	1.00	1.00
Associate Superintendent	0.00	1.00	1.00	1.00
Instructional Specialist	0.00	3.00	3.00	3.00
Instructional Supervisor	0.00	1.00	2.00	2.00
Mentor Teacher	0.00	15.00	15.00	15.00
Director	1.00	0.00	0.00	0.00
Financial Assistant	1.00	0.00	0.00	0.00
Program Specialist	0.00	0.00	0.00	1.00
Secretary	1.00	2.00	2.00	2.00
Special Assistant	2.00	0.00	0.00	0.00
Technical Resource Analyst	0.00	2.00	1.00	1.00
TOTAL	12.00	27.00	27.00	28.00

ORGANIZATION OVERVIEW & ANALYSIS**Operating Budget – Expenditures by OBJECT**

The FY 2016 requested operating budget for Employee Performance & Evaluation is \$5.7 million, an increase of \$270,567 over the FY 2015 approved budget. The increase of \$229,652 in unrestricted expenditures for salaries and employee benefits reflects one additional position and negotiated pay increases.

The increase of \$40,915 in restricted expenditures for salaries and employee benefits supports part-time temporary employees associated with the Title II grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE PERFORMANCE & EVALUATION				
Salaries & Wages	\$ 446,488	\$ 2,405,292	\$ 2,405,292	\$ 2,629,684
Employee Benefits	\$ 88,348	\$ 537,790	\$ 532,790	\$ 543,050
Contracted Services	\$ 196,934	\$ 1,625,653	\$ 1,625,653	\$ 1,625,653
Supplies & Materials	\$ 10,380	\$ 103,500	\$ 103,500	\$ 103,500
Other Operating Expenses	\$ 10,375	\$ 573,158	\$ 573,158	\$ 573,158
Capital Outlay	\$ -	\$ 253,000	\$ 253,000	\$ 253,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 752,525	\$ 5,498,393	\$ 5,493,393	\$ 5,728,045

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE PERFORMANCE & EVALUATION				
Salaries & Wages	\$ 10,707	\$ -	\$ 31,305	\$ 31,305
Employee Benefits	\$ 6,593	\$ -	\$ 62,345	\$ 3,108
Contracted Services	\$ -	\$ -	\$ 2,700	\$ 2,700
Supplies & Materials	\$ -	\$ -	\$ 1,005	\$ 1,005
Other Operating Expenses	\$ -	\$ -	\$ 2,797	\$ 2,797
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 17,300	\$ -	\$ 100,152	\$ 40,915

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EMPLOYEE PERFORMANCE & EVALUATION				
Salaries & Wages	\$ 457,195	\$ 2,405,292	\$ 2,436,597	\$ 2,660,989
Employee Benefits	\$ 94,941	\$ 537,790	\$ 595,135	\$ 546,158
Contracted Services	\$ 196,934	\$ 1,625,653	\$ 1,628,353	\$ 1,628,353
Supplies & Materials	\$ 10,380	\$ 103,500	\$ 104,505	\$ 104,505
Other Operating Expenses	\$ 10,375	\$ 573,158	\$ 575,955	\$ 575,955
Capital Outlay	\$ -	\$ 253,000	\$ 253,000	\$ 253,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 769,825	\$ 5,498,393	\$ 5,593,545	\$ 5,768,960

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
EMPLOYEE PERFORMANCE & EVALUATION		
31110	Employee Performance & Evaluation	\$ 5,768,960
TOTAL		\$ 5,768,960

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
EMPLOYEE PERFORMANCE & EVALUATION								
Administration	\$ 1,365,417	\$ -	\$ 317,333	\$ 20,000	\$ 310,000	\$ -	\$ -	\$ 2,012,750
Mid-Level Administration	\$ 101,375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101,375
Instructional Salaries & Wages	\$ 1,194,197	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,194,197
Textbooks and Instructional Supplies	\$ -	\$ -	\$ -	\$ 84,505	\$ -	\$ -	\$ -	\$ 84,505
Other Instructional Costs	\$ -	\$ -	\$ 1,311,020	\$ -	\$ 265,955	\$ 253,000	\$ -	\$ 1,829,975
Fixed Charges	\$ -	\$ 546,158	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 546,158
TOTAL	\$ 2,660,989	\$ 546,158	\$ 1,628,353	\$ 104,505	\$ 575,955	\$ 253,000	\$ -	\$ 5,768,960

HR Operations & Staffing

MISSION

To provide employment lifecycle services to employees, schools and departments in order to improve the performance, capacity and retention of the system's workforce.

CORE SERVICES

RECRUITMENT – Strategically source, recruit, screen, select and hire high-potential, diverse candidates ensuring “best fit” to fill all vacancies and create a high-performing diverse workforce.

OUTCOMES:

- Pool of high potential candidates
- Reduced number of teacher vacancies on the first day of school and throughout the school year
- Reduced number of vacancies throughout the year
- Reduced vacancies in high-need schools
- Increased recruitment from sources identified as producing successful first year candidates

RETENTION – Support employees by providing strategic and sustainable employee services to support and improve employee performance and increase retention.

OUTCOMES:

- Reduced vacancies to provide continuity of instruction
- Decreased costs for substitute teachers
- Diverse teacher workforce
- Staff satisfaction with HR recruiting and hiring
- Retain a diverse teacher workforce
- Reduced turnover of high-potential staff
- Reduced voluntary attrition
- Increased retention of staff with satisfactory performance ratings for continuity of instruction

EMPLOYEE/CANDIDATE SUPPORT SERVICES – Deliver high-quality employment services, information and support to employees and candidates to achieve district outcomes in compliance with federal, state and local guidelines.

OUTCOMES:

- High levels of satisfaction with HR customer support
 - Applicant satisfaction with the processes
-

STAFFING & EXPENDITURES**Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for HR Operations & Staffing is 43.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
HR OPERATIONS & STAFFING				
Admin Support Specialist	23.00	19.00	19.00	19.00
Admin Support Technician	5.00	4.00	4.00	4.00
Clerk	8.00	0.00	0.00	0.00
Director	1.00	1.00	1.00	1.00
Secretary	10.00	13.00	13.00	13.00
Support Program Coordinator	1.00	0.00	0.00	0.00
Support Supervisor	0.00	6.00	6.00	6.00
TOTAL	48.00	43.00	43.00	43.00

RESTRICTED

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
HR OPERATIONS & STAFFING				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING EXPENDITURES

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
HR OPERATIONS & STAFFING				
Admin Support Specialist	23.00	19.00	19.00	19.00
Admin Support Technician	5.00	4.00	4.00	4.00
Clerk	8.00	0.00	0.00	0.00
Director	1.00	1.00	1.00	1.00
Secretary	10.00	13.00	13.00	13.00
Support Program Coordinator	1.00	0.00	0.00	0.00
Support Supervisor	0.00	6.00	6.00	6.00
TOTAL	48.00	43.00	43.00	43.00

ORGANIZATION OVERVIEW & ANALYSIS**Operating Budget – Expenditures by OBJECT**

The FY 2016 requested operating budget for HR Operations & Staffing is \$7.2 million, a net increase of \$1.0 million over the FY 2015 approved budget. The net increase in unrestricted expenditures for salaries and wages reflects negotiated pay increases. There are no restricted expenditures associated with this office for FY 2016.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
HR OPERATIONS & STAFFING				
Salaries & Wages	\$ 4,402,592	\$ 3,153,517	\$ 3,047,023	\$ 4,262,178
Employee Benefits	\$ 2,916,456	\$ 2,878,416	\$ 2,862,852	\$ 2,832,205
Contracted Services	\$ 409,851	\$ 122,263	\$ 122,263	\$ 122,263
Supplies & Materials	\$ 18,330	\$ 18,350	\$ 18,350	\$ 18,350
Other Operating Expenses	\$ 88,527	\$ 9,200	\$ 9,200	\$ 9,200
Capital Outlay	\$ 23,164	\$ 6,500	\$ 6,500	\$ 6,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,858,920	\$ 6,188,246	\$ 6,066,188	\$ 7,250,696

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
HR OPERATIONS & STAFFING				
Salaries & Wages	\$ 15,263	\$ -	\$ -	\$ -
Employee Benefits	\$ 1,415	\$ -	\$ -	\$ -
Contracted Services	\$ 1,146	\$ -	\$ -	\$ -
Supplies & Materials	\$ 562	\$ -	\$ -	\$ -
Other Operating Expenses	\$ 2,141	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 20,527	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
HR OPERATIONS & STAFFING				
Salaries & Wages	\$ 4,417,855	\$ 3,153,517	\$ 3,047,023	\$ 4,262,178
Employee Benefits	\$ 2,917,871	\$ 2,878,416	\$ 2,862,852	\$ 2,832,205
Contracted Services	\$ 410,997	\$ 122,263	\$ 122,263	\$ 122,263
Supplies & Materials	\$ 18,892	\$ 18,350	\$ 18,350	\$ 18,350
Other Operating Expenses	\$ 90,668	\$ 9,200	\$ 9,200	\$ 9,200
Capital Outlay	\$ 23,164	\$ 6,500	\$ 6,500	\$ 6,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,879,447	\$ 6,188,246	\$ 6,066,188	\$ 7,250,696

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description		FY 2016 Requested
HR OPERATIONS & STAFFING			
31130	Human Resources Operations & Staffing	\$	7,250,696
TOTAL		\$	7,250,696

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
HUMAN RESOURCES OPERATIONS & STAFFING									
Administration	\$ 4,155,684	\$ -	\$ 122,263	\$ 18,350	\$ 9,200	\$ 6,500	\$ -	\$ -	\$ 4,311,997
Mid-Level Administration	\$ 106,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,494
Fixed Charges	\$ -	\$ 2,832,205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,832,205
TOTAL	\$ 4,262,178	\$ 2,832,205	\$ 122,263	\$ 18,350	\$ 9,200	\$ 6,500	\$ -	\$ -	\$ 7,250,696

HR Strategy & Workforce Planning

MISSION

To recruit, select, compensate and retain a high performing workforce to support and ensure academic achievement for all students.

CORE SERVICES

RECRUITMENT AND CANDIDATE SOURCING – Strategically source candidates to generate talent pipelines which are robust and consist of high quality talent to fill vacancies. Activities include strengthening the screening process for all candidates to include establishing clear expectations and selection criteria for all positions; ensuring the pipeline consists of quality candidates; and diversify the candidate pool.

OUTCOMES:

- *A pipeline of high caliber and talented candidates to fill all positions*
- *Increased diversity of the candidate pool and workforce*

RETENTION – Increase the retention of high quality and high performing employees.

OUTCOMES:

- *Increased the retention of high performing employees*
- *Increased customer satisfaction with human resources services*
- *Increase the number of employees participating in succession planning program*

COMPENSATION AND CLASSIFICATION – Provide accurate and timely compensation information and services to customers; provide system-wide implementation and administration of compensation programs and initiatives; and perform job analyses, pay grade analysis, process pay changes and update pay tables in accordance with negotiated agreements.

OUTCOMES:

- *Quality data used to support our competitive stance with other jurisdictions relating to salary*
- *Employees are paid correctly and on time*

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for HR Strategy & Workforce Planning is 29.00 FTE, a net decrease of (1.00) FTE under the FY 2015 approved budget. The decrease in unrestricted staffing includes (1.00) security investigator and the realignment of (1.00) reimbursable personnel to restricted grant funding.

The increase in restricted staffing of 1.00 reimbursable personnel position was realigned from the unrestricted budget.

UNRESTRICTED STAFFING

Position	FY 2014	FY 2015	FY 2015	FY 2016
	Actual	Approved	Estimated	Requested
HR STRATEGY & WORKFORCE PLANNING				
Admin Support Specialist	7.00	8.00	8.00	8.00
Admin Support Technician	3.00	3.00	3.00	3.00
Administrative Assistant	0.00	1.00	1.00	1.00
Associate Superintendent	1.00	0.00	0.00	0.00
Clerk	1.00	0.00	0.00	0.00
Coordinating Supervisor	0.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Instructional Specialist	2.00	0.00	0.00	0.00
Officer	1.00	0.00	0.00	0.00
Reimbursable Personnel	1.00	1.00	0.00	0.00
Secretary	5.00	7.00	7.00	7.00
Security Investigator	0.00	1.00	0.00	0.00
Support Supervisor	0.00	3.00	3.00	3.00
Technical Resource analyst	1.00	0.00	0.00	0.00
TOTAL	23.00	26.00	24.00	24.00

RESTRICTED STAFFING

Position	FY 2014	FY 2015	FY 2015	FY 2016
	Actual	Approved	Estimated	Requested
HR STRATEGY & WORKFORCE PLANNING				
Reimbursable Personnel	4.00	4.00	5.00	5.00
TOTAL	4.00	4.00	5.00	5.00

TOTAL OPERATING STAFFING

Position	FY 2014	FY 2015	FY 2015	FY 2016
	Actual	Approved	Estimated	Requested
HR STRATEGY & WORKFORCE PLANNING				
Admin Support Specialist	7.00	8.00	8.00	8.00
Admin Support Technician	3.00	3.00	3.00	3.00
Administrative Assistant	0.00	1.00	1.00	1.00
Associate Superintendent	1.00	0.00	0.00	0.00
Clerk	1.00	0.00	0.00	0.00
Coordinating Supervisor	0.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Instructional Specialist	2.00	0.00	0.00	0.00
Officer	1.00	0.00	0.00	0.00
Reimbursable Personnel	5.00	5.00	5.00	5.00
Secretary	5.00	7.00	7.00	7.00
Security Investigator	0.00	1.00	0.00	0.00

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING STAFFING**

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
HR STRATEGY & WORKFORCE PLANNING				
Support Supervisor	0.00	3.00	3.00	3.00
Technical Resource Analyst	1.00	0.00	0.00	0.00
TOTAL	27.00	30.00	29.00	29.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for HR Strategy & Workforce Planning is \$5.0 million, a net decrease of (\$2.0) million under the FY 2015 approved budget. The decrease of (\$1.1) million in unrestricted expenditures is primarily due to the realignment of part-time salaries and employee benefits to the HR Operations & Staffing department to support school-level staffing requirements and the reduction of one position.

The net decrease of (\$961,555) in restricted expenditures reflects the expiration of the Race To The Top grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
HR STRATEGY & WORKFORCE PLANNING				
Salaries & Wages	\$ 460,774	\$ 2,287,364	\$ 2,390,282	\$ 1,344,772
Employee Benefits	\$ 67,453	\$ 558,960	\$ 564,151	\$ 388,384
Contracted Services	\$ 94,946	\$ 672,184	\$ 672,184	\$ 672,184
Supplies & Materials	\$ 5,742	\$ 28,500	\$ 28,500	\$ 28,500
Other Operating Expenses	\$ 2,362	\$ 43,500	\$ 43,500	\$ 43,500
Capital Outlay	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 631,277	\$ 3,592,008	\$ 3,700,117	\$ 2,478,840

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
HR STRATEGY & WORKFORCE PLANNING				
Salaries & Wages	\$ 1,075,058	\$ 536,090	\$ 821,808	\$ 841,361
Employee Benefits	\$ 230,987	\$ 147,929	\$ 200,387	\$ 180,906
Contracted Services	\$ 4,751,022	\$ 2,459,602	\$ 1,300,873	\$ 1,300,873
Supplies & Materials	\$ 119,312	\$ 43,032	\$ 43,239	\$ 43,239
Other Operating Expenses	\$ 305,194	\$ 316,681	\$ 175,400	\$ 175,400
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 6,481,573	\$ 3,503,334	\$ 2,541,707	\$ 2,541,779

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
HR STRATEGY & WORKFORCE PLANNING				
Salaries & Wages	\$ 1,535,832	\$ 2,823,454	\$ 3,212,090	\$ 2,186,133
Employee Benefits	\$ 298,440	\$ 706,889	\$ 764,538	\$ 569,290
Contracted Services	\$ 4,845,968	\$ 3,131,786	\$ 1,973,057	\$ 1,973,057
Supplies & Materials	\$ 125,054	\$ 71,532	\$ 71,739	\$ 71,739
Other Operating Expenses	\$ 307,556	\$ 360,181	\$ 218,900	\$ 218,900
Capital Outlay	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,112,850	\$ 7,095,342	\$ 6,241,824	\$ 5,020,619

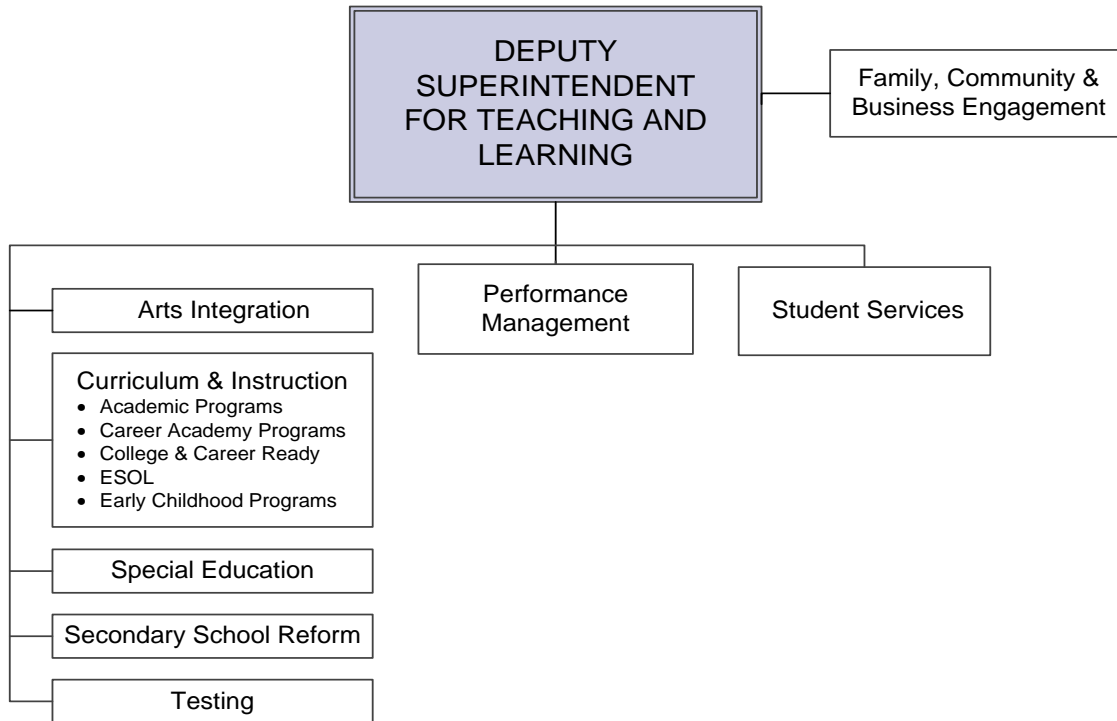
OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
HR STRATEGY & WORKFORCE PLANNING		
31112	HR Strategy & Workforce Planning	\$ 4,392,655
62002	Reimbursable Personnel	\$ 627,964
TOTAL		\$ 5,020,619

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
HR STRATEGY & WORKFORCE PLANNING									
Administration	\$ 1,202,402	\$ -	\$ 858,401	\$ 63,980	\$ 43,500	\$ 1,500	\$ -	\$ -	\$ 2,169,783
Mid-Level Administration	\$ 312,250	\$ -	\$ 895,341	\$ 7,552	\$ 109,016	\$ -	\$ -	\$ -	\$ 1,324,159
Instructional Salaries & Wages	\$ 358,716	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 358,716
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 207	\$ -	\$ -	\$ -	\$ -	\$ 207
Other Instructional Cost	\$ -	\$ -	\$ 219,315	\$ -	\$ 66,384	\$ -	\$ -	\$ -	\$ 285,699
Student Personnel Services	\$ 120,930	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,930
Operation of Plant Services	\$ 142,370	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 142,370
Maintenance of Plant	\$ 49,465	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,465
Fixed Charges	\$ -	\$ 569,290	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 569,290
TOTAL	\$ 2,186,133	\$ 569,290	\$ 1,973,057	\$ 71,739	\$ 218,900	\$ 1,500	\$ -	\$ -	\$ 5,020,619





ORGANIZATION SUMMARY

Organization	FY 2016	
	Requested FTE	Requested Funding
Deputy Superintendent for Teaching & Learning	5.00	\$ 1,230,062
Arts Integration	21.00	\$ 4,459,725
Curriculum & Instruction	55.00	\$ 21,568,917
Academic Programs	86.50	\$ 26,476,604
Career Academy Programs	23.00	\$ 5,594,995
College & Career Ready	5.00	\$ 5,322,187
Early Childhood Programs	189.19	\$ 13,441,866
ESOL	40.60	\$ 8,906,699
Family, Community & Business Engagement	5.00	\$ 742,369
Secondary School Reform	13.00	\$ 5,982,356
Special Education	651.91	\$ 126,301,037
Testing	25.00	\$ 4,979,704
Total Organization (OPERATING & NON-OPERATING)	1,120.20	\$ 225,006,521

ORGANIZATION OVERVIEW & ANALYSIS

Deputy Superintendent for Teaching & Learning

MISSION

To provide system-wide leadership to accomplish the school system's mission of ensuring all students are college and career ready upon graduation.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Deputy Superintendent for Teaching & Learning is 5.00 FTE, no change to the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT FOR TEACHING & LEARNING				
Deputy Superintendent	0.00	1.00	1.00	1.00
Administrative Secretary	0.00	2.00	2.00	2.00
Coordinating Supervisor	0.00	1.00	1.00	1.00
Secretary	0.00	1.00	1.00	1.00
TOTAL	0.00	5.00	5.00	5.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT FOR TEACHING & LEARNING				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT FOR TEACHING & LEARNING				
Deputy Superintendent	0.00	1.00	1.00	1.00
Administrative Secretary	0.00	2.00	2.00	2.00
Coordinating Supervisor	0.00	1.00	1.00	1.00
Secretary	0.00	1.00	1.00	1.00
TOTAL	0.00	5.00	5.00	5.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Deputy Superintendent for Teaching & Learning is \$1.2 million, an increase of \$293,583 over the FY 2015 approved budget. The increase of \$266,426 in unrestricted expenditures for salaries and employee benefits support negotiated pay increases, as well as an increase in other operating expenses to support meeting expenses, mileage reimbursement, and other operating cost.

The increase of \$293,583 in restricted expenditures reflects the Teacher Performance Evaluation expansion activities in the Race To The Top grant as a result of the approved no cost extension amendment that extends this project into fiscal year 2016 which will be collaboratively facilitated between the Office of Employee Performance and Technology Applications. A technical adjustment will be made during the requested budget cycle to realign funds to the correct cost center.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT FOR TEACHING & LEARNING				
Salaries & Wages	\$ -	\$ 549,168	\$ 549,168	\$ 561,937
Employee Benefits	\$ -	\$ 154,286	\$ 154,286	\$ 147,874
Contracted Services	\$ -	\$ 68,526	\$ 68,526	\$ 68,526
Supplies & Materials	\$ -	\$ 115,506	\$ 115,506	\$ 115,506
Other Operating Expenses	\$ -	\$ 48,993	\$ 69,793	\$ 69,793
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 936,479	\$ 957,279	\$ 963,636

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT FOR TEACHING & LEARNING				
Salaries & Wages	\$ -	\$ -	\$ 231,082	\$ 231,082
Employee Benefits	\$ -	\$ -	\$ 29,775	\$ 22,924
Contracted Services	\$ -	\$ -	\$ 12,420	\$ 12,420
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 273,277	\$ 266,426

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
DEPUTY SUPERINTENDENT FOR TEACHING & LEARNING				
Salaries & Wages	\$ -	\$ 549,168	\$ 780,250	\$ 793,019
Employee Benefits	\$ -	\$ 154,286	\$ 184,061	\$ 170,798
Contracted Services	\$ -	\$ 68,526	\$ 80,946	\$ 80,946
Supplies & Materials	\$ -	\$ 115,506	\$ 115,506	\$ 115,506
Other Operating Expenses	\$ -	\$ 48,993	\$ 69,793	\$ 69,793
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 936,479	\$ 1,230,556	\$ 1,230,062

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
DEPUTY SUPERINTENDENT FOR TEACHING & LEARNING		
30004	Deputy Superintendent for Teaching & Learning	\$ 963,636
40001	Chief Academic Officer*	\$ 266,426
TOTAL		\$ 1,230,062

*Restricted Race To The Top funds to be realigned to the appropriate cost center in the FY 2016 approved budget.

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Total
					Operating Expenses	Capital Outlay	Expenditure Recovery	
DEPUTY SUPERINTENDENT FOR TEACHING & LEARNING								
Administration	\$ 328,966	\$ -	\$ 80,946	\$ 10,506	\$ 69,793	\$ -	\$ -	\$ 490,211
Mid-Level Administration	\$ 232,971	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 232,971
Instructional Salaries and Wages	\$ 231,082	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 231,082
Textbooks and Instructional Supplies	\$ -	\$ -	\$ -	\$ 105,000	\$ -	\$ -	\$ -	\$ 105,000
Fixed Charges	\$ -	\$ 170,798	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,798
TOTAL	\$ 793,019	\$ 170,798	\$ 80,946	\$ 115,506	\$ 69,793	\$ -	\$ -	\$ 1,230,062

Arts Integration

MISSION

To provide instructional support to teachers, students, parents, community, school administration and other central offices in order to produce and provide rigorous instructional programs for all students and thereby increase student achievement.

CORE SERVICES

SUPPORTING TEACHING AND LEARNING – Identifies and acquires human and material resources to support teaching and learning including technology, monitoring and refining the use of instructional resources, assisting in data analysis and development of assessments.

OUTCOMES:

- Improved teacher capacity to provide rigorous instruction as reflected by student progress and/or mastery
- An increase in schools scoring proficient or distinguished in Choral and Instrumental Music Performance Assessments
- Improved health and wellness for students and staff
- Improved student achievement in Advanced Placement (AP) Art History and AP Music Theory assessments
- Improved teacher capacity to provide rigorous instruction using technology
- Improved teacher capacity to use technology to support teaching and learning
- Home-school parents are well-informed of legal requirements and expectations for providing regular and thorough instruction
- Students receive regular and thorough instruction as required by law

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for Arts Integration, formerly Creative Arts Programs, is 21.00 FTE, an increase of 3.00 FTE over the FY 2015 approved budget. The increase of 3.00 FTE includes 1.00 director, 1.00 secretary, and 1.00 instructional supervisor. Additional staffing changes included the reclassification of (2.00) vacant instructional program coordinators to 2.00 instructional specialists.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ARTS INTEGRATION				
Coordinating Supervisor	1.00	1.00	1.00	1.00
Director	0.00	0.00	1.00	1.00
Elementary Classroom Teacher	1.00	0.00	0.00	0.00
Instr Program Coordinator	0.00	2.00	0.00	0.00
Instructional Assistant	1.00	1.00	1.00	1.00
Instructional Specialist	2.00	2.00	4.00	4.00

ORGANIZATION OVERVIEW & ANALYSIS**UNRESTRICTED STAFFING**

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ARTS INTEGRATION				
Instructional Supervisor	5.00	5.00	6.00	6.00
Resource Teacher	0.00	1.00	1.00	1.00
Secretary	5.00	5.00	6.00	6.00
Technical Resource Analyst	1.00	1.00	1.00	1.00
TOTAL	16.00	18.00	21.00	21.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ARTS INTEGRATION				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ARTS INTEGRATION				
Coordinating Supervisor	1.00	1.00	1.00	1.00
Director	0.00	0.00	1.00	1.00
Elementary Classroom Teacher	1.00	0.00	0.00	0.00
Instr Program Coordinator	0.00	2.00	0.00	0.00
Instructional Assistant	1.00	1.00	1.00	1.00
Instructional Specialist	2.00	2.00	4.00	4.00
Instructional Supervisor	5.00	5.00	6.00	6.00
Resource Teacher	0.00	1.00	1.00	1.00
Secretary	5.00	5.00	6.00	6.00
Technical Resource Analyst	1.00	1.00	1.00	1.00
TOTAL	16.00	18.00	21.00	21.00

Operating Budget - Expenditures by OBJECT

The FY 2016 requested operating budget for Arts Integration, formerly Creative Arts Programs, is \$4.5 million, an increase in of \$622,417 over the FY 2015 approved budget. The unrestricted increase of \$544,534 results from the addition of three positions and additional funding allocated in contracted services, supplies and materials, and other operating expenses to support the new Arts Integration Office.

The increase of \$77,883 in restricted funding supports the Prince George's African American Museum & Cultural Center grant and the Fine Arts Initiative grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ARTS INTEGRATION				
Salaries & Wages	\$ 1,688,415	\$ 2,034,882	\$ 2,255,784	\$ 2,389,482
Employee Benefits	\$ 291,613	\$ 397,442	\$ 436,634	\$ 469,235
Contracted Services	\$ 1,019,019	\$ 360,638	\$ 466,638	\$ 466,638
Supplies & Materials	\$ 262,953	\$ 536,974	\$ 539,574	\$ 546,715
Other Operating Expenses	\$ 19,460	\$ 48,800	\$ 51,200	\$ 51,200
Capital Outlay	\$ 231,648	\$ 334,659	\$ 334,659	\$ 334,659
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,513,108	\$ 3,713,395	\$ 4,084,489	\$ 4,257,929

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ARTS INTEGRATION				
Salaries & Wages	\$ 21,670	\$ 51,842	\$ 78,985	\$ 78,985
Employee Benefits	\$ 1,845	\$ 5,152	\$ 7,804	\$ 7,854
Contracted Services	\$ 6,070	\$ 19,820	\$ 25,997	\$ 25,997
Supplies & Materials	\$ 31,698	\$ 26,704	\$ 68,565	\$ 68,565
Other Operating Expenses	\$ 3,215	\$ 4,457	\$ 4,457	\$ 4,457
Capital Outlay	\$ -	\$ 15,938	\$ 15,938	\$ 15,938
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 64,498	\$ 123,913	\$ 201,746	\$ 201,796

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ARTS INTEGRATION				
Salaries & Wages	\$ 1,710,085	\$ 2,086,724	\$ 2,334,769	\$ 2,468,467
Employee Benefits	\$ 293,458	\$ 402,594	\$ 444,438	\$ 477,089
Contracted Services	\$ 1,025,089	\$ 380,458	\$ 492,635	\$ 492,635
Supplies & Materials	\$ 294,651	\$ 563,678	\$ 608,139	\$ 615,280
Other Operating Expenses	\$ 22,675	\$ 53,257	\$ 55,657	\$ 55,657
Capital Outlay	\$ 231,648	\$ 350,597	\$ 350,597	\$ 350,597
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,577,606	\$ 3,837,308	\$ 4,286,235	\$ 4,459,725

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description		FY 2016 Requested
ARTS INTEGRATION			
42154	Creative Arts Programs	\$	1,338,379
42155	Health Education	\$	244,821
42156	Physical Education	\$	284,490
42157	Vocal/General Music	\$	526,018
42158	Instrumental Music	\$	336,879
42159	Art	\$	957,803
42160	Home School Office	\$	417,459
42161	Arts Integration Office	\$	353,876
TOTAL		\$	4,459,725

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
Arts Integration									
Administration	\$ -	\$ -	\$ 4,941	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ 5,591
Mid-Level Administration	\$ 2,076,059	\$ -	\$ 350	\$ 11,998	\$ 22,300	\$ -	\$ -	\$ -	\$ 2,110,707
Instructional Salaries & Wages	\$ 392,408	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392,408
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 598,282	\$ -	\$ -	\$ -	\$ -	\$ 598,282
Other Instructional Costs	\$ -	\$ -	\$ 431,344	\$ -	\$ 33,357	\$ 350,597	\$ -	\$ -	\$ 815,298
Student Health Services	\$ -	\$ -	\$ -	\$ 4,350	\$ -	\$ -	\$ -	\$ -	\$ 4,350
Student Transportation Services	\$ -	\$ -	\$ 56,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,000
Operation of Plant Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fixed Charges	\$ -	\$ 477,089	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 477,089
TOTAL	\$ 2,468,467	\$ 477,089	\$ 492,635	\$ 615,280	\$ 55,657	\$ 350,597	\$ -	\$ -	\$ 4,459,725

CURRICULUM & INSTRUCTION
Office of Curriculum & Instruction

MISSION

To provide/produce professional development and instructional support to Head Start teachers and paraprofessionals, first grade students needing reading recovery, balanced literacy support to K-2 teachers, and all schools in order to improve student achievement.

CORE SERVICES

PROFESSIONAL DEVELOPMENT– Provides differentiated training for all stakeholders and promotes the advancement of rigor in the classroom through modeling, demonstrating and presenting in-service programs that reflect research-based “best practices.”

OUTCOMES:

- *Increased kindergarten readiness as evidenced by improved student achievement scores on the Maryland Model for School Readiness (MMSR) state assessment*
- *Improved instruction as measured by student achievement on emergent literacy assessments and the Developmental Reading Assessment (K-2)*
- *Improved distribution and accountability for textbooks and materials of instruction*

INSTRUCTIONAL SUPPORT – Identifies and acquires human and material resources to support student learning including technology, monitoring and refining the use of instructional resources, assisting in data analysis and development of assessments.

OUTCOMES:

- *Improved delivery time of resources needed in the classroom.*
- *Improved inventory performance*

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Office of Curriculum and Instruction is 56.00 FTE, a net increase of 3.00 FTE over the FY 2015 approved budget. The increase in unrestricted staffing of 2.00 FTE includes 1.00 admin support technician and 1.00 secretary position to support the Textbooks Office.

The net increase of 1.00 FTE in restricted staffing reflects the additional of 1.00 admin support specialist. Additional staffing changes include the reclassification (1.00) vacant security assistant to a financial assistant to provide support in the Head Start Office.

ORGANIZATION OVERVIEW & ANALYSIS

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CURRICULUM & INSTRUCTION OFFICE				
Admin Support Tech	1.00	1.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Clerk	1.00	1.00	1.00	1.00
Coordinating Supervisor	1.00	1.00	1.00	1.00
Executive Director	1.00	1.00	1.00	1.00
Instructional Assistant	1.00	1.00	1.00	1.00
Night Cleaner Lead	2.00	2.00	2.00	2.00
Resource Teacher	24.00	24.00	24.00	24.00
Secretary	1.00	1.00	2.00	2.00
Social Service Worker Asst	2.00	2.00	2.00	2.00
Technical Resource Analyst	1.00	1.00	1.00	1.00
TOTAL	36.00	36.00	38.00	38.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CURRICULUM & INSTRUCTION OFFICE				
Admin Support Specialist	1.00	1.00	2.00	2.00
Clerk	1.00	1.00	1.00	1.00
Financial Asst	0.00	0.00	1.00	1.00
Healthcare Attendant	1.00	1.00	1.00	1.00
Instructional Program Coordinator	1.00	1.00	1.00	1.00
Instructional Supervisor	1.00	1.00	1.00	1.00
Registered Nurse	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Security Assistant	1.00	1.00	0.00	0.00
Social Service Worker Asst	5.00	5.00	5.00	5.00
Support Program Coordinator	3.00	3.00	3.00	3.00
TOTAL	16.00	16.00	17.00	17.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CURRICULUM & INSTRUCTION OFFICE				
Admin Assistant	1.00	1.00	1.00	1.00
Administrative Support Specialist	1.00	1.00	2.00	2.00
Administrative Support Tech	1.00	1.00	2.00	2.00
Clerk	2.00	2.00	2.00	2.00
Coordinating Supervisor	1.00	1.00	1.00	1.00
Executive Director	1.00	1.00	1.00	1.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CURRICULUM & INSTRUCTION OFFICE				
Financial Asst	0.00	0.00	1.00	1.00
Healthcare Attendant	1.00	1.00	1.00	1.00
Instructional Assistant	1.00	1.00	1.00	1.00
Instructional Program Coordinator	1.00	1.00	1.00	1.00
Instructional Supervisor	1.00	1.00	1.00	1.00
Night Cleaner Lead	2.00	2.00	2.00	2.00
Registered Nurse	1.00	1.00	1.00	1.00
Resource Teacher	24.00	24.00	24.00	24.00
Secretary	2.00	2.00	3.00	3.00
Security Assistant	1.00	1.00	0.00	0.00
Social Service Worker Asst	7.00	7.00	7.00	7.00
Support Program Coordinator	3.00	3.00	3.00	3.00
Technical Resource Analyst	1.00	1.00	1.00	1.00
TOTAL	52.00	52.00	55.00	55.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Office of Curriculum and Instruction is \$21.5 million, a net increase of \$4.0 million over the FY 2015 approved budget. The net increase of (\$4.1) million in unrestricted expenditures supports salaries and employee benefits for the additional two positions, contracted services, and capital outlay for the annual system wide purchase of textbooks.

The net decrease of (\$134,804) in restricted expenditures reflect adjustments made in the Head Start grant, which includes reductions to contracted services, other operating expenses, and supplies and materials offset by increases in salaries and employee benefits.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CURRICULUM & INSTRUCTION, OFFICE				
Salaries & Wages	\$ 2,796,474	\$ 3,101,770	\$ 3,351,770	\$ 3,419,963
Employee Benefits	\$ 538,847	\$ 637,187	\$ 667,076	\$ 699,021
Contracted Services	\$ 3,871,993	\$ 6,618,578	\$ 6,293,927	\$ 10,734,748
Supplies & Materials	\$ 3,100,593	\$ 2,593,944	\$ 2,227,055	\$ 2,227,055
Other Operating Expenses	\$ 98,529	\$ 179,283	\$ 179,283	\$ 179,283
Capital Outlay	\$ -	\$ 20,000	\$ 40,000	\$ 40,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 10,406,436	\$ 13,150,762	\$ 12,759,111	\$ 17,300,070

ORGANIZATION OVERVIEW & ANALYSIS**RESTRICTED EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CURRICULUM & INSTRUCTION, OFFICE				
Salaries & Wages	\$ 1,777,836	\$ 2,144,694	\$ 7,128,705	\$ 2,432,510
Employee Benefits	\$ 372,449	\$ 432,080	\$ 2,145,004	\$ 554,694
Contracted Services	\$ 640,236	\$ 532,089	\$ 490,447	\$ 490,447
Supplies & Materials	\$ 626,978	\$ 796,289	\$ 383,834	\$ 383,834
Other Operating Expenses	\$ 1,548,100	\$ 498,499	\$ 392,362	\$ 392,362
Capital Outlay	\$ -	\$ -	\$ 74,031	\$ 15,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,965,599	\$ 4,403,651	\$ 10,614,383	\$ 4,268,847

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CURRICULUM & INSTRUCTION, OFFICE				
Salaries & Wages	\$ 4,574,310	\$ 5,246,464	\$ 10,480,475	\$ 5,852,473
Employee Benefits	\$ 911,296	\$ 1,069,267	\$ 2,812,080	\$ 1,253,715
Contracted Services	\$ 4,512,229	\$ 7,150,667	\$ 6,784,374	\$ 11,225,195
Supplies & Materials	\$ 3,727,571	\$ 3,390,233	\$ 2,610,889	\$ 2,610,889
Other Operating Expenses	\$ 1,646,629	\$ 677,782	\$ 571,645	\$ 571,645
Capital Outlay	\$ -	\$ 20,000	\$ 114,031	\$ 55,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 15,372,035	\$ 17,554,413	\$ 23,373,494	\$ 21,568,917

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CURRICULUM & INSTRUCTION, OFFICE		
42001	Curriculum and Instruction Office	\$ 6,037,822
42153	Textbook Office	\$ 12,731,581
42450	Head Start Program	\$ 2,799,514
TOTAL		\$ 21,568,917

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other		Capital Outlay	Expenditure Recovery	Total
					Operating Expenses				
CURRICULUM & INSTRUCTION									
Administration	\$ 249,785	\$ -	\$ 59,556	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309,341
Mid-Level Administration	\$ 2,083,527	\$ -	\$ 391,858	\$ 91,852	\$ 179,283	\$ -	\$ 40,000	\$ -	\$ 2,786,520
Instructional Salaries & Wages	\$ 3,248,078	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,248,078
Textbooks and Instructional Supplies	\$ -	\$ -	\$ -	\$ 2,479,787	\$ -	\$ -	\$ -	\$ -	\$ 2,479,787
Other Instructional Costs	\$ -	\$ -	\$ 10,564,862	\$ -	\$ 391,762	\$ -	\$ -	\$ -	\$ 10,956,624
Special Education	\$ -	\$ -	\$ 75,903	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 103,903
Student Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Student Health Services	\$ 120,420	\$ -	\$ 60,350	\$ 11,250	\$ -	\$ -	\$ -	\$ -	\$ 192,020
Student Transportation Services	\$ -	\$ -	\$ 68,593	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,593
Operation of Plant Services	\$ 49,256	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,256
Fixed Charges	\$ -	\$ 1,253,715	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,253,715
Community Charges	\$ 101,407	\$ -	\$ 4,073	\$ -	\$ 600	\$ -	\$ 15,000	\$ -	\$ 121,080
TOTAL	\$ 5,852,473	\$ 1,253,715	\$ 11,225,195	\$ 2,610,889	\$ 571,645	\$ -	\$ 55,000	\$ -	\$ 21,568,917

CURRICULUM & INSTRUCTION

Academic Programs

MISSION

To provide professional development to teachers, students, parents, community, school administration, and other central offices to increase teacher capacity in an effort to increase student achievement and prepare students for college and careers.

CORE SERVICES

CORE SERVICE 2: PROFESSIONAL DEVELOPMENT – Provides differentiated training for all stakeholders and promotes the advancement of rigor in the classroom through: modeling, demonstrating and presenting in-service programs that reflect research-based “best practices”, as well as, off-site training, professional learning communities and onsite support in planning and monitoring.

OUTCOMES:

- *Improved instruction as measured by 3% increase in student achievement in elementary district and state assessments*
- *Improved instruction as measured by student achievement on emergent literacy assessments and the Developmental Reading Assessment (K-1) and the Scholastic Reading Inventory*

STAFFING & EXPENDITURES

Operating Budget Staffing by POSITION

The FY 2016 requested operating staffing for Academic Programs is 80.50 FTE, an increase of 1.00 FTE over the FY 2015 approved budget. The increase in unrestricted staffing of 1.00 instructional specialist is needed to support the Science Office. There are no restricted FTE associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ACADEMIC PROGRAMS				
Admin Support Technician	0.00	1.00	1.00	1.00
Building Supervisor	2.00	2.00	2.00	2.00
Cleaner	0.50	0.50	0.50	0.50
Director	0.00	1.00	1.00	1.00
Coordinating Supervisor	1.00	0.00	0.00	0.00
Instructional Program Coordinator	0.00	2.00	2.00	2.00
Instructional Specialist	13.00	17.00	18.00	18.00
Instructional Supervisor	11.00	13.00	13.00	13.00
Night Cleaner Lead	2.00	2.00	2.00	2.00
Other Classroom Teacher	3.00	8.00	8.00	8.00
Outreach Teacher	6.00	6.00	6.00	6.00

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ACADEMIC PROGRAMS				
Program Specialist	6.00	6.00	6.00	6.00
Regional Instructional Specialist	1.00	1.00	1.00	1.00
Resource Teacher	8.00	8.00	8.00	8.00
Secretary	9.00	11.00	11.00	11.00
Teacher Trainer	1.00	1.00	1.00	1.00
TOTAL	63.50	79.50	80.50	80.50

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ACADEMIC PROGRAMS				
Instructional Specialist	1.00	0.00	0.00	0.00
Teacher Trainer	3.00	0.00	0.00	0.00
TOTAL	4.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ACADEMIC PROGRAMS				
Admin Support Technician	0.00	1.00	1.00	1.00
Building Supervisor	2.00	2.00	2.00	2.00
Cleaner	0.50	0.50	0.50	0.50
Director	0.00	1.00	1.00	1.00
Coordinating Supervisor	1.00	0.00	0.00	0.00
Instructional Program Coordinator	0.00	2.00	2.00	2.00
Instructional Specialist	14.00	17.00	18.00	18.00
Instructional Supervisor	11.00	13.00	13.00	13.00
Night Cleaner Lead	2.00	2.00	2.00	2.00
Other Classroom Teacher	3.00	8.00	8.00	8.00
Outreach Teacher	6.00	6.00	6.00	6.00
Program Specialist	6.00	6.00	6.00	6.00
Regional Instructional Specialist	1.00	1.00	1.00	1.00
Resource Teacher	8.00	8.00	8.00	8.00
Secretary	9.00	11.00	11.00	11.00
Teacher Trainer	4.00	1.00	1.00	1.00
TOTAL	67.50	79.50	80.50	80.50

ORGANIZATION OVERVIEW & ANALYSIS**Operating Budget – Expenditures by Object**

The FY 2016 requested operating budget for Academic Programs is \$24.5 million, a net increase of \$4.0 million over the FY 2015 approved budget. The net increase of \$434,593 in unrestricted expenditures primarily supports salaries and employee benefits are associated with negotiated agreements.

The net increase of \$3.6 million in restricted expenditures is associated with the realignment of grant funds from the unallocated reserve as carryover and additional funding projected for the Title II grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ACADEMIC PROGRAMS				
Salaries & Wages	\$ 8,596,138	\$ 9,955,035	\$ 10,546,300	\$ 10,824,147
Employee Benefits	\$ 2,823,890	\$ 2,016,871	\$ 2,152,866	\$ 2,200,104
Contracted Services	\$ 2,051,342	\$ 1,160,078	\$ 1,795,375	\$ 1,820,375
Supplies & Materials	\$ 2,914,113	\$ 1,067,563	\$ 1,637,284	\$ 1,661,577
Other Operating Expenses	\$ 557,714	\$ 716,140	\$ 762,414	\$ 798,414
Capital Outlay	\$ 12,893	\$ 8,000	\$ 13,109	\$ 13,109
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 16,956,090	\$ 14,923,687	\$ 16,907,348	\$ 17,317,726

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ACADEMIC PROGRAMS				
Salaries & Wages	\$ 1,696,589	\$ 1,903,095	\$ 4,313,634	\$ 4,256,384
Employee Benefits	\$ 229,661	\$ 268,352	\$ 487,539	\$ 493,227
Contracted Services	\$ 1,486,856	\$ 1,647,683	\$ 2,163,599	\$ 2,162,259
Supplies & Materials	\$ 233,339	\$ 792,049	\$ 1,039,920	\$ 1,024,939
Other Operating Expenses	\$ 524,500	\$ 835,563	\$ 1,185,880	\$ 1,185,880
Capital Outlay	\$ 65,200	\$ 83,998	\$ 36,189	\$ 36,189
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,236,145	\$ 5,530,740	\$ 9,226,761	\$ 9,158,878

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ACADEMIC PROGRAMS				
Salaries & Wages	\$ 10,292,727	\$ 11,858,130	\$ 14,859,934	\$ 15,080,531
Employee Benefits	\$ 3,053,551	\$ 2,285,223	\$ 2,640,405	\$ 2,693,331
Contracted Services	\$ 3,538,198	\$ 2,807,761	\$ 3,958,974	\$ 3,982,634
Supplies & Materials	\$ 3,147,452	\$ 1,859,612	\$ 2,677,204	\$ 2,686,516
Other Operating Expenses	\$ 1,082,214	\$ 1,551,703	\$ 1,948,294	\$ 1,984,294
Capital Outlay	\$ 78,093	\$ 91,998	\$ 49,298	\$ 49,298
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 21,192,235	\$ 20,454,427	\$ 26,134,109	\$ 26,476,604

Non-Operating Budget – Staffing by POSITION

There is no non-operating staffing associated with this office.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ACADEMIC PROGRAMS				
TOTAL	0.00	0.00	0.00	0.00

Non-Operating Budget – Expenditures by OBJECT

There are no non-operating expenditures associated with this office for FY 2016.

NON-OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ACADEMIC PROGRAMS				
Salaries & Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ 50	\$ -	\$ -	\$ -
Supplies & Materials	\$ 36,941	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 36,991	\$ -	\$ -	\$ -

ORGANIZATION OVERVIEW & ANALYSIS**OPERATING EXPENDITURES BY COST CENTER**

Cost Center Number	Description	FY 2016 Requested
ACADEMIC PROGRAMS		
42110	Academic Programs Office	\$ 10,644,304
42112	Reading/English/Language Arts	\$ 1,837,775
42113	Math	\$ 2,794,584
42114	Science	\$ 1,067,457
42115	H.B. Owens Science Center	\$ 1,424,183
42116	Wm. Schmidt Center	\$ 2,168,155
42117	Social Studies	\$ 356,841
42118	World Language	\$ 791,148
42119	Talented & Gifted (TAG)	\$ 973,272
42152	Library Media Services	\$ 1,959,446
42433	Summer School	\$ 2,438,900
60102	Substitutes- Instruction	\$ 20,539
TOTAL		\$ 26,476,604

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Total
					Operating Expenses	Capital Outlay	Expenditure Recovery	
ACADEMIC PROGRAMS								
Administration	\$ -	\$ -	\$ 356,918	\$ 2,300	\$ -	\$ -	\$ -	\$ 359,218
Mid-Level Administration	\$ 5,474,339	\$ -	\$ 21,960	\$ 7,623	\$ 13,967	\$ -	\$ -	\$ 5,517,889
Instructional Salaries & Wages	\$ 8,752,078	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,752,078
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 2,082,891	\$ -	\$ -	\$ -	\$ 2,082,891
Other Instructional Costs	\$ -	\$ -	\$ 2,382,527	\$ -	\$ 1,769,053	\$ 44,189	\$ -	\$ 4,195,769
Student Personnel Services	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Student Health Services	\$ 90,094	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,094
Student Transportation Services	\$ -	\$ -	\$ 541,258	\$ -	\$ -	\$ -	\$ -	\$ 541,258
Operation of Plant Services	\$ 253,623	\$ -	\$ -	\$ 4,845	\$ 155,000	\$ -	\$ -	\$ 413,468
Maintenance of Plant	\$ -	\$ -	\$ -	\$ 1,050	\$ -	\$ -	\$ -	\$ 1,050
Fixed Charges	\$ -	\$ 2,559,443	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,559,443
TOTAL	\$ 14,574,134	\$ 2,559,443	\$ 3,302,663	\$ 2,098,709	\$ 1,938,020	\$ 44,189	\$ -	\$ 24,517,158

CURRICULUM & INSTRUCTION

Career Academy Programs

MISSION

Mission: To assist schools in the implementation of Junior Reserve Officer Training Corps (JROTC), Technology Education, Adolescent Single Parenting Program (ASPP), and Career Academy Programs (CAP) of Study through coordination of professional development; instructional program management; and parental, business and community outreach to ensure students are prepared to transition into post-secondary education, apprenticeship, and/or high-wage, high-demand employment opportunities after graduation.

CORE SERVICES

PROFESSIONAL DEVELOPMENT – Support schools in promoting academic rigor through off-site training, professional learning communities, and onsite support in planning and monitoring.

OUTCOMES:

- *Improved capacity of teachers and administrators to deliver the Career Academy programs*
- *Graduated students who are college and/or career ready as a result of meeting established structured standards*
- *Increased student proficiency on FAST assessments and ability to meet the High School Assessment (HSA) in English and HSA graduation requirements*

PARENT AND COMMUNITY OUTREACH – Establishes linkages with businesses, labor and post-secondary institutions to expand work based learning and early college credit opportunities for students.

OUTCOME: *Increased student participation in work-based learning activities*

ORGANIZATION OVERVIEW & ANALYSIS**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Career Academy Programs is 23.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAREER ACADEMY PROGRAMS				
Coordinating Supervisor	1.00	1.00	1.00	1.00
Instructional Program Coordinator	5.00	7.00	7.00	7.00
Instructional Specialist	2.00	4.00	4.00	4.00
Instructional Supervisor	3.00	4.00	4.00	4.00
Resource Teacher	2.00	2.00	2.00	2.00
Secondary Classroom Teacher	0.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	14.00	20.00	20.00	20.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAREER ACADEMY PROGRAMS				
Admin Support Technician	1.00	1.00	1.00	1.00
Program Liaison	1.00	1.00	1.00	1.00
Secondary Classroom Teacher	1.00	1.00	1.00	1.00
TOTAL	3.00	3.00	3.00	3.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAREER ACADEMY PROGRAMS				
Admin Support Technician	1.00	1.00	1.00	1.00
Coordinating Supervisor	1.00	1.00	1.00	1.00
Instructional Program Coordinator	5.00	7.00	7.00	7.00
Instructional Specialist	2.00	4.00	4.00	4.00
Instructional Supervisor	3.00	4.00	4.00	4.00
Program Liaison	1.00	1.00	1.00	1.00
Resource Teacher	2.00	2.00	2.00	2.00
Secondary Classroom Teacher	1.00	2.00	2.00	2.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	17.00	23.00	23.00	23.00

Operating Budget - Expenditures by OBJECT

The FY 2016 requested operating budget for Career Academy Programs is \$5.5 million, a net increase of \$71,763 over the FY 2015 approved budget. The increase of \$90,771 in unrestricted expenditures supports salaries and employee benefits due to negotiated pay increases, as well as contracted services for the increased cost of software licenses and maintenance and repair vehicles for the career academies.

The net decrease of (\$19,008) in restricted expenditures is due to the reduction of salaries and employee benefits per the Carl D. Perkins grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAREER ACADEMY PROGRAMS				
Salaries & Wages	\$ 1,325,220	\$ 2,093,126	\$ 2,093,126	\$ 2,156,201
Employee Benefits	\$ 251,443	\$ 407,651	\$ 407,651	\$ 410,347
Contracted Services	\$ 196,511	\$ 127,813	\$ 127,813	\$ 152,813
Supplies & Materials	\$ 1,988,464	\$ 98,635	\$ 98,635	\$ 98,635
Other Operating Expenses	\$ 33,570	\$ 49,804	\$ 49,804	\$ 49,804
Capital Outlay	\$ 50,464	\$ 250,000	\$ 250,000	\$ 250,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,845,672	\$ 3,027,029	\$ 3,027,029	\$ 3,117,800

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAREER ACADEMY PROGRAMS				
Salaries & Wages	\$ 447,007	\$ 1,346,095	\$ 1,330,767	\$ 1,328,323
Employee Benefits	\$ 33,494	\$ 173,177	\$ 166,169	\$ 170,232
Contracted Services	\$ 222,007	\$ 217,319	\$ 218,932	\$ 218,932
Supplies & Materials	\$ 575,926	\$ 398,325	\$ 399,945	\$ 399,945
Other Operating Expenses	\$ 87,864	\$ 87,485	\$ 85,961	\$ 85,961
Capital Outlay	\$ 306,778	\$ 273,802	\$ 273,802	\$ 273,802
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,673,076	\$ 2,496,203	\$ 2,475,576	\$ 2,477,195

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CAREER ACADEMY PROGRAMS				
Salaries & Wages	\$ 1,772,227	\$ 3,439,221	\$ 3,423,893	\$ 3,484,524
Employee Benefits	\$ 284,937	\$ 580,828	\$ 573,820	\$ 580,579
Contracted Services	\$ 418,518	\$ 345,132	\$ 346,745	\$ 371,745
Supplies & Materials	\$ 2,564,390	\$ 496,960	\$ 498,580	\$ 498,580
Other Operating Expenses	\$ 121,434	\$ 137,289	\$ 135,765	\$ 135,765
Capital Outlay	\$ 357,242	\$ 523,802	\$ 523,802	\$ 523,802
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,518,748	\$ 5,523,232	\$ 5,502,605	\$ 5,594,995

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CAREER ACADEMY PROGRAMS		
42130	Career Education Office	\$ 4,211,185
42133	JROTC	\$ 1,383,810
TOTAL		\$ 5,594,995

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies &	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
CAREER ACADEMY PROGRAMS								
Administration	\$ -	\$ -	\$ 71,456	\$ -	\$ -	\$ -	\$ -	\$ 71,456
Mid-Level Administration	\$ 1,162,303	\$ -	\$ 16,058	\$ 2,428	\$ 9,617	\$ 3,600	\$ -	\$ 1,194,006
Instructional Salaries & Wages	\$ 2,322,221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,322,221
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 494,152	\$ -	\$ -	\$ -	\$ 494,152
Other Instructional Costs	\$ -	\$ -	\$ 265,265	\$ -	\$ 126,148	\$ 520,202	\$ -	\$ 911,615
Student Personnel Services	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Student Transportation Services	\$ -	\$ -	\$ 18,966	\$ -	\$ -	\$ -	\$ -	\$ 18,966
Fixed Charges	\$ -	\$ 580,579	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 580,579
TOTAL	\$ 3,484,524	\$ 580,579	\$ 371,745	\$ 498,580	\$ 135,765	\$ 523,802	\$ -	\$ 5,594,995

CURRICULUM & INSTRUCTION

College & Career Ready

MISSION

To support secondary schools by managing high student achievement programs; planning and coordinating Professional Development and Instructional Support to classroom teachers, administrators, and specialists in order to provide the opportunities and supports for all students to successfully achieve in an academically rigorous program that prepares them for college and careers.

CORE SERVICES

PROFESSIONAL DEVELOPMENT – Supports schools in promoting academic rigor through off-site training, professional learning communities, and onsite support in planning and monitoring.

OUTCOMES:

- *Increased number of students prepared for College and Career through achievement in national tests*
- *Increased number of students prepared for College and Career through achievement in national tests*

STAFFING & EXPENDITURES

Operating Budget - Staffing by POSITION

The FY 2016 requested staffing for College & Career Ready is 5.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COLLEGE & CAREER READY				
Admin Support Specialist	2.00	2.00	2.00	2.00
Instructional Specialist	0.00	0.00	1.00	1.00
Instructional Supervisor	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Supp Program Coordinator	0.00	1.00	0.00	0.00
TOTAL	4.00	5.00	5.00	5.00

ORGANIZATION OVERVIEW & ANALYSIS**RESTRICTED STAFFING**

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COLLEGE & CAREER READY				
Instructional Program Coordinator	1.00	0.00	0.00	0.00
Instructional Specialist	1.00	0.00	0.00	0.00
Instructional Supervisor	1.00	0.00	0.00	0.00
Technical Resource Analyst	1.00	0.00	0.00	0.00
TOTAL	4.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COLLEGE & CAREER READY				
Admin Support Specialist	2.00	2.00	2.00	2.00
Instructional Program Coordinator	1.00	0.00	0.00	0.00
Instructional Specialist	1.00	0.00	1.00	1.00
Instructional Supervisor	2.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Supp Program Coordinator	0.00	1.00	0.00	0.00
Technical Resource Analyst	1.00	0.00	0.00	0.00
TOTAL	8.00	5.00	5.00	5.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for College & Career Ready is \$5.3 million, a decrease of (\$244,739) under the FY 2015 approved budget. The decrease of (\$236,019) in unrestricted expenditures for salaries and employee benefits and contracted services are associated with part-time salaries for curriculum writing activities.

The decrease of (\$244,739) in restricted expenditures is associated with the expiration of the Race To The Top grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2014 Approved	FY 2014 Estimated	FY 2015 requested
COLLEGE & CAREER READY				
Salaries & Wages	\$ 449,989	\$ 524,901	\$ 524,901	\$ 445,224
Employee Benefits	\$ 78,710	\$ 113,368	\$ 113,368	\$ 91,776
Contracted Services	\$ 512,547	\$ 1,831,063	\$ 1,831,063	\$ 1,696,313
Supplies & Materials	\$ 235,948	\$ 1,792,126	\$ 1,792,126	\$ 1,792,126
Other Operating Expenses	\$ 133,938	\$ 228,000	\$ 228,000	\$ 228,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,411,132	\$ 4,489,458	\$ 4,489,458	\$ 4,253,439

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2014 Approved	FY 2014 Estimated	FY 2015 requested
COLLEGE & CAREER READY				
Salaries & Wages	\$ 539,976	\$ 252,367	\$ 191,623	\$ 244,170
Employee Benefits	\$ 103,016	\$ 43,859	\$ 27,338	\$ 43,336
Contracted Services	\$ 493,809	\$ 463,765	\$ 463,765	\$ 463,765
Supplies & Materials	\$ 62,274	\$ 114,283	\$ 114,283	\$ 114,283
Other Operating Expenses	\$ 68,135	\$ 183,759	\$ 183,759	\$ 183,759
Capital Outlay	\$ 16,080	\$ 19,435	\$ 19,435	\$ 19,435
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,283,290	\$ 1,077,468	\$ 1,000,203	\$ 1,068,748

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COLLEGE & CAREER READY				
Salaries & Wages	\$ 989,965	\$ 777,268	\$ 716,524	\$ 689,394
Employee Benefits	\$ 181,726	\$ 157,227	\$ 140,706	\$ 135,112
Contracted Services	\$ 1,006,356	\$ 2,294,828	\$ 2,294,828	\$ 2,160,078
Supplies & Materials	\$ 298,222	\$ 1,906,409	\$ 1,906,409	\$ 1,906,409
Other Operating Expenses	\$ 202,073	\$ 411,759	\$ 411,759	\$ 411,759
Capital Outlay	\$ 16,080	\$ 19,435	\$ 19,435	\$ 19,435
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,694,422	\$ 5,566,926	\$ 5,489,661	\$ 5,322,187

Non-Operating Budget - Staffing by POSITION

There is no non-operating staffing associated with College & Career Ready.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COLLEGE & CAREER READY				
TOTAL	0.00	0.00	0.00	0.00

ORGANIZATION OVERVIEW & ANALYSIS**Non-Operating Budget - Expenditures by Object**

There are no non-operating expenditures associated with College & Career Ready for FY 2016.

NON-OPEARTING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
COLLEGE & CAREER READY				
Salaries & Wages	\$ -	\$ -	\$ -	-
Employee Benefits	\$ -	\$ -	\$ -	-
Contracted Services	\$ -	\$ -	\$ -	-
Supplies & Materials	\$ 41,524	\$ -	\$ -	-
Other Operating Expenses	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	-
Expenditure Recovery	\$ -	\$ -	\$ -	-
TOTAL	\$ 41,524	\$ -	\$ -	-

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
COLLEGE & CAREER READY		
42170	College and Career Ready	\$ 5,322,187
TOTAL		\$ 5,322,187

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
COLLEGE & CAREER READY								
Administration	\$ -	\$ -	\$ 4,155	\$ 3,450	\$ -	\$ -	\$ -	\$ 7,605
Mid-Level Administration	\$ 272,770	\$ -	\$ 12,452	\$ 58,023	\$ 17,500	\$ -	\$ -	\$ 360,745
Instructional Salaries & Wages	\$ 415,246	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 415,246
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 1,844,936	\$ -	\$ -	\$ -	\$ 1,844,936
Other Instructional Costs	\$ -	\$ -	\$ 1,904,200	\$ -	\$ 394,259	\$ 19,435	\$ -	\$ 2,317,894
Student Transportation Services	\$ -	\$ -	\$ 239,271	\$ -	\$ -	\$ -	\$ -	\$ 239,271
Operation of Plant Services	\$ 1,378	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,378
Fixed Charges	\$ -	\$ 135,112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,112
TOTAL	\$ 689,394	\$ 135,112	\$ 2,160,078	\$ 1,906,409	\$ 411,759	\$ 19,435	\$ -	\$ 5,322,187

CURRICULUM & INSTRUCTION

Early Childhood Programs

MISSION

To provide instructional support and community outreach to school administrators, early childhood staff, parents and community members in order to ensure all students begin kindergarten fully ready to learn as measured by the Maryland Model for School Readiness.

CORE SERVICES

PROFESSIONAL DEVELOPMENT – Provides differentiated training for all stakeholders and promotes the advancement of rigor in the classroom through modeling, demonstrating and presenting in-service programs that reflect research-based “best practices.”

OUTCOME: *Certified teachers trained to prepare Prekindergarten students that are developmentally ready to learn and participate in school.*

PARENT AND COMMUNITY OUTREACH – Effectively communicate with and involve parents and the community in supporting student success in school.

OUTCOME: *Increased academic achievement as a result of effective programming that generates parent participation and satisfaction*

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for Early Childhood Programs is 18.00 FTE, a decrease of (10.80) FTE under the FY 2015 approved budget. There are no changes in the unrestricted staffing.

The decrease in restricted staffing is due to the reduction of (8.80) elementary classroom teachers and (2.00) paraprofessionals associated with the expiring Prekindergarten Expansion grant.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EARLY CHILDHOOD PROGRAMS				
Child Care Assistant	5.00	0.00	0.00	0.00
Clerk	5.00	0.00	0.00	0.00
Coordinating Supervisor	1.00	0.00	0.00	0.00
Elementary Classroom Teacher	33.10	0.00	0.00	0.00
Instructional Assistant	3.00	2.00	2.00	2.00
Instructional Specialist	5.00	2.00	2.00	2.00
Instructional Supervisor	3.00	2.00	2.00	2.00

ORGANIZATION OVERVIEW & ANALYSIS

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EARLY CHILDHOOD PROGRAMS				
Paraprofessional Educator	10.00	0.00	0.00	0.00
Resource Teacher	10.00	6.00	6.00	6.00
Secretary	4.00	3.00	3.00	3.00
Supp Program Coordinator	0.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
Wing Coordinator	1.00	0.00	0.00	0.00
TOTAL	81.10	17.00	17.00	17.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EARLY CHILDHOOD PROGRAMS				
Elementary Classroom Teacher	8.80	8.80	0.00	0.00
Instructional Specialist	1.00	0.00	1.00	0.00
Instructional Supervisor	1.00	0.00	0.00	0.00
Paraprofessional Educator	2.00	2.00	0.00	0.00
Program Liaison	2.00	1.00	1.00	1.00
Resource Teacher	0.80	0.00	0.00	0.00
Secretary	1.00	0.00	0.00	0.00
Support Program Coordinator	1.00	0.00	0.00	0.00
TOTAL	17.60	11.80	2.00	1.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EARLY CHILDHOOD PROGRAMS				
Child Care Assistant	5.00	0.00	0.00	0.00
Clerk	5.00	0.00	0.00	0.00
Coordinating Supervisor	1.00	0.00	0.00	0.00
Elementary Classroom Teacher	41.90	8.80	0.00	0.00
Instructional Assistant	3.00	2.00	2.00	2.00
Instructional Specialist	6.00	2.00	3.00	2.00
Instructional Supervisor	4.00	2.00	2.00	2.00
Paraprofessional Educator	12.00	2.00	0.00	0.00
Program Liaison	2.00	1.00	1.00	1.00
Resource Teacher	10.80	6.00	6.00	6.00
Secretary	5.00	3.00	3.00	3.00
Supp Program Coordinator	0.00	1.00	1.00	1.00
Support Program Coordinator	1.00	0.00	0.00	0.00
Support Supervisor	1.00	1.00	1.00	1.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EARLY CHILDHOOD PROGRAMS				
Wing Coordinator	1.00	0.00	0.00	0.00
TOTAL	98.70	28.80	19.00	18.00

Operating Budget – Expenditures by OBJECT

The FY 2015 requested operating budget for Early Childhood Programs is \$4.6 million, a net decrease of (\$391,345) under the FY 2015 approved budget. The net increase of \$42,957 in unrestricted expenditures supports salaries associated with negotiated agreements offset by the realignment of discretionary funds to support Springboard.

The net decrease of (\$434,302) in restricted expenditures is primarily due to the reduction in positions associated with the expiring Prekindergarten Expansion grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EARLY CHILDHOOD PROGRAMS				
Salaries & Wages	\$ 1,508,806	\$ 1,797,645	\$ 1,797,645	\$ 1,867,990
Employee Benefits	\$ 388,519	\$ 379,174	\$ 379,174	\$ 376,786
Contracted Services	\$ 106,324	\$ 136,948	\$ 36,948	\$ 36,948
Supplies & Materials	\$ 1,036,973	\$ 1,356,887	\$ 1,431,887	\$ 1,431,887
Other Operating Expenses	\$ 7,541	\$ 16,000	\$ 16,000	\$ 16,000
Capital Outlay	\$ 70,777	\$ 63,234	\$ 63,234	\$ 63,234
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,118,940	\$ 3,749,888	\$ 3,724,888	\$ 3,792,845

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EARLY CHILDHOOD PROGRAMS				
Salaries & Wages	\$ 685,177	\$ 847,977	\$ 698,166	\$ 215,690
Employee Benefits	\$ 112,327	\$ 295,503	\$ 200,399	\$ 40,979
Contracted Services	\$ 268,312	\$ 119,467	\$ 295,699	\$ 407,495
Supplies & Materials	\$ 182,790	\$ 23,217	\$ 51,486	\$ 53,540
Other Operating Expenses	\$ 7,981	\$ 12,454	\$ 10,984	\$ 10,984
Capital Outlay	\$ 97,319	\$ 29,090	\$ 164,718	\$ 164,718
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,353,906	\$ 1,327,708	\$ 1,421,452	\$ 893,406

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
EARLY CHILDHOOD PROGRAMS				
Salaries & Wages	\$ 2,193,983	\$ 2,645,622	\$ 2,495,811	\$ 2,083,680
Employee Benefits	\$ 500,846	\$ 674,677	\$ 579,573	\$ 417,765
Contracted Services	\$ 374,636	\$ 256,415	\$ 332,647	\$ 444,443
Supplies & Materials	\$ 1,219,763	\$ 1,380,104	\$ 1,483,373	\$ 1,485,427
Other Operating Expenses	\$ 15,522	\$ 28,454	\$ 26,984	\$ 26,984
Capital Outlay	\$ 168,096	\$ 92,324	\$ 227,952	\$ 227,952
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,472,846	\$ 5,077,596	\$ 5,146,340	\$ 4,686,251

Non-Operating Budget – Staffing by POSITION

The FY 2016 request non-operating staffing for Early Childhood Programs is 171.19 FTE, no change from the FY 2015 approved budget.

NON-OPERATING STAFFING

Position	FY 2014 Actual	FY 2014 Approved	FY 2014 Estimated	FY 2015 Requested
EARLY CHILDHOOD PROGRAMS				
Child Care Assistant	119.07	119.07	119.07	119.07
Financial Analyst	1.00	1.00	1.00	1.00
Financial Assistant	1.00	1.00	1.00	1.00
Program Liaison	50.12	50.12	50.12	50.12
TOTAL	171.19	171.19	171.19	171.19

Non-Operating Budget – Expenditures by OBJECT

The FY 2016 requested non-operating budget for Early Childhood Programs is \$8.7 million, a decrease of (\$341,326) under the FY 2015 approved budget. The decrease in non-operating expenditures reflects adjustments to salaries and employee benefits associated with the reconciliation of new hire salaries against estimated values.

NON-OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2014 Approved	FY 2014 Estimated	FY 2015 Requested
EARLY CHILDHOOD PROGRAMS				
Salaries & Wages	\$ 4,608,085	\$ 5,504,574	\$ 5,504,574	\$ 5,343,863
Employee Benefits	\$ 2,086,238	\$ 2,653,785	\$ 2,653,785	\$ 2,473,170
Contracted Services	\$ 6,170	\$ 163,494	\$ 163,494	\$ 163,494
Supplies & Materials	\$ 356,752	\$ 584,725	\$ 584,725	\$ 584,725
Other Operating Expenses	\$ 92,033	\$ 123,350	\$ 123,350	\$ 123,350
Capital Outlay	\$ 9,765	\$ 67,013	\$ 67,013	\$ 67,013
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,159,043	\$ 9,096,941	\$ 9,096,941	\$ 8,755,615

OPERATING & NON-OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description		FY 2015 Requested
EARLY CHILDHOOD PROGRAMS			
42420	Early Childhood Education	\$	4,556,746
42434	Before and After School	\$	8,885,120
TOTAL		\$	13,441,866

OPERATING & NON-OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
EARLY CHILDHOOD PROGRAMS									
<u>Operating</u>									
Administration	\$ -	\$ -	\$ 36,177	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,177
Mid-Level Administration	\$ 888,608	\$ -	\$ 7,500	\$ 4,003	\$ 16,000	\$ 2,045	\$ -	\$ -	\$ 918,156
Instructional Salaries & Wages	\$ 918,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 918,875
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 1,434,290	\$ -	\$ -	\$ -	\$ -	\$ 1,434,290
Other Instructional Costs	\$ -	\$ -	\$ 31,099	\$ -	\$ -	\$ 61,189	\$ -	\$ -	\$ 92,288
Special Education	\$ 2,172	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,172
Student Health Services	\$ 6,368	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,368
Student Transportation Services	\$ -	\$ -	\$ 32,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,636
Fixed Charges	\$ -	\$ 417,765	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 417,765
Community Services	\$ 267,657	\$ -	\$ 337,031	\$ 47,134	\$ 10,984	\$ 164,718	\$ -	\$ -	\$ 827,524
Operating Budget Subtotal	\$ 2,083,680	\$ 417,765	\$ 444,443	\$ 1,485,427	\$ 26,984	\$ 227,952	\$ -	\$ -	\$ 4,686,251
<u>Non-Operating</u>									
Fixed Charges	\$ -	\$ 2,473,170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,473,170
Community Services	\$ 5,343,863	\$ -	\$ 163,494	\$ 584,725	\$ 123,350	\$ 67,013	\$ -	\$ -	\$ 6,282,445
Non-Operating Budget Subtotal	\$ 5,343,863	\$ -	\$ 163,494	\$ 584,725	\$ 123,350	\$ 67,013	\$ -	\$ -	\$ 8,755,615
TOTAL	\$ 7,427,543	\$ 417,765	\$ 607,937	\$ 2,070,152	\$ 150,334	\$ 294,965	\$ -	\$ -	\$ 13,441,866

CURRICULUM & INSTRUCTION

English Speakers of Other Languages

MISSION

To provide updated curriculum, professional development, instructional support, and support services to students, staff and families in order to impact student achievement of English language learners (ELL) and immigrant students.

CORE SERVICES

PROFESSIONAL DEVELOPMENT – Increase knowledge and skills attained through professional development.

OUTCOMES:

- *Better understanding of WIDA standards*
- *Improved knowledge base for ACCESS for English language learners (ELL) testing procedures*
- *A properly administered ACCESS for ELL that meets federal guidelines*
- *Increased student performance on ACCESS for ELL through increased teacher effectiveness in the instruction of English language learners*

INSTRUCTIONAL SUPPORT – Increase all Library Media Specialists’ knowledge of instruction and curriculum support through a variety of professional development opportunities.

OUTCOME: *Library Media Specialists trained in Common Core cross-walk standards who implement instructional lessons that positively impact student achievement.*

PARENT AND COMMUNITY OUTREACH – Increase opportunities for parent and community involvement.

OUTCOMES:

- *Increased participation in field trips to higher institutes of learning*
- *Improved communication among the Office of Interpreting, parents, and schools/offices to meet request for non-English speaking parents, students, and staff*
- *Increased use and satisfaction with interpreters’ services*

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for English Speakers of Other Languages (ESOL) is 40.60 FTE, a decrease of (5.00) FTE under the FY 2015 approved budget. The net decrease of (5.00) FTE in unrestricted staffing includes the realignment (1.00) admin support tech, (1.00) clerk, (1.00) instructional assistant, (1.00) instructional specialist, (1.00) instructional supervisor, and (1.00) secretary in the Library Media Services Office to the Academic Programs Office. The decrease is offset by the addition of 1.00 guidance counselor to support the International Student Office. There are no restricted FTE associated with this office.

ORGANIZATIONAL OVERVIEW & ANALYSIS

UNRESTRICTED STAFFING

Staffing	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENGLISH SPEAKERS OF OTHER LANGUAGES				
Admin Support Technician	2.00	2.00	2.00	1.00
Clerk	1.00	1.00	1.00	0.00
Coordinating Supervisor	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Guidance Counselor	6.00	6.00	6.00	7.00
Instructional Assistant	1.00	1.00	1.00	0.00
Instructional Program Coordinator	1.00	1.00	1.00	1.00
Instructional Specialist	6.00	6.00	6.00	5.00
Instructional Supervisor	2.00	2.00	2.00	1.00
International Student Specialist	1.00	1.00	1.00	1.00
Mentor Teacher	2.00	2.00	2.00	2.00
Program Specialist	0.60	0.60	0.60	0.60
Resource Teacher	0.00	6.00	6.00	6.00
Secretary	4.00	5.00	5.00	4.00
Support Program Coordinator	1.00	1.00	1.00	1.00
Teacher Trainer	9.00	9.00	9.00	9.00
TOTAL	38.60	45.60	45.60	40.60

RESTRICTED STAFFING

Restricted	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENGLISH SPEAKERS OF OTHER LANGUAGES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Staffing	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENGLISH SPEAKERS OF OTHER LANGUAGES				
Admin Support Technician	2.00	2.00	2.00	1.00
Clerk	1.00	1.00	1.00	0.00
Coordinating Supervisor	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Guidance Counselor	6.00	6.00	6.00	7.00
Instructional Assistant	1.00	1.00	1.00	0.00
Instructional Program Coordinator	1.00	1.00	1.00	1.00
Instructional Specialist	6.00	6.00	6.00	5.00
Instructional Supervisor	2.00	2.00	2.00	1.00
International Student Specialist	1.00	1.00	1.00	1.00
Mentor Teacher	2.00	2.00	2.00	2.00

ORGANIZATION OVERVIEW & ANALYSIS**TOTAL OPERATING STAFFING**

Staffing	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENGLISH SPEAKERS OF OTHER LANGUAGES				
Program Specialist	0.60	0.60	0.60	0.60
Resource Teacher	0.00	6.00	6.00	6.00
Secretary	4.00	5.00	5.00	4.00
Support Program Coordinator	1.00	1.00	1.00	1.00
Teacher Trainer	9.00	9.00	9.00	9.00
TOTAL	38.60	45.60	45.60	40.60

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for English Speaker of Other Languages (ESOL) is \$8.9 million, a net decrease of (\$1.1) million under the FY 2015 approved budget. The decrease of (\$1.9) million in unrestricted expenditures is primarily associated with the reorganization / realignment of the Library Media Services staff and resources to Academic Programs.

The increase of \$813,667 in restricted expenditures supports salaries and employee benefits, contracted services and other operating expenses associated with the Race To The Top, Student Achievement, and Tittle III grants.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENGLISH SPEAKERS OF OTHER LANGUAGES				
Salaries & Wages	\$ 3,187,696	\$ 4,236,580	\$ 3,789,006	\$ 3,677,538
Employee Benefits	\$ 576,788	\$ 932,382	\$ 789,365	\$ 778,568
Contracted Services	\$ 32,926	\$ 764,971	\$ 106,053	\$ 106,053
Supplies & Materials	\$ 97,378	\$ 672,584	\$ 104,773	\$ 104,773
Other Operating Expenses	\$ 22,225	\$ 102,580	\$ 56,306	\$ 56,306
Capital Outlay	\$ -	\$ 5,109	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,917,013	\$ 6,714,206	\$ 4,845,503	\$ 4,723,238

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENGLISH SPEAKERS OF OTHER LANGUAGES				
Salaries & Wages	\$ 1,064,179	\$ 1,163,041	\$ 1,520,869	\$ 1,520,869
Employee Benefits	\$ 102,077	\$ 128,150	\$ 152,095	\$ 180,960
Contracted Services	\$ 826,448	\$ 996,703	\$ 1,364,433	\$ 1,364,433
Supplies & Materials	\$ 1,180,898	\$ 947,013	\$ 948,588	\$ 948,588
Other Operating Expenses	\$ 82,168	\$ 77,094	\$ 104,711	\$ 104,711
Capital Outlay	\$ 41,854	\$ 57,793	\$ 63,900	\$ 63,900
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,297,624	\$ 3,369,794	\$ 4,154,596	\$ 4,183,461

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENGLISH SPEAKERS OF OTHER LANGUAGES				
Salaries & Wages	\$ 4,251,875	\$ 5,399,621	\$ 5,309,875	\$ 5,198,407
Employee Benefits	\$ 678,865	\$ 1,060,532	\$ 941,460	\$ 959,528
Contracted Services	\$ 859,374	\$ 1,761,674	\$ 1,470,486	\$ 1,470,486
Supplies & Materials	\$ 1,278,276	\$ 1,619,597	\$ 1,053,361	\$ 1,053,361
Other Operating Expenses	\$ 104,393	\$ 179,674	\$ 161,017	\$ 161,017
Capital Outlay	\$ 41,854	\$ 62,902	\$ 63,900	\$ 63,900
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,214,637	\$ 10,084,000	\$ 9,000,099	\$ 8,906,699

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
ENGLISH SPEAKERS OF OTHER LANGUAGES		
42410	English Speakers of Other Languages (ESOL)	\$ 7,708,194
42411	Office of Interpreting & Translating	\$ 216,215
44120	International Student Guidance Office	\$ 982,290
TOTAL		\$ 8,906,699

ORGANIZATION OVERVIEW & ANALYSIS**OPERATING EXPENDITURES BY CATEGORY/OBJECT**

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other		Capital Outlay	Expenditure Recovery	Total
					Operating Expenses				
ENGLISH SPEAKERS OF OTHER LANGUAGES									
Administration	\$ -	\$ -	\$ 85,402	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ 86,152
Mid-Level Administration	\$ 1,102,100	\$ -	\$ -	\$ 4,415	\$ -	\$ -	\$ -	\$ -	\$ 1,106,515
Instructional Salaries & Wages	\$ 3,643,582	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,643,582
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 1,048,196	\$ -	\$ -	\$ -	\$ -	\$ 1,048,196
Other Instructional Costs	\$ -	\$ -	\$ 1,196,878	\$ -	\$ 161,017	\$ 63,900	\$ -	\$ -	\$ 1,421,795
Special Education	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Student Personnel Services	\$ 252,725	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 312,725
Student Transportation Services	\$ -	\$ -	\$ 128,206	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128,206
Fixed Charges	\$ -	\$ 959,528	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 959,528
TOTAL	\$ 5,198,407	\$ 959,528	\$ 1,470,486	\$ 1,053,361	\$ 161,017	\$ 63,900	\$ -	\$ -	\$ 8,906,699

Family, Community & Business Engagement

MISSION

To collaboratively develop and implement a comprehensive approach to improve family, school, business, government, civic, faith-based and community engagement initiatives consistent with the goals, objectives, and strategies outlined in the Strategic Plan. This mission is best accomplished through promoting relationship theories and customer service principles to inform best practices that encourage partnerships between families, schools, and communities focused on improved student literacy to meet systemic academic achievement goals. This mission is operationalized through the effective deployment and supervision of Community Outreach Assistants in targeted schools with additional systemic community and professional development for all schools, offices and parent/community partners.

CORE SERVICES

COMMUNITY OUTREACH – Provide community outreach to targeted schools through planned incremental expansion in order to provide on-site assistance and support to schools for improved engagement practices focused upon literacy as well as increased positive customer service experiences.

OUTCOMES:

- *COA schools will demonstrate a 75% increase in positive home-school interactions and corresponding decrease in constituent service complaints per year*
- *Student literacy gains will be observed as schools increase opportunities to engage parents and families through programs and practices with a targeted literacy focus*
- *Targeted schools will also develop effective parent and teacher organizations such as SPMT and PTA/PTO/PTSA in order to promote shared decision-making and responsibility*

SUPERVISORY AND COACHING SUPPORT – Provide on-site supervisory and coaching support to Community Outreach Assistants as well as monthly professional development for targeted skill enhancement and formative program evaluation.

OUTCOMES:

- *One-hundred percent (100%) of Community Outreach Assistants will demonstrate improved efficacy and effectiveness in actualization of the job description that prescribes the role of parent engagement with a focus on improved literacy through parent and community engagement.*

PROFESSIONAL DEVELOPMENT - Development and provision of continuous and contiguous research-based professional development and capacity building workshops and resource materials for staff and parent community towards improved parent and community engagement practices with a literacy focus.

OUTCOME: *Ninety-five percent (95%) of evaluations from DFCE professional development sessions will purport participants' satisfaction with and planned implementation of strategies to improve parent and community engagement with a focus on improved literacy achievement, improved customer service and increased parent engagement*

ORGANIZATION OVERVIEW & ANALYSIS**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Family & Community Resources is 5.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FAMILY, COMMUNITY & BUSINESS ENGAGEMENT				
Admin Support Specialist	0.00	3.00	3.00	3.00
Director	0.00	1.00	1.00	1.00
Secretary	0.00	1.00	1.00	1.00
TOTAL	0.00	5.00	5.00	5.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FAMILY, COMMUNITY & BUSINESS ENGAGEMENT				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FAMILY, COMMUNITY & BUSINESS ENGAGEMENT				
Admin Support Specialist	0.00	3.00	3.00	3.00
Director	0.00	1.00	1.00	1.00
Secretary	0.00	1.00	1.00	1.00
TOTAL	0.00	5.00	5.00	5.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Family, Community & Business Engagement is \$742,369, an increase of \$74,790 over the FY 2015 approved budget. The net decrease of (\$26,983) in unrestricted expenditures reflects adjustments made to employee benefits offset by salary adjustments associated with negotiated agreements.

The increase in restricted expenditures reflects projected funds for the Race To The Top Data Wise Grant.

ORGANIZATIONAL OVERVIEW & ANALYSIS

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FAMILY, COMMUNITY & BUSINESS ENGAGEMENT				
Salaries & Wages	\$ -	\$ 462,194	\$ 462,194	\$ 482,933
Employee Benefits	\$ -	\$ 132,885	\$ 132,885	\$ 85,163
Contracted Services	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Supplies & Materials	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Other Operating Expenses	\$ -	\$ 40,000	\$ 40,000	\$ 40,000
Capital Outlay	\$ -	\$ 22,500	\$ 22,500	\$ 22,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 667,579	\$ 667,579	\$ 640,596

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FAMILY, COMMUNITY & BUSINESS ENGAGEMENT				
Salaries & Wages	\$ -	\$ -	\$ 8,800	\$ 8,800
Employee Benefits	\$ -	\$ -	\$ 1,854	\$ 874
Contracted Services	\$ -	\$ -	\$ 38,338	\$ 38,338
Supplies & Materials	\$ -	\$ -	\$ 375	\$ 375
Other Operating Expenses	\$ -	\$ -	\$ 53,386	\$ 53,386
TOTAL	\$ -	\$ -	\$ 102,753	\$ 101,773

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
FAMILY, COMMUNITY & BUSINESS ENGAGEMENT				
Salaries & Wages	\$ -	\$ 462,194	\$ 462,194	\$ 491,733
Employee Benefits	\$ -	\$ 132,885	\$ 132,885	\$ 86,037
Contracted Services	\$ -	\$ 5,000	\$ 5,000	\$ 43,338
Supplies & Materials	\$ -	\$ 5,000	\$ 5,000	\$ 5,375
Other Operating Expenses	\$ -	\$ 40,000	\$ 40,000	\$ 93,386
Capital Outlay	\$ -	\$ 22,500	\$ 22,500	\$ 22,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 667,579	\$ 667,579	\$ 742,369

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
FAMILY, COMMUNITY & BUSINESS ENGAGEMENT		
42445	Family, Community & Business Engagement	\$ 742,369
TOTAL		\$ 742,369

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
FAMILY, COMMUNITY & BUSINESS ENGAGEMENT									
Administration	\$ -	\$ -	\$ 6,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,636
Instructional Salaries and Wages	\$ 8,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,800
Textbooks and Instructional Supplies	\$ -	\$ -	\$ -	\$ 375	\$ -	\$ -	\$ -	\$ -	\$ 375
Other Instructional Costs	\$ -	\$ -	\$ 31,702	\$ -	\$ 53,386	\$ -	\$ -	\$ -	\$ 85,088
Student Personnel Services	\$ 482,933	\$ -	\$ 5,000	\$ 5,000	\$ 40,000	\$ 22,500	\$ -	\$ -	\$ 555,433
Fixed Charges	\$ -	\$ 86,037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,037
TOTAL	\$ 491,733	\$ 86,037	\$ 43,338	\$ 5,375	\$ 93,386	\$ 22,500	\$ -	\$ -	\$ 742,369

Secondary School Reform

MISSION

To provide programs and services that raise expectations, expand academic opportunities, and enhance instructional and developmental supports to ensure students' college and career readiness.

CORE SERVICES

ASSIST STUDENTS with meeting or exceeding graduation requirements and industry standards.

OUTCOME: Increase the percentage of students who meet or exceed graduation requirements

COLLEGE AND CAREER READINESS – Support schools, principals, teachers, parents and students by managing key instructional District initiatives to ensure college and career readiness.

OUTCOME: Increase student opportunities to participate in college and career readiness programs

SUPPORT SCHOOLS – Support schools with implementing and monitoring instructional interventions and supports, to ensure student success in meeting district, state and national standards.

OUTCOME: Help schools build and maintain the support structures necessary to facilitate student success

STAFFING & EXPENDITURES

Operating Budget - Staffing by POSITION

The FY 2016 requested operating staffing for Secondary School Reform is 13.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECONDARY SCHOOL REFORM				
Admin Support Specialist	0.00	1.00	4.00	4.00
Clerk	0.00	1.00	1.00	1.00
Instr Program Coordinator	0.00	3.00	3.00	3.00
Instructional Specialist	0.00	7.00	4.00	4.00
Officer	0.00	1.00	1.00	1.00
TOTAL	0.00	13.00	13.00	13.00

ORGANIZATION OVERVIEW & ANALYSIS

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECONDARY SCHOOL REFORM				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECONDARY SCHOOL REFORM				
Admin Support Specialist	0.00	1.00	4.00	4.00
Clerk	0.00	1.00	1.00	1.00
Instr Program Coordinator	0.00	3.00	3.00	3.00
Instructional Specialist	0.00	7.00	4.00	4.00
Officer	0.00	1.00	1.00	1.00
TOTAL	0.00	13.00	13.00	13.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Secondary School Reform is \$5.9 million, a net increase of \$2,685 over the FY 2015 approved budget. The net increase of \$2,685 supports salaries and wages.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 requested
SECONDARY SCHOOL REFORM				
Salaries & Wages	\$ -	\$ 2,179,682	\$ 2,179,682	\$ 2,186,112
Employee Benefits	\$ -	\$ 358,821	\$ 353,821	\$ 355,076
Contracted Services	\$ -	\$ 600,420	\$ 633,200	\$ 633,200
Supplies & Materials	\$ -	\$ 1,822,033	\$ 1,822,033	\$ 1,822,033
Other Operating Expenses	\$ -	\$ 978,715	\$ 945,935	\$ 945,935
Capital Outlay	\$ -	\$ 40,000	\$ 40,000	\$ 40,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 5,979,671	\$ 5,974,671	\$ 5,982,356

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECONDARY SCHOOL REFORM				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SECONDARY SCHOOL REFORM				
Salaries & Wages	\$ -	\$ 2,179,682	\$ 2,179,682	\$ 2,186,112
Employee Benefits	\$ -	\$ 358,821	\$ 353,821	\$ 355,076
Contracted Services	\$ -	\$ 600,420	\$ 633,200	\$ 633,200
Supplies & Materials	\$ -	\$ 1,822,033	\$ 1,822,033	\$ 1,822,033
Other Operating Expenses	\$ -	\$ 978,715	\$ 945,935	\$ 945,935
Capital Outlay	\$ -	\$ 40,000	\$ 40,000	\$ 40,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 5,979,671	\$ 5,974,671	\$ 5,982,356

TOTAL OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
SECONDARY SCHOOL REFORM		
41000	Secondary School Reform	\$ 5,982,356
TOTAL		\$ 5,982,356

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
SECONDARY SCHOOL REFORM								
Administration	\$ 101,534	\$ -	\$ 225,600	\$ 51,071	\$ 32,000	\$ -	\$ -	\$ 410,205
Mid Level Administration	\$ 941,679	\$ -	\$ -	\$ 20,040	\$ -	\$ -	\$ -	\$ 961,719
Instructional Salaries & Wages	\$ 1,142,899	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,142,899
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 1,750,922	\$ -	\$ -	\$ -	\$ 1,750,922
Other Instructional Costs	\$ -	\$ -	\$ 100,950	\$ -	\$ 913,935	\$ 40,000	\$ -	\$ 1,054,885
Student Transportation Services	\$ -	\$ -	\$ 306,650	\$ -	\$ -	\$ -	\$ -	\$ 306,650
Fixed Charges	\$ -	\$ 355,076	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 355,076
TOTAL	\$ 2,186,112	\$ 355,076	\$ 633,200	\$ 1,822,033	\$ 945,935	\$ 40,000	\$ -	\$ 5,982,356

Special Education

MISSION

To provide specialized instruction and related services to children and students with disabilities from birth to age 21; ensure that the rights of students with disabilities are protected and that federal and State regulatory requirements are met; and provide support to parents, guardians, and families of children and students with disabilities.

CORE SERVICES

SPECIALIZED INSTRUCTION AND RELATED SERVICES – Ensure that children and students with disabilities are provided appropriate educational services.

OUTCOMES:

- Increase the graduation rate of students with disabilities
- Increase percentage of students with disabilities participating in college, career and work force readiness programs
- Decrease the percentage point difference between the performance of all students and students with disabilities on the quarterly district benchmark/unit assessments
- Increase graduation rate of students with disabilities
- Increase the number of students with disabilities enrolled in Career Academic electives

ACCOUNTABILITY AND MONITORING – Meet all requirements with respect to federal and state regulations and Prince George’s County Board of Education policies and procedures.

OUTCOME: 100% compliance with delivery of quality instruction by monitoring:

- Secondary transition planning
- IEP Process and Development
- Transportation requirements for disciplinarily removed students with disabilities
- Timely arrival and departure of buses transporting students to Non-public schools

SUPPORT TO PARENTS AND FAMILIES – Provides information, support and required services to parents and families of children with disabilities from birth to age 21.

OUTCOME: Improve resolution of parent concerns as evidenced by a reduction in the number of State complaints filed with MSDE from families of students with disabilities.

STAFFING & EXPENDITURES**Operating Budget – Staffing by POSITION**

The 2016 requested operating staffing for Special Education is 651.91 FTE, a net increase of 22.00 FTE over the FY 2015 approved budget. The net decrease of (8.80) FTE in unrestricted staffing includes (1.00) director, (1.20) elementary classroom teachers, (11.00) instructional specialists, (0.60) physical therapist offset by the addition of 1.00 audiologist, 1.00 child care assistant, 1.00 executive director, 1.00 occupational therapist and 1.00 physical therapist assistant.

The net increase of 30.80 FTE in restricted staffing includes 1.00 assistant supervisor, 1.00 clerk, 12.80 elementary classroom teachers, 10.00 instructional specialists, 2.00 paraprofessional educators, 3.00 resource teachers, and 1.00 teacher trainer.

The changes in both unrestricted and restricted staffing supports special education programs such as the infants and toddlers programs, autism programs, general special education programs, early crisis intervention programs, other special education programs and early childhood centers.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SPECIAL EDUCATION				
Admin Support Specialist	1.00	1.00	1.00	1.00
Assistant Supervisor	2.00	2.00	2.00	2.00
Audiologist	0.60	0.60	1.60	1.60
Building Supervisor	1.00	1.00	1.00	1.00
Child Care Assistant	45.00	73.00	74.00	74.00
Cleaner	0.50	0.50	0.50	0.50
Clerk	5.00	5.00	5.00	5.00
Coordinating Supervisor	1.00	1.00	1.00	1.00
Director	1.00	1.00	0.00	0.00
Elementary Classroom Teacher	75.10	74.10	72.90	72.90
Executive Director	0.00	0.00	1.00	1.00
Guidance Counselor	2.00	2.00	2.00	2.00
Instructional Assistant	5.00	5.00	5.00	5.00
Instructional Specialist	49.40	49.40	38.40	38.40
Instructional Supervisor	7.00	7.00	7.00	7.00
Night Cleaner Lead	1.00	1.00	1.00	1.00
Occupational Therapist	31.61	31.61	32.61	32.61
Paraprofessional Educator	10.00	10.00	10.00	10.00
Physical Therapist	28.10	28.10	27.50	27.50
Physical Therapy Assistant	1.00	1.00	2.00	2.00
Program Specialist	7.00	7.00	7.00	7.00
Resource Teacher	36.80	36.80	36.80	36.80
School Psychologist	83.00	83.00	83.00	83.00

ORGANIZATION OVERVIEW & ANALYSIS

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SPECIAL EDUCATION				
Secretary	21.50	21.50	21.50	21.50
Speech Therapist	89.20	89.20	89.20	89.20
Support Supervisor	1.00	1.00	1.00	1.00
Technical Resource Analyst	4.00	4.00	4.00	4.00
Wing Coordinator	1.00	1.00	1.00	1.00
TOTAL	510.81	537.81	529.01	529.01

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SPECIAL EDUCATION				
Admin Support Technician	0.00	1.00	1.00	1.00
Assistant Supervisor	0.00	0.00	1.00	1.00
Clerk	2.00	4.00	5.00	5.00
Coordinating Supervisor	4.00	4.00	4.00	4.00
Elementary Classroom Teacher	1.00	1.00	13.80	13.80
Financial Analyst	1.00	1.00	1.00	1.00
Instructional Program Coordinator	2.00	2.00	2.00	2.00
Instructional Specialist	15.00	15.00	25.00	25.00
Instructional Supervisor	1.00	1.00	1.00	1.00
Occupational Therapist	7.00	7.00	7.00	7.00
Paraprofessional Educator	0.00	0.00	2.00	2.00
Physical Therapist	3.30	3.30	3.30	3.30
Program Liaison	1.00	1.00	1.00	1.00
Program Specialist	3.00	3.00	3.00	3.00
Resource Teacher	25.80	26.80	29.80	29.80
School Psychologist	9.00	9.00	9.00	9.00
Secretary	2.00	2.00	2.00	2.00
Social Service Worker	2.00	2.00	2.00	2.00
Speech Therapist	8.00	8.00	8.00	8.00
Supp. Program Coordinator	1.00	1.00	1.00	1.00
Teacher Trainer	0.00	0.00	1.00	1.00
TOTAL	88.10	92.10	122.90	122.90

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SPECIAL EDUCATION				
Admin Support Specialist	1.00	1.00	1.00	1.00
Admin Support Technician	0.00	1.00	1.00	1.00
Assistant Supervisor	2.00	2.00	3.00	3.00
Audiologist	0.60	0.60	1.60	1.60
Building Supervisor	1.00	1.00	1.00	1.00
Child Care Assistant	45.00	73.00	74.00	74.00
Cleaner	0.50	0.50	0.50	0.50
Clerk	7.00	9.00	10.00	10.00
Coordinating Supervisor	5.00	5.00	5.00	5.00
Director	1.00	1.00	0.00	0.00
Elementary Classroom Teacher	76.10	75.10	86.70	86.70
Executive Director	0.00	0.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Guidance Counselor	2.00	2.00	2.00	2.00
Instructional Program Coordinator	2.00	2.00	2.00	2.00
Instructional Assistant	5.00	5.00	5.00	5.00
Instructional Specialist	64.40	64.40	63.40	63.40
Instructional Supervisor	8.00	8.00	8.00	8.00
Night Cleaner Lead	1.00	1.00	1.00	1.00
Occupational Therapist	38.61	38.61	39.61	39.61
Paraprofessional Educator	10.00	10.00	12.00	12.00
Physical Therapist	31.40	31.40	30.80	30.80
Physical Therapy Assistant	1.00	1.00	2.00	2.00
Program Liaison	1.00	1.00	1.00	1.00
Program Specialist	10.00	10.00	10.00	10.00
Resource Teacher	62.60	63.60	66.60	66.60
School Psychologist	92.00	92.00	92.00	92.00
Secretary	23.50	23.50	23.50	23.50
Social Service Worker	2.00	2.00	2.00	2.00
Speech Therapist	97.20	97.20	97.20	97.20
Support Program Coordinator	1.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
Teacher Trainer	0.00	0.00	1.00	1.00
Technical Resource Analyst	4.00	4.00	4.00	4.00
Wing Coordinator	1.00	1.00	1.00	1.00
TOTAL OPERATING STAFFING	598.91	629.91	651.91	651.91

ORGANIZATION OVERVIEW & ANALYSIS**Operating Budget - Expenditures by OBJECT**

The 2016 requested operating budget for Special Education is \$126.3 million, an increase of \$12.1 million over the FY 2015 approved budget. The net increase of \$9.9 million in unrestricted expenditures supports salaries and employee benefits associated with negotiated pay increases, the Extended School Year (ESY) program, as well as contracted services for Non Public Tuition.

The net increase of \$2.2 million in restricted expenditures supports salaries and employee benefits for the additional grant funded positions.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SPECIAL EDUCATION				
Salaries & Wages	\$ 38,279,035	\$ 37,455,401	\$ 39,157,820	\$ 40,705,643
Employee Benefits	\$ 6,928,525	\$ 8,116,597	\$ 8,069,097	\$ 8,269,294
Contracted Services	\$ 58,765,379	\$ 50,850,219	\$ 51,535,029	\$ 57,697,764
Supplies & Materials	\$ 1,421,470	\$ 1,162,346	\$ 1,017,702	\$ 992,902
Other Operating Expenses	\$ 760,459	\$ 649,289	\$ 638,633	\$ 490,899
Capital Outlay	\$ 208,801	\$ 202,028	\$ 221,950	\$ 231,750
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 106,363,669	\$ 98,435,880	\$ 100,640,231	\$ 108,388,252

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SPECIAL EDUCATION				
Salaries & Wages	\$ 6,389,837	\$ 8,546,211	\$ 8,787,639	\$ 10,484,944
Employee Benefits	\$ 2,068,569	\$ 2,990,912	\$ 2,770,193	\$ 3,668,098
Contracted Services	\$ 5,595,792	\$ 3,704,660	\$ 5,525,996	\$ 3,523,916
Supplies & Materials	\$ 230,413	\$ 227,873	\$ 154,928	\$ 154,928
Other Operating Expenses	\$ 120,561	\$ 154,186	\$ 80,899	\$ 80,899
Capital Outlay	\$ 76,016	\$ 47,000	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 14,481,188	\$ 15,670,842	\$ 17,319,655	\$ 17,912,785

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
SPECIAL EDUCATION				
Salaries & Wages	\$ 44,668,872	\$ 46,001,612	\$ 47,945,459	\$ 51,190,587
Employee Benefits	\$ 8,997,094	\$ 11,107,509	\$ 10,839,290	\$ 11,937,392
Contracted Services	\$ 64,361,171	\$ 54,554,879	\$ 57,061,025	\$ 61,221,680
Supplies & Materials	\$ 1,651,883	\$ 1,390,219	\$ 1,172,630	\$ 1,147,830
Other Operating Expenses	\$ 881,020	\$ 803,475	\$ 719,532	\$ 571,798
Capital Outlay	\$ 284,817	\$ 249,028	\$ 221,950	\$ 231,750
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 120,844,857	\$ 114,106,722	\$ 117,959,886	\$ 126,301,037

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
SPECIAL EDUCATION		
44130	Psychological Services	\$ 10,415,059
44201	Director of Special Education	\$ 2,626,976
44205	Special Education - Compliance Office	\$ 1,690,975
44206	Special Education - Data Management	\$ 915,652
44207	Special Education - Assessment & Accountability	\$ 1,061,317
44210	Special Education - K- 12 Services	\$ 15,312,913
44215	Special Education - Support Services	\$ 29,184,457
44220	Special Education - Early Childhood	\$ 8,806,833
44225	Special Education - Family Engagement	\$ 2,011,461
44230	Special Education - Nonpublic Education	\$ 54,275,394
TOTAL		\$ 126,301,037

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
SPECIAL EDUCATION									
Instructional Salaries & Wages	\$ 10,303,942	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,303,942
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 127,728	\$ -	\$ -	\$ -	\$ -	\$ 127,728
Other Instructional Costs	\$ -	\$ -	\$ 4,000	\$ -	\$ 106,000	\$ 4,500	\$ -	\$ -	\$ 114,500
Special Education	\$ 40,120,860	\$ -	\$ 59,713,461	\$ 1,020,102	\$ 460,398	\$ 227,250	\$ -	\$ -	\$ 101,542,071
Student Personnel Services	\$ 661,085	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 661,085
Student Health Services	\$ -	\$ -	\$ 1,453,219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,453,219
Student Transportation Services	\$ -	\$ -	\$ 51,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,000
Operation of Plant Services	\$ 104,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104,700
Fixed Charges	\$ -	\$ 11,937,392	\$ -	\$ -	\$ 5,400	\$ -	\$ -	\$ -	\$ 11,942,792
TOTAL	\$ 51,190,587	\$ 11,937,392	\$ 61,221,680	\$ 1,147,830	\$ 571,798	\$ 231,750	\$ -	\$ -	\$ 126,301,037

Testing

MISSION

To implement a rigorous testing schedule with fidelity and integrity; develop assessments for the purposes of monitoring achievement, predicting student performance, and looking at achievement over time; and to provide reports and analyses to help inform decisions and describe the state of student achievement in PGCPS.

CORE SERVICES

TEST ADMINISTRATION – Oversee and monitor national, state, and county assessments, providing resources, professional development, and ongoing support to schools/offices.

OUTCOME: To effectively respond to all requests from customers by providing concise and relevant information and data to inform decision making and outcomes.

TEST DEVELOPMENT – Develop fair, reliable, and valid assessments that measure student learning and provide consultations, professional development, and related assessment services.

OUTCOME: To reduce and minimize testing violations and testing incidents in all PGCPS schools by improving testing security procedures and protocols.

DATA MANAGEMENT – Provide data and analyses that describe student learning to inform decisions as well as produce, send, and receive student data files with outside agencies.

OUTCOME: To build the capacity of staff and customers to develop assessments, implement testing procedures, and use data effectively to improve student achievement.

STAFFING & EXPENDITURES

Operating Budget - Staffing by POSITION

The FY 2016 requested operating staffing for Testing is 25.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TESTING				
Admin Support Specialist	8.00	8.00	8.00	8.00
Admin Support Technician	6.00	6.00	6.00	6.00
Building Supervisor	1.00	1.00	1.00	1.00
Clerk	2.00	3.00	3.00	3.00
Director	1.00	1.00	1.00	1.00
Night Cleaner Lead	1.00	1.00	1.00	1.00

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TESTING				
Secretary	1.00	1.00	1.00	1.00
Support Supervisor	3.00	4.00	4.00	4.00
Total Unrestricted	23.00	25.00	25.00	25.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TESTING				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TESTING				
Admin Support Specialist	8.00	8.00	8.00	8.00
Admin Support Technician	6.00	6.00	6.00	6.00
Building Supervisor	1.00	1.00	1.00	1.00
Clerk	2.00	3.00	3.00	3.00
Director	1.00	1.00	1.00	1.00
Night Cleaner Lead	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Support Supervisor	3.00	4.00	4.00	4.00
TOTAL	23.00	25.00	25.00	25.00

Operating Budget - Expenditures by OBJECT

The FY 2016 requested operating budget for Testing is \$4.9 million, a net increase of \$69,398 over the FY 2015 approved budget. The net increase in unrestricted expenditures reflects adjustments made to salaries and employee benefits associated with negotiated pay increases and employee benefit selections. A realignment of discretionary funds from supplies and materials to other operating expenses to support meetings and conferences for office staff also occurred. There are no restricted expenditures associated with this office.

ORGANIZATION OVERVIEW & ANALYSIS**UNRESTRICTED EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TESTING				
Salaries & Wages	\$ 1,905,303	\$ 2,052,401	\$ 2,052,401	\$ 2,137,211
Employee Benefits	\$ 421,759	\$ 559,468	\$ 554,468	\$ 544,056
Contracted Services	\$ 1,223,869	\$ 710,900	\$ 710,900	\$ 710,900
Supplies & Materials	\$ 554,305	\$ 1,566,547	\$ 1,566,547	\$ 1,558,547
Other Operating Expenses	\$ 28,295	\$ 20,990	\$ 20,990	\$ 28,990
Capital Outlay	\$ 693	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,134,224	\$ 4,910,306	\$ 4,905,306	\$ 4,979,704

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TESTING				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
TESTING				
Salaries & Wages	\$ 1,905,303	\$ 2,052,401	\$ 2,052,401	\$ 2,137,211
Employee Benefits	\$ 421,759	\$ 559,468	\$ 554,468	\$ 544,056
Contracted Services	\$ 1,223,869	\$ 710,900	\$ 710,900	\$ 710,900
Supplies & Materials	\$ 554,305	\$ 1,566,547	\$ 1,566,547	\$ 1,558,547
Other Operating Expenses	\$ 28,295	\$ 20,990	\$ 20,990	\$ 28,990
Capital Outlay	\$ 693	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,134,224	\$ 4,910,306	\$ 4,905,306	\$ 4,979,704

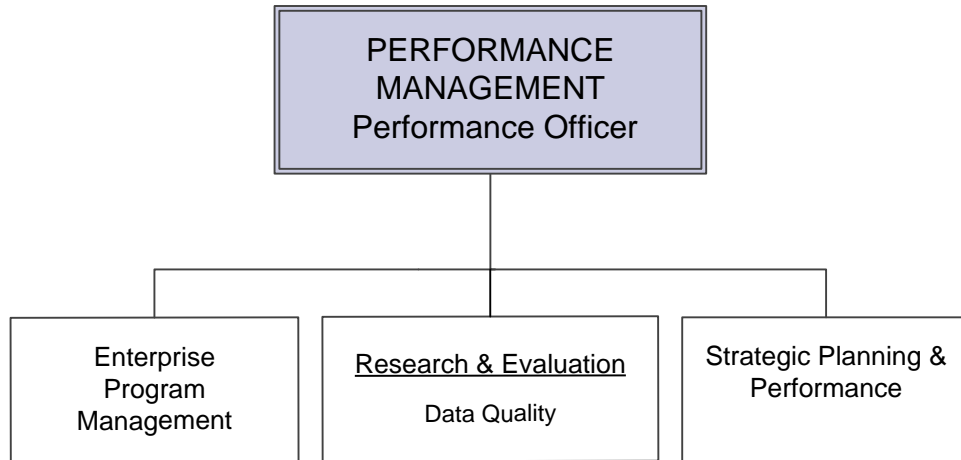
OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
TESTING		
46101	Testing	\$ 4,979,704
TOTAL		\$ 4,979,704

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
TESTING									
Administration	\$ 1,997,818	\$ -	\$ 583,900	\$ 90,018	\$ 28,990	\$ -	\$ -	\$ -	\$ 2,700,726
Mid-Level Administration	\$ 72,412	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,412
Instructional Salaries & Wages	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 1,468,529	\$ -	\$ -	\$ -	\$ -	\$ 1,468,529
Other Instructional Costs	\$ -	\$ -	\$ 127,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,000
Operation of Plant Services	\$ 63,481	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,481
Fixed Charges	\$ -	\$ 544,056	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 544,056
TOTAL	\$ 2,137,211	\$ 544,056	\$ 710,900	\$ 1,558,547	\$ 28,990	\$ -	\$ -	\$ -	\$ 4,979,704





ORGANIZATION SUMMARY

Organization	FY 2016 Requested FTE	FY 2016 Requested Funding
PERFORMANCE OFFICER	2.00 \$	358,267
Enterprise Program Management	8.00 \$	1,191,990
Research & Evaluation	8.00 \$	1,151,745
Strategic Planning & Performance	3.00 \$	523,122
Total Organization	21.00 \$	3,225,124

Performance Officer

MISSION

To actively equip and support senior leadership and instructional and administrative staff in their efforts to: fully achieve strategic goals; monitor, meet and exceed annual and long-term district performance targets; increase organizational data literacy and data quality; make informed, data-driven decisions; and continuously improve instructional and operational processes and outcomes for the ultimate benefit of students.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Performance Officer is 2.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PERFORMANCE OFFICER				
Officer	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PERFORMANCE OFFICER				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PERFORMANCE OFFICER				
Officer	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
TOTAL OPERATING STAFFING	2.00	2.00	2.00	2.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Performance Officer is \$358,257, a decrease of (\$21,889) under the FY 2015 approved budget. The decrease in unrestricted expenditures for salaries and employee benefits is associated with the reduction of part-time temporary funds and changes in employee benefits designation. There is no change in restricted expenditures for FY 2016.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PERFORMANCE OFFICER				
Salaries & Wages	\$ 271,074	\$ 253,190	\$ 253,190	\$ 247,481
Employee Benefits	\$ 63,086	\$ 70,064	\$ 70,064	\$ 53,884
Contracted Services	\$ -	\$ 800	\$ 800	\$ 800
Supplies & Materials	\$ 7,604	\$ 5,277	\$ 5,277	\$ 5,277
Other Operating Expenses	\$ 12,546	\$ 14,100	\$ 14,100	\$ 14,100
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 354,310	\$ 343,431	\$ 343,431	\$ 321,542

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PERFORMANCE OFFICER				
Salaries & Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ 10,057	\$ 36,725	\$ 36,725	\$ 36,725
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 10,057	\$ 36,725	\$ 36,725	\$ 36,725

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PERFORMANCE OFFICER				
Salaries & Wages	\$ 271,074	\$ 253,190	\$ 253,190	\$ 247,481
Employee Benefits	\$ 63,086	\$ 70,064	\$ 70,064	\$ 53,884
Contracted Services	\$ 10,057	\$ 37,525	\$ 37,525	\$ 37,525
Supplies & Materials	\$ 7,604	\$ 5,277	\$ 5,277	\$ 5,277
Other Operating Expenses	\$ 12,546	\$ 14,100	\$ 14,100	\$ 14,100
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 364,367	\$ 380,156	\$ 380,156	\$ 358,267

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
PERFORMANCE OFFICER		
30818	Performance Officer	\$ 358,267
TOTAL		\$ 358,267

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
PERFORMANCE OFFICER									
Administration	\$ 247,481	\$ -	\$ 37,525	\$ 5,277	\$ 14,100	\$ -	\$ -	\$ -	\$ 304,383
Fixed Charges	\$ -	\$ 53,884	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,884
TOTAL	\$ 247,481	\$ 53,884	\$ 37,525	\$ 5,277	\$ 14,100	\$ -	\$ -	\$ -	\$ 358,267

Enterprise Program Management

MISSION

To support the senior leadership team in maintaining a current portfolio of major system initiatives (programs and projects); ensure that grants supported by the Enterprise Program Management Office (EPMO) are compliant with grant reporting requirements; provide intuitive and actionable grant status reports to Executive Leadership and Grant Sponsors; and review applicable grants documentation to ensure accuracy, completeness, and timely submission to funding agencies.

CORE SERVICES

PROJECT MANAGEMENT & SUPPORT – Provide project and program management consulting, education and oversight to support Sponsors and Functional Project Managers in executing major system initiatives - and other projects - to successful closure. Manage system-wide projects and programs, as directed.

OUTCOME: *Improved school system effectiveness, efficiency and accountability due to staff's increased capability to effectively plan, manage and deliver projects on-time and within budget*

PORTFOLIO MANAGEMENT – Support the senior leadership team in selecting and prioritizing proposed initiatives which best support the objectives of the system's Strategic Plan; maintain the PGCPS Portfolio of Initiatives; and coordinate Initiative and Portfolio Status Reporting.

OUTCOMES:

- *Staff's increased knowledge of project management via professional development and mentoring*
- *Staff's increased ability to successfully and consistently manage portfolio initiatives*
- *Consistent delivery of expected results and outcomes from the system's high-priority initiatives*

ORGANIZATION OVERVIEW & ANALYSIS**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Enterprise Program Management is 8.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE PROGRAM MANAGEMENT				
Director	1.00	1.00	1.00	1.00
Admin Support Specialist	2.00	2.00	1.00	1.00
Admin Support Technician	1.00	1.00	1.00	1.00
Secretary	0.00	0.00	1.00	1.00
Technical Resource Analyst	4.00	4.00	4.00	4.00
TOTAL	8.00	8.00	8.00	8.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE PROGRAM MANAGEMENT				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE PROGRAM MANAGEMENT				
Director	1.00	1.00	1.00	1.00
Admin Support Specialist	2.00	2.00	1.00	1.00
Admin Support Technician	1.00	1.00	1.00	1.00
Secretary	0.00	0.00	1.00	1.00
Technical Resource Analyst	4.00	4.00	4.00	4.00
TOTAL	8.00	8.00	8.00	8.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Enterprise Program Management is \$1.1 million, an increase of \$61,882 over the FY 2015 approved budget. The increase in unrestricted expenditures for salaries and employee benefits is associated with negotiated pay increases; the increase in contracted services supports grant application software. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE PROGRAM MANAGEMENT				
Salaries & Wages	\$ 785,421	\$ 816,583	\$ 816,583	\$ 862,211
Employee Benefits	\$ 218,954	\$ 246,130	\$ 246,130	\$ 250,384
Contracted Services	\$ 73,402	\$ 51,500	\$ 51,500	\$ 63,500
Supplies & Materials	\$ 5,439	\$ 5,295	\$ 5,295	\$ 5,295
Other Operating Expenses	\$ 13,056	\$ 10,600	\$ 10,600	\$ 10,600
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,096,272	\$ 1,130,108	\$ 1,130,108	\$ 1,191,990

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE PROGRAM MANAGEMENT				
TOTAL	\$ -	\$ -	\$ -	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
ENTERPRISE PROGRAM MANAGEMENT				
Salaries & Wages	\$ 785,421	\$ 816,583	\$ 816,583	\$ 862,211
Employee Benefits	\$ 218,954	\$ 246,130	\$ 246,130	\$ 250,384
Contracted Services	\$ 73,402	\$ 51,500	\$ 51,500	\$ 63,500
Supplies & Materials	\$ 5,439	\$ 5,295	\$ 5,295	\$ 5,295
Other Operating Expenses	\$ 13,056	\$ 10,600	\$ 10,600	\$ 10,600
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,096,272	\$ 1,130,108	\$ 1,130,108	\$ 1,191,990

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
ENTERPRISE PROGRAM MANAGEMENT		
30816	Enterprise Program Management	\$ 1,191,990
TOTAL		\$ 1,191,990

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Expenditure Recovery	Total
					Operating Expenses	Capital Outlay			
ENTERPRISE PROGRAM MANAGEMENT									
Administration	\$ 862,211	\$ -	\$ 63,500	\$ 5,295	\$ 10,600	\$ -	\$ -	\$ -	\$ 941,606
Fixed Charges	\$ -	\$ 250,384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,384
TOTAL	\$ 862,211	\$ 250,384	\$ 63,500	\$ 5,295	\$ 10,600	\$ -	\$ -	\$ -	\$ 1,191,990

Research & Evaluation

MISSION

To provide program evaluation services and conducts research studies of pertinent educational issues in accordance with the needs of the system in order to enable the school system's leadership and staff to make research-based, data-driven decisions on the effectiveness and efficiency of programs/initiatives; additionally, serves as the third-party research approval body to staff and community partners in order to protect the rights and welfare of students, parents, and staff involved in third-party research studies.

CORE SERVICES

PROGRAM EVALUATION SERVICES – Conduct valid and reliable program evaluations that focus on outcomes and/or processes through the application of established research methods.

OUTCOME: Service customers are equipped to make research-based and data-driven decisions regarding the future status of a given program/initiative and, if necessary, objectively identify areas for improvement in the delivery of the district's programs/initiatives.

RESEARCH SERVICES – Conduct research, stakeholder surveys, meta analyses, and literature reviews of pertinent educational issues in accordance with the needs of the system.

OUTCOMES:

- Service customers make research-based decisions that contribute to the district's strategic goals
- Service customers create plans to address areas identified as in need of improvement

THIRD-PARTY RESEARCH APPROVAL – Review all proposals for research not sponsored by the district to ensure that the rights, privacy, and welfare of any student, parent, or staff involved in research are protected.

OUTCOME: Approved third-party research which maintains the district's compliance with FERPA, COMAR, and other governing federal, state, and district's regulations.

ORGANIZATION OVERVIEW & ANALYSIS**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Research & Evaluation is 8.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RESEARCH & EVALUATION				
Admin Support Specialist	4.00	4.00	4.00	4.00
Director	1.00	1.00	1.00	1.00
Officer	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Technical Resource Analyst	1.00	1.00	1.00	1.00
TOTAL	8.00	8.00	8.00	8.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RESEARCH & EVALUATION				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RESEARCH & EVALUATION				
Admin Support Specialist	4.00	4.00	4.00	4.00
Director	1.00	1.00	1.00	1.00
Officer	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Technical Resource Analyst	1.00	1.00	1.00	1.00
TOTAL	8.00	8.00	8.00	8.00

Operating Budget - Expenditures by OBJECT

The FY 2016 requested operating budget for Research & Evaluation is \$1.1 million, a net decrease of (\$30,220) under the FY 2015 approved budget. The increase of \$63,955 in unrestricted expenditures for salaries and employee benefits reflect negotiated pay increases.

The decrease of (\$94,175) in restricted expenditures in both contracted services and supplies and materials reflects the expiration of the Race To The Top grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RESEARCH & EVALUATION				
Salaries & Wages	\$ 639,235	\$ 710,821	\$ 710,821	\$ 764,670
Employee Benefits	\$ 164,382	\$ 200,600	\$ 200,600	\$ 210,706
Contracted Services	\$ 50,505	\$ 53,500	\$ 53,500	\$ 53,500
Supplies & Materials	\$ 6,622	\$ 109,635	\$ 109,635	\$ 109,635
Other Operating Expenses	\$ 9,119	\$ 7,550	\$ 7,550	\$ 7,550
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 869,863	\$ 1,082,106	\$ 1,082,106	\$ 1,146,061

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RESEARCH & EVALUATION				
Salaries & Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ 52,902	\$ 78,949	\$ 5,410	\$ 5,410
Supplies & Materials	\$ 20,636	\$ 20,910	\$ 274	\$ 274
Other Operating Expenses	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 73,538	\$ 99,859	\$ 5,684	\$ 5,684

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
RESEARCH & EVALUATION				
Salaries & Wages	\$ 639,235	\$ 710,821	\$ 710,821	\$ 764,670
Employee Benefits	\$ 164,382	\$ 200,600	\$ 200,600	\$ 210,706
Contracted Services	\$ 103,407	\$ 132,449	\$ 58,910	\$ 58,910
Supplies & Materials	\$ 27,258	\$ 130,545	\$ 109,909	\$ 109,909
Other Operating Expenses	\$ 9,119	\$ 7,550	\$ 7,550	\$ 7,550
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 943,401	\$ 1,181,965	\$ 1,087,790	\$ 1,151,745

ORGANIZATION OVERVIEW & ANALYSIS

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description		FY 2016 Requested
RESEARCH & EVALUATION			
46401	Research and Evaluation	\$	988,039
46005	Data Quality	\$	163,706
TOTAL			\$ 1,151,745

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
RESEARCH & EVALUATION								
Administration	\$ 764,670	\$ -	\$ 54,144	\$ 109,635	\$ 7,550	\$ -	\$ -	\$ 935,999
Mid-Level Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Instructional Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Textbooks & Instructional Supplies	\$ -	\$ -	\$ -	\$ 274	\$ -	\$ -	\$ -	\$ 274
Other Instructional Costs	\$ -	\$ -	\$ 4,766	\$ -	\$ -	\$ -	\$ -	\$ 4,766
Special Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Student Transportation Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operation of Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fixed Charges	\$ -	\$ 210,706	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,706
TOTAL	\$ 764,670	\$ 210,706	\$ 58,910	\$ 109,909	\$ 7,550	\$ -	\$ -	\$ 1,151,745

Strategic Planning & Performance

MISSION

To provide Strategic Planning and Grant-Seeking services to divisions/departments, schools, and community partners; develop the PGCPS Strategic Plan; ensure compliance with the PGCPS Strategic Plan Update requirements; and competitively secure grant funding to support the achievement of our strategic priorities.

CORE SERVICES

STRATEGIC PLANNING – Collaborates with executive leadership to define strategic planning processes, formulate strategic priorities, map the system’s strategic direction, assist in determining the resources required to pursue strategic priorities, and support staff in the achievement of Strategic Plan and Strategic objectives by converting strategic priorities to actionable plans and providing additional consultative services; plan and coordinate the activities necessary to produce the annual *PGCPS Strategic Plan* (or Update) in compliance with Maryland State Department of Education (MSDE) mandates.

OUTCOMES:

- *Leadership and staff to align on and employ a disciplined approach for engaging in strategic thinking and planning*
- *Increased assessment and transparency of the school system’s strategic planning process*
- *Increased achievement potential of prioritized goals and objectives as a result of a comprehensive approach to strategic planning and risk mitigation*
- *Heightened advocacy and support from external communities and stakeholders resulting from increased confidence and planned engagement in the system’s strategic planning processes*
- *Compliance with MSDE requirements*
- *Increased confidence at the State level regarding PGCPS’ performance and plans to meet federal and state-mandated requirements*

GRANT SEEKING – Strategically identifies grant sources and facilitates competitive proposal/application development to secure funding in support of the system’s strategic priorities.

OUTCOMES:

- *Increased preparedness of the district to seek funding opportunities*
- *Sustained/increased funding to support district initiatives, programs and priorities*

DATA QUALITY – At a system level, proactively identify and resolve threats to data quality and work within data systems to develop data flow processes; lead the continued development of the system’s plan for data governance, including work with the data stewards as agents for improving data quality. At an office level, proactively identify and resolve threats to data quality and work with that office to create data quality processes and procedures.

OUTCOME: *More error-free data for use in appropriate decision making in support of improved student achievement*

ORGANIZATION OVERVIEW & ANALYSIS**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Strategic Planning & Performance is 3.00 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STRATEGIC PLANNING & PERFORMANCE				
Admin Support Specialist	2.00	2.00	2.00	2.00
Director	1.00	1.00	1.00	1.00
TOTAL	3.00	3.00	3.00	3.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STRATEGIC PLANNING & PERFORMANCE				
Program Specialist	3.00	0.00	0.00	0.00
TOTAL	3.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STRATEGIC PLANNING & PERFORMANCE				
Admin Support Specialist	2.00	2.00	2.00	2.00
Director	1.00	1.00	1.00	1.00
Program Specialist	3.00	0.00	0.00	0.00
TOTAL	6.00	3.00	3.00	3.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Strategic Planning & Performance is \$523,122, a net increase of \$16,780 over the FY 2015 approved budget. The increase of \$28,600 in unrestricted expenditures for salaries and employee benefits reflect negotiated pay increases.

The decrease (\$11,820) in restricted expenditures in employee benefits reflects the expiration of the Michael and Susan Dell grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STRATEGIC PLANNING & PERFORMANCE				
Salaries & Wages	\$ 371,305	\$ 354,023	\$ 354,023	\$ 380,204
Employee Benefits	\$ 109,905	\$ 114,415	\$ 114,415	\$ 116,834
Contracted Services	\$ 14,649	\$ 18,668	\$ 18,668	\$ 18,668
Supplies & Materials	\$ 1,887	\$ 2,761	\$ 2,761	\$ 2,761
Other Operating Expenses	\$ 9,272	\$ 4,655	\$ 4,655	\$ 4,655
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 507,018	\$ 494,522	\$ 494,522	\$ 523,122

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STRATEGIC PLANNING & PERFORMANCE				
Salaries & Wages	\$ 270,397	\$ -	\$ -	\$ -
Employee Benefits	\$ 103,662	\$ 11,820	\$ 11,820	\$ -
Contracted Services	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	\$ 6,578	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 380,637	\$ 11,820	\$ 11,820	\$ -

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STRATEGIC PLANNING & PERFORMANCE				
Salaries & Wages	\$ 641,702	\$ 354,023	\$ 354,023	\$ 380,204
Employee Benefits	\$ 213,567	\$ 126,235	\$ 126,235	\$ 116,834
Contracted Services	\$ 14,649	\$ 18,668	\$ 18,668	\$ 18,668
Supplies & Materials	\$ 1,887	\$ 2,761	\$ 2,761	\$ 2,761
Other Operating Expenses	\$ 15,850	\$ 4,655	\$ 4,655	\$ 4,655
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 887,655	\$ 506,342	\$ 506,342	\$ 523,122

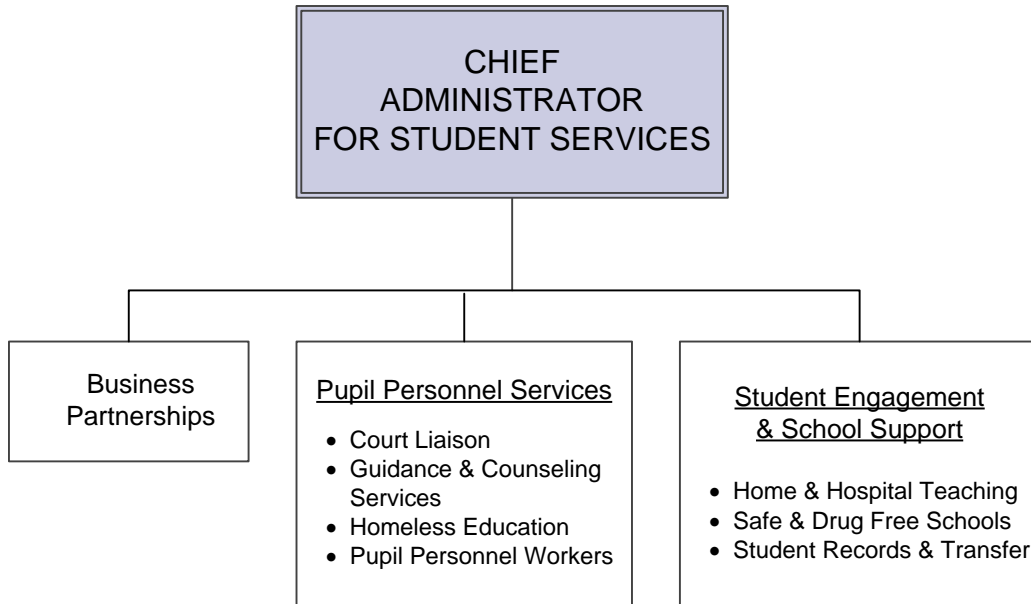
ORGANIZATION OVERVIEW & ANALYSIS

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
STRATEGIC PLANNING & PERFORMANCE		
42140	Strategic Planning and Performance	\$ 523,122
TOTAL		\$ 523,122

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
STRATEGIC PLANNING & PERFORMANCE								
Administration	\$ 380,204	\$ -	\$ 18,668	\$ 2,761	\$ 4,655	\$ -	\$ -	\$ 406,288
Textbooks and Instructional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Instructional Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fixed Charges	\$ -	\$ 116,834	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,834
TOTAL	\$ 380,204	\$ 116,834	\$ 18,668	\$ 2,761	\$ 4,655	\$ -	\$ -	\$ 523,122



ORGANIZATION SUMMARY

Organization	FY 2016 Requested FTE	FY 2016 Requested Funding
Chief Administrator for Student Services	6.00	\$ 3,376,206
Pupil Personnel Services	60.00	\$ 6,731,764
Student Engagement & School Support	25.12	\$ 3,684,199
Total Organization	91.12	\$ 13,792,169

Chief Administrator for Student Services

MISSION

Mission: To provide integrated and coordinated services to students who, upon completion of high school, will be able to enter college/post-secondary training without remediation, by providing quality information, resources, guidance, and technical assistance to students, parents, school system staff, and the community; thereby supporting the effective delivery of services to foster positive psycho-social development and achievement for all students.

STAFFING & EXPENDITURES

Operating Budget – Staffing by POSITION

The FY 2016 requested operating staffing for the Chief Administrator for Student Services is 6.00 FTE, an increase of 1.00 FTE over the FY 2015 approved budget. The increase in unrestricted staffing is due to the addition of 1.00 director position to oversee Guidance and Counseling and Pupil Personnel services. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR STUDENT SERVICES				
Admin Support Specialist	3.00	2.00	2.00	2.00
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Superintendent	1.00	1.00	1.00	1.00
Director	0.00	0.00	1.00	1.00
Instructional Specialist	1.00	1.00	1.00	1.00
Officer	1.00	0.00	0.00	0.00
TOTAL	7.00	5.00	6.00	6.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR STUDENT SERVICES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR STUDENT SERVICES				
Admin Support Specialist	3.00	2.00	2.00	2.00
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Superintendent	1.00	1.00	1.00	1.00
Director	0.00	0.00	1.00	1.00
Instructional Program Coordinator	1.00	1.00	1.00	1.00
Officer	1.00	0.00	0.00	0.00
TOTAL	7.00	5.00	6.00	6.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for the Chief Administrator for Student Services is \$3.3 million, a net decrease of (\$1.1) million under the FY 2015 approved budget. The net decrease in unrestricted expenditures results from the realignment of resources in contracted services to support the Transforming Neighborhood Schools Initiative (TNI) Prekindergarten expansion offset by an increase in salaries and employee benefits to support one additional position. There are no restricted expenditures associated with this office.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR STUDENT SERVICES				
Salaries & Wages	\$ 611,116	\$ 505,900	\$ 505,900	\$ 681,085
Employee Benefits	\$ 125,185	\$ 93,579	\$ 93,579	\$ 152,974
Contracted Services	\$ 1,834,825	\$ 3,781,206	\$ 3,662,767	\$ 2,380,855
Supplies & Materials	\$ 80,883	\$ 150,892	\$ 150,892	\$ 150,892
Other Operating Expenses	\$ 15,899	\$ 5,400	\$ 5,400	\$ 5,400
Capital Outlay	\$ 5,343	\$ 5,000	\$ 5,000	\$ 5,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,673,251	\$ 4,541,977	\$ 4,423,538	\$ 3,376,206

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR STUDENT SERVICES				
TOTAL	\$ -	\$ -	\$ -	\$ -

ORGANIZATION OVERVIEW & ANALYSIS

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
CHIEF ADMINISTRATOR STUDENT SERVICES				
Salaries & Wages	\$ 611,116	\$ 505,900	\$ 505,900	\$ 681,085
Employee Benefits	\$ 125,185	\$ 93,579	\$ 93,579	\$ 152,974
Contracted Services	\$ 1,834,825	\$ 3,781,206	\$ 3,662,767	\$ 2,380,855
Supplies & Materials	\$ 80,883	\$ 150,892	\$ 150,892	\$ 150,892
Other Operating Expenses	\$ 15,899	\$ 5,400	\$ 5,400	\$ 5,400
Capital Outlay	\$ 5,343	\$ 5,000	\$ 5,000	\$ 5,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,673,251	\$ 4,541,977	\$ 4,423,538	\$ 3,376,206

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
CHIEF ADMINISTRATOR STUDENT SERVICES		
30902	Office of Chief Administrator for Student Services	\$ 3,376,206
TOTAL		\$ 3,376,206

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other			Total
					Operating Expenses	Capital Outlay	Expenditure Recovery	
CHIEF ADMINISTRATOR STUDENT SERVICES								
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Student Personnel Services	\$ 681,085	\$ -	\$ 2,380,855	\$ 150,892	\$ 5,400	\$ 5,000	\$ -	\$ 3,223,232
Fixed Charges	\$ -	\$ 152,974	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152,974
TOTAL	\$ 681,085	\$ 152,974	\$ 2,380,855	\$ 150,892	\$ 5,400	\$ 5,000	\$ -	\$ 3,376,206

Pupil Personnel Services

MISSION

To support school climate enrichment; compliance monitoring of local, state and federal mandates related to student services functions and supports college and career readiness; and support student engagement in instructional programs and academic achievement.

CORE SERVICES

SCHOOL CLIMATE ENRICHMENT – Provide and support the implementation of proactive and intervention strategies to reduce impediments to learning (social, emotional, behavioral and financial). School climate enrichment services address students who present patterns of nonattendance, disruptive behaviors, self-injurious behaviors, peer conflicts, familial challenges that negatively impact school performance and academic achievement.

OUTCOMES:

- *Improved school climate*
- *Increased attendance*
- *Increased academic achievement*
- *Decreased suspensions*
- *Reduced number of student instruction days lost*
- *Reduced number of habitually truant students*

COMPLIANCE MONITORING – Provide direction to school administrators and staff to ensure compliance with local, state and federal mandates in the areas of records compliance, homeless education and the McKinney Vento Act, Health Services, Discipline, Attendance data clarity, accuracy and quality, Bullying Reporting and Investigation completion.

OUTCOMES

- *Immediate enrollment of students in appropriate schools*
- *Services provided to students per the McKinney-Vento Homeless Assistance Act*
- *Improved attendance and academic performance*

COLLEGE AND CAREER READINESS – Provides training to implement a continuum of prevention, intervention and enrichment programs; provide a comprehensive K-12 counseling program in academic, personal/social and career domains; implement the eight (8) components of Career and College Readiness Counseling; assist students exploring a range of careers and post-secondary educational opportunities; monitor the management of data; promote school success through a focus on academic achievement, prevention and intervention activities, advocacy, and support with social/emotional issues; monitor the school level Career Day and College Awareness Programs at elementary and secondary schools; provide scholarship opportunities and monitor data; work with universities, sponsoring organizations, fraternities, sororities, foundations and TRIO programs to provide resources that prepare students for college success and financial support.

OUTCOMES:

- *Increased achievement, grade promotion, and graduation*
- *Increased student engagement, improved behavior and school adjustment*
- *Increased access to college and career options*
- *Increased graduation rate*

ORGANIZATION OVERVIEW & ANALYSIS**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Pupil Personnel Services is 60.00 FTE, no change from the FY 2015 approved budget. Although there was no change in total FTE, there was a reclassification of unrestricted positions: (2.00) instructional supervisors to 2.00 instructional specialists. There is no restricted staffing associated with this office.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL PERSONNEL SERVICES				
Administrative Support Technician	1.00	1.00	1.00	1.00
Instructional Specialist	1.00	1.00	3.00	3.00
Instructional Supervisor	3.00	5.00	3.00	3.00
Pupil Personnel Worker	50.00	50.00	50.00	50.00
Secretary	3.00	3.00	3.00	3.00
TOTAL	58.00	60.00	60.00	60.00

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL PERSONNEL SERVICES				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL PERSONNEL SERVICES				
Administrative Support Technician	1.00	1.00	1.00	1.00
Instructional Specialist	1.00	1.00	3.00	3.00
Instructional Supervisor	3.00	5.00	3.00	3.00
Pupil Personnel Worker	50.00	50.00	50.00	50.00
Secretary	3.00	3.00	3.00	3.00
TOTAL	58.00	60.00	60.00	60.00

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Pupil Personnel Services is \$6.7 million, a net increase of \$326,322 over the FY 2015 approved budget. The net increase of \$546,893 in unrestricted expenditures supports salaries and employee benefits associated with negotiated pay increases, supplies and materials, other operating expenses, and capital outlay offset by a decrease in contracted services which is primarily due to the realignment of funding within the division for continued support of integrated and coordinated services to students.

The net decrease of (\$220,751) in restricted expenditures reflects a reduction in funding projected for the FY 2016 Homeless Education grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL PERSONNEL SERVICES				
Salaries & Wages	\$ 4,903,181	\$ 4,780,422	\$ 5,129,218	\$ 5,377,465
Employee Benefits	\$ 935,993	\$ 965,893	\$ 1,078,192	\$ 1,132,970
Contracted Services	\$ 160,896	\$ 288,252	\$ 28,252	\$ 28,252
Supplies & Materials	\$ 40,680	\$ 32,832	\$ 49,375	\$ 49,375
Other Operating Expenses	\$ 20,831	\$ 20,050	\$ 41,780	\$ 41,780
Capital Outlay	\$ -	\$ -	\$ 4,500	\$ 4,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 6,061,581	\$ 6,087,449	\$ 6,331,317	\$ 6,634,342

RESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL PERSONNEL SERVICES				
Salaries & Wages	\$ 53,694	\$ 72,160	\$ 57,400	\$ 57,400
Employee Benefits	\$ 4,351	\$ 6,691	\$ 5,695	\$ 5,695
Contracted Services	\$ 559,478	\$ 222,259	\$ 15,770	\$ 15,770
Supplies & Materials	\$ 21,579	\$ 14,110	\$ 16,114	\$ 16,114
Other Operating Expenses	\$ 3,622	\$ 2,773	\$ 2,443	\$ 2,443
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 642,724	\$ 317,993	\$ 97,422	\$ 97,422

ORGANIZATION OVERVIEW & ANALYSIS

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
PUPIL PERSONNEL SERVICES				
Salaries & Wages	\$ 4,956,875	\$ 4,852,582	\$ 5,186,618	\$ 5,434,865
Employee Benefits	\$ 940,344	\$ 972,584	\$ 1,083,887	\$ 1,138,665
Contracted Services	\$ 720,374	\$ 510,511	\$ 44,022	\$ 44,022
Supplies & Materials	\$ 62,259	\$ 46,942	\$ 65,489	\$ 65,489
Other Operating Expenses	\$ 24,453	\$ 22,823	\$ 44,223	\$ 44,223
Capital Outlay	\$ -	\$ -	\$ 4,500	\$ 4,500
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 6,704,305	\$ 6,405,442	\$ 6,428,739	\$ 6,731,764

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
PUPIL PERSONNEL SERVICES		
44110	Pupil Personnel Services	\$ 5,686,279
44311	Guidance & Counseling Services	\$ 616,116
42438	Homeless Education	\$ 428,649
44310	Pupil Personnel Office	\$ 720
TOTAL		\$ 6,731,764

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries & Wages	Fringe Benefits	Contracted Services	Supplies & Materials	Other Operating Expenses	Capital Outlay	Expenditure Recovery	Total
PUPIL PERSONNEL SERVICES								
Administration	\$ -	\$ -	\$ 14,552	\$ -	\$ -	\$ -	\$ -	\$ 14,552
Other Instructional Costs	\$ -	\$ -	\$ 1,218	\$ -	\$ -	\$ -	\$ -	\$ 1,218
Student Personnel Services	\$ 5,434,865	\$ -	\$ 28,252	\$ 65,489	\$ 44,223	\$ 4,500	\$ -	\$ 5,577,329
Fixed Charges	\$ -	\$ 1,138,665	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,138,665
TOTAL	\$ 5,434,865	\$ 1,138,665	\$ 44,022	\$ 65,489	\$ 44,223	\$ 4,500	\$ -	\$ 6,731,764

Student Engagement & School Support

MISSION

To support school climate enrichment, compliance monitoring of local, state and federal mandates related to student services functions, supports college and career readiness through home and hospital instructional services and health promotion and disease prevention services to support student engagement in the instructional program and academic achievement.

CORE SERVICES

HEALTH PROMOTION/DISEASE PREVENTION – Provide direct services and health interventions that promote and enhance healthy living.

OUTCOMES:

- *Reduced disruption to instruction due to health-related factors*
- *Students receive competent health-related interventions*

SCHOOL CLIMATE ENRICHMENT – Provide and support the implementation of proactive and intervention strategies to reduce impediments to learning (social, emotional, behavioral and financial); provide opportunities for youth in elementary, middle and high schools to develop leadership skills, expand their leadership experiences, and serve as ambassadors to support the improvement of school climate.

OUTCOMES:

- *Improved school climate*
- *Students who have developed leadership skills to enhance/improve school climate, demonstrate effective problem solving and advocate on behalf of their fellow students*

HOMEBOUND/HOSPITAL INSTRUCTION – Direct and on-line instruction provided to students who are homebound/hospitalized due to physical or emotional conditions, virtual-online instruction to homebound and hospitalized students taking high school assessments, and training to key stakeholders to ensure service delivery.

OUTCOMES:

- *Homebound/Hospitalized students receiving continued instruction and continuity in educational programming*
- *Continuity of instructional programs for students at risk of dropping out of school*

COMPLIANCE MONITORING – Provide direction, monitoring and tracking of school administrators and staff to ensure compliance with local, state and federal mandates in the areas of Records Compliance, Health Services, Bullying reporting and investigation completion, Alcohol, Tobacco and Other Drugs (ATOD) counseling completion and 504/Office of Civil Rights Compliance.

OUTCOME: *Accurate student records which are compliant with regulations and procedural standards*

ORGANIZATION OVERVIEW & ANALYSIS**STAFFING & EXPENDITURES****Operating Budget – Staffing by POSITION**

The FY 2016 requested operating staffing for Student Engagement & School Support is 25.12 FTE, no change from the FY 2015 approved budget.

UNRESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STUDENT ENGAGEMENT & SCHOOL SUPPORT				
Admin Support Specialist	2.00	2.00	2.00	2.00
Admin Support Technician	0.00	1.00	1.00	1.00
Clerk	3.12	5.12	5.12	5.12
Director	1.00	1.00	1.00	1.00
Instructional Specialist	2.00	2.00	2.00	2.00
Instructional Supervisor	1.00	1.00	1.00	1.00
Outreach Teacher	4.00	4.00	4.00	4.00
Program Specialist	2.00	2.00	2.00	2.00
Secretary	5.00	5.00	5.00	5.00
Support Program Coordinator	1.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
TOTAL	22.12	25.12	25.12	25.12

RESTRICTED STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STUDENT ENGAGEMENT & SCHOOL SUPPORT				
TOTAL	0.00	0.00	0.00	0.00

TOTAL OPERATING STAFFING

Position	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STUDENT ENGAGEMENT & SCHOOL SUPPORT				
Admin Support Specialist	2.00	2.00	2.00	2.00
Admin Support Technician	0.00	1.00	1.00	1.00
Clerk	3.12	5.12	5.12	5.12
Director	1.00	1.00	1.00	1.00
Instructional Specialist	2.00	2.00	2.00	2.00
Instructional Supervisor	1.00	1.00	1.00	1.00
Outreach Teacher	4.00	4.00	4.00	4.00
Program Specialist	2.00	2.00	2.00	2.00
Secretary	5.00	5.00	5.00	5.00
Support Program Coordinator	1.00	1.00	1.00	1.00
Support Supervisor	1.00	1.00	1.00	1.00
TOTAL	22.12	25.12	25.12	25.12

Operating Budget – Expenditures by OBJECT

The FY 2016 requested operating budget for Student Engagement & School Support is \$3.6 million, an increase of \$124,819 over the FY 2015 approved budget. The net increase of \$79,129 in unrestricted expenditures supports salaries and employee benefits associated with negotiated pay increases and contracted services for transportation costs associated with Student Affairs/Safe & Drug Free Schools. These increases are offset by decreases in supplies and materials and other operating expenses is due to the realignment of funds within the division for continued support of integrated and coordinated services to students.

The increase of \$46,690 in restricted expenditures supports salaries, employee benefits, and other operating expenses reflect projected revenue for the Race To The Top School Culture & Climate grant.

UNRESTRICTED EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STUDENT ENGAGEMENT & SCHOOL SUPPORT				
Salaries & Wages	\$ 2,757,187	\$ 2,788,534	\$ 2,789,734	\$ 2,860,471
Employee Benefits	\$ 423,478	\$ 537,390	\$ 529,890	\$ 535,782
Contracted Services	\$ 222,624	\$ 69,812	\$ 94,312	\$ 94,312
Supplies & Materials	\$ 60,806	\$ 85,478	\$ 75,978	\$ 75,978
Other Operating Expenses	\$ 47,825	\$ 73,166	\$ 66,966	\$ 66,966
Capital Outlay	\$ 2,810	\$ 5,000	\$ 5,000	\$ 5,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,514,730	\$ 3,559,380	\$ 3,561,880	\$ 3,638,509

ORGANIZATION OVERVIEW & ANALYSIS**RESTRICTED EXPENDITURES**

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STUDENT ENGAGEMENT & SCHOOL SUPPORT				
Salaries & Wages	\$ -	\$ -	\$ 39,620	\$ 39,620
Employee Benefits	\$ -	\$ -	\$ 3,931	\$ 3,933
Contracted Services	\$ 308	\$ -	\$ -	\$ -
Supplies & Materials	\$ 1,793	\$ -	\$ 2,137	\$ 2,137
Other Operating Expenses	\$ 153	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,254	\$ -	\$ 45,688	\$ 45,690

TOTAL OPERATING EXPENDITURES

Object	FY 2014 Actual	FY 2015 Approved	FY 2015 Estimated	FY 2016 Requested
STUDENT ENGAGEMENT & SCHOOL SUPPORT				
Salaries & Wages	\$ 2,757,187	\$ 2,788,534	\$ 2,829,354	\$ 2,900,091
Employee Benefits	\$ 423,478	\$ 537,390	\$ 533,821	\$ 539,715
Contracted Services	\$ 222,932	\$ 69,812	\$ 94,312	\$ 94,312
Supplies & Materials	\$ 62,599	\$ 85,478	\$ 78,115	\$ 78,115
Other Operating Expenses	\$ 47,978	\$ 73,166	\$ 66,966	\$ 66,966
Capital Outlay	\$ 2,810	\$ 5,000	\$ 5,000	\$ 5,000
Expenditure Recovery	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,516,984	\$ 3,559,380	\$ 3,607,568	\$ 3,684,199

OPERATING EXPENDITURES BY COST CENTER

Cost Center Number	Description	FY 2016 Requested
STUDENT ENGAGEMENT & SCHOOL SUPPORT		
44001	Home & Hospital Teaching	\$ 1,394,109
44101	Student Engagement & School Support	\$ 578,779
44150	Student Affairs/Safe & Drug Free Schools	\$ 706,824
44161	Student Records & Transfers	\$ 1,004,487
TOTAL		\$ 3,684,199

OPERATING EXPENDITURES BY CATEGORY/OBJECT

Category	Salaries	Fringe	Contracted	Supplies	Other	Capital	Expenditure	Total
	& Wages	Benefits	Services	& Materials	Operating Expenses	Outlay	Recovery	
STUDENT ENGAGEMENT & SCHOOL SUPPORT								
Administration	\$ -	\$ -	\$ -	\$ 5,166	\$ 7,100	\$ -	\$ -	\$ 12,266
Mid-Level Administration	\$ -	\$ -	\$ -	\$ -	\$ 9,681	\$ -	\$ -	\$ 9,681
Student Personnel Services	\$ 2,900,091	\$ -	\$ 54,312	\$ 72,949	\$ 50,185	\$ 5,000	\$ -	\$ 3,082,537
Student Transportation Services	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Fixed Charges	\$ -	\$ 539,715	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 539,715
TOTAL	\$ 2,900,091	\$ 539,715	\$ 94,312	\$ 78,115	\$ 66,966	\$ 5,000	\$ -	\$ 3,684,199



APPENDIX

APPENDIX

NON-DEPARTMENTAL

The Non-Departmental section includes expenditures that are not specifically chargeable to operating programs. These include Board contributions for health insurance, negotiated payments related to the employee sick leave bank, termination payments, and unemployment claim payments. Other expenditures include lease purchase payments allocated to operating programs, Risk Management program expenditures related to Workers' Compensation, property and equipment insurance, and vehicle liability insurance.

This page is for display purposes only. All items on this page are accounted for in other cost centers in the Organization and Analysis Overview section of the budget document.

DESCRIPTION	FY 2015	FY 2015	FY 2016	Change from
	Approved	Estimated	Requested	FY 2015 Approved to FY 2016 Requested
Auto Liability	\$ 1,433,050	\$ 1,433,050	\$ 1,433,050	\$ -
Bank Analysis Fees	\$ 144,617	\$ 144,617	\$ 144,617	\$ -
Equipment Property	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
Excess Property	\$ 1,765,221	\$ 1,765,221	\$ 1,765,221	\$ -
FICA	\$ 86,889,897	\$ 86,774,618	\$ 87,287,078	\$ 397,181
General Liability	\$ 838,270	\$ 838,270	\$ 838,270	\$ -
Health Insurance- Active Employees	\$ 149,040,123	\$ 149,698,123	\$ 163,058,406	\$ 14,018,283
Health Insurance- Retired Employees	\$ 45,796,973	\$ 45,796,973	\$ 47,796,973	\$ 2,000,000
Indirect Cost Recovery	\$ (3,507,991)	\$ (1,692,504)	\$ (2,698,153)	\$ 809,838
Lease Purchase	\$ 25,598,586	\$ 23,982,841	\$ 34,707,193	\$ 9,108,607
Life Insurance	\$ 8,652,314	\$ 8,642,716	\$ 8,918,477	\$ 266,163
Loss Prevention	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Other Insurance	\$ 172,750	\$ 172,750	\$ 172,750	\$ -
Retirement	\$ 63,546,248	\$ 62,584,359	\$ 68,529,050	\$ 4,982,802
Sick Leave Bank	\$ 5,728,000	\$ 5,728,000	\$ 5,728,000	\$ -
Terminal Leave Pay	\$ 4,550,427	\$ 4,607,687	\$ 4,607,687	\$ 57,260
Unemployment Insurance	\$ 750,000	\$ 750,000	\$ 1,000,000	\$ 250,000
Worker's Compensation	\$ 23,662,761	\$ 22,747,027	\$ 24,213,029	\$ 550,268
TOTAL	\$ 415,161,246	\$ 414,073,748	\$ 447,601,648	\$ 32,440,402

PROGRAM MATRIX – OPERATING BUDGET

Program Name	ADMINISTRATIVE		SCHOOL- BASED		TOTAL
	Restricted	Unrestricted	Restricted	Unrestricted	
504 SERVICES	\$ -	\$ 11,770	\$ -	\$ 17,155	\$ 28,925
ACE/AFSCME	\$ 62,217	\$ 1,074,000	\$ -	\$ -	\$ 1,136,217
ADA COMPLIANCE	\$ -	\$ 21,759	\$ -	\$ 155,961	\$ 177,720
ADVANCED PLACEMENT	\$ 900,322	\$ 950,116	\$ -	\$ 4,791,204	\$ 6,641,642
AERONAUTICS	\$ -	\$ 253,069	\$ -	\$ 340,687	\$ 593,756
AGER ROAD	\$ -	\$ 31,000	\$ -	\$ -	\$ 31,000
ALTERNATIVE PROGRAMS	\$ -	\$ 10,170,179	\$ -	\$ -	\$ 10,170,179
AP SUMMER ENRICHMENT	\$ -	\$ -	\$ -	\$ 967	\$ 967
ART	\$ 18,426	\$ 736,545	\$ -	\$ 14,731,619	\$ 15,486,590
ASASP II	\$ -	\$ 284,000	\$ -	\$ -	\$ 284,000
ASASP III	\$ -	\$ 2,688,374	\$ -	\$ -	\$ 2,688,374
ASSISTIVE TECHNOLOGY	\$ 128,907	\$ 336,623	\$ -	\$ -	\$ 465,530
AUDIOLOGY SERVICES	\$ -	\$ 279,077	\$ -	\$ -	\$ 279,077
AUTISM WAIVER PROGRAM	\$ 305,890	\$ 742,275	\$ -	\$ 6,510,887	\$ 7,559,052
AVID	\$ -	\$ 345,930	\$ -	\$ 2,204,888	\$ 2,550,818
BEFORE & AFTER CARE	\$ -	\$ 129,505	\$ -	\$ -	\$ 129,505
BIOMEDICAL PROGRAMS	\$ -	\$ -	\$ -	\$ 200,405	\$ 200,405
BIOTECHNOLOGY PROGRAMS	\$ -	\$ 7,045	\$ -	\$ 357,121	\$ 364,166
BONNIE F JOHNS EDUC MEDIA CTR	\$ -	\$ 578,430	\$ -	\$ -	\$ 578,430
BROAD CENTER	\$ 116,309	\$ -	\$ -	\$ -	\$ 116,309
CADET OFFICER LEADERSHIP PROGRAM	\$ 1,170,819	\$ 22,992	\$ -	\$ -	\$ 1,193,811
CAREER & TECH ED PROGRAMS	\$ 95,074	\$ 1,205,468	\$ -	\$ 4,861,480	\$ 6,162,022
CEIS - COORDINATED EARLY INTERVENING SVCS	\$ 318,152	\$ -	\$ 100,200	\$ -	\$ 418,352
CEIS PASSTHROUGH PART B	\$ 2,869,427	\$ -	\$ 1,016,123	\$ -	\$ 3,885,550
CEIS PRESCHOOL PART B	\$ 93,612	\$ -	\$ -	\$ -	\$ 93,612
CEO PROFESSIONAL DEVELOPMENT	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
CEO REIMBURSABLES	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000
CHARACTER EDUCATION	\$ -	\$ 656,737	\$ -	\$ -	\$ 656,737
CHARTER SCHOOLS	\$ -	\$ -	\$ -	\$ 43,748,019	\$ 43,748,019
CHILD FIND/CMDT	\$ -	\$ 78,691	\$ -	\$ -	\$ 78,691
CHINESE IMMERSION	\$ -	\$ 41,049	\$ -	\$ 443,530	\$ 484,579
CIVIC ENGAGEMENT FOR BEGINNING ENGLISH LANGUAGE LEARNERS	\$ -	\$ 110,000	\$ -	\$ -	\$ 110,000
COACHING	\$ 118,463	\$ -	\$ -	\$ 13,066	\$ 131,529
COBRA/DIRECT BILL	\$ -	\$ 28,750	\$ -	\$ -	\$ 28,750
COLLEGE SUMMIT	\$ -	\$ 79,535	\$ -	\$ -	\$ 79,535
COLOURS	\$ -	\$ -	\$ -	\$ 109,056	\$ 109,056
COMMUNITY SERVICES	\$ 639,393	\$ 548,426	\$ 228,963	\$ 651,000	\$ 2,067,782
COMMUNITY-BASED CLASSROOM	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000

APPENDIX

Program Name	ADMINISTRATIVE		SCHOOL- BASED		TOTAL
	Restricted	Unrestricted	Restricted	Unrestricted	
COMPUTER SCIENCE	\$ -	\$ 255,955	\$ -	\$ 3,878,624	\$ 4,134,579
COURT LIAISON	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000
CREATIVE & PERFORMING ARTS PROGRAMS	\$ 8,773	\$ 247,734	\$ -	\$ 2,876,735	\$ 3,133,242
CREDIT RECOVERY	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000
CRIMINAL HISTORY CHECKS/FINGERPRINTING	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
C-STEM COMPETITION	\$ -	\$ 20,000	\$ -	\$ 50,000	\$ 70,000
CURRICULUM DEVELOPMENT	\$ -	\$ 14,620	\$ -	\$ -	\$ 14,620
DATA QUALITY	\$ 5,684	\$ -	\$ -	\$ -	\$ 5,684
DATA WISE	\$ 108,373	\$ -	\$ -	\$ -	\$ 108,373
DEAF - HARD OF HEARING SERVICES	\$ -	\$ 298,785	\$ -	\$ 2,018,270	\$ 2,317,055
DEBATE LEAGUE	\$ -	\$ 43,650	\$ -	\$ -	\$ 43,650
DSS CHILDCARE PROGRAM	\$ -	\$ -	\$ 340,345	\$ 164,575	\$ 504,920
DUAL ENROLLMENT PROGRAM	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
DUAL LANGUAGE PROGRAM	\$ -	\$ 597,562	\$ -	\$ -	\$ 597,562
EARLY CHILDHOOD CENTERS	\$ 270,081	\$ 951,943	\$ 1,960,058	\$ 12,276,965	\$ 15,459,047
ED PIONEER	\$ -	\$ 113,693	\$ -	\$ -	\$ 113,693
EDUCATOR EFFECTIVENESS	\$ 636,111	\$ -	\$ -	\$ -	\$ 636,111
ELECTED BOARD	\$ -	\$ 229,275	\$ -	\$ -	\$ 229,275
E-RATE EXPENDITURES	\$ -	\$ 4,349,250	\$ -	\$ -	\$ 4,349,250
ES SUMMER SCHOOL	\$ -	\$ 191,166	\$ -	\$ -	\$ 191,166
ESOL	\$ 2,628,223	\$ 3,244,580	\$ -	\$ 35,872,040	\$ 41,744,843
EVEN START	\$ -	\$ 116,937	\$ -	\$ 233,353	\$ 350,290
EXECUTIVE	\$ -	\$ 324,826	\$ -	\$ -	\$ 324,826
EXTENDED LEARNING - HSA	\$ -	\$ 64,600	\$ -	\$ 1,406	\$ 66,006
EXTENDED LEARNING OPPORTUNITIES PROGRAM	\$ -	\$ 17,589	\$ -	\$ -	\$ 17,589
EXTENDED SCHOOL YEAR	\$ 296,461	\$ 2,923,006	\$ -	\$ 245	\$ 3,219,712
FACILITIES ADMIN BUILDING	\$ -	\$ 140,000	\$ -	\$ -	\$ 140,000
FACILITIES RELOCATION & REORGANIZATION	\$ -	\$ 457,687	\$ -	\$ -	\$ 457,687
FACILITIES SERVICES BASE	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
FINANCIAL SYSTEMS/HYPERION	\$ -	\$ 4,000	\$ -	\$ 751,633	\$ 755,633
FOOTBALL	\$ -	\$ 96,000	\$ -	\$ -	\$ 96,000
FORMULA PLUS FUNDING	\$ -	\$ 131,004	\$ -	\$ 141,135	\$ 272,139
FRENCH IMMERSION PROGRAMS	\$ -	\$ 195,775	\$ -	\$ 1,259,792	\$ 1,455,567
GENERAL INSTRUCTION & ADMINISTRATION	\$ 10,630,519	\$ 208,764,304	\$ 3,871,619	\$ 389,666,630	\$ 612,933,072
GENERAL MUSIC	\$ 23,548	\$ 158,353	\$ -	\$ 23,593,367	\$ 23,775,268
GUIDANCE SERVICES	\$ -	\$ 734,405	\$ -	\$ 26,580,008	\$ 27,314,413
GUIDANCE SERVICES-SPECIAL EDUCATION	\$ -	\$ 189,768	\$ -	\$ 704,976	\$ 894,744
HEADSTART BASIC	\$ -	\$ -	\$ 6,916,900	\$ 952,558	\$ 7,869,458
HEADSTART COLA	\$ 73,425	\$ -	\$ -	\$ -	\$ 73,425

Program Name	ADMINISTRATIVE		SCHOOL- BASED		TOTAL
	Restricted	Unrestricted	Restricted	Unrestricted	
HEADSTART T/TA	\$ 90,849	\$ -	\$ -	\$ -	\$ 90,849
HEALTH EDUCATION	\$ 12,040	\$ -	\$ 7,451	\$ 3,057,331	\$ 3,076,822
HEALTH SERVICES	\$ 561,344	\$ 19,808,793	\$ 45,139	\$ 169,891	\$ 20,585,167
HIGH SCHOOL ASSESSMENTS	\$ -	\$ 522,272	\$ -	\$ 2,004,684	\$ 2,526,956
HIGH SCHOOL SCIENCE & TECH	\$ -	\$ -	\$ -	\$ 1,783,610	\$ 1,783,610
HILLSIDE WSC	\$ 15,158	\$ -	\$ -	\$ -	\$ 15,158
HOME ECONOMICS	\$ 387,657	\$ 6,990	\$ -	\$ 3,684,575	\$ 4,079,222
HOME SCHOOL VISITOR	\$ -	\$ 147,446	\$ -	\$ 74	\$ 147,520
HOMELAND SECURITY	\$ -	\$ 143,917	\$ -	\$ 240,150	\$ 384,067
HS CREDIT RECOVERY SUMMER SCHOOL	\$ 91,683	\$ -	\$ -	\$ -	\$ 91,683
INFANTS & TODDLERS	\$ 1,845,535	\$ 4,503,724	\$ -	\$ 8,294	\$ 6,357,553
IN-SCHOOL SUSPENSION MONITORS	\$ -	\$ -	\$ -	\$ 2,462,686	\$ 2,462,686
INSTRUMENTAL MUSIC	\$ 26,794	\$ 170,758	\$ -	\$ 133,894	\$ 331,446
INTERNATIONAL BACCALAUREATE	\$ -	\$ 549,336	\$ -	\$ 4,348,720	\$ 4,898,056
INTERNATIONAL SCHOOLS	\$ -	\$ 304,109	\$ -	\$ 3,395,961	\$ 3,700,070
IT HIGH SCHOOL	\$ -	\$ 230,094	\$ -	\$ 310,711	\$ 540,805
JROTC - AIR FORCE	\$ -	\$ -	\$ 3,134,962	\$ -	\$ 3,134,962
JROTC - ARMY	\$ -	\$ -	\$ 1,295,091	\$ -	\$ 1,295,091
JROTC - MARINES	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
JROTC - NAVY	\$ -	\$ -	\$ 802,574	\$ -	\$ 802,574
JUNIOR ROTC	\$ 56,508	\$ 131,491	\$ -	\$ 143,074	\$ 331,073
KINDERGARTEN	\$ 252,000	\$ 180,616	\$ -	\$ 18,427,563	\$ 18,860,179
LEADERSHIP DEVELOPMENT	\$ 5,237,406	\$ -	\$ -	\$ -	\$ 5,237,406
MANDATORY SUMMER SCHOOL	\$ -	\$ 1,212,232	\$ -	\$ -	\$ 1,212,232
MARYLAND SCIENCE MATHEMATICS RESIDENT TEACHER	\$ -	\$ 655,697	\$ -	\$ -	\$ 655,697
MASTER TEACHERS	\$ 136,607	\$ -	\$ -	\$ -	\$ 136,607
MATHEMATICS	\$ -	\$ 475,028	\$ -	\$ 23,926,257	\$ 24,401,285
MEANS	\$ -	\$ -	\$ -	\$ 3,021,774	\$ 3,021,774
MEDICAID	\$ 917,407	\$ 6,000	\$ -	\$ 11,836	\$ 935,243
MIDDLE COLLEGE	\$ -	\$ 2,124,768	\$ -	\$ -	\$ 2,124,768
MIDDLE SCHOOL ATHLETICS	\$ -	\$ 1,142,307	\$ -	\$ 120,000	\$ 1,262,307
MIDDLE STATES EVALUATION	\$ -	\$ 108,495	\$ -	\$ 12,017	\$ 120,512
MIDDLE YEARS IB SUMMER SCHOOL	\$ -	\$ 528,501	\$ -	\$ -	\$ 528,501
MONTESSORI PROGRAMS	\$ -	\$ 102,874	\$ -	\$ 3,059,940	\$ 3,162,814
MOTOR DEVELOPMENT SERVICES	\$ 141,137	\$ 561,829	\$ 287,410	\$ 2,849,716	\$ 3,840,092
MS SUMMER SCHOOL	\$ -	\$ 575,395	\$ -	\$ -	\$ 575,395
NEW SCHOOLS-START UP & YEAR 1	\$ -	\$ 121,910	\$ -	\$ 454,579	\$ 576,489

APPENDIX

Program Name	ADMINISTRATIVE		SCHOOL- BASED		TOTAL
	Restricted	Unrestricted	Restricted	Unrestricted	
NEW TEACHER INDUCTION	\$ 13,605	\$ -	\$ -	\$ -	\$ 13,605
NON-PUBLIC GRANT PROGRAMS	\$ 538,585	\$ -	\$ -	\$ -	\$ 538,585
NORTHWESTERN EVENING HS	\$ -	\$ 101,814	\$ -	\$ -	\$ 101,814
OCCUPATIONAL THERAPY SERVICES	\$ 886,615	\$ 3,550,571	\$ -	\$ 112,020	\$ 4,549,206
OFFICE OF THE PRINCIPAL	\$ 2,721,396	\$ 2,561,796	\$ 127,000	\$ 89,470,724	\$ 94,880,916
OPERATING SERVICES	\$ 254,249	\$ 177,880,297	\$ 1,112,819	\$ 101,158,525	\$ 280,405,890
OTHER MAJOR PROGRAMS	\$ -	\$ -	\$ 387,721	\$ -	\$ 387,721
OXON HILL STAFF DEVELOPMENT CENTER	\$ -	\$ 122,500	\$ -	\$ -	\$ 122,500
PARD FUNDS (PRIVATE & RELIGIOUS STUDENTS)	\$ 186,078	\$ -	\$ -	\$ -	\$ 186,078
PARENT & COMMUNITY ENGAGEMENT	\$ -	\$ 75,259	\$ -	\$ -	\$ 75,259
PARENT INVOLVEMENT	\$ 446,161	\$ 56,567	\$ 371,977	\$ 4,279,476	\$ 5,154,181
PERKINS GRANT	\$ 286,706	\$ 108,837	\$ -	\$ -	\$ 395,543
PGCEA	\$ -	\$ 6,217,547	\$ -	\$ -	\$ 6,217,547
PHYSICAL EDUCATION/DANCE	\$ 17,380	\$ 42,822	\$ -	\$ 19,861,980	\$ 19,922,182
PHYSICAL THERAPY SERVICES	\$ 440,384	\$ 3,067,422	\$ 43,892	\$ 130,170	\$ 3,681,868
PIPELINE OF ADMINISTRATORS	\$ 284,542	\$ -	\$ -	\$ -	\$ 284,542
PLANT OPS ALLOC TO SCHLS	\$ -	\$ 600	\$ -	\$ 26,700	\$ 27,300
PONY - NONREIMBURSABLE	\$ -	\$ 1,403,450	\$ -	\$ -	\$ 1,403,450
PREKINDERGARTEN	\$ -	\$ 1,997,695	\$ -	\$ 18,006,206	\$ 20,003,901
PROFESSIONAL DEVELOPMENT & NATIONAL BOARD CERTIFICATION	\$ 805,505	\$ -	\$ -	\$ -	\$ 805,505
PROJECT LEAD THE WAY	\$ -	\$ -	\$ 85,402	\$ 539,943	\$ 625,345
PSYCHOLOGICAL SERVICES	\$ 795,157	\$ 8,835,618	\$ -	\$ 477	\$ 9,631,252
PUBLIC PRIVATE PARTNERSHIPS	\$ -	\$ 1,652,128	\$ -	\$ -	\$ 1,652,128
PUPIL PERSONNEL WORKERS	\$ -	\$ 5,287,223	\$ -	\$ -	\$ 5,287,223
READ 180	\$ -	\$ -	\$ -	\$ 447,031	\$ 447,031
READING RECOVERY	\$ -	\$ 2,569,215	\$ -	\$ 92,758	\$ 2,661,973
READING/ENGLISH LANGUAGE ARTS	\$ -	\$ 140,981	\$ -	\$ 37,678,673	\$ 37,819,654
RECRUITMENT & RETENTION	\$ -	\$ 2,998,834	\$ -	\$ -	\$ 2,998,834
RECYCLING	\$ -	\$ 411,342	\$ -	\$ -	\$ 411,342
REDIRECTED RESOURCE	\$ -	\$ (27,304,893)	\$ -	\$ -	\$ (27,304,893)
RESERVE FOR NEGOTIATIONS	\$ -	\$ 729,661	\$ -	\$ 39,859,713	\$ 40,589,374
RESIDENT PRINCIPALS	\$ -	\$ -	\$ -	\$ 571,142	\$ 571,142
SALARY LAPSE	\$ -	\$ (32,165,509)	\$ -	\$ -	\$ (32,165,509)
SASSCER ADMIN BUILDING	\$ -	\$ 184,625	\$ -	\$ -	\$ 184,625
SAT/PSAT	\$ -	\$ 1,056,573	\$ -	\$ -	\$ 1,056,573
SCHOOL BASED HEALTH CLINIC	\$ -	\$ 1,012,229	\$ -	\$ -	\$ 1,012,229
SCHOOL CONVERSIONS	\$ -	\$ 6,300	\$ -	\$ -	\$ 6,300
SCHOOL LEADER NETWORK	\$ 1,360	\$ -	\$ -	\$ -	\$ 1,360
SCHOOL LIBRARY MEDIA PROGRAMS	\$ 1,382	\$ 1,297,937	\$ 1,000	\$ 10,145,319	\$ 11,445,638

Program Name	ADMINISTRATIVE		SCHOOL- BASED		TOTAL
	Restricted	Unrestricted	Restricted	Unrestricted	
SCIENCE PROGRAMS	\$ 141,573	\$ 1,055,395	\$ 485	\$ 19,965,878	\$ 21,163,331
SECONDARY SCHOOL REFORM	\$ -	\$ 5,100,563	\$ -	\$ 6,847,849	\$ 11,948,412
SECURITY SERVICES	\$ 2,176	\$ 11,751,360	\$ 150	\$ -	\$ 11,753,686
SEED SCHOOL	\$ -	\$ 1,232,898	\$ -	\$ -	\$ 1,232,898
SEIU LOCAL 400	\$ -	\$ 795,759	\$ -	\$ -	\$ 795,759
SEQUESTRATION	\$ -	\$ 100,000	\$ 666,657	\$ 561,314	\$ 1,327,971
SMALLER LEARNING COMMUNITITES	\$ 2,482	\$ 20,115	\$ -	\$ -	\$ 22,597
SOCIAL STUDIES PROGRAMS	\$ -	\$ 37,917	\$ -	\$ 14,502,384	\$ 14,540,301
SOR RESERVES	\$ -	\$ -	\$ -	\$ 1,540,192	\$ 1,540,192
SPANISH IMMERSION	\$ -	\$ 12,897	\$ -	\$ 1,016,510	\$ 1,029,407
SPECIALIZED INSTRUCTION AND RELATED SERVICES	\$ 7,646,344	\$ 83,682,808	\$ 16,510,693	\$ 148,798,127	\$ 256,637,972
SPEECH THERAPY SERVICES	\$ 1,711,623	\$ 12,243,307	\$ -	\$ 67,892	\$ 14,022,822
SPRINGBOARD	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
STATE ADMINISTRATIVE COST FEE	\$ -	\$ 1,448,048	\$ -	\$ -	\$ 1,448,048
STATE TEACHER RETIREMENT/PENSION	\$ -	\$ 37,073,025	\$ -	\$ -	\$ 37,073,025
STEM	\$ 174,137	\$ 110,268	\$ -	\$ 620,524	\$ 904,929
STUDENT INFORMATION SYSTEM	\$ -	\$ 2,388	\$ -	\$ -	\$ 2,388
SUMMER SCHEDULER	\$ -	\$ 658,173	\$ -	\$ -	\$ 658,173
SUMMER SCHOOL BUSES	\$ -	\$ -	\$ -	\$ 8,229	\$ 8,229
SUMMER SCHOOL-ESOL-K-6 SUMMER PROGRAM	\$ 220,371	\$ 2,488	\$ -	\$ -	\$ 222,859
SUMMER YOUTH EMPLOYMENT PROGRAM	\$ -	\$ 169,462	\$ -	\$ -	\$ 169,462
SUMMER, EVENING AND SATURDAY SCHOOL PROGRAMS	\$ -	\$ 763,508	\$ -	\$ -	\$ 763,508
TALANTED AND GIFTED PROGRAMS	\$ 29,283	\$ 840,111	\$ -	\$ 5,599,090	\$ 6,468,484
TEACHER INCENTIVES - RTTT	\$ 266,426	\$ -	\$ -	\$ -	\$ 266,426
TEACHER PIPELINE	\$ 378,135	\$ -	\$ -	\$ -	\$ 378,135
TEACHER RECRUITMENT & RETENTION	\$ 1,360,806	\$ -	\$ -	\$ -	\$ 1,360,806
TECH PREP PROGRAM/PERKINS	\$ 161,594	\$ -	\$ -	\$ -	\$ 161,594
TITLE I HOMELESS ED	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
TITLE I PROF DEVL P 10% SII	\$ 1,629,910	\$ -	\$ 1,629,581	\$ -	\$ 3,259,491
TITLE I PROGRAMS	\$ 12,292,267	\$ -	\$ 16,287,999	\$ -	\$ 28,580,266
TITLE I SUMMER PROGRAMS	\$ 92,127	\$ -	\$ 387,191	\$ -	\$ 479,318
TRANSFORMING NEIGHBORHOODS INITIATIVE	\$ -	\$ 2,757,845	\$ -	\$ 5,971,833	\$ 8,729,678
TURN AROUND SCHOOLS	\$ -	\$ 147,454	\$ -	\$ 3,580,612	\$ 3,728,066
UNIVERSITY HIGH SCHOOL MAGNET	\$ -	\$ 462,000	\$ -	\$ -	\$ 462,000
VISION SERVICES	\$ -	\$ 718,328	\$ -	\$ 776,684	\$ 1,495,012

APPENDIX

Program Name	ADMINISTRATIVE		SCHOOL- BASED		TOTAL
	Restricted	Unrestricted	Restricted	Unrestricted	
VISUAL & PERFORMING ARTS PROGRAMS	\$ -	\$ -	\$ -	\$ 4,076,057	\$ 4,076,057
WELLNESS	\$ -	\$ 281,151	\$ -	\$ -	\$ 281,151
WORLD LANGUAGE	\$ 3,719	\$ 31,886	\$ -	\$ 11,042,071	\$ 11,077,676
Total	\$ 65,334,412	\$ 606,733,989	\$ 57,619,402	\$ 1,201,242,797	\$1,930,930,600

**FY 2016 REQUESTED OPERATING EXPENDITURES
BY CATEGORY & ORGANIZATION**

ORGANIZATION	ADMINISTRATION	MID-LEVEL ADMINISTRATION	INSTRUCTIONAL SALARIES & WAGES	TEXTBOOKS & INSTRUCTIONAL SUPPLIES	OTHER INSTRUCTIONAL COSTS	SPECIAL EDUCATION	STUDENT PERSONNEL SERVICES	STUDENT HEALTH SERVICES	STUDENT TRANSPORTATION SERVICES	OPERATION OF PLANT	MAINTENANCE OF PLANT	FIXED CHARGES	FOOD SERVICE	COMMUNITY SERVICES	CAPITAL OUTLAY	TOTAL
School Operating Resources	\$ 1,523,753	\$ 85,776,555	\$ 634,228,421	\$ 10,720,521	\$ 43,293,363	\$ 166,888,205	\$ 6,737,578	\$ 683,233	\$ 86,683,783	\$ 4,212,107	\$ 209,455,436	\$ 318,239	\$ 1,265,124	\$ -	\$ 1,258,862,199	
Board of Education	\$ 3,792,904	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97,500	\$ -	\$ -	\$ -	\$ 615,295	\$ -	\$ 500	\$ -	\$ 4,506,199	
Chief Executive Officer	\$ 1,418,466	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ 160,020	\$ -	\$ -	\$ -	\$ 1,579,486	
Chief of School Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,023,439	\$ -	\$ -	\$ 3,721,682	\$ -	\$ -	\$ -	\$ 20,745,121	
Chief of Staff	\$ 552,657	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,428	\$ -	\$ -	\$ -	\$ 665,085	
Communication	\$ 2,520,410	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 496,266	\$ -	\$ -	\$ -	\$ 3,016,676	
General Counsel	\$ 1,288,106	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,940	\$ -	\$ -	\$ -	\$ 1,544,046	
Appeals Office	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 174,547	\$ -	\$ -	\$ -	\$ 43,274	\$ -	\$ -	\$ -	\$ 217,821	
Chief Operating Officer	\$ 338,087	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,976	\$ -	\$ -	\$ -	\$ 424,073	
Pupil Accounting & School Boundaries	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 991,359	\$ -	\$ -	\$ -	\$ 241,762	\$ -	\$ -	\$ -	\$ 1,533,121	
Chief Financial Officer	\$ 587,359	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119,579	\$ -	\$ -	\$ -	\$ 706,938	
Benefits Administration	\$ 453,559	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 141,087	\$ -	\$ -	\$ -	\$ 594,646	
Budget and Management Services	\$ 1,431,055	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 341,655	\$ -	\$ -	\$ -	\$ 1,772,710	
Business Operations	\$ 3,714,701	\$ -	\$ -	\$ -	\$ -	\$ 1,182,893	\$ -	\$ -	\$ -	\$ -	\$ 7,022,547	\$ -	\$ -	\$ -	\$ 11,920,141	
Payroll Services	\$ 1,886,267	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 460,665	\$ -	\$ -	\$ -	\$ 2,346,932	
Purchasing & Supply	\$ 1,305,561	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,029,243	\$ 88,841	\$ 1,312,843	\$ -	\$ -	\$ -	\$ 6,736,488	
Risk Management and Workers's Compensation	\$ 709,428	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000	\$ -	\$ 4,396,711	\$ -	\$ -	\$ -	\$ 5,486,941	
Other Fixed Charges - Finance	\$ (11,514,687)	\$ (3,686,337)	\$ (5,235,481)	\$ (3,262,481)	\$ (3,182,366)	\$ (2,797,304)	\$ (1,984,989)	\$ (4,527,810)	\$ (7,250,226)	\$ (4,705,057)	\$102,708,650	\$ 5,829,661	\$ -	\$ -	\$ 55,294,474	
Chief Information Officer	\$ 552,145	\$ 96,608	\$ -	\$ -	\$ 5,954,625	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,446	\$ -	\$ -	\$ -	\$ 6,693,824	
Enterprise Systems Office	\$ 2,678,638	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 394,767	\$ -	\$ -	\$ -	\$ 3,073,405	
Printing Services	\$ 78,605	\$ 5,608,319	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,752	\$ -	\$ -	\$ -	\$ 5,702,676	
Technology Applications	\$ 6,424,337	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 963,918	\$ -	\$ -	\$ -	\$ 7,388,255	
Technology Operations	\$ 3,088,553	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,365,567	\$ -	\$ 425,240	\$ -	\$ -	\$ -	\$ 9,879,360	
Technology Support Services	\$ 837,499	\$ 114,888	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,227,139	\$ -	\$ 1,703,218	\$ -	\$ -	\$ -	\$ 7,982,744	
Technology Training	\$ 1,285,315	\$ 1,559,326	\$ 33,713	\$ 2,112	\$ 938,506	\$ -	\$ -	\$ -	\$ 610,901	\$ -	\$ 749,639	\$ -	\$ -	\$ -	\$ 5,177,512	
Supporting Services, Chief	\$ 188,212	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,134	\$ -	\$ 67,957	\$ -	\$ -	\$ -	\$ 366,303	
Building Services	\$ 66,981	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,636,790	\$ 37,396,540	\$ 8,181,473	\$ -	\$ 522,926	\$ 10,000	\$ 65,813,710	
Capital Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Food & Nutrition Services	\$ 1,769	\$ -	\$ 25,737	\$ 15,425	\$ 272	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,557	\$ -	\$ -	\$ -	\$ 45,760	
Security Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,813,432	\$ -	\$ 2,744,806	\$ -	\$ -	\$ -	\$ 11,558,238	
Transportation & Central Garage Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,678,401	\$ -	\$ -	\$ -	\$ 110,364,360	
Deputy Superintendent	\$ 916,123	\$ 91,319	\$ -	\$ 720	\$ 30,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 157,854	\$ -	\$ -	\$ -	\$ 1,196,146	
Continuous Systemic Improvement	\$ 390,488	\$ 1,077,003	\$ 4,000	\$ 7,000	\$ 6,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 299,596	\$ -	\$ -	\$ -	\$ 1,784,697	
State & Federal Programs	\$ 1,463,199	\$ 2,274,602	\$ 2,682,580	\$ 820,504	\$ 8,433,987	\$ -	\$ 33,888	\$ -	\$ 214,920	\$ -	\$ 1,153,225	\$ -	\$ -	\$ -	\$ 17,076,905	
Talent Development	\$ 2,628,106	\$ 1,982,513	\$ 4,405,151	\$ 86,881	\$ 194,812	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,525,900	\$ -	\$ -	\$ -	\$ 10,833,363	

PGCPS – Board of Education FY 2016 Requested Annual Operating Budget

APPENDIX

ORGANIZATION	ADMINISTRATION	MID-LEVEL ADMINISTRATION	INSTRUCTIONAL SALARIES & WAGES	TEXTBOOKS & INSTRUCTIONAL SUPPLIES	OTHER INSTRUCTIONAL COSTS	SPECIAL EDUCATION	STUDENT PERSONNEL SERVICES	STUDENT HEALTH SERVICES	STUDENT TRANSPORTATION SERVICES	OPERATION OF PLANT	MAINTENANCE OF PLANT	FIXED CHARGES	FOOD SERVICE	COMMUNITY SERVICES	CAPITAL OUTLAY	TOTAL
Area Associate Superintendents	\$ 2,254,273	\$ 6,274,595	\$ 8,735,298	\$ 608,328	\$ 3,408,770	\$ 674,219	\$ 825,929	\$ 1,200	\$ 597,861	\$ 920,289	\$ -	\$ 3,871,034	\$ -	\$ 25,000	\$ -	\$ 28,196,796
Interscholastic Athletics	\$ 143,000	\$ 376,367	\$ 2,687,473	\$ 442,659	\$ 1,196,879	\$ 330,000	\$ -	\$ -	\$ -	\$ 182,117	\$ -	\$ 378,132	\$ -	\$ -	\$ -	\$ 5,736,827
Human Resources, Chief	\$ 847,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,329	\$ -	\$ -	\$ -	\$ 954,325
Employee & Labor Relations	\$ 1,486,175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 357,848	\$ -	\$ -	\$ -	\$ 1,844,023
Employee Performance & Evaluation	\$ 2,012,750	\$ 101,375	\$ 1,194,197	\$ 84,505	\$ 1,829,975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 546,158	\$ -	\$ -	\$ -	\$ 5,768,960
Human Resources Strategy & Workforce Planning	\$ 2,169,783	\$ 1,324,159	\$ 358,716	\$ 207	\$ 286,699	\$ -	\$ 120,930	\$ -	\$ -	\$ 142,370	\$ 49,465	\$ 589,290	\$ -	\$ -	\$ -	\$ 5,020,619
Human Resources Operations & Staffing	\$ 4,311,997	\$ 106,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,832,205	\$ -	\$ -	\$ -	\$ 7,250,696
Deputy Superintendent for Teaching and Learning	\$ 490,211	\$ 232,971	\$ 231,082	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,798	\$ -	\$ -	\$ -	\$ 1,230,062
Arts Integration	\$ 5,591	\$ 2,110,707	\$ 392,408	\$ 598,282	\$ 815,298	\$ -	\$ -	\$ 4,350	\$ 56,000	\$ -	\$ -	\$ 477,089	\$ -	\$ -	\$ -	\$ 4,459,725
Curriculum and Instruction Office	\$ 308,341	\$ 2,786,520	\$ 3,248,078	\$ 2,479,787	\$ 10,956,624	\$ 103,903	\$ -	\$ 192,020	\$ 68,593	\$ 49,256	\$ -	\$ 1,253,715	\$ -	\$ 121,080	\$ -	\$ 21,568,917
Academic Programs	\$ 359,218	\$ 6,045,510	\$ 8,752,078	\$ 2,666,810	\$ 4,909,787	\$ -	\$ 4,000	\$ 90,094	\$ 541,258	\$ 413,468	\$ 1,050	\$ 2,693,331	\$ -	\$ -	\$ -	\$ 26,476,604
Career Academy Programs	\$ 71,456	\$ 1,194,006	\$ 2,322,221	\$ 494,152	\$ 911,615	\$ -	\$ 2,000	\$ -	\$ 18,966	\$ -	\$ -	\$ 580,579	\$ -	\$ -	\$ -	\$ 5,594,995
College & Career Ready	\$ 7,605	\$ 360,745	\$ 415,246	\$ 1,844,936	\$ 2,317,894	\$ -	\$ -	\$ -	\$ 239,271	\$ 1,378	\$ -	\$ 135,112	\$ -	\$ -	\$ -	\$ 5,322,187
Early Childhood Education	\$ 36,177	\$ 918,156	\$ 918,875	\$ 1,434,290	\$ 92,288	\$ 2,172	\$ -	\$ 6,368	\$ 32,636	\$ -	\$ -	\$ 417,765	\$ -	\$ 827,524	\$ -	\$ 4,686,251
English for Speakers of Other Languages	\$ 86,152	\$ 1,106,515	\$ 3,643,582	\$ 1,048,196	\$ 1,421,795	\$ 200,000	\$ 312,725	\$ -	\$ 128,206	\$ -	\$ -	\$ 959,528	\$ -	\$ -	\$ -	\$ 8,906,699
Family, Community & Business Engagement	\$ 6,636	\$ -	\$ 8,800	\$ 375	\$ 85,088	\$ -	\$ 555,433	\$ -	\$ -	\$ -	\$ -	\$ 86,037	\$ -	\$ -	\$ -	\$ 742,369
Secondary School Reform	\$ 410,205	\$ 961,719	\$ 1,142,899	\$ 1,750,922	\$ 1,054,885	\$ -	\$ -	\$ -	\$ 306,650	\$ -	\$ -	\$ 355,076	\$ -	\$ -	\$ -	\$ 5,982,366
Special Education	\$ -	\$ -	\$ 10,303,942	\$ 127,728	\$ 114,500	\$ 101,542,071	\$ 661,065	\$ 1,453,219	\$ 51,000	\$ 104,700	\$ -	\$ 11,942,792	\$ -	\$ -	\$ -	\$ 126,301,037
Testing	\$ 2,700,726	\$ 72,412	\$ 3,500	\$ 1,468,529	\$ 127,000	\$ -	\$ -	\$ -	\$ -	\$ 63,481	\$ -	\$ 544,056	\$ -	\$ -	\$ -	\$ 4,979,704
Performance Officer	\$ 304,383	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,884	\$ -	\$ -	\$ -	\$ 358,267
Enterprise Program Management	\$ 941,606	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,384	\$ -	\$ -	\$ -	\$ 1,191,990
Research & Evaluation	\$ 935,999	\$ -	\$ -	\$ 274	\$ 4,766	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,706	\$ -	\$ -	\$ -	\$ 1,151,745
Strategic Planning & Performance	\$ 406,288	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,834	\$ -	\$ -	\$ -	\$ 523,122
Student Services, Chief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,223,232	\$ -	\$ -	\$ -	\$ -	\$ 152,974	\$ -	\$ -	\$ -	\$ 3,376,206
Pupil Personnel	\$ 14,352	\$ -	\$ -	\$ -	\$ 1,218	\$ -	\$ 5,577,329	\$ -	\$ -	\$ -	\$ -	\$ 1,138,665	\$ -	\$ -	\$ -	\$ 6,731,764
Student Engagement & School Support	\$ 12,266	\$ 9,681	\$ -	\$ -	\$ -	\$ -	\$ 3,082,537	\$ -	\$ 40,000	\$ -	\$ -	\$ 539,715	\$ -	\$ -	\$ -	\$ 3,684,199
TOTAL	\$ 51,031,022	\$ 118,886,728	\$ 680,502,516	\$ 23,545,682	\$ 85,532,010	\$ 268,136,159	\$ 20,415,083	\$ 14,326,113	\$ 95,127,884	\$ 126,307,822	\$ 37,042,946	\$ 400,556,601	\$ 6,447,900	\$ 2,762,154	\$ 10,000	\$ 1,930,930,600

RESTRICTED GRANTS BY CATEGORY

Restricted Grants By Category	FY 2016 REQUESTED	Grant Objective/Description
<u>At-Risk Youth Grants</u>		
HEAD START	\$ 7,892,851	Funding to promote school readiness by enhancing the social and cognitive development of low-income children through the provision of comprehensive health, educational, nutritional, and social services.
Total - At-Risk Youth	\$ 7,892,851	
<u>Career & Technical Education Grants</u>		
ADOLESCENT SINGLE PARENTING PROGRAM	\$ 213,000	Provides direct services to at-risk adolescent single parents to remain in school.
PERKINS CTE PROGRAM	\$ 1,258,140	Provides the direction and funding to support continuous improvement in Career and Technical Education.
JROTC	\$ 5,529,180	Funding that enhances the leadership responsibilities and opportunities for student cadets with representation of four major branches of the military service.
Total - Career & Technical Education	\$ 7,000,320	
<u>Compensatory Education Grants</u>		
HOMELESS EDUCATION	\$ 80,744	This program allocates formula grant funds to ensure homeless children and youth have equal access to the same free, appropriate public education as other children. The funds are also designated to ensure that students enroll in, attend, and achieve success in school, as well as heighten the awareness of specific problems of homeless children and youth.
TITLE I	\$ 30,779,467	This program supports schools to improve the teaching and learning of children who are failing, or most at risk of failing, and are identified as living in high concentrated areas of poverty, as determined by approved student applications for free or reduced price lunch meals.
TITLE I - SCHOOL IMPROVEMENT PART A, 1003(a) PROGRAM	\$ 1,051,800	Funding classified under Title I Basic, Part A, designed to improve and enhance the instructional component of children failing to meet challenging state academic requirements.
Total - Compensatory Education	\$ 31,912,011	
<u>Personnel Assignments Grants</u>		
MSDE - PERSONNEL ASSIGNMENTS	\$ 144,517	PGCPS employees reassigned to work under contract with the Maryland State Department of Education.
Grand Total - Personnel Assignments	\$ 144,517	
<u>Linguistically & Cultural Diverse Programs Grants</u>		
TITLE III - EMERGENCY IMMIGRANT EDUCATION	\$ 2,943,972	Funding to ensure that Limited English Proficient (LEP) students and immigrant students attain English proficiency and meet the same challenging state academic content and achievement standards coupled with providing immigrant students with enhanced instructional opportunities.
Grand Total - Linguistically & Cultural Diverse	\$ 2,943,972	

APPENDIX

Restricted Grants By Category	FY 2016 REQUESTED	Grant Objective/Description
<u>Program Improvement Grants</u>		
FINE ARTS INITIATIVE GRANT	\$ 70,367	Funds designated to implement innovative programs in dance/drama, instrumental music, visual art and vocal/general music.
JP HOYER EARLY CARE & EDUCATION GRANT	\$ 323,333	Funds designated to support the Judy Hoyer Family Learning Center partnerships with PGCPS for the purpose of a full year early childhood readiness program.
JP HOYER EARLY ENHANCEMENT GRANT	\$ 113,850	Funding to support school readiness through a full-day, and year round Prekindergarten Program.
Total - Program Improvement	\$ 507,550	
<u>Special Education Grants</u>		
SPECIAL EDUCATION	\$ 30,398,901	Funding designed to assist educational agencies in reforming and improving their systems for providing educational, early intervention, and transitional services to students with disabilities. Services for families and students with disabilities include funding, regulated by the Individuals with Disabilities Act, IDEA (Parts B, C and D) for infants and toddlers, and students in kindergarten through Grade 12.
Total - Special Education	\$ 30,398,901	
<u>Staff Development Grants</u>		
MMSR STAFF DEVELOPMENT GRANT	\$ 93,980	Funding to support the staff development and the educational enhancement of all county kindergarten and early childhood teachers.
TITLE II, A - EISENHOWER TEACHER QUALITY	\$ 4,780,871	This program provides formula funding to support the increase of student academic achievement through strategies such as staff development which improves teacher and principal quality, that ultimately increases the number of highly qualified teachers in the classroom in core subject areas such as math, reading, social studies, and science.
WALLACE FOUNDATION GRANT	\$ 2,034,870	Funds designated to support professional development programs and compensation reform that include principal evaluation, student achievement measures and evaluation, mentoring for first year principals and principal placements for candidates who complete designated leadership programs that directly align with professional development standards and outcomes associated with ALPSS.
Total - Staff Development	\$ 6,909,721	
<u>Other Grants</u>		
PG COMMUNITY TELEVISION - COMCAST	\$ 75,000	Funding from the cable television franchise agreement to support local educational access of cable television programming and production.
NEEDIEST KIDS GRANT	\$ 2,500	Funding to support the cost for basic essential needs for targeted students that range from clothing to eyeglasses and on a limited basis, sponsoring artistic, literary, academic and athletic activities.
OTHER RESTRICTED PROGRAMS	\$ 35,166,471	Reserves budgeted for other anticipated continuation grants, future grants, grant carryover and donated grants by outside foundations and business organizations.
Total - Other Grants	\$ 35,243,971	
TOTAL ALL GRANTS	\$ 122,953,814	

REVENUE – TEN-YEAR HISTORY

REVENUE SOURCE	FY 2006 Estimated ¹	FY 2007 Approved	FY 2008 Estimate ²	FY 2009 Estimated ³	FY 2010 Estimated ⁴
Fund Balance	\$ 4,340,000	\$ -	\$ 69,030,599	\$ 28,900,000	\$ 30,228,055
Federal Sources	\$ 384,270	\$ 394,412	\$ 424,900	\$ 424,900	\$ 424,900
State Sources	\$ 708,523,187	\$ 777,545,594	\$ 898,668,592	\$ 915,292,238	\$ 857,923,150
Board Sources	\$ 11,056,018	\$ 11,580,134	\$ 19,989,200	\$ 17,100,848	\$ 12,590,591
County Sources	\$ 554,924,357	\$ 594,976,278	\$ 591,673,435	\$ 593,117,075	\$ 606,643,528
Restricted	\$ 101,930,868	\$ 108,905,182	\$ 105,851,173	\$ 109,089,090	\$ 192,094,040
TOTAL	\$ 1,381,158,700	\$ 1,493,401,600	\$ 1,685,637,899	\$ 1,663,924,151	\$ 1,699,904,264

REVENUE SOURCE	FY 2011 Estimated ⁵	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY 2015 Approved
Fund Balance	\$ 6,596,871	\$ -	\$ -	\$ -	\$ 43,012,200
Federal Sources	\$ 126,927	\$ 49,346	\$ 136,693	\$ 136,693	\$ 136,678
State Sources	\$ 801,248,343	\$ 872,176,075	\$ 902,995,704	\$ 939,207,184	\$ 996,125,182
Board Sources	\$ 9,831,658	\$ 11,047,515	\$ 14,748,789	\$ 11,561,500	\$ 14,922,400
County Sources	\$ 590,116,794	\$ 609,775,821	\$ 623,989,733	\$ 614,833,924	\$ 618,100,026
Restricted	\$ 228,521,324	\$ 121,309,843	\$ 122,571,081	\$ 122,068,512	\$ 122,953,814
TOTAL	\$ 1,636,441,917	\$ 1,614,358,600	\$ 1,664,442,000	\$ 1,687,807,813	\$ 1,795,250,300

¹Includes \$4,340,000 supplemental appropriation approved on November 29, 2005

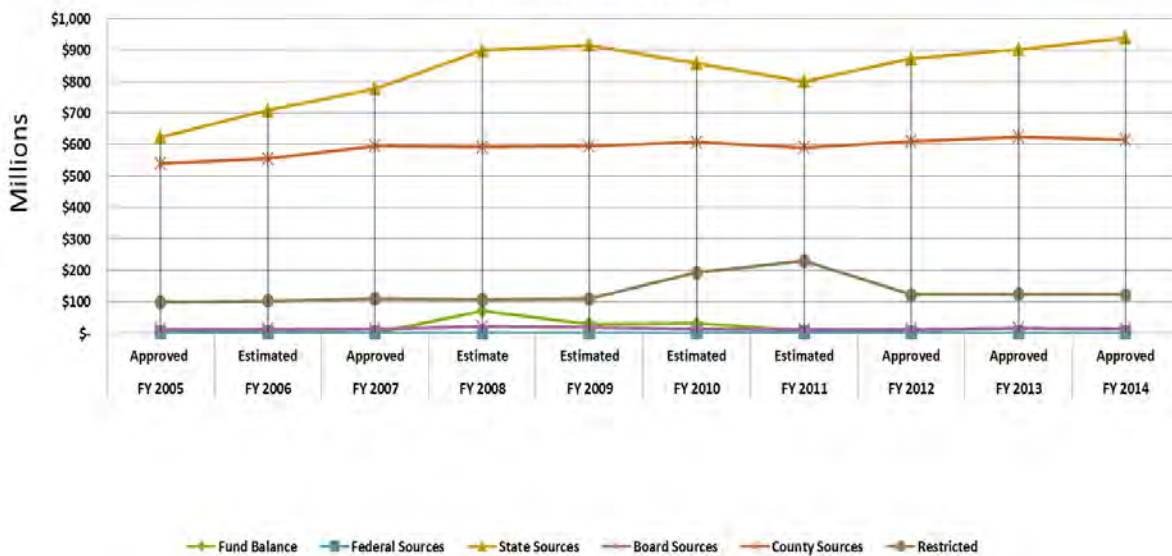
²Includes \$30,426,299 supplemental appropriation requested on November 15, 2007

³Includes County and Board revenue reductions of \$15,579,877 as of October 2008

⁴Includes additional County revenue of \$6,000,000 as of June 2010

⁵Includes \$5,350,898 supplemental appropriation requested on November 22, 2010 and (\$2,435,522) supplemental appropriation requested on May 19, 2011

Revenue - Ten-Year History



APPENDIX

BUDGET – TEN-YEAR HISTORY

EXPENDITURES BY CATEGORY	FY 2006 Approved ¹	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual
Administration	\$ 38,331,378	\$ 51,025,205	\$ 60,927,992	\$ 53,199,155	\$ 52,286,305
Instructional Salaries	\$ 506,258,345	\$ 525,388,961	\$ 597,799,567	\$ 601,358,432	\$ 594,584,336
Mid-Level Administration	\$ 104,318,873	\$ 108,393,929	\$ 126,719,385	\$ 122,112,094	\$ 114,936,248
Textbooks and Instructional	\$ 38,406,852	\$ 28,902,109	\$ 39,280,836	\$ 20,468,399	\$ 20,738,795
Other Instructional Costs	\$ 33,567,864	\$ 42,411,215	\$ 54,642,661	\$ 49,476,303	\$ 44,672,142
Student Personnel Services	\$ 7,375,016	\$ 6,785,584	\$ 21,927,691	\$ 22,959,343	\$ 17,727,360
Health Services	\$ 10,250,337	\$ 11,952,678	\$ 14,904,314	\$ 15,071,420	\$ 15,345,143
Student Transportation	\$ 92,629,847	\$ 90,041,704	\$ 98,940,310	\$ 94,647,632	\$ 96,537,959
Operation Plant Services	\$ 104,880,024	\$ 108,663,552	\$ 122,724,638	\$ 128,192,292	\$ 114,550,728
Maintenance of Plant	\$ 29,937,426	\$ 36,557,283	\$ 40,338,321	\$ 33,498,179	\$ 34,292,941
Fixed Charges	\$ 225,711,957	\$ 235,490,619	\$ 259,749,039	\$ 276,029,820	\$ 309,326,759
Community Services	\$ 1,452,314	\$ 2,342,895	\$ 2,770,447	\$ 2,862,392	\$ 2,225,690
Food Services Subsidy	\$ 2,000,000	\$ 7,500,000	\$ 10,995,038	\$ 6,736,059	\$ -
Capital Outlay	\$ 450,000	\$ 582,072	\$ 926,656	\$ 646,776	\$ 2,211,675
Special Education	\$ 185,588,467	\$ 208,297,588	\$ 233,904,499	\$ 238,639,608	\$ 242,549,753
TOTAL	\$ 1,381,158,700	\$ 1,464,335,394	\$ 1,686,551,394	\$ 1,665,897,904	\$ 1,661,985,834

EXPENDITURES BY OBJECT

Salaries and Wages	\$ 901,050,330	\$ 951,437,427	\$ 1,104,759,140	\$ 1,113,255,416	\$ 1,096,054,942
Fringe Benefits	\$ 214,650,433	\$ 221,174,462	\$ 241,926,503	\$ 262,773,327	\$ 280,280,862
Contracted Services	\$ 133,494,773	\$ 161,279,675	\$ 194,291,375	\$ 189,993,757	\$ 190,501,569
Supplies and Materials	\$ 53,934,130	\$ 49,234,196	\$ 59,442,646	\$ 34,075,957	\$ 35,750,839
Other Operating Costs	\$ 69,025,954	\$ 60,225,504	\$ 67,196,042	\$ 61,193,695	\$ 53,972,900
Additional & Replacement	\$ 9,003,080	\$ 20,984,130	\$ 18,935,688	\$ 4,605,752	\$ 5,424,722
TOTAL	\$ 1,381,158,700	\$ 1,464,335,394	\$ 1,686,551,394	\$ 1,665,897,904	\$ 1,661,985,834

EXPENDITURES BY CATEGORY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Approved
Administration	\$ 60,639,062	\$ 54,673,080	\$ 56,255,427	\$ 51,031,707	\$ 57,428,158
Instructional Salaries	\$ 559,751,135	\$ 507,781,009	\$ 513,359,721	\$ 540,067,681	\$ 602,766,006
Mid-Level Administration	\$ 105,286,434	\$ 101,786,525	\$ 101,212,421	\$ 104,563,406	\$ 115,339,843
Textbooks and Instructional	\$ 20,325,748	\$ 16,977,974	\$ 22,697,821	\$ 25,350,725	\$ 28,647,198
Other Instructional Costs	\$ 56,115,430	\$ 52,667,390	\$ 83,022,200	\$ 52,265,143	\$ 61,087,324
Student Personnel Services	\$ 9,980,748	\$ 11,304,338	\$ 11,655,447	\$ 15,821,035	\$ 18,762,469
Health Services	\$ 14,527,477	\$ 14,347,895	\$ 13,443,993	\$ 14,263,541	\$ 18,116,933
Student Transportation	\$ 96,091,697	\$ 97,359,875	\$ 111,673,524	\$ 91,222,586	\$ 97,842,092
Operation of Plant	\$ 107,668,079	\$ 111,960,138	\$ 111,244,187	\$ 117,900,430	\$ 117,274,668
Maintenance of Plant	\$ 33,184,265	\$ 33,553,779	\$ 47,784,353	\$ 41,288,117	\$ 35,797,895
Fixed Charges	\$ 312,283,920	\$ 316,542,299	\$ 340,113,583	\$ 348,876,380	\$ 377,700,526
Community Services	\$ 2,375,333	\$ 1,688,717	\$ 1,909,041	\$ 2,197,606	\$ 2,139,014
Food Services Subsidy	\$ -	\$ 20,213,981	\$ 400,000	\$ 1,997,667	\$ 2,729,661
Capital Outlay	\$ 281,002	\$ -	\$ -	\$ -	\$ 10,000
Special Education	\$ 228,626,344	\$ 233,056,616	\$ 237,091,273	\$ 253,285,424	\$ 259,608,513
TOTAL	\$ 1,607,136,674	\$ 1,573,913,616	\$ 1,651,862,991	\$ 1,660,131,448	\$ 1,795,250,300

EXPENDITURES BY OBJECT

Salaries and Wages	\$ 1,034,848,148	\$ 979,587,782	\$ 979,902,871	\$ 1,030,591,468	\$ 1,127,872,659
Fringe Benefits	\$ 292,045,573	\$ 295,794,174	\$ 326,233,154	\$ 334,197,961	\$ 363,003,858
Contracted Services	\$ 184,341,361	\$ 206,839,153	\$ 231,790,223	\$ 184,861,854	\$ 144,493,156
Supplies and Materials	\$ 36,271,153	\$ 35,103,905	\$ 41,690,358	\$ 44,525,749	\$ 45,559,490
Other Operating Costs	\$ 52,620,300	\$ 52,151,010	\$ 49,187,992	\$ 56,226,827	\$ 105,808,952
Additional & Replacement	\$ 7,010,139	\$ 4,437,592	\$ 23,058,393	\$ 9,727,589	\$ 8,512,185
TOTAL	\$ 1,607,136,674	\$ 1,573,913,616	\$ 1,651,862,991	\$ 1,660,131,448	\$ 1,795,250,300

¹Includes \$4,340,000 supplemental appropriation approved on November 29, 2005

PUPIL POPULATION – TEN-YEAR HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual
<u>FULL TIME</u>					
Regular and Special Ed Day Programs:					
Kindergarten @ 100%	8,410	8,167	8,819	8,819	8,836
Elementary Grades 1 to 6	56,833	54,431	53,117	53,115	53,274
Secondary Grades 7 to 12	63,148	62,844	61,192	61,178	60,097
Special Education Centers	-	-	-	-	-
Total Regular and Special Ed	128,391	125,442	123,128	123,112	122,207
<u>OTHER PROGRAMS</u>					
Pre-school Head Start	876	886	1,047	1,244	741
Prekindergarten	-	-	3,979	5,193	4,840
Extended Elem. Education	2,465	3,366	-	-	-
Montessori	202	213	252	203	189
Special Education*	1,391	1,153	1,363	-	-
Nonpublic Schools for Disabled	1,591	1,213	1,150	962	995
Total Other Programs	6,525	6,831	7,791	6,358	6,765
<u>PART-TIME</u>					
Summer School:					
Regular Elementary and Secondary	3,701	3,448	4,545	2,023	2,225
Disabled Programs	1,862	1,871	2,502	2,435	2,358
Part-time Subtotal - Summer School	5,563	5,319	7,047	4,458	4,583
Evening High School	2,601	2,473	1,754	2,000	1,071
Adult Education	7,530	3,765	-	-	-
Home and Hospital Teaching	1,350	800	800	600	630
Total Part-Time	17,044	12,357	9,601	7,058	6,284
Total Number of Students	151,960	144,630	140,520	136,528	135,256
<u>COST PER PUPIL</u>					
Cost Per Pupil K-12	\$ 9,834	\$ 11,334	\$ 12,766	\$ 12,799	\$ 13,205
Cost Per Pupil Pre-K-12	\$ 9,696	\$ 10,963	\$ 12,244	\$ 12,371	\$ 12,811

	2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual
<u>FULL TIME</u>					
Regular and Special Ed Day Programs:					
Kindergarten @ 100%	9,276	9,568	10,013	10,260	10,170
Elementary Grades 1 to 6	53,633	54,206	54,958	56,568	58,283
Secondary Grades 7 to 12	57,340	54,564	53,199	52,667	53,330
Special Education Centers*	-	-	-	-	-
Total Regular and Special Ed	120,249	118,338	118,170	119,495	121,783
<u>OTHER PROGRAMS</u>					
Pre-school Head Start	778	822	932	1,052	1,058
Prekindergarten	5,380	4,379	4,253	4,289	4,407
Montessori	266	294	386	300	328
Special Education*	-	-	-	-	-
Nonpublic Schools for Disabled	840	800	799	693	898
Total Other Programs	7,264	6,295	6,370	6,334	6,691
<u>PART-TIME</u>					
Summer School:					
Regular Elementary and Secondary	2,400	3,000	3,500	3,701	4,907
Disabled Programs	2,535	2,550	2,638	2,217	2,827
Part-time Subtotal - Summer School	4,935	5,550	6,138	5,918	7,734
Evening High School	1,504	1,005	1,200	704	528
Adult Education	-	-	-	-	-
Home and Hospital Teaching	550	587	587	623	600
Total Part Time	6,989	7,142	7,925	7,245	8,862
Total Number of Students	134,502	131,775	132,465	133,074	137,336
<u>COST PER PUPIL</u>					
Cost Per Pupil K-12	\$ 12,918	\$ 13,365	\$ 13,142	\$ 13,124	\$ 14,019
Cost Per Pupil Pre-K-12	\$ 12,349	\$ 12,973	\$ 12,753	\$ 12,752	\$ 13,626

*MSDE no longer requires separating information for the Special Education Centers population. Those numbers are included in the data above.

APPENDIX

SCHOOL FACILITIES – TEN-YEAR HISTORY

	FY 2006 Actual as of 09/30/05	FY 2007 Actual as of 09/30/06	FY 2008 Actual as of 09/30/07	FY 2009 Actual as of 09/30/08	FY 2010 Actual as of 09/30/09
SCHOOL FACILITIES IN USE					
Grades K-5	22	22	23	23	4
Grades K-6	109	109	109	109	5
Grades K-8	3	3	3	4	4
Grades PreK-5	-	-	-	-	23
Grades PreK-6	-	-	-	-	94
Grades PreK-8	-	-	-	-	7
Grades 6-8	13	13	13	13	12
Grades 6-10	-	-	-	-	-
Grades 7-8	14	14	14	14	13
Grades 9-12	24	25	25	25	24
Special Education Centers	9	9	9	9	8
Subtotal	194	195	196	197	194
H. B. Owens Science Center	1	1	1	1	1
William Schmidt Outdoor Education Center	1	1	1	1	1
E. A. Poe Alternative ES	-	-	-	-	1
Green Valley Academy	1	1	1	1	1
Judith P. Hoyer Early Childhood Center	1	1	1	1	1
TOTAL	198	199	200	201	199

	FY 2011 Actual as of 9/30/2010	FY 2012 Actual as of 9/30/2011	FY 2013 Actual as of 9/30/2012	FY 2014 Actual as of 9/30/2013	FY 2015 Actual as of 9/30/2014
SCHOOL FACILITIES IN USE					
Grades K-3	-	1	1	1	-
Grades K-4	-	1	-	-	-
Grades K-5	3	10	13	13	15
Grades K-6	4	17	15	15	10
Grades K-7	3	1	-	-	1
Grades K-8	4	8	9	10	8
Grades PreK-5	29	22	31	31	39
Grades PreK-6	89	75	63	63	59
Grades PreK-7	-	-	-	-	1
Grades PreK-8	7	6	6	6	7
Grades 2-5	-	-	2	2	2
Grades 6-7	-	1	-	-	1
Grades 6-8	17	15	20	20	21
Grades 6-10	-	1	1	1	2
Grades 7-8	9	9	5	5	4
Grades 9-9	-	1	-	-	-
Grades 9-10	2	-	2	1	1
Grades 9-11	-	1	-	1	-
Grades 9-12	22	23	23	24	25
Grades 10-12	-	-	1	1	2
Grades 11-12	2	1	1	2	1
Special Education Centers	7	7	7	7	7
Subtotal	198	200	200	203	206
H. B. Owens Science Center	1	1	1	1	1
William Schmidt Outdoor Education Center	1	1	1	1	1
E. A. Poe Alternative ES	0*	0*	0*	0*	-
Annapolis Road Academy	0*	0*	0*	0*	-
Green Valley Academy	0*	0*	0*	0*	-
Judith P. Hoyer Early Childhood Center	0*	0*	0*	0*	-
TOTAL	200	202	202	205	208

* Included in the facility count above with students enrolled.

ACKNOWLEDGEMENTS

The development of the Board of Education Annual Operating Budget for FY 2016 was accomplished through the dedicated efforts of countless staff members and individuals from the Prince George's County public schools community. Their efforts were invaluable. With a focus on the priorities established in Prince George's County Public Schools' Strategic Plan, the budget plan seeks to provide a quality education for all students.

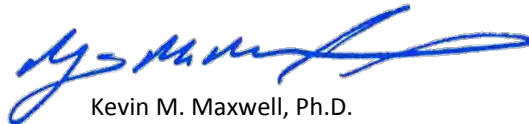
While many school system staffs were involved in the development and adoption of this budget, the staff of Budget and Management Services deserves special recognition for their work. They spent many long hours working to develop, present and finalize this budget. Their dedication to quality and commitment to their responsibilities are appreciated.

Budget and Management Services Staff

Mark Andrews, Senior Budget Analyst
Lisa Atchison, Budget Analyst
Darlene Bond, Senior Budget Analyst
Angela Cooper, Budget Analyst
Dana Estep, Senior Budget Analyst
LaChaundra Graham, Budget Analyst
Nickisha Shell, Budget Analyst
Danyelle Washington, Budget Analyst
Darlene Houze, Budget Analyst
Paula Davis, Supervising Budget Analyst
Ifeoma Smith, Supervising Budget Analyst
Caren Thorne, Budget Administrative Specialist
John Pfister, Director



Raymond H. Brown
Chief Financial Officer



Kevin M. Maxwell, Ph.D.
Chief Executive Officer

ACRONYMS

ALT-MSA – Alternate Maryland School Assessment	PTO – Parent Teacher Organization
AP – Advanced Placement	PTSA – Parent Teacher Student Association
ASPP – Adolescent Single Parenting Program	RTTT - Race To The Top
ATOD – Alcohol, Tobacco and Other Drugs	SDP – School Development Program
AVID – Advancement Via Individual Determination	SBB – Student-Based Budgeting
BOE – Board of Education of Prince George’s County	SDP – School Development Program
CAFR – Comprehensive Annual Financial Report	SPMT – School Planning and Management Team
CAP – Career Academy Programs	STEP - Sharing Technology with Educators Program
CEO – Chief Executive Officer	TIC - Technology Integration Course
CIP – Capital Improvement Program	TNI – Transforming Neighborhood Schools Initiative
COMAR – Code of Maryland Regulations	WAN – Wide Area Network
CPD – Continuing Professional Development	
DHMH – Department of Health and Mental Hygiene	
DWIP – Data Wise Improvement Process	
EFMP – Educational Facilities Master Plan	
ELL – English Language Learners	
ESOL – English for Speakers of Other Languages	
ESY – Extended School Year	
FARMS – Free and Reduced Meals	
FTE – Full-Time Equivalent	
FY – Fiscal Year	
GAAP – Generally Accepted Accounting Practices	
GCEI – Geographic Cost of Education Index	
GFOA – Government Finance Officers Association	
HSA – High School Assessment	
IAC –Interagency Committee on School Construction (state of Maryland)	
IB – International Baccalaureate	
IDEA – Individuals with Disabilities Education Act	
IEP – Individualized Education Program	
JROTC – Junior Reserve Officer Training Corps	
LAN – Local Area Network	
LEA – Local Education Agency	
LEP – Limited English Proficient	
MEEC – Maryland Education Enterprise Consortium	
MMSR – Maryland Model for School Readiness	
MOE – Maintenance of Effort	
MSDE – Maryland State Department of Education	
NSF – National Science Foundation	
NTI – Net Taxable Income	
OIM – Oracle Identity Management	
PGCPS – Prince George’s County Public Schools	
RTTT - Race To The Top	
SDP – School Development Program	
PTA – Parent Teacher Association	

GLOSSARY

Actual: The amount spent in the prior fiscal year.

Additional and Replacement Equipment: Funds athletic equipment, cafeteria equipment, computers, office furniture and equipment, and security alarm systems.

Administration (Function 201): Funds activities associated with the regulation, direction and control of the school system, such as the superintendent, deputy superintendent, other professional staff, and secretaries and clerks. Some offices included in this category are the Board Office, Business Management Services, Internal Audit, Information Technology and Human Resources.

Appropriation: Authority to spend money within a specified dollar limit for an approved program during a fiscal year. The County Council appropriates funds to Prince George’s County Public Schools according to state categories.

Advancement Via Individual Determination: An in-school college readiness system designed to increase student learning and performance. Its mission is to prepare students academically for four-year college eligibility. The core component of the program is the AVID Elective Course where students, grades 6-12, receive guidance, academic support from college tutors, organizational and study skills, and participate in activities that foster success in rigorous course work.

Balanced Budget: A balanced budget is a budget where expenditures are equal to revenue.

Before and After-School Fund: A special revenue fund used for financial transactions related to providing school age child care services before and after school hours.

Board Sources: Funds received from non-government sources including tuition (e.g., non-resident students), fees (e.g., reimbursements for community building use), interest earnings on cash investments, and other miscellaneous revenues (e.g., sales of assets).

Budget: A plan of financial operation including an estimate of proposed expenditures for a given period of time.

Capital Expenditures/Improvements: Repair or maintenance of facilities and grounds, including boiler repair, air conditioning units, carpet replacement, and the resurfacing of roads, parking lots, and play areas.

Capital Improvement Program: A multi-year plan for the provision of the school system’s capital facility and infrastructure needs.

Capital Outlay (Function 215): Includes activities concerned with the cost of directing and managing the acquisition, construction, renovations of land, buildings, and equipment.

Capital Projects Fund: A fund used for the purchase, construction, renovation, and maintenance of school buildings.

Career Academy Programs: Enables students to acquire the academic, technical, and life skills to make a successful transition from high school to postsecondary education and/or career opportunities. It is an integral component of Prince George’s County Public School’s Strategic Plan that every student graduates college and career ready.

Category: Also known as State Category or Function. State law requires all county school districts to appropriate and record expenditures for education in accordance with standardized state budget categories. These categories are generally based on broad functional classifications such as Administration, Instruction, Maintenance and Special Education.

Code of Maryland Regulations (COMAR): A compilation of Maryland State agency regulations.

Common Core State Standards: A set of high-quality academic expectations in English/language arts (ELA) and mathematics that define both the knowledge and skills all students should master by the end of each grade level to be on track for success in college and careers. They were created through a state-led initiative and have been adopted by more than 40 states, including Maryland, which is revising its Curriculum to align with the Common Core State Standards (CCSS).

Community Services (Function 214): Includes activities that are provided by the school system for the community other than for public school activities.

APPENDIX

Contracted Services: Contracted services include rental of buildings, advertising, contracted services, catering, and printing.

County: Refers to Prince George’s County government.

Employee Benefits: for budgeting purposes, employee benefits are payments by the employer for social security taxes, retirement contributions, and group health and life insurance.

Expenditure Recovery: Costs or expenditures for self-supporting programs incurred during the normal course of business that are reimbursed by program areas that use the services (i.e. Transportation, In-House Printing).

Federal Sources: Revenue from any agency of the Federal Government that originates as a Federal program either directly from the Federal Government (e.g., Impact Aid and Head Start) or through the state of Maryland (e.g., Title I and IDEA-Part B grants).

Fiscal Year (FY): Reference to a 12-month budget/accounting year which extends from July-June.

Fixed Charges (Function 212): FICA, Health, Life and Unemployment Insurances, Retirement, and Worker’s Compensation.

Food Services Subsidy (Function 213): Additional funds necessary to support the operation of the Food Services Program.

Food and Nutrition Services Fund: A special revenue fund used for financial transactions relating to the school breakfast, school lunch, and child and adult nutrition care programs.

Full-Time Equivalent (FTE): A method of equating less than full-time employees in permanent positions to a full time basis.

Fund Balance: Unliquidated surplus of funds, the actual from the previous fiscal year and the estimated from the current fiscal year, whether accrued from revenues or expenditures.

General Fund: The General Fund (also known as the “Current Expense Fund”) accounts for all financial transactions in support of the educational process which are not recorded in other funds. Maryland law requires that this fund operate under a legally adopted annual budget.

Health Services (Function 208): Funds personnel such as nurses and aides. Includes physical and mental health activities which are not instructional and which provide students with appropriate medical, dental, and nursing services.

Instructional Salaries & Wages (Function 203): Funds activities directly related to the teaching of students, the interaction between teacher and students, and the well-being of students (i.e., teachers, media specialists, guidance counselors, school psychologists, mentor teachers, paraprofessional educators and reading specialists).

Internal Services Fund: A fund used to account for the financing of goods or services provided by one department or agency to another department or agency of the governmental unit on a cost-reimbursement basis.

International Baccalaureate (IB): An academically challenging and balanced course of study, that prepares students for success in college and life beyond. The mission of the program is to develop inquiring, knowledgeable, and caring young people who help to create a better, more peaceful world through intercultural understanding and respect.

Local Sources: Revenue received out of funds from the appropriating body (County Council) for school purposes including a County contribution and designated revenues such as the Telecommunications Tax and Energy Tax.

Maintenance of Effort: State law requires each County to at least provide local funds for the next fiscal year at the same per pupil level as the current fiscal year.

Maintenance of Plant (Function 211): Funds activities concerned with keeping the grounds, buildings and fixed equipment in their original condition of completeness or efficiency through repair, scheduled and preventive maintenance or replacement of property. Includes personnel such as equipment operators, journeymen, and trades helpers.

Maryland Model for School Readiness (MMSR): A program was established by the Maryland State Department of Education in public schools in 1997 to respond to National Education Goal #1, which states that “all children should start school ready to learn.” It is based on a model designed to support local school systems in efforts to enhance school readiness among children.

Mid-Level Administration (Function 202): Funds administration and supervision of district-wide and school-level instructional programs and activities. Includes personnel such as principals, vice principals, directors, coordinators, supervisors, specialists, secretaries and clerks, and programs such as Adult Ed, JROTC, Alternative Programs, Community-Based Classrooms, Evening High and Summer School, Career Ed, Business Ed, Family and Consumer Sciences, Technical Academies, Tech Ed, Vocational Support Services and Experimental Learning.

Object: Identifies the purpose of expenditure (e.g., Salaries & Wages, Fringe Benefits) required under LEA reporting requirements.

Operating Budget: Is a comprehensive fiscal plan for financing the operating programs for a single fiscal year.

Operation of Plant (Function 210): Funds activities concerned with keeping the physical building clean and ready for daily use. Personnel such as custodians and security professionals are included in this category.

Other Instructional Costs (Function 205): Funds rental of buildings, advertising, contracted services, catering, printing, local travel, registration fees, office furniture and equipment, and computers.

Other Operating Expenditures: A category of recurring expenses other than salaries and capital equipment costs that covers expenditures necessary to maintain facilities, collect revenues, provide services, and otherwise carry out departmental goals. Typical line items in this category are printing, travel, vehicle maintenance, and self-insurance.

PGCPS Strategic Plan: Provides a long-range action plan to guide the system in preparing students for successful citizenry in the 21st century. The plan reflects the mission of the school system and addresses the system's priority goals.

Public Sector Budgeting: A module that provides the business side of the organization with tools to more easily manage finances.

Restricted: Grant appropriations that are usually federal or state and require, as a condition of receiving the funds, that the Board of Education comply with conditions imposed by the grantor.

Revolving Fund: A type of fund used to account for the financing of certain self-supporting services provided by the Board of Education (i.e., Printing, Central Garage).

Salaries and Wages: Salaries for all Full-time and Part-time personnel including temporaries and substitutes.

School Activity Fund: Each individual school maintains a school activity fund to account for cash resources of various clubs, organizations, and annual Board allotments.

School Information System (SIS): manages student data, including grades, attendance records, and schedules.

Secondary School Reform: has three goals 1) raising expectations, 2) expanding opportunities, and 3) enhancing support. Below are some of the goals that will be implemented as part of Secondary School Reform.

Self-Insurance Fund: The Self-Insurance Fund is a proprietary fund where revenues are recorded when earned and expenses are recorded when liabilities are incurred.

Special Education (Function 206): Provides educational services to disabled students; and funds personnel such as special education teachers, paraprofessional educators, instructional specialists, therapists, hearing interpreters, and programs such as Psychological Services, Compliance, K-12 Services, Early Childhood Programs, and Nonpublic Education.

State Sources: Revenue from any agency of the state of Maryland that originates within the State, whether restricted in use or not (e.g., State share of the Foundation Program, State Compensatory Education, Student Transportation Aid, Limited English Proficiency, and Students with Disabilities [e.g., Nonpublic Placements]).

Sharing Technology with Educators Program (STEP): An initiative that supports student achievement and assists administrators and school-based teams by integrating technology into instruction.

Student-Based Budgeting (SBB): Allocates funding directly to schools based on the number of students enrolled and the specific needs of those students such as English language learners or students in particular grade levels.

APPENDIX

Student Personnel Services (Function 207): Funds activities designed to improve student attendance at school and prevent or solve student problems in the home, school and community. Personnel such as pupil personnel workers, specialists, and secretaries and clerks; and programs such as the Appeals Office, Guidance Services, Family and Community Outreach, Interscholastic Athletics, Business Partnerships, Student Affairs/ Safe and Drug Free Schools are included in this category.

Student Transportation Services (Function 209): Funds activities that involve the transporting of pupils to and from school activities either between home and school or on trips for curricular, co-curricular, and extra-curricular activities. Personnel such as bus drivers and bus aides; and activities concerned with the conveyance of students between home, school, and school activities are included in this category.

Supplies and Materials: Funds textbooks, library books, office supplies, awards, postage, testing supplies and materials.

Tax Reform Initiative by Marylanders (TRIM): Limits the tax rate applied to the assessable real property base to \$2.40 per \$100 of assessed value.

Textbooks and Instructional Supplies (204): Funds textbooks, instructional materials, library books, classroom teacher supplies, and awards/recognitions.

Unrestricted: Appropriations comprising the majority of the total budget that can be used for any legal purpose desired by the Board of Education.